

Mayor  
Elise Partin

Mayor Pro-Tem  
James E. Jenkins

Council Members  
Tara S. Almond  
Phil Carter  
Eva Corley

City Manager  
Brian Watkins



**City of Cayce  
Special Council Meeting  
August 29, 2018**

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Brian Watkins, Assistant to the City Manager Rachelle Moody, Municipal Clerk Mendy Corder, City Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, Director of Public Safety Byron Snellgrove and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

**Call to Order**

Mayor Partin called the meeting to order and Council Member Corley gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

**Public Comment Regarding Items on the Agenda**

Ms. Corder stated no one had signed up for public comment.

**Ordinances and Resolutions**

- A. Discussion and Approval of Ordinance 2018-10 Relating to the Recovery of Collection Costs as a Part of Delinquent Debts Collected Pursuant to the Setoff Debt Collection Act – First Reading

Council Member Carter made a motion to approve Ordinance 2018-10 on first reading. Council Member Jenkins seconded the motion. Mr. Watkins stated that the Municipal Association of South Carolina recently conducted a thorough review of the Setoff Debt Ordinance, agreement and resolution. They made some contextual changes needed for participants to stay complainant with the Setoff Debt Collection Act and allow the Association to act on their behalf to submit debts to the South Carolina Department of Revenue. Mayor Partin called the question which was unanimously approved by roll call vote.

- B. Consideration and Approval of Resolution to Authorize the Municipal Association of South Carolina to Act as Claimant Agency for the Collection of Debt on Behalf of the City of Cayce in Accordance with the Setoff Debt Collection Act

Council Member Carter made a motion to approve the Resolution. Council Member Corley seconded the motion. Council Member Carter asked what type of debt

was collected. Mr. Watkins stated any debt owed to the City is applicable. Mayor Partin called the question which was unanimously approved by roll call vote.

### **Other**

#### **A. Discussion of Possible Ordinance Regarding Mobile Food Vending**

Mr. Williamson stated that staff has received numerous inquiries regarding food trucks operating in the City. Currently food trucks are treated as a temporary use which states they can operate in one location for a maximum of six months. He stated that this requirement is not conducive to the way food trucks operate. Mr. Williamson stated that the City of West Columbia has a food truck Ordinance that is not so restrictive regarding location. He stated that in order for the City of Cayce to be as business friendly as possible a similar Ordinance is needed. He stated that food truck owners would be required to get a permit but a fee would not be associated with it. A business license would be required and Hospitality Taxes would have to be paid to the City.

Mr. Williamson stated that once staff received input from Council a draft Ordinance would be written for the City Attorney's review. The Planning Commission would review the Ordinance as well. Mr. Watkins stated that currently the City does not have any real guidance on how to regulate food trucks. A food truck Ordinance would assist the City in governing food trucks and would give guidance to the food truck owners on how to operate in the City. Mr. Watkins stated that the proposed Ordinance would provide protection for brick and mortar restaurants. Food trucks would have to be at least 100 feet from existing restaurants so not to interfere with their business.

Council Member Jenkins asked if the proposed Ordinance would affect food trucks at the Historic Speedway. Mr. Williamson stated that events at the Speedway would be treated as a Special Event and would be governed by the Special Event Policy. He stated the proposed Ordinance would address food trucks that sell lunch or dinner in the City on public or private property.

### **City Manager's Report**

Mr. Watkins stated that he is continuing to meet with various agencies and neighborhood associations. He recently met with the Director of District One Department of Transportation, the Superintendent of Lexington Two School District, and the Avenues and Julius Felder Neighborhood Associations. He stated that he is attending the Edenwood and Riverland Park Neighborhood Association meetings in October. Mr. Watkins stated that the City recently was awarded two grants. One will provide money to purchase recycle roll carts for Moss Creek and the other will fund a study to preserve the Earthworks in the 12,000 Year History Park. He stated that staff is working on two grants for the arts, one for the stormwater issue on the Avenues and an economic development grant.

### **Committee Matters**

- A. Appointments and Reappointments  
Municipal Election Commission – One (1) Position

Council Member Jenkins made a motion to appoint Mr. Frank Dickerson to the Municipal Election Commission. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

### **Council Comments**

Council Member Almond apologized for being late to the meeting. She stated she was on a conference call with work and could not break away.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements regarding proposed redevelopment of 800 Lexington Avenue (Cayce Grammar School)

Mayor Partin stated that there was not any issues to discuss under Executive Session Item VIII. A. Council Member Corley made a motion to move into Executive Session to discuss Item VIII. B. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Jenkins made a motion to reconvene the Regular meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

There was not any action in follow up to Executive Session.

### **Adjourn**

Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 5:32 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy Corder, CMC, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.\* *THANK YOU.*

## COUNCIL MEETING SPEAKERS' LIST

Date of Meeting     August 29, 2018

Name	Address	Agenda Item

**\*Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.