



## CITY OF CAYCE

*MAYOR*  
ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

*COUNCIL MEMBERS*  
TARA S. ALMOND  
EVA CORLEY  
TIMOTHY M. JAMES

*CITY MANAGER*  
REBECCA V. RHODES

*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

### CITY OF CAYCE Special Council Meeting January 22, 2014

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Rhodes, Assistant City Manager Shaun Greenwood, Mendy Corder, Municipal Clerk, Blake Bridwell, Director of Utilities, Chief Charley McNair, Garry Huddle, Municipal Treasurer and City Attorney Danny Crowe. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

#### Call to Order

Mayor Partin called the meeting to order and Councilmember Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

#### Other

A. Presentation by Mr. Robert Milhous of the City of Cayce FY12/13 Comprehensive Annual Financial Report

Mr. Robert Milhous, the City's auditor, presented the FY12/13 Comprehensive Annual Report to Council. Mr. Milhous went over the financial statement with Council and stated it was a good audit and good financial report and Mayor, Council and staff should be proud. He commended the City for being awarded the Certificate of Achievement for Excellence in Financial Reporting for the twelfth consecutive year.

Ms. Vance stated that the SRF is going to allow the City to completely do away with its entire debt reserve fund since the City has an A+ bond rating. This will be an additional \$700,000 - \$800,000 the City will get to use. Ms. Vance explained that the audit will be discussed in detail at the upcoming Budget Workshops.

B. Discussion and Approval of Penny for Progress Projects List

Ms. Vance explained that at the December Council meeting, Council approved the top five projects to be submitted to the Penny for Progress Commission. Staff has added the other projects that were discussed and Council approval is needed for the entire list. Staff has been diligently working on the submittal packages and will submit them by January 30<sup>th</sup>. Below is the proposed list for Council consideration.

- Stormwater Drainage Improvements
- Avenues, Broadacres, and North Frink St. Water Distribution and Refurbishment and Glenn Street Water Tank(to include Mapping the current system)
- New City Hall
- Renovations to old City Hall (for court system and Public Safety)
- Traffic Calming and Pedestrian Improvement (Knox Abbott Master Plan)
- Wastewater Collection System Inflow and Infiltration Analysis and Rehabilitation Project
- Fire sub-station near Hunter's Mill
- Riverwalk Capital Improvement and Replacement Plan
- Water Plant – Replace Gaseous Chlorine With Sodium Hypochlorite
- Airport /Three Fountains Pump Station and Forcemain Refurbishment
- Starmount and ETMF Tank Water Distribution Improvements
- Hwy 302 & I-26 Intersection Utility Relocation
- Old Barnwell Pump Station Forcemain
- John Hardee Expressway Utility Relocation

Ms. Vance explained that there are four other projects that other municipalities are submitting that will benefit the City. Lexington County has put together a list of roads that need to be paved. Pine Ridge is applying for \$11,000,000 for a water project and a sewer project. Springdale is applying for \$7.4 million to finish their sewer project they started years ago. Ms. Vance stated this infrastructure would be turned over to the City including a million gallon tank since neither municipality operate their own water and sewer system. She stated the Council of Governments is applying for the interpretative center for the 12,000 Year History Park which would be owned by the City.

Council Member James made a motion to approve the Penny for Progress Projects list. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

- C. Approval of Ordinance Amending Chapter 12 (Businesses) of the Code of Ordinance of the City of Cayce (Section 12-57 and Appendix A of the City Business License Ordinance) – Second Reading

Mr. Greenwood stated during the January 7<sup>th</sup> City Council meeting, Council approved First Reading of an Ordinance Amending Chapter 12 (Businesses) of the Code of Ordinances of the City of Cayce (Section 12-57 and Appendix A of the City Business License Ordinance). Prior to Second and Final Reading of the ordinance, Staff is recommending that a quick reference table for the class 8 businesses be added

to Appendix A. This table will allow anyone with a class 8 business to quickly identify their rates and whether "Non-resident" rates should apply.

Council Member Almond made a motion to approve the Ordinance as amended on second and final reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- D. Approval of Ordinance Amending Chapter 12 (Businesses) of the Code of Ordinances of the City of Cayce (Appendices B and C of the City Business License Ordinance) – Second Reading

Council Member Almond made a motion to approve the Ordinance on second and final reading. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

#### **Executive Session**

Council Member Almond made a motion to move into Executive Session to discuss the matters below. Council Member James seconded the motion which was unanimously approved by roll call vote.

- A. Receipt of legal advice relating to a claim and potential claim by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to purchase of property for new City Hall
- C. Personnel Matter – City Manager's Annual Evaluation and Salary Review

#### **Reconvene**

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

#### **Possible Actions by Council in follow up to Executive Session**

- III. A.

Council Member James made a motion to authorize the City Manager to follow up with negotiations as discussed. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

III.C.

Council Member James made a motion to give the City Manager a 5% increase in her salary for achieving her ICMA credentialing. He explained last year Council included in the City Manager's evaluation measurable objectives to work towards during the year and a \$1,500 bonus for each achieved objective. There were three goals accomplished in the past year for a total bonus of \$4,500. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Council Member James stated Council would like Ms. Vance to meet with Mayor Partin to discuss specifics of the evaluation. Mayor Partin stated she and Council are floored by Ms. Vance's competency and thanked her for taking care of the City and moving it forward.

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:00 p.m.

  
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Elise Partin, Mayor

ATTEST:

  
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Mendy C. Corder, Municipal Clerk