



<b>Job Title:</b>	<b>Truck Driver I</b>	<b>Department/Loc:</b>	<b>Sanitation</b>
<b>FLSA Classification:</b>	<b>Non-exempt</b>	<b>Date Drafted:</b>	<b>September 2023</b>
<b>Reports To:</b>	<b>Sanitation Manager</b>		

**Position Summary**

The purpose of the position is to operate sanitation and recycling trucks throughout the City. The class is responsible for driving garbage, recycling trucks and for performing maintenance and minor repairs on trucks. The position works according to set procedures under direct supervision.

**Position Responsibilities - Essential**

*This list of tasks is illustrative ONLY and is not a comprehensive listing of all functions and tasks performed by positions in this class. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.*

The tasks listed below are those that represent the majority of the time spent working in this class. Management may assign additional tasks related to the type of work of the class as necessary.

- Operates a garbage truck in collecting refuse on assigned routes; may be assigned to work on back of truck during collections.
- Instructs and directs the activities of assigned Refuse Collectors.
- Assists Refuse Collectors in solid waste collection and refuse removal as necessary.
- Collects recycle materials.
- Assists in clearing areas of debris; cleans up around site as necessary.
- Transports refuse to landfill for disposal; receives and reviews landfill weight tickets measuring amount of refuse disposed of at landfill; submits ticket to department head.
- Utilizes and wears appropriate safety gear, i.e. glasses, vests, boots and gloves, when handling and collecting refuse.
- Prepares listing of large trash piles and notifies supervisor of location to be picked up by refuse trucks.
- Monitors waste boxes and advises customers on where to place refuse.
- Assists supervisors in resolving collection customers complaints and/or problems.
- Performs light preventative maintenance on trucks and other equipment such as checking water, oil, and air; checking and adding fuel; checking brakes and tires, greasing fittings; cleans and washes sanitation trucks.
- Uses proper safety measures and precautions in operating sanitation equipment in order to prevent any accidental injury.

**Position Responsibilities - Non-Essential/Other**

- May participate in special collection trips to clean up after storms or other such events.
- Performs other related duties and other duties as assigned.

## Essential Skills and Experience

- High school graduate or equivalent
- Must possess a valid South Carolina Commercial Driver’s License class B.
- A minimum of six months truck driving and a minimum of one-year practical experience operating heavy equipment or any equivalent combination of training and experience which provides the required knowledge, skills and abilities.
- Requires light to medium work that involves walking or standing virtually all of the time and involves exerting between 20 and 50 pounds of force on a regular and recurring basis.

## Mental & Physical Demands - ADA Guidelines

### Physical Demands

- |                 |            |                        |            |
|-----------------|------------|------------------------|------------|
| • Sit           | Frequently | • Reach Above Shoulder | Frequently |
| • Walk          | Frequently | • Climb                | Frequently |
| • Stand         | Frequently | • Crawl                | Frequently |
| • Handling      | Frequently | • Squat or Kneel       | Frequently |
| • Reach Outward | Frequently | • Bend                 | Frequently |

### Lifting Requirements

- |                     |            |                 |              |
|---------------------|------------|-----------------|--------------|
| • 10 pounds or less | Frequently | • 51-100 pounds | Frequently   |
| • 11-20 pounds      | Frequently | • >100 pounds   | Occasionally |
| • 21-50 pounds      | Frequently |                 |              |

### Pushing and Pulling Requirements

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|---------------------|------------|---------------------|--------------|
| • 12 pounds or less | Frequently | • 41 to 100 pounds  | Frequently   |
| • 13 to 25 pounds   | Frequently | • > than 100 pounds | Occasionally |
| • 26 to 40 pounds   | Frequently |                     |              |

### Definitions

- |              |                |   |
|--------------|----------------|---|
| • <b>N/A</b> | Not Applicable | Activity is not applicable to this occupation                                     |
| • <b>O</b>   | Occasionally   | Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)        |
| • <b>F</b>   | Frequently     | Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day) |
| • <b>C</b>   | Constantly     | Occupation requires this activity more than 66% of the time (5.5+ hrs/day)        |

### ENVIRONMENTAL HAZARDS:

The job may risk exposure to dusts and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, animals and wildlife, vibration, fumes and/or noxious odors, traffic, moving machinery, disease/pathogens and toxic/caustic chemicals.

### SENSORY REQUIREMENTS:

The job requires normal visual acuity, field of vision, hearing and speaking.



The City of Cayce has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent an expressed or implied contract of employment nor does it alter your at-will employment, and the City reserves the right to change this job description and/or assign tasks for the employee to perform, as the City may deem appropriate.

**Salary Range: \$16.16 - \$19.09 an hour**

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Print Employee Name	Employee Signature	Date Signed
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Print Manager/Supervisor Name	Manager/Supervisor Signature	Date Signed
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