



Plan Review Application

Planning Dept. & Fire Marshal Division

"Please Print"

Project Name:
Project Address:
Date Submitted:
Project Description:
<p>Three Sets of Plans Shall be Submitted <i>Please See The Following Requirements</i></p> <ol style="list-style-type: none"> 1. One traditional set of paper plans shall be submitted to the Building Department. 2. One electronic set of plans shall be submitted to the Fire Marshal Division. 3. One electronic set of plans shall be submitted to the Building Department. <p>Electronic version shall be on a disposable thumb drive or on CD.</p>

Plan Review Checklist	<i>Plans Shall Be Stamped By An Architect or Engineer</i>		
<input type="checkbox"/> Structural	<input type="checkbox"/> New Construction		
<input type="checkbox"/> Mechanical	<input type="checkbox"/> Renovations		
<input type="checkbox"/> Fire Protection	<input type="checkbox"/> Business License		
<input type="checkbox"/> Site Plans	<input type="checkbox"/> Other	Hazardous Materials Y N	

Applicant:		Owner / Arch./ Eng./ Contractor (Circle One)
Name:		
Address:		
City:	State:	Zip Code:
E-Mail Address:		Phone:

Contractor Information:		Business License #
Firm Name:		
Address:		
City:	State:	Zip Code:
E-Mail Address:		Phone: