

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Phil Carter
Tim James
Hunter Sox

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley



**City of Cayce
Regular Council Meeting
Tuesday, September 6, 2022
6:00 p.m. – Cayce City Hall – 1800 12th Street
www.caycesc.gov**

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
August 2, 2022, Regular Council Meeting
August 17, 2022, Regular Council Meeting

II. Public Comment Regarding Items on the Agenda

III. Presentations

- A. Recognition of Lt. Danielle McCord for receiving the Order of the Palmetto
- B. Presentation of a Request for Saxe Gotha Industrial Park Wastewater Gravity Line Capacity by Ms. Lou Kennedy, CEO of Nephron Pharmaceuticals Corporation and Mr. Kyle Clampitt, Alliance Consulting Engineers, Inc.

IV. Resolutions

- A. Consideration and Approval of Resolution Approving Financing Terms for General Fund Vehicles and Equipment Lease Purchase

V. Items for Discussion and Possible Approval

- A. Discussion and Approval to Purchase a Replacement Sanitation Truck and Issue an RFP for Lease Purchase
- B. Discussion and Approval of Cooperative Agreement to Participate in Richland County's Urban County Community Development Block Grant (CDBG) Program For Federal Fiscal Years 2023-2025

VI. Committee Matters

- A. Approval to Enter the following Committee approved Minutes into the City's Record
Museum Commission – June 1, 2022
Zoning Board of Appeals – June 27, 2022
Cayce Housing Authority – June 28, 2022
Events Committee – July 14, 2022
Planning Commission – July 18, 2022

- B. Reappointments
 - Events Committee – Two (2) Positions
 - Planning Commission – One (1) Position
- VII. City Manager’s Report**
- VIII. Council Comments**
- IX. Executive Session**
 - A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- X. Reconvene**
- XI. Possible actions by Council in follow up to Executive Session**
- XII. Adjourn**

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.



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**City of Cayce
Regular Council Meeting
Tuesday, August 2, 2022**

The August Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Mayor Pro Tem James Jenkins and Council Members Phil Carter and Tim James. City Manager Tracy Hegler, Deputy City Manager Jim Crosland, Assistant City Manager Michael Conley, Municipal Clerk Mendy Corder, Finance Director Kelly McMullen, Human Resources Director Lynn Dooley, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Mayor Pro Tem Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Carter made a motion to approve the July 5, 2022 Regular Council Meeting and the July 20, 2022 Regular Council Meeting minutes as written. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Ordinances

- A. Discussion and Approval of Ordinance 2022-12 Annexing Properties Located Adjacent to 1244 Boston Avenue (TMS#005699-03-035) and Adjacent to 1252 Boston Avenue (TMS#005699-03-036) into the City Limits Under the Provisions of South Carolina Code Section 5-3-150(3) – First Reading

Ms. Hegler stated that the two (2) properties were small parcels that were probably overlooked when the larger adjacent parcels were annexed in 2004. She stated that the applicant was in the process of trying to sell the property and noticed through their deed research that these two (2) small pieces were not, in fact, incorporated into the City so they were requesting that they be annexed. She stated that at the same time, staff recommended a zoning designation for the property. She

stated that the properties were located in the (CBR) commercial business retail area of the City's future land use map and the objective of the CBR classification was to concentrate business and retail establishments for cumulative drawn areas central and accessible to the community at large. Ms. Hegler stated that compatible zoning districts were C1, C2, C3 and C4 and the subject properties were adjacent to C1 and C4 properties. She stated that the request was in compliance with the City's Comprehensive Plan. She stated that the Planning Commission did meet on this item the month prior and they voted unanimously to recommend approval of the annexation of these two properties in conjunction with a C4 and C3 zoning designation.

Council Member James made a motion to approve Ordinance 2022-12 on First Reading. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Ordinance 2022-13 Amending the Zoning Map and Rezoning Property Located at *Unnumbered* Fish Hatchery Road and Further Identified as Tax Map Number 006896-02-035 – First Reading

Ms. Hegler stated that the subject property was located near the Carolina Wings on Fish Hatchery Road and was part of a 21.92-acre PDD that was approved in 2007. She stated that a PDD required a mix of uses on the parcel and the PDD was never completed for a variety of reasons and the properties were subsequently divided into three (3) parcels. She stated that failure to approve it or to finish and complete the approved PDD and the division of the property made the mix of uses invalid. She stated that the appropriate zoning needed to be applied to these parcels. Ms. Hegler stated that while the requested rezoning from the applicant was not in compliance with the Comprehensive Plan's future land use map, the new plan did give the Planning Commission the option to consider requests that were not in compliance by looking at the character surrounding it and the current needs for that area.

Ms. Hegler stated that the RG1 general residential zoning classification that was being requested, was intended to promote and accommodate residential development consisting of a variety of housing styles, types and densities. She stated that staff and the Planning Commission were of the opinion that the RG1 zoning classification would be compatible with the surrounding area. She stated that the Planning Commission did vote by majority vote, three to one, to recommend Council approve the rezoning from PDD mixed use to RG1.

Council Member Carter made a motion to approve Ordinance 2022-13 on First Reading. Council Member James seconded the motion which was unanimously approved by roll call vote.

Items for Discussion and Possible Approval

A. Discussion and Approval of a Letter of Commitment and Matching Funds Identification in Support of a South Carolina Infrastructure Investment Plan Grant Application from the City of Cayce to the Rural Infrastructure Authority

Ms. Hegler stated that the City had long been working to address drainage issues in the Avenues and had a study commissioned to convey how to do that. She stated that some of those projects were currently underway. She stated that the City had also promised to seek funding from Federal and State ARPA dollars to address some of the large projects. She stated that was what was before Council that night. She stated that staff was going after a South Carolina Infrastructure Investment Plan Grant that was being funneled through the Rural Infrastructure Authority, which was a group the City knew well and often did great work with. Ms. Hegler stated that they were asking for letters of commitments from municipalities that wish to apply for their funding sources.

Ms. Hegler stated that staff would like to go after some of the projects within the City's drainage study to complete some of the work or further some of the work that was already underway. She stated that the City had a commitment from the DOT to share 25% in project costs related to drainage improvements in the Avenues and that was on a project-by-project basis. She stated that staff assumed DOT would come to the table for this proposed project as well, which would represent the local match that was required by this granting source. She stated that was what the letter of commitment suggested. She stated that if, however, that fell through, the City would be required to match 15% of the project and staff recommended using APA funding for that.

Ms. Hegler stated that staff and Council had discussed taking the ARPA funding that the City was allocated and attempt to leverage it against State and Federal dollars so more could be done with that money. She stated that the City could do so much with the ARPA funds that the City would not have to put additional funding into it if the DOT continued to participate with the City. She stated that what was before Council was the letter of commitment that was required by the Rural Infrastructure Authority to accompany the City's grant application as well as the funding source identification for the City's local match. Ms. Hegler stated that staff might go after other projects if possible within this funding stream so she may be bringing other letters of commitments to Council. She stated that staff had this one ready and wanted to go ahead and get it underway as they worked on the application.

Council Member James made a motion to approve the letter of commitment and matching funds identification. Mayor Pro Tem Jenkins seconded the motion. Council Member James stated that Ms. Hegler was probably being modest as she normally was about all the work that goes into something like this and the fact that the City was stretching these dollars to make things happen and looking at how the City could match to multiply money. He thanked staff. Mayor Partin called the question which was unanimously approved by roll call vote.

B. Discussion and Approval of a Contract for General Contracting Services for the Six Mile Creek Sewer Interceptor Repair and Spending Approval

Ms. Hegler stated that this item was discussed at the last Council Meeting. She stated that it was the sewer line replacement project that needed to be done outside of the Moss Creek subdivision on Charleston Highway. She stated that it was a really large project and at the last Council Meeting Council approved a contract to line a portion of that system that had not failed yet, but that would be preventative maintenance. She stated that at the last Council Meeting she mentioned that staff was still working on what it would take to repair or replace the collapsed line. She stated that was now currently before Council. She stated that Council did approve \$300,000 in funding from ARPA funds in the current fiscal year when they adopted the fiscal year budget. She stated that staff knew it might be more than that and had those estimates for Council to consider that night.

Ms. Hegler stated that the total cost of the project to repair and replace the crushed line was \$598,712. She stated that staff was asking Council to consider sole sourcing this work to GH Smith Construction, Inc. She stated that based on the availability and limited number of contractors with the materials necessary to perform the work as expeditiously as possible, allowing for very few service interruptions, it was best to sole source the project. She stated that staff immediately went in after the break and put in a bypass line therefore it was functioning and moving wastewater. Ms. Hegler stated that staff wanted to get the bypass out of the neighborhood and a new line in place and this would allow that to happen. She stated that Council did have the authority to waive their normal procurement process based on the convenient source of materials and based on supply chain issues. She stated that the City had worked with this company before and they immediately started seeking out the concrete that would be needed and the materials to get this work done. Ms. Hegler stated that staff recommended Council accept the bid from GH Smith Construction, waive the formal and informal bid process to sole source the work to them, authorize the City Manager to execute the appropriate paperwork and that staff use reserve utility funding not to exceed \$300,000 to supplement the \$300,000 that was already approved.

Council Member James made a motion to accept the bid from GH Smith Construction, waive the formal and informal bid process to sole source the work to them, authorize the City Manager to execute the appropriate paperwork and that staff use reserve utility funding not to exceed \$300,000 to supplement the \$300,000 that was already approved. Mayor Pro Tem Jenkins seconded the motion. Council Member James thanked Ms. Hegler for always going through the procurement procedures and process and stated that the City never wavered from that. He stated that understanding post COVID, staff was really faced with some things that they never were before. He stated that Council had the right to be able to alter from the procurement process and he was happy to do it in this situation.

Mayor Partin called the question which was unanimously approved by roll call vote.

Committee Matters

- A. Approval to Enter the following Committee approved Minutes into the City's Record
 - Museum Commission – June 1, 2022
 - Events Committee – June 9, 2022
 - Planning Commission – June 13, 2022

Mayor Pro Tem Jenkins made a motion to accept the Committee approved minutes into the record. Council Member James seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Proposed Amendments to the Cayce Events Committee By-Laws

Ms. Hegler stated that the City Attorney found an additional item in the By-Laws that he would like staff to discuss with the Events Committee. She asked that the approval of the proposed amended by-laws be postponed until the Events Committee met again to discuss this item.

Council Member Carter made a motion to postpone this item until the next Council Meeting after the Events Committee meets. Council Member James seconded the motion which was unanimously approved by roll call vote.

- C. Appointments and Reappointments
 - Beautification Foundation – One (1) Position
 - Public Safety Foundation – One (1) Position

Council Member Carter made a motion to appoint Mr. Alex Bybee to the Cayce Beautification Foundation. Council Member James seconded the motion which was unanimously approved by roll call vote.

Council Member James made a motion to appoint Dr. Colette Townsend-Chambers to the Cayce Public Safety Foundation. Council Member Carter seconded the motion. Mayor Pro Tem Jenkins stated that he had some concerns about Dr. Townsend-Chambers. He stated that Council wanted everyone to be able to serve on City committees however a few months ago, Dr. Townsend-Chambers really drug the Police Department through the media and every way one could imagine. He stated that he was concerned if Dr. Townsend-Chambers was trying to amend the actions she took before or did she want to serve on the Foundation to repeat the harassment with the Police Department. Mayor Pro Tem Jenkins stated that Council had the authority to

remove people from City committees but sometimes it was easier to not put someone on a committee than it was to remove them. He stated that it was a bitter pill as to what the Cayce Police Department was put through but if that was in the past, then he would vote yes to the appointment. Council Member James stated that he wanted to commend Mayor Pro Tem Jenkins for being transparent like he always was and holding that discussion in an open forum. He stated that he understood Mayor Pro Tem Jenkins' comments and understand them and embraced them. Council Member James stated that Council should always be mindful that they have the right to remove anyone if needed. Mayor Partin called the question which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that she had a couple of staff compliments from a frequent user of the City's Riverwalk. She read "I just want you to know that Wesley and Eric are doing a really great job. The restrooms are very clean. The grass is cut and edged, the park trails kept blown and clean and both of them are very courteous and helpful to visitors." She stated that Mayor Partin received a text that said "last week my trash was too heavy for me to get in my container. The recycling truck had just gone by and one of your workers saw me struggling, came back and put it in the container for me. I just wanted you to know how much that was appreciated." Ms. Hegler stated that a commendation along with a handwritten note to Lieutenant McCord and the Police Department read "I met Lieutenant McCord in 2006 while going through a domestic violence case. She along with the Cayce PD had been an absolute Godsend as she helped me with so many resources for my kids and myself. She tried to get me out of a bad situation. She said she learned her lesson eventually. But she never left her side. If I needed to talk to someone, she made herself available. She's the reason my kids grew to respect law enforcement. She's beyond a law enforcement officer. She's anyone I would consider a friend, my kids from the ages of four until they're now 20, 21 have always looked up to her, even to the point of being trying to find her at all events that they attend. All around Lieutenant McCord is an extraordinary person and exceptional law enforcement officer." Ms. Hegler stated that she loved sharing staff compliments with Council.

Council Comments

Council Member Carter stated that he noticed in the minutes of the June 13, 2022 Planning Commission meeting, when the F Avenue situation was discussed, there was a full complement of commissioners present and apparently a room full of people attended the meeting. He stated that he noticed that on the vote on the matter before Council that night the Planning Commission voted three to one. He stated that he hoped that staff continued to reinforce the attendance policy for all City Committees, and Commissions and Boards and Foundations. Council Member Carter stated that it

was disappointing that the Commission was one flat tire away from not having a quorum there. He stated that it was important to the people submitting these applications that the matters be disposed of.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

Mayor Pro Tem Jenkins made a motion to enter into Executive Session. Council Member James seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Adjourn

Council Member James made a motion to adjourn the meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 7:54 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



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Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Phil Carter
Tim James
Hunter Sox

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley

**City of Cayce
Regular Council Meeting
Wednesday, August 17, 2022**

The August Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Mayor Pro Tem James Jenkins and Council Members Phil Carter, Tim James and Hunter Sox. City Manager Tracy Hegler, Deputy City Manager Jim Crosland, Assistant City Manager Michael Conley, Municipal Clerk Mendy Corder, Human Resources Director Lynn Dooley, Finance Director Kelly McMullen, Police Chief Chris Cowan, Fire Chief Steve Bullard and IT Director Jamie Beckham were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Sox gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

- A. Recognition of City Employee's 35 Years of Employment with the City of Cayce

Mayor Partin asked City Parks Manager Mr. James Denny to join her at the podium. She stated that Mr. Denny had been employed with the City for 35 years. She stated that he started with the City in February 1986. She stated that he was currently the manager of the City Parks Department and he had a true passion for serving the City and his country. She stated that Mr. Denny served as an Equipment Operator in the United States Navy Reserves from 1985 to 2000. Mayor Partin stated that Mr. Denny completed command system courses through FEMA and was a licensed arborist for the City. She stated that Christmas in Cayce, the City's Riverwalk areas and the City's neighborhood parks and roadways would not be the same without Mr. Denny and his crew. Mayor Partin stated that he had received numerous accolades and Whole Sole awards for his big heart and the 35 years he has served the citizens of Cayce. She stated that the City was blessed to have Mr. Denny as part of the City of Cayce family. Mr. Denny thanked Mayor Partin and stated that it had been a blessing to be with the City for so long.

B. Recognition of La Estrella for Supporting the Cayce Police Department and the Community

Chief Cowan stated that the Cayce Police Department had started a new recognition program to recognize personnel and team members. He stated that they had also expanded the recognition into the community and to identify people in the community that have been tremendous supporters of the operations and the capabilities that the Police Department was providing in the community. Chief Cowan stated that before he even started with the City, he had lunch at La Estrella with Deputy City Manager Crosland and the very first business owner in Cayce that he met was Ms. Dory Benitez. He stated that he and Mr. Crosland were discussing what his first steps would be as the Chief of the Police Department. He stated that he asked Ms. Benitez if she would be willing to hold his very first community function at her business. Chief Cowan stated that Ms. Benitez immediately agreed to host it. He stated that since that time Ms. Benitez had been a rock for the department. He stated that she provided food for the Police Department's Christmas banquet and provided support during the Department's tragedy in April. He stated that she had provided support for almost every single community function the Department held and provided any help that was needed. Chief Cowan stated that Ms. Benitez epitomized what the City of Cayce was all about. He stated that he wanted to recognize her formally by presenting her the Community Service Award thanking her for everything. He stated that the Department gave out the award to citizens and to officers in the performance of their duties and they consider Ms. Benitez one of them. He stated that she was part of the Police Department and she was what it meant to be a community policing agency. Ms. Benitez thanked Chief Cowan and stated that Police Officers worked so hard and sacrificed so much for their jobs and she wanted to help any way she could.

Ordinances

- A. Discussion and Approval of Ordinance 2022-12 Annexing Properties Located Adjacent to 1244 Boston Avenue (TMS#005699-03-035) and Adjacent to 1252 Boston Avenue (TMS#005699-03-036) into the City Limits Under the Provisions of South Carolina Code Section 5-3-150(3) – Second Reading

Council Member James made a motion to approve Ordinance 2022-12 on Second Reading since there were not any changes between First and Second Reading. Mayor Pro Ten Jenkins seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Ordinance 2022-13 Amending the Zoning Map and Rezoning Property Located at *Unnumbered* Fish Hatchery Road and Further Identified as Tax Map Number 006896-02-035 – Second Reading

Council Member James made a motion to approve Ordinance 2022-13 on Second Reading. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

Items for Discussion and Possible Approval

A. Discussion and Recommendations Regarding American Rescue Plan Act (ARPA) Spending and State Grants

Ms. Hegler stated that as Council knew, and just for reiteration for the public, the City had been awarded \$6.9 million dollars from the American Rescue Plan Act (ARPA). She stated that the money would be received in equal tranches, the first tranche was received in October 2021 and the second tranche was expected in October 2022. She stated that eligible uses of the funding included replacing loss of public sector revenue, providing premium pay for essential workers, investing in water, wastewater and broadband infrastructure and responding to the far-reaching public health and negative economic impacts of the pandemic. Ms. Hegler stated that Council had already allocated the first tranche of \$3.4 million dollars and those final allocations were included in the adoption of the FY23 City budget.

Ms. Hegler stated that staff and Council had been committed to leveraging the second tranche against other ARPA dollars, particularly State grants and Federal grants, as they are released. She stated that specifically staff had been working with American Engineering on identifying good sources of funding for the City's infrastructure needs which would include sewer and water upgrades and address ongoing drainage issues. She stated that the State had created the South Carolina Infrastructure Investment Program (SCIIP) to be administered by the Rural Infrastructure Authority (RIA) with whom the City had a frequent and successful past with. Ms. Hegler stated that RIA was responsible for dispersing \$783 million dollars in competitive grants across the state, particularly of interest for the City were those in the Community Impact Grant Program which has \$683 million dollars. She stated that water, wastewater and stormwater projects were eligible, the maximum grant request was \$10 million dollars and the local match was 15%. She stated that they were also requiring a 25% construction contingency on top of that. Ms. Hegler stated that the deadline for those applications was Monday, September 12, 2022. She stated that the grant was prioritizing projects in the following order; those that are regional solutions, those that affect water quality, resilience and storm protection and other aging infrastructure and capacity.

Ms. Hegler stated that the RIA selection factors they would use for applications would be to prioritize needs, the transformational impact on communities, applicant's readiness to proceed and meet a deadline, project feasibility and geographic diversity. She stated that the RIA needed to spend the money quickly and they want to make sure they spread the wealth across the state. She stated that any additional leveraging if

there are other partners that can help will also factor into their decision. Ms. Hegler stated that staff had identified several items that would qualify for this funding and staff had also been approached by other partners that would like the City to either apply on their behalf because it is infrastructure the City owns or they simply want the City to partner with them. She stated that American Engineering had been in close communication with the RIA and had thoroughly reviewed the grant guidelines. She stated that American Engineering felt that the RIA was major proponents of stormwater projects, especially those that are as well studied as the City's.

Ms. Hegler stated that after reviewing the RIA's priorities, it implied that the City would likely not be awarded more than one grant, if even that. She stated that with that in mind, she would like Council's guidance on how to proceed. She stated that the grant window was closing and she recommended that the City only submit one (1) project. She stated that she would recommend that the project be the Avenues Stormwater Project because it had the greatest potential of being funded and it had a funding match from the DOT. She stated that additionally, it had potential funds that could come from the Office of Resilience. Ms. Hegler stated that they also had ARPA dollars that they were extending towards stormwater projects and staff had already met with them. She stated that they loved the Avenues project and how well designed it was and how well planned it was. She stated that she would like Council's guidance and wanted to make sure that was the direction they wanted staff to go in. She stated that it would help staff respond to the other requests they had received and make sure that the preferred project is the one that is submitted on the City's behalf.

Mayor Pro Tem Jenkins made a motion to proceed with the Avenues project. Council Member James seconded the motion. Council Member Carter asked where the money for the 15% match would come from. Ms. Hegler stated that the City partnered with the DOT a few years ago and had an agreement with them as projects are presented. She stated that they had committed up to approximately \$6 million dollars in stormwater projects for the Avenues and staff was hoping that would qualify as the match. She stated that if it did not qualify, then the 15% would come from the City's ARPA dollars. Ms. Hegler stated that staff had been trying to use the second tranche to help the City's money go further against these other grants.

Council Member Carter asked if Council passed the motion to limit the City's application to within the corporate limits of the City would that prevent developers or other municipalities who are in the City's books as unincorporated areas proceeding with projects. Ms. Hegler stated, no, that the direction tonight would not prevent actual project work from proceeding. She stated that it was simply related to this grant and funding source as being identified for this project. Council Member Carter asked if the City received the grant money if the money would be for design or for design and implementation. Ms. Hegler stated that it would be used for some design and implementation. She stated that the City had the Avenues Stormwater Study which was fairly detailed. She stated that the City had to do the real engineering work and part of

that was currently underway on Blake Drive. She stated that next it would be in that part of the Avenues so conceivably, if the City went for the full \$10 million dollars from SCIP and possibly some follow up from the Office of Resiliency, the City could get really far through the Avenue Study Project. Council Member Carter asked if that meant that staff did yet know the value or the amount of money the City was going to request. Ms. Hegler stated that the cost of the project was approximately \$25 million dollars so staff would ask for the full \$10 million dollars. Council Member James asked where the City's stormwater project would fall in the priorities and regional solutions. Ms. Hegler stated that resilience and storm protection were ranked number three. Mayor Partin called the question which was unanimously approved by roll call vote.

B. Discussion and Motion to Ratify Action of City Manager for Emergency Sewer Repairs

Ms. Hegler stated that staff was asking for Council's ratification of an agreement that was approved by the former City Manager. She stated that Council was granted emergency powers in the City's code, Section 2-146. She stated that the City had an agreement with TNT Inc. that dated back to October 8, 2015 and was for a repair of a sewer line that had collapsed in Riverland Park right after the 2015 floods. She stated that staff entered into an emergency agreement because the sewer line had to be repaired immediately. Ms. Hegler stated that staff did not have record of Council ratifying that project. She stated that TNT provided a quote and all the insurance needed for the project and the process was followed properly up to the point of Council's ratification. Ms. Hegler stated that the quote was for \$380,770 and the work was completed on November 9, 2015. She stated that FEMA was involved in the project and had reimbursed the City for that funding. She stated that FEMA approved it as well along with the City. She stated that the work was done well and to satisfaction. She stated that the emergency contract just needed to be ratified. Ms. Hegler stated that Council had in their agenda packet a certificate that the City used in the process for signing and was using as proof of the transparency of the project.

Council Member Carter made a motion to ratify the actions of the prior City Manager or her designee concerning the agreement with TNT Inc. as described in the certificate for \$380,770. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

Committee Matters

- A. Appointments and Reappointments**
Planning Commission – One (1) Position
Standard Technical Codes Board of Appeals – One (1) Position

Council Member James made a motion to appoint Ms. Patty Foy to the Planning Commission. Council Member Carter seconded the motion. Council Member James

stated that the resident stepping down from the Planning Commission had served the City very well for 20 plus years and if it were not for his illness, he was sure he would continue serving for many years. He stated that he wanted to applaud him for what he had done and thank him. Mayor Partin called the question which was unanimously approved by roll call vote.

Mayor Pro Tem Jenkins made a motion to reappoint Mr. Lawrence Gardner to the Standard Technical Codes Board of Appeals. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Waiver of Attendance Policy for Museum Commissioner

Ms. Hegler stated that the City had a policy on attendance requirements for representatives that Council appoints to Boards, Commissions and Foundations. She stated that the policy offered Council, in its discretion, to waive that policy for issues beyond the control of the members such as illness or death of a family member. She stated that Ms. Mary Sharpe, a long-standing Museum Commissioner, had asked her to see if Council would consider such a waiver for her. She stated that Ms. Sharpe was experiencing some health concerns that were preventing her being able to attend all of the monthly meetings of the Museum and Historical Commission. Ms. Hegler stated that Ms. Sharpe was still very committed to the Commission and did not want to resign. She stated that she just needed a slight leave of absence. Ms. Hegler stated that Ms. Sharpe had been an extremely active, responsive and present member and had been on the Commission for 28 years. She stated that as long as she had worked with Ms. Sharpe she had been very active and very present. She stated that Ms. Sharpe was asking for the leave of absence ahead of time very proactively because she respects Council's policy. Ms. Hegler stated that if Council elected to offer the waiver via a motion, she would recommend that it be revisited in four (4) months and check in on her and see how she was doing at that time.

Council Member James made a motion to waive the attendance policy for Ms. Sharpe. Council Member Sox seconded the motion. Mayor Partin stated that Ms. Sharpe was being proactive. She stated that the City encouraged attendance and participation because there are people like Ms. Pamme Eades and Ms. Kay Hutchinson and others who work so hard. She stated that Council wants to ensure that they have the support to do the good work that they do in the City. Mayor Partin stated that she looked forward to having Ms. Sharpe back in person as soon as she could get there. She called the question which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that the City had successfully completed the Community Rating System recertification. She stated that CRS was a volunteer incentive program

that recognizes and encourages community floodplain management best practices. She thanked the City's Building Official Mr. Stuart Jones for keeping the City compliant with that and getting that every year. She stated that the Parks crew had started their yearly ritual of hanging Christmas lights. She stated that the City had its first ever female supervisor in the firehouse, Battalion Chief Caroline Martin who comes to the City with over 10 years of experience with the City of Columbia. Ms. Hegler stated that Battalion Chief Martin was also a certified paramedic which will give the City immediate expert help on first responder calls. She stated that everyone was excited to welcome her to the team. Ms. Hegler stated that Council were introduced to the City's new K9 Hudson that night. She stated that he was at Busbee Middle School keeping those students happy and was also on call for wherever he is needed throughout the City. She stated that longtime employee and lead mechanic Jeff Lawhon was retiring on August 31. She stated that he had been with the City since 1994. She stated that she wanted to make note of that and thank him for his longtime dedicated service to the City's citizens.

Ms. Hegler stated that Corporal Drew Barr was being honored at an upcoming Fireflies baseball game. She stated that the Public Safety Foundation purchased tickets for members of the Police Department to attend as well as Corporal Barr's family. She stated that the City's Animal Services Officer, Ms. Leigh Summers, recently retired from the Police Department. She stated that the Department was using that as an opportunity to revise that role a bit. She stated that the Animal Services job duties would be absorbed by the City's really great Park Officers which would effectively give the City more consistent coverage seven (7) days a week. She stated that the extra position would add another Park Officer to the City's system. Ms. Hegler stated that it was a good opportunity to make that efficient change and staff would be working with the City's Public Relations Consultant to relay that effort and its benefits to the public.

Ms. Hegler stated that the Police Department was in the final phases of reaccreditation. She stated that it had to be done every three (3) years and staff was working really hard on getting that accomplished. She stated that she would follow back up with Council as that gets completed. She stated that she had two (2) staff kudos. She stated that she received an email that was sent to Ms. Hutchinson and the Utility Department that read "I do not know the name of the young man who came up to mark the City of Cayce waterlines before AT&T buried new cable. But I would like to acknowledge how nice, professional and polite he was. He was a very soft-spoken young man and just exactly what the City of Cayce needs for good PR. He came up Monday morning, he did the job swiftly, efficiently and was a very pleasant and respectful person. I think it's important to acknowledge when people do a good job, because most times you'll only hear when they do a poor job. So, kudos to this young man and the water department for hiring him." Ms. Hegler stated that the employee

was Mr. Jeremy Minor. She stated that she also had a nice handwritten note from two (2) new residents who came in a few months ago and were a little bit panicked because they were being required by their landlord to quickly move the water account into their name and they did not know how to do that. Ms. Hegler stated that they also were having some high-water volumes and City employees Ms. Ginger Weaver and Ms. Kayla Malloy helped them very nicely, very efficiently with great customer service. She stated that these nice ladies brought the note to Ms. Weaver saying that they had brought her favorite white chocolate mocha to her but she was on vacation so they left her a nice handwritten note. Ms. Hegler stated that these were more kudos to the great work that staff does.

Council Comments

Mayor Partin stated that she had seen so many fun comments on the Next Door app about the City's Police Officers delivering the shirts created to honor Corporal Drew Barr to people at their homes. She stated that everyone was so delighted. She stated that she ordered her husband a shirt and she was in the kitchen and someone knocked on the door and there was one of the City's Officers with a big smile on his face and he handed her the shirt. She stated to him that was really service with a smile and he said "from the best-looking officer in the City too." She stated that the Officers were really delighting people with hand delivering the shirts. Mayor Partin thanked the Police Department for putting that fundraiser together and the shirts and for the delight it was bringing citizens around the City who ordered those shirts.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of matters relating to the proposed expansion of services in Saxe Gotha Industrial Park

Council Member James made a motion to enter into Executive Session. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Sox made a motion to reconvene the Regular meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Adjourn

Mayor Pro Tem Jenkins made a motion to adjourn the meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 8:41 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Kelly McMullen, City Treasurer

Date: September 6, 2022

Subject: Approval of Resolution Authorizing and Approving Financing through Lease Purchase and Award of Lease Purchase Contract –Public Safety Vehicles and Equipment, as Approved by Council in the 2022-2023 Budget

Issue

Approval of a Resolution authorizing and approving financing through a Lease/Purchase and awarding of the Lease/Purchase Contract to a Financial Institution for Eight (8) Police Department Vehicles, One (1) Fire Department Vehicle, and Seven (7) Mobile Radios.

Discussion

The vehicles and mobile radios were approved for purchase by Council in the 2022-2023 Fiscal Budget. The total value and thus financing for all vehicles and equipment will total \$488,000. Staff contacted 18 financial institutions and requested lease purchase financing proposals for the vehicles and equipment based on the purchase price. The City received three (3) responses.

Truist Financial: four (4) years at 2.86%

U.S. Bank: four (4) years at 3.73%

First Community Bank: four (4) years at 3.49%

If the City of Cayce approves the Truist Financial quote, annual payments (with no down payment) would be as follows:

\$129,257 annually for 4 Years at 2.86% (total interest paid \$29,026.24)

The payments shall be monthly in arrears. Funding for the lease/purchase contract is included in the FY 2022-2023 General Fund budget and will be included in successive years.

Recommendation

Staff recommends that the lease-purchase contract be awarded to Truist Financial for a four (4) year term contract at 2.86% with annual payments in arrears of \$129,257 for principal and interest. Staff also recommends that Council approve a “Resolution Approving Financing” through Truist Financial and that the City Manager be authorized to execute the contract documents.

STATE OF SOUTH CAROLINA)	RESOLUTION
)	
COUNTY OF LEXINGTON)	APPROVING FINANCING TERMS
)	FOR GENERAL FUND
CITY OF CAYCE)	PUBLIC SAFETY VEHICLES AND
)	EQUIPMENT
		LEASE PURCHASE

WHEREAS, the City of Cayce (“City”) has previously determined to undertake a project for the financing of eight (8) Police Department Vehicles, one (1) Fire Department Vehicle and seven (7) Mobile Radios for The General Fund Lease Purchases (“the Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

1. The City hereby determines to finance the Project through Truist Financial, in accordance with the proposal dated August 3, 2022. The amount financed shall not exceed \$488,000, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.86%, and the term shall not exceed four (4) years.

2. All financing contracts and all related documents for the closing of the financing (the “Financial Documents”) shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and an Escrow Agreement as Truist Financial may request.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer’s satisfaction. The Financing Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer’s release of any Financing Document for delivery constituting conclusive evidence of such officer’s final approval of the Document’s final form.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as “qualified tax-exempt obligations” for the purpose of Internal Revenue Code Section 265 (b)(3).

5. The City intends that the adoption of this resolution will be a declaration of the City’s official intent to reimburse expenditures for the project that is to be financed from the proceeds of the Truist Financial financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City’s general fund or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

APPROVED this 6th day of September 2022.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: September 6, 2022

Subject: Request to purchase a replacement sanitation truck and issue an RFP for lease purchase

Issue

The City has been approached by a contractor with the opportunity to purchase a sanitation truck that is in the process of being built and can be delivered to the City by the end of October 2022. While a need for the City, this truck was not approved as a capital purchase item in the current fiscal year budget.

Discussion

The City has been presented with an opportunity to replace one of its older sanitation trucks, a 2000 Mac LE613, with 10,300 hours which computes to 257,500 miles. The truck is considered end of life and is on our list for replacement, as funding and supply are available. The replacement truck, expected to cost \$246,370.00 from Amick Equipment, is a 2023 Peterbilt 567 with a New Way Cobra Magnum Hopper which is expected to give twenty years of service. With supply chain delays still a major issue and the knowledge that this type of equipment is taking upwards of two years to build, the City may wish to seize this opportunity.

Staff proposes funding the new sanitation truck via a lease purchase and will identify the lease payment funding source after receiving the terms, which will be brought back to Council for consideration.

The current request is for Council to approve the potential purchase of this sanitation truck, pending financing terms, and waive the City's normal procurement practice on a most convenient source basis related to supply chain issues, as adopted by Council in March 2022.

Recommendation

Staff recommends Council approve the issuance of an RFP for lease purchase financing of this sanitation truck in an amount not to exceed \$250,000 and to waive the City's normal procurement practice on a convenient source basis related to supply chain issues, to secure the vehicle. Once the results of the RFP are in, staff will present Council the results, along with funding options.

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: September 6, 2022

Subject: Discussion and approval of cooperative agreement to participate in Richland County's Urban County Community Development Block Grant (CDBG) program for federal fiscal years 2023-2025

Issue

The City of Cayce has been invited to participate in Richland County's Urban County Community Development Block Grant (CDBG) program for Federal Fiscal years 2023-2025, for the portions of the City's incorporated area within Richland County.

Discussion

As background, cities and towns that do not receive Community Development Block Grant funds directly from the U. S. Department of Housing and Urban Development (HUD) may opt-in to participate in these programs through their County by entering into a Cooperative Agreement. Participation requires a three-year commitment.

In addition to the annual CDBG allocation, participating communities also benefit from the County's federally funded HOME Investment Partnerships. HOME funds are combined with CDBG funds each year to improve local affordable housing stock.

The City has been participating in Lexington County's program since 2014. We have been advised that we can participate in both based on jurisdiction.

Recommendation

Staff recommends Council approve the cooperative agreement to participate in Richland County's Urban County Community Development Block Grant (CDBG) program for Federal Fiscal years 2023-2025.



COOPERATIVE AGREEMENT

Richland County "Urban County"
Community Development Block Grant Program

THIS AGREEMENT made and entered into this ____ day of _____, 2022 by and between the City/Town of _____, South Carolina hereinafter referred to as the "Community", and the County of Richland, South Carolina, hereinafter referred to as the "County":

WHEREAS, the Housing and Community Development Act of 1974 as amended provides an entitlement of funds for Community Development purposes for urban counties; and

WHEREAS, Richland County will be designated as an Urban County if it secures Cooperation Agreements with various communities in Richland County; and

WHEREAS, this agreement covers both the Community Development Block Grant Entitlement Program and, where applicable, the HOME Investment Partnership program; and

NOW THEREFORE, the Community and County do hereby promise and agree:

THAT the Community may not apply for grants from appropriations under Small Cities or State CDBG programs for fiscal years during the period in which it is participating in the urban county's CDBG program; and

THAT the Community may not participate in a HOME consortium except through the urban county, regardless of whether the urban county receives a HOME formula allocation; and

THAT the County shall have final responsibility for selecting Community Development Block Grant (and HOME, where applicable) activities and filing a HUD compliant Annual Action Plan; and

THAT the County will, on behalf of the Community, execute essential Community Development and Housing Assistance applications, plans, programs and projects eligible under the Housing and Development Act of 1974 as amended; and

THAT the Community and the County will cooperate to undertake, or assist in undertaking, community renewal and low to moderate income (LMI) housing assistance activities, specifically urban renewal and publicly assisted housing; and

THAT the Community and the County will take all actions necessary to assure compliance with the County's certification required by Section -104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, Section 3 of the HUD Act of 1968 (12 U.S.C. § 1701u) and its associated regulations (24 C.F.R. Part 75) and other applicable laws; that the County is prohibited from funding activities in or in support of any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction, or that impedes the County's actions to comply with the county's fair housing certification; and that funding by the County is contingent upon the Community's compliance with the above; and

THAT the Community has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstration within its jurisdiction; and

THAT a unit of general local government may not-sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that, directly or indirectly receives CDBG funds in exchange for any other funds; credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended; and

THAT the qualification period of this agreement as defined in the HUD regulations and guidelines shall be Federal Fiscal Years 2023/2024/2025, and such additional period of time for the purpose of carrying out activities funded by Community Development Block Grants from Federal Fiscals years 2023/2024/2025 appropriations and from any program income generated from the expenditure of such funds; further that the period of time of this Agreement shall be automatically renewed in successive three-year qualification periods, unless the County or the Community provides written notice it elects not to participate in a new qualification period. A copy of this notice must be sent to the HUD State Office by the date specified in HUD's urban county qualification notice for the next qualification period; further the County will notify the Community in writing of its right to make such election by the date specified in HUD's urban county qualification notice; and

THAT the Community resolves to remain in Richland County's Urban County programs until such time it is in the best interest of this Community to terminate the Cooperation Agreement and such additional period of time for the purpose of carrying out activities funded by Community Development Block Grants and from any program income generated from the expenditure of such funds. Furthermore, that the period of time of this Agreement shall be automatically renewed in successive three-year qualification periods, unless the County or the Community provides written notice it elects not to participate in a new qualification period. A copy of this notice must be sent to the HUD State Office by the date specified in HUD's Urban County Qualification Notice for the next qualification period; further the County will notify the Community in writing of its right to make such election by the date specified in HUD's Urban County Qualification Notice; and

THAT statutory, or regulatory changes may require urban counties to amend their agreements to add new provisions. Urban counties may draft a separate amendment to their existing agreements that includes the new provision(s) rather than drafting a new cooperation agreement that contains the new provisions. However, the separate amendment must be executed by an official representative of each of the participating units of general local government and the urban county

THAT failure by either party to adopt an amendment to this Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three year urban county qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period, and to submit the amendment to HUD as

provided in the Urban County Qualification Notice, will void the automatic renewal of such qualification period; and

THAT this Agreement remains in effect until the CDBG (and HOME where applicable) funds and income received with respect to activities carried out during the three year qualification period (and any successive qualification periods under this automatic renewal provision) are expended and the funded activities completed, and that the County and Community may not terminate or withdraw from this agreement while this agreement remains in effect; and

THAT the Community shall inform the County of any income generated by the expenditure of CDBG funds received by the Community; and

THAT any such program income generated by the Community must be paid to the County, unless at the County's discretion, the Community may retain the program income as set forth in 24 CPR 570.503; and

THAT any program income the Community is authorized by the County to retain may only be used for eligible activities approved by the County in accordance with all CDBG requirements as may then apply; and

THAT the County has the responsibility for monitoring and reporting to HUD on the use of any such program income, thereby requiring appropriate record keeping and reporting by the Community as may be needed for this purpose; and

THAT in the event of closeout or change in status of the Community, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County; and

THAT the Community shall provide timely notification to the County of any modification or change in the use of the real property from that planned at the time of acquisition or improvement including disposition; and

THAT the Community shall reimburse the County in the amount equal to the current fair market value (less any portion of the value attributable to expenditures of non CDBG funds) of real property acquired or improved with Community Development Block Grant funds that is sold or transferred for the use which does not qualify under the CDBG regulations; and

THAT the Community shall return to the County program income generated from the position or transfer of real property prior to or subsequent to the close-out, change of status or termination of the cooperation agreement between the County and the Community; and

THAT the terms and provisions of this Agreement are fully authorized under State and local law, and that the Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing assistance activities; and

THAT pursuant to 24 CFR -570.501(b), the Community is subject to the: same requirements applicable to subrecipients, including the requirement for a written agreement set forth in 24 CFR 570.503.

IN WITNESS WHEREOF, the Community and the County have by resolutions authorized this agreement to be executed by their respective office thereunto as of the day and year first above written.

WITNESSES:

COMMUNITY:

BY: _____
NAME:
TITLE:

WITNESSES:

COUNTY OF RICHLAND

BY: _____
NAME: Leonardo Brown
TITLE: County Administrator

CERTIFICATION BY COUNTY CHIEF LEGAL OFFICER

The Richland County Attorney's Office certifies that the terms and provisions of the foregoing agreement are fully authorized under existing State and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing assistance activities in cooperation with local units of government.

BY: Chris Ziegler
NAME: Christopher Ziegler
TITLE: Assistant County Attorney

Cayce Historical Museum Commission June 1, 2022, Meeting Minutes

The June 1, 2022, meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 4:05 by Chair Archie Moore. The following individuals attended the meeting:

Name	Status
Archie Moore	Chair
Mary Sharpe	Vice Chair
James Stewart	Secretary
A.G. Dantzler	Commissioner
Charlita Earle	Commissioner
Pamela Sulton	Commissioner
Garrett Creasman	Commissioner – absent excused
David Brinkman	Commissioner
Marcy Hayden	Commissioner
Andy Thomas	Cayce Museum Curator
Michael Conley	City of Cayce Assistant City Manager

Upcoming Events:

June 23, 2022 – Columbia Speedway Lecture

Invocation: Commissioner Dantzler

May Meeting Minutes:

Following a review of the minutes from the last meeting, Commissioner Sulton motioned that the meeting minutes be accepted with clarification that although Mr. Redmon attended the Genesis Studio tour, he is not a Museum Commissioner. This motion was seconded by Commissioner Sharpe and approved by the Commission.

Museum Commission Bylaws

Prior to the June 1 meeting, the Bylaws Subcommittee meet to discuss the changes to the bylaws suggested by the City Attorney. The revised Bylaws were presented to the entire commission at the June 1 meeting. The Commissioners considered three points of contention: the selection of Commission Members, the authority of the Commission as an advisory committee, and the legal position of the Commission relative to the City administration. After a thorough discussion, the Commissioner Sulton motioned that the revised bylaws be submitted for City Council approval. This motion was seconded by Commissioner Sharpe. The motion was approved with Commissioner Dantzler abstaining.

Genesis Studios

The studio sent over a memorandum of understanding (MOU) to outline a working arrangement between the museum and the studio. That document was forwarded to the City Attorney for his review. Genesis Studio asked the Commission to send over a wish list of projects for them to scope. In order to effect better communication and planning with the studio, Commissioner Hayden motioned to create a subcommittee to explore further involvement between the Commission and the studio. Commissioner Earle seconded the motion, and it passed by

unanimous vote. Commissioners volunteering or assigned to the subcommittee include Commissioner Sulton, Commissioner Creasman, Commissioner Brinkman, and Chair Moore.

Midlands Coin Club

The Midlands Coin Club contacted the Museum to donate a collection of Confederate currency. This donation would complete the existing set of bills in the museum collection. Following a discussion of security and display concerns, Commissioner Sharpe motioned that the Commission accept the donation. Commissioner Dantzler seconded the motion, which was passed by unanimous vote.

Museum Staff Report

Curator Thomas noted that approximately 15 people attended the sweetgrass basket presentation. The African American Legends of Cayce playing cards are being converted to a book format and will accompany a new exhibit in the Museum. The new Columbia Speedway exhibit is almost complete. A presentation is planned for later in the month (June 23, 2022) to discuss the history of the Speedway.

Ms. Yvonne Smith donated the NAACP Plaque for Julius Felder to the Museum.

Curator Thomas and Commissioner Stewart discussed their visit with the University of South Carolina, Lancaster Native American Studies Program Collections Manager Brittany Taylor-Driggers. The visit was primarily oriented towards gaining insight into best practices for the display, storage, and curation of the High Lake Catawba Pottery collection. Two significant points from the visit include the need to improve climate control in the Museum's storage facility and the application of UV protective film to the Museum window.

The City has also placed an announcement for a new part-time hire for the Museum.

At the end of the Museum Staff Report, Commissioner Dantzler motioned for adjournment of the meeting. The motion was seconded and approved by unanimous vote at

5:33 PM.



**APPROVED MINUTES
BOARD OF ZONING APPEALS
CAYCE CITY HALL
1800 12th Street Extension**

**Monday, June 27, 2022
6:00 PM**

I. CALL TO ORDER

The meeting was called to order at 6 pm by Chair Jason Simpson. Members present were Scott Miller, Robin DiPietro, Cenetha Muller, and Matt Stroud. Staff present was Monique Ocean and Michael Conley.

II. APPROVAL OF MINUTES

Robin DiPietro made a motion to approve the minutes of the January 24, 2022, meeting. Scott Miller seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Ms. Ocean confirmed that the public and the media were made aware of the meeting and public hearing.

IV. PUBLIC HEARING

Variance 001-22

A request by the owner, Mr. C. Harden, for a variance from the Zoning Ordinance Section 6.7 Table 3, Schedule of Lot Area, Setbacks, Height, & Lot Coverage Requirements, by Zoning Districts, to reduce the required rear yard setback (25 feet) in the M-1 zoning district by 15 feet. The property is located at 640 McDuffie Street (TMS 005767-07-009).

A. Opening Statement

Monique Ocean, Zoning Administrator, began by informing the Board of the variance request. Ms. Ocean stated that the subject property located at 640 McDuffie Street is zoned M-1(Light Industrial) and the rear yard setback for the M-1 zoning district is 25 feet. Ms. Ocean stated that the applicant wishes to reduce the rear yard setback in order to construct a building of 1800 square feet. Ms. Ocean stated the applicant is requesting a variance of 15 feet to reduce the rear yard setback to 10 feet. The applicant, Mr. Harden, came before the Board to discuss his request for the variance. Mr. Harden stated that he would like to construct a metal building of 1800 square feet to enhance his business. Mr. Harden stated the proposed building will consist of office space and a showroom. Mr. Harden stated that locating the building at the 25 feet rear yard setback would cause an area of dead space. Mr. Harden stated he is already plagued with nuisance from the neighbors and a dead space would create more area for the neighbors to leave garbage. Mr. Harden stated there is a tree on the property that he would have to cut down to meet the required setback of 25 feet. Mr. Harden stated he would prefer not to remove the tree.

B. Public Comment

There was no one from the public to speak for or against the variance request.

C. Adjourn Public Hearing

With no further discussion, the public hearing was closed.

D. Motion

Robin DiPietro made a motion to grant the variance to reduce the rear yard setback to 10 feet because the following criteria has been met:

1. The subject property is two (2) properties that have been combined into one (1) over the years, and a large tree is present in the yard, creating extraordinary conditions pertaining to the property.
2. The extraordinary conditions do not apply to other properties in the area.
3. Application of the zoning ordinance requirements would require the applicant to remove a large tree, in order to construct the proposed building to meet the required setbacks.
4. Authorization of the variance would not create a detriment because existing structures in the area encroach on the rear yard setback.
5. The proposed structure/use is allowed by the zoning ordinance.

Matt Stroud seconded the motion. All were in favor.

V. OTHER BUSINESS

Ms. Ocean informed the Board that the By-Laws needed to be reviewed at the next meeting. Ms. Ocean informed the Board that the orientation classes for new members and continuing education classes for other members needed to be completed. Ms. Ocean stated that she would email the information to them.

VI. ADJOURNMENT

Robin DiPietro made a motion to adjourn. Scott Miller seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**



**Minutes for June 28, 2022, Regular Board Meeting
of the Housing Authority of the City of Cayce, SC**

The Board of Commissioners of the Housing Authority of the City of Cayce, SC held its Regular Board Meeting on Tuesday, June 28, 2022, at Cayce City Hall.

Chairman Jack Sightler called the meeting to order at 5:03 pm. A copy of the agenda was posted on the Housing Authority’s website. Roll call was conducted, and the following members of the Board and staff were present:

CH Board Members			Columbia Housing Authority Staff Present
Chairman	Jack Sightler	Present	Yvonda Bean, Interim CEO
Vice-Chairman	Bruce Smith	Present	Lucinda Herrera, SVP Development
Commissioner	Silvia Sullivan	Absent	Marissa Phoenix, CFO
Commissioner	Cheryl Seymour	Present	Lee McRoberts, COS
Commissioner	Johnetta Riley	Present	Gloria Warner, Regional Property Manager
			Belkis Encarnacion, Community Property Manager
			Visitors
			Jarrett Epperson, City of Cayce
			Mike Corley, City of Cayce

APPROVAL OF MINUTES:

Mr. Sightler called for approval of the minutes for the Regular Meeting held April 12, 2022. Commissioner Riley questioned the discrepancy between the reported April statistics versus what is on the report in the June packet, Ms. Warner explained that the numbers noted in the April minutes for April were for the first week of the month only and that the information included in the June packet shows the totals for the full month. Upon motion of Mr. Smith, seconded by Ms. Seymour the minutes were approved.

Board Member		Aye	Nay	Absent
Chairman	Jack Sightler	X		
Vice-Chairman	Bruce Smith	X		
Commissioner	Silvia Sullivan			X
Commissioner	Cheryl Seymour	X		
Commissioner	Johnetta Riley	X		

CEO REPORT:

Chairman Sightler congratulated Mrs. Bean on her appointment as CEO. Mrs. Bean thanked the Board and stated she is grateful for the opportunity to serve. Mrs. Bean introduced CFO Marissa Phoenix and said she will present the proposed annual budget later in the meeting. Mrs. Bean asked Mrs. Herrera to give an update on development activities.

Mrs. Herrera said that the bond transaction for Abbot Arms has closed and Cayce Housing received \$146,000 as an administrative fee at closing. Interior rehab work is in progress and staff anticipates work to be complete by mid-October. Supplies have been an issue in some cases; microwaves and ice makers are currently on back order and will be installed upon arrival. Photos of completed work was included in the packet. The conversion of Cayce Housing units to the rental assistance demonstration project (RAD) will begin once rehab work is complete, staff anticipates beginning to meet with residents in July.

An arborist has reviewed all Cayce Housing sites and has identified 35 trees to be removed and 19 to be pruned; those trees will be ranked and prioritized and bids obtained to complete the work, staff estimates the work to be in excess of \$100,000. Commissioner Riley stated that the large pine tree in front of the unit on Byron next to the unit that was damaged by a similar tree last summer needs to be addressed as soon as possible. Commissioner Riley asked if the empty unit will be filled when work is complete; Mrs. Herrera said that an existing family will be moved into the vacant unit when all work is complete. Some termite damage was identified at the unit and some studs are being replaced in addition to the work to correct the tree damage. Commissioner Riley stated the area around Byron and Toole is experiencing a lot of vandalism at this time and staff should be aware of that issue and ensure CH homes and construction materials stay secured.

Commissioner Smith asked what will be done with the money earned from the Abbot Arms bond transaction. Mrs. Herrera said that the money is being held in reserves. Commissioner Smith asked if there had been any overages on the current work being performed; Mrs. Herrera said that to date only one change order had been received.

Commissioner Seymour asked about the road at Spencer Place. Mrs. Herrera said that an old agreement from the 1980's has been located through legal research and it appears that an easement was granted to the City of Cayce for the road at that time. Additional information will be presented to the Board as the process progresses.

OPERATIONS REPORT:

Ms. Encarnacion presented the Operations Report for April, May, and June.

	April	May	June
Accounts sent to Magistrate	1	0	3
Account more than 30 days	3	5	7
Work Orders received	42	45	8
Work Orders Completed	42	37	1
Work Orders Remaining	0	8	7
Emergency Work Order	0	0	0

Commissioner Riley asked about the status of the cases sent to the Magistrate. Ms. Encarnacion stated that she is waiting on court dates for residents who have not made repayment agreements or brought their accounts current, Commissioner Riley asked that the status of magistrate cases be included in the report going forward. Commissioner Smith asked why the work order numbers were so high. Ms. Warner said that the work orders were generated internally as staff prepares for upcoming inspections.

BUDGET PRESENTATION:

Mrs. Bean asked Ms. Phoenix to present the proposed Annual Budget. Ms. Phoenix presented the proposed budget.

Operating revenue is planned to be \$349,552 and is comprised of operating subsidy from HUD, capital fund revenue and tenant revenue. Expenses are projected to be \$239,293. After expenses there will be a positive cash flow of \$110, 260. Ms. Phoenix opened the floor to questions.

Public Housing	Annual Budget 6-30-2022	Annual Budget 6-30-2023
Operating Income		
Tenant Revenue	97,330	84,400
HUD Operating Grant Revenue	158,000	149,529
COVID Operating Grant Revenue	-	-
CFP Operating Revenue	219,990	112,224
Other Revenue	15,000	3,400
Total Operating Income	490,320	349,553
Operating Expenses		
Administrative Expenses	99,427	99,012
Tenant Services	12,617	5,864
Utilities	6,950	6,189
Maintenance (see below detail)	192,507	98,180
Protective Services	9,165	9,573
Insurance Expense	5,500	10,930
Real Estate Taxes-PILOT	9,038	7,821
Other General Expenses, Collection Losses	18,500	1,724
Equipment Replacements	-	-
Total Routine Operating Expenses	353,704	239,293
Cash Flow (Deficit) from Operations	136,616	110,260

Property Maintenance	Annual Budget 6-30-2021	Annual Budget 6-30-2023
Maintenance		
Maintenance Salaries and Benefits	34,007	44,983
Maintenance Materials	10,000	1,570
Garbage	4,500	3,980
Contract Cost - Other Misc Repairs	60,000	13,005
Plumbing-Electrical	4,000	890
Mowing	38,000	24,200
Pest Control	1,000	9,552
Sub-Total Maintenance Expenses	211,507	98,180

Commissioner Riley asked why insurance has increased. Ms. Phoenix said that the projections are based on actuals year to date and a rate increase is anticipated for 2023. Commissioner Riley asked if the concerns about properties being under-insured has been addressed. Mrs. Herrera said that the SC State Insurance Reserve Fund sets replacement values and staff challenges those values regularly. Commissioner Riley asked what replacement values the state uses, Mrs. Herrera said that she would provide the Board with that information.

Chairman Sightler asked why the drop in expenses from 2022 to 2023. Ms. Phoenix said that maintenance costs are projected to be less due to the renovations currently in progress. Chairmain Sightler asked why tenant revenue is projected down. Ms. Phoenix said that staff used an occupancy rate of 95% and the average rent of \$193 per month. Mrs. Herrera said that cash flow will be better after the RAD conversion due to higher rents in the program. Commissioner Smith asked why mowing expenses were down. Ms. Phoenix said that year to date actual expenditures were used to project the budgeted number; Mrs. Herrera said that another vendor has been identified also and their annual contract price is lower. Commissioner Riley asked about trash expenses as trash pickup should be covered by the City, Ms. Warner said that there are several open top trash containers and dumpsters that have to be serviced privately. Chairman Sightler thanked Ms. Phoenix and staff for the presentation and called for a motion to approve Resolution 2022 – 004: Approval of the 2023 Operating Budget, upon motion of Commissioner Riley, seconded by Commissioner Smith it was unanimously approved.

Board Member		Aye	Nay	Absent
Chairman	Jack Sightler	X		
Vice-Chairman	Bruce Smith	X		
Commissioner	Silvia Sullivan			X
Commissioner	Cheryl Seymour	X		
Commissioner	Johnetta Riley	X		

OTHER ITEMS:

The Resident Appreciation event scheduled for June had to be postponed due to bad weather and will be rescheduled soon.

ADJOURNMENT

There being no further business and upon motion of Mr. Sightler, seconded by Ms. Seymour, it was unanimously approved to end the meeting at 5:40 pm.

Prepared by:

Yvonda A. Bean
Secretary/Interim Chief Executive Officer

CITY OF CAYCE
EVENTS COMMITTEE MEETING MINUTES
City Council Chambers
July 14, 2022

Present: Danny Creamer, Dwede Dennis, Maxine Creamer, Johnathon Moore, Megan Lightle, Dave Capps, Cindy Pedersen

Absent: Evony Reed, Robert Cathcart, Brianne Siciliano, Alexis Moore

City Representative: Amanda Rowan, James Denny

Guest: Mary Safko

Chairperson Creamer called the meeting to order and led the group in the Pledge of Allegiance.

Review of June 9 minutes. Ms. Creamer made a motion to accept the minutes, Ms. Lightle seconded. The minutes were approved.

Fall Fest:

Discussion was held on the updates to the 2022 Fall Fest. Mr. Creamer went over the bands booked. The band list is Willie Wells and the Blue Ridge Mountain Grass, The Accused, and Mystic Vibrations. All bands have turned in contracts. Mr. Moore has been in contact with the DJ. Ms. Rowan discussed moving the Fall Fest to Granby Park. Mr. Denny suggested there may be a need for some type of sound barrier between the DJ and the bands. Ms. Pedersen asked about the vendors being utilized as a sound barrier. Mr. Denny stated this may work. Ms. Safko asked about marketing and Ms. Rowan explained that the City would be utilizing State and Frink for marketing and advertising and that it should begin in August. Ms. Pedersen asked about vendor fees and Ms. Rowan went over the fees for vendors from the City and outside the City (\$75.00 for food vendors not located in Cayce). Ms. Rowan brought up the current logo and asked if the committee would like to update the logo. Mr. Moore and Ms. Lightle volunteered to work on a new logo and bring it before the Committee at the next meeting. Once a logo is designed the City will use it on a banner and/or advertisements. The committee would like to see a banner put up in September. Ms. Pedersen suggested selling T-shirts that are shrink-wrapped in some shape.

Mr. Creamer will look into past Hayride times and ways it can be advertised to attendants. Mr. Denny stated he is considering adding more length to the route. Mr. Creamer would like to add a schedule of events somewhere near the stage.

Mr. Denny stated that parking may need to be changed as the old school previously used has been sold. Ms. Safko suggested using parking near the Jaycees building where the haunted house is conducted. Ms. Pedersen asked about using the trolley and Mr. Denny stated it would be hard for the trolley to have room to turn around. Ms. Pedersen asked about advertising Christmas in Cayce at the Fall Fest and Ms. Rowan requested waiting until August to give more time to Fall Fest before starting Christmas in Cayce preparations. Mr. Moore and Ms. Reed will serve as Emcees during the event and will announce hayride times. Ms. Pedersen asked if the Museum would be open during the event and Ms. Rowan stated she would find out.

Event Committee Cookout: Mr. Creamer began the discussion on the Committee Cookout in September. The cookout will be held at Ms. Lightle's house. The main dish will be a low country boil made by Mr. Creamer.

Mr. Capps requested the Cookout be held on a Sunday since Saturday's are so busy in the Fall. Mr. Moore suggested September 18th. Ms. Lightle suggested beginning at 1pm until whenever. Mr. Denny suggested food be served at 3pm so there will be time to cook it there. Mr. Moore made a motion to hold the Cookout on the 18th beginning at 1pm and food starting at 3pm. Mr. Capps seconded. The motion was passed. Signups will be sent out closer to the date.

New Business: Mr. Capps asked if Rudy Manke would restart his nature walks. Mr. Creamer stated that Mr. Manke is not doing events at this time, but he would let the committee know if this changes. Ms. Pedersen asked if the Buffalo Soldiers would be joining the Fall Fest this year. Mr. Capps stated he would like to see the Buffalo Soldiers complete a trail ride in the future and requested Ms. Rowan contact the Buffalo Soldiers regarding Fall Fest this year. Ms. Rowan stated she would make a call to Mr. Bob Day.

Bylaws: The Committee reviewed the Bylaws. Ms. Lightle asked to change the word "foundation" to "committee" in Article III, Section 2. Ms. Pedersen made a motion to accept the Bylaws as amended. Ms. Dennis seconded. The motion passed unanimously.

There being no further business, Ms. Pedersen made a motion to adjourn. Mr. Moore seconded the motion. The meeting was adjourned.

The next Events Committee meeting is Thursday, August 11, 2022, at 5:30pm.

Respectfully submitted,
Maxine Creamer



**APPROVED MINUTES
PLANNING COMMISSION
CAYCE CITY HALL
1800 12th Street Extension
Monday, July 18, 2022
6:00 PM**

I. CALL TO ORDER

The meeting was called to order at 6:00 pm by vice chair Stockton Wells. Members present were Robert Power, Michael Mahoney, and Michael Wuest. Ed Fuson, Chris Kueny, and Richard Boiteau were absent. Staff present were Michael Conley and Monique Ocean.

II. APPROVAL OF MINUTES

Michael Mahoney made a motion to approve the minutes of the June 13, 2022, meeting. Michael Wuest seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Ms. Ocean affirmed that the media and public were made aware of the meeting and the public hearing.

IV. PUBLIC HEARING

Map Amendment 005-22

A request, by the owner, Browders Creek Properties, LLC to rezone property from PDD (Planned Development District) to RG-1 (General Residential). The property is located adjacent to 2435 Fish Hatchery Road and further identified by TMS 006896-02-035.

a. Opening Statement

Ms. Ocean informed the Planning Commission that the subject property was a part of a larger Planned Development District that was approved in 2007. Ms. Ocean stated that the PDD requirements has been rendered invalid because of failure to complete the approved plan and subdivision of the property to three different owners. Ms. Ocean stated that the owner of the subject property would like to construct a residential subdivision. Ms. Ocean stated that the plan could not be approved because of the invalid PDD. Ms. Ocean stated the property must be rezoned before it can be developed. Ms. Ocean stated the requested rezoning classification is not in compliance with the Future Land Use Map. Ms. Ocean stated that Staff believes the RG-1 zoning district is suitable for the area. The owner/applicant Richard Kiser came before the Planning Commission to discuss the proposed development.

b. Public Comment

Two individuals were present to inquire about the rezoning request. Neither spoke for or against the request.

c. Adjourn Public Hearing

With no further discussion, the public hearing was adjourned.

d. Motion

Robert Power made a motion to recommend approval of the request to rezone the property to RG-1. Stockton Wells seconded the motion. By a majority vote of 3 to 1, the Planning Commission voted to recommend approval of the requested zoning change. The reasons for the approval votes included the requested zoning is a good use of the property and potential uses in

the RG-1 zoning district would be good for the edge of the City. Mr. Wuest stated he does not approve the request because it is not in compliance with the Future Land Use Map.

V. PUBLIC HEARINGS

Map Amendment 006-22

A request, by the owner, Efron Family, LLC, for annexation in conjunction with C-4 (Highway Commercial) zoning designation. The property is located adjacent to 1244 Boston Avenue and further identified by TMS 005699-03-035.

Map Amendment 007-22

A request, by the owner, Efron Family, LLC, for annexation in conjunction with C-1 (Neighborhood Commercial) zoning designation. The property is located adjacent to 1252 Boston Avenue and further identified by TMS 005699-03-036.

a. Opening Statement

Ms. Ocean came before the Planning Commission to discuss the annexation request. Ms. Ocean stated successful annexation of the properties would close donut holes which is an objective of the City. Ms. Ocean stated the owner/applicant believes the subject properties were erroneously omitted from an annexation request in 2004. Ms. Ocean stated the requested zoning districts were chosen to mirror the same zoning districts in the request from 2004. The owner/applicant was not present due to a previous engagement. Vice-Chair Stockton Wells read a letter from the applicant to indicate the annexation request along with the zoning designation.

b. Public Comment

No one from the public was present to speak for or against the annexation request.

c. Adjourn Public Hearing

With no further discussion, the public hearings were adjourned.

d. Motions

Michael Wuest made a motion to recommend approval of Map Amendment 006-22 in conjunction with the C-4 (Highway Commercial) zoning designation. Michael Mahoney seconded the motion. All were in favor.

Michael Wuest made a motion to recommend approval of Map Amendment 007-22 in conjunction with the C-1 (Neighborhood Commercial) zoning designation. Michael Mahoney seconded the motion. All were in favor.

VI. NEW BUSINESS

Ms. Ocean informed the Planning Commission that the By-Laws needed to be reviewed at the next meeting. Ms. Ocean informed the Commission that the orientation classes for new members and continuing education classes for other members needed to be completed. Ms. Ocean stated that she would email the information to them.

VII. ADJOURNMENT

Robert Power made a motion to adjourn. Michael Mahoney seconded the motion. All were in favor.

A quorum of Council may be present.

No discussion or action on the part of Council will be taken.

COUNCIL ACTION REQUIRED

EVENTS COMMITTEE – TWO (2) POSITIONS

Mr. Danny Creamer and Ms. Maxine Creamer's term on the Committee expire in September 2022. Mr. Creamer has served on the Committee since 2008 and is the Chairperson of the Committee. Ms. Creamer is the Secretary of the Committee and has served since 2016. Their reappointment applications are attached for Council's review.

PLANNING COMMISSION – ONE (1) POSITION

Mr. Ed Fuson's term on the Commission expired in August. He is the Chairperson of the Commission and has served since 1998. His application is attached for Council's review. The City also has three (3) other potential member applications for the Planning Commission on file. Mr. Danny Creamer, Ms. Nancy Stone -Collum and Ms. Donna Zeigler, they are listed in order of the date the City received their applications and are attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions remain open until receipt of potential member applications.

PUBLIC SAFETY FOUNDATION – ONE (1) POSITION

The foundation is a 501 (c) 3 organization that raises funds to provide the members of the Cayce Police and Fire Departments with equipment and resources to make their jobs and the community safer. There are no recommendations at this time.

STANDARD TECHNICAL CODES BOARD OF APPEALS – TWO (2) POSITIONS

Reviews citizen appeals to ensure building codes, property maintenance codes and fire codes are properly interpreted and implemented fairly. Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

Cayce citizens have an opportunity to actively participate in the City through their services on a number of advisory boards, commissions, foundations and committees. These groups help shape and carry out policy.

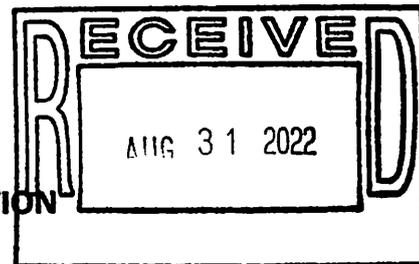
APPOINTMENT PROCESS

Applications are accepted at any time for all City of Cayce boards, commissions, foundations and committees. Cayce citizens wishing to apply for appointment may submit a potential member application to the Municipal Clerk, P. O. Box 2004, Cayce, SC 29171. More information and a copy of the application can be found on our website at <https://www.caycesc.gov/boards.php> or by calling City Hall at 803-796-9020.

City Council considers applications at a meeting immediately following an opening.



CITY OF CAYCE
COMMITTEE MEMBER REAPPOINTMENT APPLICATION



Name: Danny Creamer
Home Address: M Ave City, State, Zip CAYCE, SC 29033
Telephone: _____ E-Mail Address _____
Resident of Cayce: Yes No Number of Years Life

Please check the Committee for which you are applying for reappointment:

- Accommodations Tax Committee
- Cayce Housing Authority
- Consolidated Board of Appeals
- Beautification Board
- Museum Commission
- Board of Zoning Appeals
- Event Committee
- Planning Commission

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below:

Work Address

Company: Retired Position _____
Address: Jim Hudson Automotive
City, State, Zip _____ Telephone: _____
Fax: _____ E-Mail _____

Work Experience: Automotive Industry

Educational Background: Grad. Brookland-Cayce H.S.

Membership Information (Professional, Neighborhood and/or Civic Organizations):

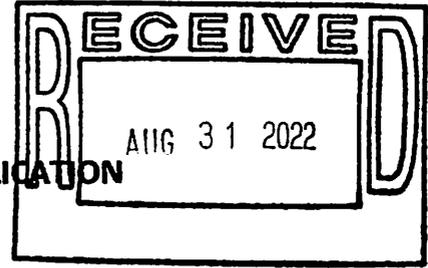
Volunteer Work: _____

Hobbies: Many

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072 • mcorder@cityofcayce-sc.gov



CITY OF CAYCE
COMMITTEE MEMBER REAPPOINTMENT APPLICATION



Name: Mary S Creamer

Home Address: Michaelmas Ave City, State, Zip Cayce, SC 29033

Telephone: _____ E-Mail Address _____

Resident of Cayce: Yes No Number of Years 47 YEARS

Please check the Committee for which you are applying for reappointment:

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Consolidated Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below:

Work Address

Company: Retired Position _____

Address: _____

City, State, Zip _____ Telephone: _____

Fax: _____ E-Mail _____

Work Experience: Retired State Employee

Educational Background: High School, some Tec

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Volunteer Work: _____

Hobbies: Gardening, Baking - & baby sitting 14-18 old granddaughters

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072 • mcorder@cityofcayce-sc.gov



CITY OF CAYCE
COMMITTEE MEMBER REAPPOINTMENT APPLICATION

Name: Gus E Fuson

Home Address: Lafayette Ave. Cayce, SC 29033

Telephone: email address:

Resident of Cayce: { Yes Number of Years 76

Please check the Committee for which you are applying for reappointment:

- { Accommodations Tax Committee { Beautification Board { Event Committee
{ Cayce Housing Authority { Museum Commission X Planning Commission
{ Consolidated Board of Appeals { Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? [] Yes []xxx No If yes, specify below:

none

Work Address

Company: Retired Position

Address:

City, State, Zip Telephone:

Fax: E-Mail

Work Experience: 44 years in the insurance industry.

Educational Background: BS from USC Major-Economics Minor-Psychology

Membership Information (Professional, Neighborhood and/or Civic Organizations):

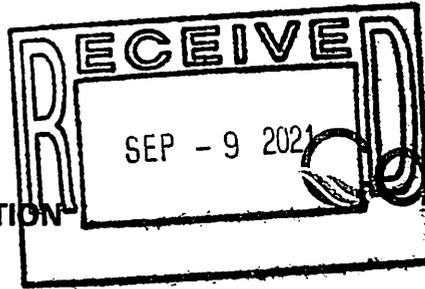
Mt. Tabor Lutheran Church- Lifetime Member

Volunteer Work: City of Cayce and Church

Hobbies: Cycling and writing

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072 • mcorder@cityofcayce-sc.gov

CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION



Name: Danny Creamer
Home Address M Ave City, State, Zip CAYCE SC 29033
Telephone: _____ E-Mail Address _____
Resident of Cayce: Yes No Number of Years LIFE

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Housing/Constr Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

Work Address Retired

Company: _____ Position _____

Address: _____

City, State, Zip _____ Telephone: _____

Fax: _____ E-Mail _____

Work Experience: 31 yrs SERVICE dept. Jim Hudson Automotive
P.T. DRIVER ENTERPRIZE Holding Company

Educational Background: BC #2, BC J.R.H. BC HS CLASS '72

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Chair - Events Committee

Volunteer Work: MASONIC Lodge # 382, Cayce Events
Committee. Municipal Election Commissioner

Hobbies: RACING, MUSIC, GARDENING.

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072



CITY OF CAYCE POTENTIAL MEMBER APPLICATION

Name: NANCY STONE-COLLUM Date 5/27/22
Home Address: HAVE City, State, Zip W. COLA, SC 29169
Telephone: E-Mail:
Resident of Cayce: [X] Yes [] No Number of Years: 45

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee, Cayce Housing Authority, Events Committee, Consolidated Board of Appeals, Municipal Election Comm, Museum Commission, [X] Planning Commission, Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?
[] Yes [X] No If yes, specify below.

Work Address

Company: Richland Co. Govt, Retired Position: Conservation Program Analyst
Address: City, State, Zip
Telephone: E-Mail:

Work Experience: Conservation, Grants Administration, Plan review
Grant writing, legislative budgeting + policy, lobbying, trail development

Educational Background: Master of Public Health - Environmental Science

Membership Information (Professional, Neighborhood and/or Civic Organizations):

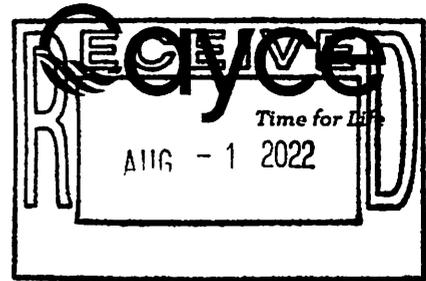
Historic Columbia, Friends of Congaree, Congaree Land Trust, Congaree Riverkeeper

Volunteer Work: Church choir and committees, RCCC events,
Palmetto Trail work + events, Christmas in Cayce

Hobbies: Travel, kayaking, hiking, gardening, reading

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, PO Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072 • Email: mcorder@caycesc.gov

CITY OF CAYCE POTENTIAL MEMBER APPLICATION



Name: Downa Kaye Zeigler Date 08/01/2022
Home Address: N. Eden Dr. City, State, Zip Cayce, SC 29033
Telephone: _____ E-Mail: _____
Resident of Cayce: Yes No Number of Years: 38

Please indicate the Committee(s) for which you are applying:

- | | | |
|---|--|--|
| <input type="checkbox"/> Accommodations Tax Committee | <input type="checkbox"/> Cayce Housing Authority | <input type="checkbox"/> Events Committee |
| <input type="checkbox"/> Consolidated Board of Appeals | <input type="checkbox"/> Municipal Election Comm | <input type="checkbox"/> Museum Commission |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Board of Zoning Appeals | |

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?

Yes No If yes, specify below.

Work Address

Company: Columbia Marking Products Position: Office Manager
Address: 727 Meeting St. City, State, Zip West Columbia, SC 29169
Telephone: 803-781-7048 E-Mail: GColumbiaMARKING@sc.sc.com

Work Experience: Public Safety Dispatcher, C&A
Timekeeper Admin. Assistant

Educational Background: High School Graduate

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Board member for The Avenues Association

Volunteer Work: _____

Hobbies: Shopping

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, PO Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 ♦ Fax: 803-796-9072 ♦ Email: mcorder@caycesc.gov