

Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Phil Carter Ann Bailey-Robinson Tim James	City Manager Tracy Hegler	Assistant City Manager James E. Crosland
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City of Cayce
Regular Council Meeting
Tuesday, February 2, 2021 at 6:00 p.m.
Cayce City Council is currently meeting virtually via Zoom.
Please use one of the following methods to attend the Council Meeting:

Virtual Attendance, click
<https://us02web.zoom.us/j/85603101605?pwd=YW9ESUIxWEpZV1E3c1g4UWdWOXQwUT09>
or
Telephone: 1-929-205-6099
Meeting ID: 856 0310 1605
Passcode: 814113
caycesc.gov

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
 January 5, 2021 Regular Council Meeting
 January 19, 2021 Planning Work Session
 January 27, 2021 Regular Council Meeting

II. Public Comment Regarding Items on the Agenda

Special Note: Anyone wishing to speak to Council about an item not on the agenda will need to call the City Clerk at 803-550-9557 by 12:00 p.m. the Friday prior to the Council Meeting. Anyone wishing to speak on an item on the Agenda will need to call the City Clerk at 803-550-9557 by 11:00 a.m. the day of the Council Meeting.

III. City Manager’s Report

IV. Committee Matters

- A. Approval to Enter the following Committee Approved Minutes into the City’s Record
 Board of Zoning Appeals – October 19, 2020
 Events Committee – November 19, 2020
 Planning Commission – December 21, 2020

V. Council Comments

VI. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

- B. Discussion of negotiations incident to proposed contractual arrangement for a Sewer line project and Town of Lexington Utility Service
- VII. Reconvene**
- VIII. Possible Actions by Council in follow up to Executive Session**
- IX. Adjourn**

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.



Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Ann Bailey-Robinson
Phil Carter
Tim James

City Manager
Tracy Hegler

Assistant City Manager
James E. Crosland

**City of Cayce
Regular Council Meeting
January 5, 2021**

A Regular Council Meeting was held this evening at 6:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Ann Bailey-Robinson, Phil Carter, Tim James and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, Planning Director Carroll Williamson, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member Bailey-Robinson gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Mayor Pro Tem Jenkins made a motion to approve the December 1, 2020 Regular Council Meeting minutes and the December 16, 2020 Regular Council Meeting minutes as written. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

A. Presentation of Whole Sole Award

Mayor Partin stated that the Whole Sole Award, also known as the Extra Mile Award, was given to employees that go the extra mile in public service. She stated that included a special act(s), not directly related to job duties, which related to dedication or a special service act to the public, a consistent, outstanding act(s), directly related to job, which related dedication or service to the public, an extra measure of safety compliance,

which related dedication or service to the public, an extra measure of safety compliance, which resulted in dedication or special service to the public, special act(s) directly related to employee relations and operations within City operations and special effort in training and development, which results in dedication to the City, or a City-related organization.

Mayor Partin stated that Council Meetings were being held virtually therefore City IT staff pre-recorded her awarding Ms. Katinia Taylor the Whole Sole Award earlier that week outdoors. The video began playing and in it Mayor Partin stated that Katina Taylor was nominated for the Whole Sole Award for special acts not related to her job duties. The nomination read that Katinia was a wonderful asset to the City of Cayce in so many ways. As the Administrative Coordinator for the City Manager's office she not only learned her job duties but also took the initiative to learn how to assist the Water Department staff with the many aspects of their job. She learned how to process water and sewer bill payments, set up new accounts and do work orders. She also learned how to use the City's software to assist the many customers who call about their water and sewer accounts. She was a tremendous help to the Water Department daily. Katinia recently took a new position with the City as the Utility Department's Administrative Coordinator. While learning the many responsibilities of her new position she also trained the new staff member who filled her position in the City Manager's office. Katinia spent almost two weeks training her new co-worker while performing all the duties of her new position. The City Clerk was out sick the week of the City's Christmas events and was unable to work the night of the Christmas in Cayce Drive Through event. Katinia volunteered to work that night to ensure that the event went smoothly. The event was a huge hit and was enjoyed by all who attended. Katinia truly went above and beyond. Katinia always displays a professional attitude, an extremely strong work ethic, and a genuine love for her job. Daily she displays a positive attitude to co-workers, citizens, and working professionals that she comes in contact with. She consistently completes her work in a timely manner, helps others with their work if they need assistance and her work is always completed professionally. No matter how big or small the tasks are that she is assigned, she never complains, rather, she grabs the bull by the horns and gets the job done. She not only takes the time to do her job, she takes the time to learn everyone else's jobs so that she can assist at any given moment. This is a testament to how much she loves the City and helping others and why she is deserving of the City's Whole Sole Award. Mayor Partin and Council thanked Katinia for always going above and beyond.

Resolutions

- A. Consideration and Approval of Resolution Recognizing Lexington Medical Center's 50th Anniversary

Council Member James made a motion to approve the Resolution congratulating Lexington Medical Center on its 50th Anniversary. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Ordinances

- A. Discussion and Approval of Ordinance 2021-01 Amending Zoning Map and Rezoning Parcel of Property Located at Northwest Corner of Taylor Road and 12th Street Extension (TMS-005799-01-011) from D-1 to M-1 – First Reading

Ms. Hegler stated that the property is located at Taylor Road and 12th Street Extension. The applicant wishes to re-zone the property from D-1 to M-1 to allow for a physical and occupational therapy use, which Staff classifies as Rehabilitation Services, a permitted use in the M-1 District. She stated that a D-1 Development District is an agricultural holding zone. The land use category for this property is designated as Commercial-Business/Industrial and the M-1 Zoning District is a Compatible Zoning District, according to the current comprehensive plan. She stated that the Planning Commission voted on the requested re-zoning from D-1 to M-1 at the Planning Commission meeting on December 21, 2020. No one spoke for or against the rezoning.

Mayor Pro Tem Jenkins made a motion to approve Ordinance 2021-01 on First Reading. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Emergency Ordinance 2021-02 Amending Emergency Ordinance 2020-38 Concerning Electronic Meetings and Related Measures for City Boards and Commissions so as to Extend the Ordinance Expiration Date

Council Member James made a motion to approve Emergency Ordinance 2021-02. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that City staff was working on a modified schedule following the Holiday break. She stated that this would not slow down or diminish City services to citizens and customers. She stated that the Riverwalk had recently flooded due to heavy rains and the Parks' staff did an excellent job of getting it cleaned and reopened quickly. She stated that the Sanitation Department's new auto loader truck should be delivered in the next two weeks. She stated that Sanitation staff had been training on how to drive and operate the new truck. She stated that staff had started working on the FY21-22 budget.

Committee Matters

- A. Approval to Enter the Following Committee Approved Minutes into the City's Record

Planning Commission – November 16, 2020

Council Member Bailey-Robinson made a motion to enter the Commission approved November 16, 2020 Planning Commission minutes into the record. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

B. Appointments and Reappointments Standard Technical Codes Boards of Appeals – One (1) Appointment

Council Member Carter made a motion to appoint Mr. Scott Miller to the Standard Technical Codes Board of Appeals. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

C. Annual Appointment of Council Members to City Foundations

Mayor Pro Tem Jenkins made a motion to appoint Council Member Bailey-Robinson to the City's Beautification Foundation. Council Member James seconded the motion which was unanimously approved by roll call vote.

Council Member James made a motion to appoint Council Member Carter to the City's Public Safety Foundation. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member James thanked Mayor Partin, Ms. Hegler and the City's Public Relations Consultant, Ms. Ashley Hunter, for their hard work on the Saturday before. He also thanked Public Safety staff for assisting another agency in trying to locate a possible murder suspect.

Executive Session

A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were no items to be discussed in Executive Session.

Adjourn

Mayor Pro Tem Jenkins made a motion to adjourn the meeting. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:25 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Ann Bailey-Robinson Phil Carter Tim James	City Manager Tracy Hegler	Assistant City Manager James E. Crosland
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**City of Cayce
Special Meeting
Council Planning Work Session
January 19, 2021**

A Planning Work Session was held this morning at 10:00 a.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Phil Carter, Tim James and James Jenkins. Council Member Ann Bailey-Robinson was unable to attend due to a schedule conflict. City Manager Tracy Hegler, Municipal Clerk Mendy Corder, Planning Director Carroll Williamson and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member Carter the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Planning Work Session

Mr. Williamson reviewed the following Planning topics with Council: regulating cars parked in front yards, commercial vacant structure registration, residential rental/non-owner occupied property registration changes, changes for trailers, boats and RVs, Comp Plan goals and revising the definition of family. No action was taken.

City Manager's Report

The City Manager did not give a report.

Council Comments

No comments were made by Council.

Adjourn

Council Member James made a motion to adjourn the meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 11:15 a.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Ann Bailey-Robinson
Phil Carter
Tim James

City Manager
Tracy Hegler

Assistant City Manager
James E. Crosland

**City of Cayce
Regular Council Meeting
January 27, 2021**

A Regular Council Meeting was held this evening at 5:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Ann Bailey-Robinson, Phil Carter, Tim James and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, IT Director Jamie Beckham, City Public Relations Consultant Ashley Hunter and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member James gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Ordinances

- A. Discussion and Approval of Ordinance 2021-01 Amending Zoning Map and Rezoning Parcel of Property Located at Northwest Corner of Taylor Road and 12th Street Extension (TMS# 005799-01-011) from D-1 to M-1 – Second Reading

Council Member James made a motion to approve Ordinance 2021-01 on Second Reading. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call.

- B. Discussion and Approval of Emergency Ordinance 2021-03 Amending Emergency Ordinance 2020-39 to Further Extend the Expiration Date on the Suspension of Certain Prohibitions on Temporary Signs

Council Member Bailey-Robinson made a motion to approve Emergency Ordinance 2021-03. Council Member James seconded the motion which was unanimously approved by roll call vote.

C. Discussion and Approval of Emergency Ordinance 2021-04 Amending Emergency Ordinance 2020-40 to Extend the Expiration Date on Requiring Individuals to Wear Face Coverings in Certain Circumstances, and Matters Related Thereto

Council Member James made a motion to approve Emergency Ordinance 2021-04. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Other

A. Discussion of, and Motions Approving, Service of Council Members on Designated Boards and Commissions

Ms. Hegler stated that it was brought to staff's attention last year that there were recently developed best practices regarding Council Members serving on outside Boards and Commissions particularly those that may have a cross section with the City. She stated that it was recommended that Council approve and authorize those Council Members to sit on outside Boards and Commissions. She stated that moving forward this would be done every January as a matter of practice. Ms. Hegler stated that Mayor Partin and Mayor Pro Tem Jenkins both sit on outside Boards and represent the City on these Boards. She stated that the City Attorney recommended that there be two (2) separate motions; one for Mayor Pro Tem Jenkins and one motion for Mayor Partin.

Council Member Carter made a motion that Council approve and authorize the service of Mayor Partin on the Boards and Commissions of the Central Midlands Council of Governments Executive Committee, EngenuitySC, the River Alliance, the Lexington County Development Corporation Board, the Joseph P. Riley Center for Livable Communities and the Columbia Film Society and the Nickelodeon. Council Member James seconded the motion. Mayor Partin recused herself from the vote since the motion pertained to her. Mayor Pro Tem Jenkins and Council Member Bailey-Robinson voted yes.

Council Member Carter made a motion that Council approve and authorize Mayor Pro Tem Jenkins to serve on the Board of the CMRTA and the National League of Cities Public Safety Committee. Council Member James seconded the motion. Mayor Pro Tem Jenkins recused himself from the vote since the motion pertained to him. Council Members Bailey-Robinson and Mayor Partin voted yes.

Mayor Partin and Mayor Pro Tem Jenkins filled out a recusal form at the end of the Council Meeting since the motion affected them therefore they recused themselves from the motion.

City Manager's Report

Ms. Hegler stated that to add to the exciting pro bono, expert work the City was getting from the Mayors Institute on City Design, the City was also selected as a studio project for second year students in the School of Architecture at Clemson. She stated that their hands-on project for the current semester was to study and design a community/art building utilizing a portion of the Martin Marietta entrance property. She stated that this work is a visioning plan, but is great experience for the students, provides great exposure for the City and should provide Council and staff with an interesting project to ponder. Ms. Hegler stated that Martin Marietta was totally on-board with the idea and was excited to see what the students came up with. She stated there would be several milestones and deliverables throughout the semester and an opportunity to review each team's proposal. She stated she would keep Council posted with updates.

Committee Matters

A. Appointments and Reappointments

Accommodations Tax Committee – One (1) Appointment

Council Member Carter made a motion to appoint Ms. Angela Emerson to the Committee. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Beautification Foundation – One (1) Appointment

Council Member James made a motion to appoint Mr. Eric Shealy to the Foundation. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Cayce Housing Authority – One (1) Appointment

Council Member Bailey-Robinson made a motion to appoint Ms. Johnetta Riley to the Authority. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Carter congratulated Ms. Hunter on MPA Strategies office relocation to the City's River Arts District. Council Member James stated that City staff

was wonderful to work with. He stated that recently he called on Ms. Hegler and Mr. Crosland for assistance with constituent issues and both were excellent in their responses. He thanked them both for all they do.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were no items to be discussed in Executive Session.

Adjourn

Council Member James made a motion to adjourn the meeting. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 5:16 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

RECUSAL STATEMENT

Member Name: Mayor Elise Partin

Meeting Date: January 27, 2021

Agenda Item: Section Other Number IV. A.

Topic: Discussion of, and Motions Approving, Service of Council Members on Designated Boards and Commissions

The Ethics Act, SC Code §8-13-700, provides that no public official may knowingly use his office to obtain an economic interest for himself, a family member of his immediate family, an individual with whom he is associated, or a business with which he is associated. No public official may make, participate in making, or influence a governmental decision in which he or any such person or business has an economic interest. Failure to recuse oneself from an issue in which there is or may be conflict of interest is the sole responsibility of the council member (1991 Op. Atty. Gen. No. 91-37). A written statement describing the matter requiring action and the nature of the potential conflict of interest is required.

Justification to Recuse:

Professionally employed by or under contract with principal

Owns or has vested interest in principal or property

Other: This motion concerned me

1/29/21 Elise Partin
Date Member Signature

Approved by Parliamentarian:
Mandy Corde

RECUSAL STATEMENT

Member Name: Mayor Pro Tem James "Skip" Jenkins

Meeting Date: January 27, 2021

Agenda Item: Section Other Number IV. A.

Topic: Discussion of, and Motions Approving, Service of Council Members on Designated Boards and Commissions

The Ethics Act, SC Code §8-13-700, provides that no public official may knowingly use his office to obtain an economic interest for himself, a family member of his immediate family, an individual with whom he is associated, or a business with which he is associated. No public official may make, participate in making, or influence a governmental decision in which he or any such person or business has an economic interest. Failure to recuse oneself from an issue in which there is or may be conflict of interest is the sole responsibility of the council member (1991 Op. Atty. Gen. No. 91-37). A written statement describing the matter requiring action and the nature of the potential conflict of interest is required.

Justification to Recuse:

Professionally employed by or under contract with principal

Owns or has vested interest in principal or property

Other: This motion concerned me

1-29-21 [Signature]
Date Member Signature

Approved by Parliamentarian:
[Signature]



**APPROVED MNUTES
ZONING BOARD OF APPEALS
Monday, October 19, 2020
6:00 PM**

Cayce City Hall is currently closed to the public.
Please use the following method to attend the Public Hearings:

Telephone: 1 929 205 6099

Meeting ID: 863 4097 1320

Password: 054751

caycesc.gov

I. CALL TO ORDER

The meeting was called to order at 6:00 pm. Members Present were Robert McLeod, Bob McArver, Robin DiPietro, and Russ Vickery. Jason Simpson was absent excused. Staff present were Carroll Williamson, Monique Ocean, and Jamie Beckham.

II. APPROVAL OF MINUTES

Robin DiPietro made a motion to approve the minutes of the September 21, 2020 meeting. Bob McArver seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Ms. Ocean confirmed that the public and media were made aware of the meeting.

IV. PUBLIC HEARING

Variance Request No. 003-20

A request, by the owner, for a variance from the Zoning Ordinance Section 6.7 Table 3 (Schedule of Lot Area and Setbacks by Zoning Districts) to reduce the required side yard setback in the RG-2 Zoning District (5 ft.) to 3.5 feet. The property is located at 309 Clark Street (TMS 004655-02-004).

a. Opening Statement

The owners came before the Board to discuss the plan for an addition on to their house. Mr. Frontz stated that the house is currently 3.5 feet from the property line and he wished to construct an addition that will also be 3.5 feet from the property line. Mr. Frontz stated that building the addition at the setback requirement of 5 feet would create a useless space between the existing building and the new construction.

b. Public Testimony

No one from the public was there to speak for or against the variance request.

c. Adjourn Public Hearing

With no further discussions, the public hearing was adjourned.

d. Motion

Mr. Vickery made a motion to grant the variance with the condition that the new construction must be the same as the side yard setback of the existing building. Mr. McArver seconded the motion. All were in favor.

V. NEW BUSINESS

Mr. Williamson informed the Board that City Council will be voting on a change to the attendance policy for all City Boards and Commissions. Mr. Williamson stated the Annual Continuing Education courses may be completed on-line this year.

VI. ADJOURNMENT

Ms. DiPietro made a motion to adjourn. Mr. McArver seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**

**CITY OF CAYCE
EVENTS COMMITTEE MEETING MINUTES
Council Chambers
November 19, 2020**

Present: Maxine Creamer, Alexis Moore, Johnathon Moore, Cindy Pedersen, Danny Creamer, Dwede Dennis, Brianne Siciliano, Evony Reed, Johnathan Palance.

Absent, Excused: Dave Capps

City Representatives Present: Amanda Rowan and James Denny

Review of Minutes – October 8, 2020

Chairperson Danny Creamer called the meeting to order. Danny provided a brief introduction of the Events Committee. October minutes were amended to approve March 12, 2020 minutes. Cindy Pederson made a motion to approve the March 12, 2020 minutes and October minutes, Alexia Moore seconded the motion which was unanimously approved.

Christmas in Cayce Event

Christmas in Cayce and Carols along the Riverwalk will be combined into a Drive-Through Event around City Hall with four (4) carol groups performing. The Woman's Club of Cayce will be handing out pre-packaged treats to cars as they enter the event. Cars will drive up the hill and find carolers at the Museum, back of City Hall, Public Safety side, and back down the hill leading towards the exit. The City is coordinating with Public Safety and Parks staff. There is not a tree lighting ceremony this year due to the nature of the event, the tree will already be lit. Ms. Pedersen wanted to know if Piecewise Coffee would be involved but was told no due to Covid restrictions. Danny mentioned past light displays the committee purchased. Ms. Pedersen inquired if people would be exiting vehicles and James Denny provided logistics involving the flow of traffic. Ms. Pedersen asked who would provide carols and Mr. Creamer explained all previous carolers were invited but most declined due to Covid. Mr. Palance suggested time slots for carolers and Mr. Denny stated he would discuss it with the City. The Events Committee itself would not be heavily involved this year.

Buffalo Soldiers Convention

Mr. Creamer began by discussing a brief overview of the Buffalo Soldiers and the event that was supposed to occur in July 2020. Due to Covid the convention had been canceled. Mr. Creamer stated the convention would return in 2021. This will be a chance for the City of Cayce to add to its historical value. Mr. Creamer stated there would be more information forthcoming due to the magnitude of the event.

Discussion of Next Meeting

Ms. Creamer reminded everyone that there will be no meeting in December due to the holidays. January 14, 2021 meeting will include election of officers.

Other Business

Ms. Moore asked for clarity on dates of the Christmas in Cayce Drive-Through event, which were provided by Mr. Creamer. Mr. Creamer stated he would email with any changes.

There being no further business, the meeting was adjourned. Ms. Moore made a motion to adjourn, Mr. Palance seconded.

Respectfully submitted,

Maxine Creamer



**APPROVED MINUTES
PLANNING COMMISSION
Monday, December 21, 2020
6:00 PM**

**Cayce City Hall is currently closed to the public.
Please use the following method to attend the Public Hearings:**

**Telephone: (929)205-6099
Meeting ID: 864 5702 3289
Password: 233922
caycesc.gov**

I. CALL TO ORDER

The meeting was called to order by Chair Ed Fuson at 6:00 pm. Members present were Stockton Wells, Joe Long, Maudra Brown, Robert Power, Chris Jordan and Chris Kueny. Staff present were Carroll Williamson, Monique Ocean, and Jamie Beckham.

II. APPROVAL OF MINUTES

Minutes of Meeting – November 16, 2020

III. STATEMENT OF NOTIFICATION

Monique Ocean confirmed the public and media were made aware of the public hearing.

IV. PUBLIC HEARING

Map Amendment 003-20 - A request by the owner to re-zone property from D-1 (Developmental) to M-1 (Light Industrial). The property is located on Taylor Road with tax map number 005799-01-011.

a. Opening Statement

Carroll Williamson began by giving some background on the re-zoning request. Mr. Williamson stated that Staff has recommended that the property be re-zoned to M-1 (Light Industrial) because of the proposed use and the existing surrounding zoning. Mr. Williamson stated that the applicant proposes to use the property for a physical/occupational therapy facility and the M-1 zoning district is compatible with the proposed use. Mr. Williamson reminded the Planning Commission not to rely on the proposed use when making the recommendation to City Council but on whether the M-1 zoning was well-suited for the area.

b. Public Testimony

No one from the public was present to speak for or against the rezoning request.

c. Adjourn Public Hearing

With no further discussion, the public hearing was adjourned.

d. Motion

Chris Kueny made a motion to recommend approval of the rezoning request. Joe Long seconded the motion. All were in favor.

V. NEW BUSINESS

- a. Nomination and election of Officers for 2021
Ed Fuson was nominated by Joe Long to serve as the Chair for 2021 year. Chris Kueny Seconded the motion. All were in favor. Stockton Wells was nominated by Joe Long to serve as the Vice-Chair. Maudra Brown seconded the motion. All were in favor.
- b. Nomination and election of Monique Ocean to serve as Secretary for 2021
Monique Ocean was nominated by Maudra Brown as the Secretary for the 2021 year. Joe Long seconded the motion. All were in favor.
- c. Approval of meeting schedule for 2021
Joe Long made a motion to approve the 2021 meeting schedule. Robert Power seconded the motion. All were in favor.

VI. OTHER BUSINESS

- a. Discussion on status of Comprehensive Plan updates
Carroll Williamson stated that edits are still being made to the Comprehensive Plan Draft. Mr. Williamson also stated a new element will be added to the Comprehensive Plan.

VII. ADJOURNMENT

Maudra Brown made a motion to adjourn. Robert Power seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**