

Mayor
Elise Partin

Mayor Pro-Tem
Tim James

Council Members
Phil Carter
Hunter Sox
Byron Thomas

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley



**City of Cayce
Regular Council Meeting
Tuesday, June 4, 2024
6:00 p.m. – Cayce City Hall – 1800 12th Street
www.caycesc.gov**

**To Access Council Meeting Livestream, click
<https://www.youtube.com/@cityofcayce1137/streams>**

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
May 7, 2024 Regular Council Meeting
May 15, 2024 Budget Work Session
May 15, 2024 Regular Council Meeting

II. Public Comment Regarding Items on the Agenda

III. Items for Discussion and Possible Approval

- A. Discussion and Approval of the Accommodations Tax Committee's Recommendation for Distribution of Funding for FY24/25
- B. Discussion and Approval of Hospitality Tax Grant Funding for FY24/25
- C. Discussion and Approval of a Quote from 3D Dirtworks to Repair/Repave Spencer Place Road

IV. Ordinances and Resolution

- A. Discussion and Approval of Ordinance 2024-06 to Adopt an Annual Budget, Levy a Property Tax, and Provide Revenue for the City of Cayce for the Fiscal Year Ending June 30, 2025, and To Adopt and Establish Certain New Fees and Charges with Amounts – First Reading
- B. Discussion and Approval of Ordinance 2024-07 Amending City Code Section 28-113 ("Possession of Unlawful Weapons") – First Reading
- C. Consideration and Approval of Resolution Approving Leave Policy and Procedures for Employees of the City of Cayce

V. Committee Matters

- A. Approval to Enter the Following Committee Approved Minutes into the City's Record
Cayce Housing Authority Annual Meeting – February 20, 2024
Cayce Housing Authority Regular Meeting – February 20, 2024
Museum Commission – April 3, 2024
Accommodations Tax Committee – April 9, 2024
Cayce Housing Authority Special Meeting – April 9, 2024
Events Committee – April 11, 2024

VI. City Manager's Report

VII. Council Comments

VIII. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege including:
1. Update on Lexington County's Cancellation of Road Maintenance Agreement
 2. Claim for Improvements to Spencer Place Road

IX. Reconvene

X. Possible actions by Council in follow up to Executive Session

XI. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.



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**City of Cayce
Regular Council Meeting
Tuesday, May 7, 2024**

The May 7, 2024, Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Pro Tem Tim James and Council Members Phil Carter, Hunter Sox and Byron Thomas. City Manager Tracy Hegler, Deputy City Manager Jim Crosland, Assistant City Manager Michael Conley, Municipal Clerk Mendy Corder, Police Chief Chris Cowan, Fire Chief Steven Bullard, Human Resources Director Lynn Dooley, Utilities Director Betsy Catchings, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Pro Tem James asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Pro Tem James called the meeting to order and Council Member Sox gave the invocation. Chief Cowan led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Sox made a motion to approve the April 9, 2024 Regular Council Meeting, the April 17, 2024 Budget Work Session and the April 17, 2024 Regular Council Meeting minutes as written. Council Member Thomas seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

Mr. Mark James – Item VIII. C. Mr. James thanked Council for the opportunity to speak. He stated that he thought it would be nice to have an introduction and share with Council some of his comments regarding the contract on the City's property at 800 Lexington Avenue that was going to be discussed later in the meeting. He stated that he thought it would be a good opportunity to hear directly from the developer of the project that was being contemplated. He stated that he and his partner bought the former Cayce Grammar School property in 2018 and for a variety of reasons had never been able to redevelop that property until recently. Mr. James stated that the City's property adjoining their property would be a critical part of what they had planned.

Mr. James stated that he and his partner intended to see the property be redeveloped as 12 single family houses for sale and they would be somewhere in the neighborhood of 1,500 to 1,600 square feet that would comply with architectural

guidelines within that area of the City. He stated that they would not be slab but would be raised elevated finish floor elevations with front porches and hard sided. He stated that the siding would probably be plank. He stated that it might be some combination plank but they were still working on the final plans as it relates to that. He stated that six (6) of the homes would front Lexington Avenue. Mr. James stated that he and his partner were local and based in the Columbia area. He stated that they had been involved in a number of projects in Cayce, some commercial development and commercial properties as well as some residential development. He stated that they were excited about the prospect of moving forward on the project. He stated that Cayce had a good long runway in front of it as far as opportunities for projects and growth in the area and they were happy and excited to be a part of that.

Mr. James stated that the official project itself was limited to the purchase of the property that the City had joining their property. He stated that there had been discussions about what the project was going to be and some people said it involved Section 8 housing or some kind of government rental project. He stated that they were not in the rental business and had no intention of doing anything other than homes for sale that would be nice, attractive homes that would enhance the area. Mr. James stated that the contract reflected that they were offering full price for the property which would cover what the City had in the property. He stated that they felt that was part of their obligation to the community.

Items for Discussion and Possible Approval

A. Discussion and Approval of Grant Award for Firehouse Sub's Grant

City Manager Helger stated that the Cayce Fire Department was awarded a Firehouse Subs grant for the replacement of nine (9) sets of turnout gear and that gear was essential for firefighters to be able to perform their job duties. She stated that the gear would replace those that were nearing their 10-year expiration date as defined by the NFPA. She stated that there was no match required from the City and they were excited to receive the grant since they were hard to get and very competitive.

Council Member Sox made a motion approve staff's recommendation to accept the Firehouse Subs grant award in the amount of \$32,067.90 to purchase nine (9) sets of replacement bunker gear and authorize the City Manager to execute the appropriate agreement. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

B. Request to Present a Key to the City to a Cayce Resident

City Manager Hegler stated that a request to endorse giving a Key to the City to Chief A.G. Dantzler had been received. She stated that Chief Dantzler was a resident and former longtime Director of Public Safety. She stated that if the request was

approved, this would only be the second key given. She stated that if the request was approved than Chief Dantzler would be at a future Council Meeting at an appropriate time to give that presentation.

Council Member Carter stated that he knew the Chair was looking for one of the Council Members to make a motion but in this case, he thought it would be appropriate to yield to Mayor Pro Tem James to make any motion with respect to this particular issue. Mayor Pro Tem James thanked Council Member Carter and stated that anyone who knew him knew that Chief A.G. Dantzler was near and dear to him. He stated that this would only be the second Key to the City given in the City's history and they were few and far between but that mirrored the man because A.G. Dantzler was few and far between. He stated that this gentleman could write the book on leadership and had touched many lives in the City of Cayce and beyond. Mayor Pro Tem James thanked Council for allowing him along with Council Member Sox for the opportunity. Mayor Pro Tem James made a motion to move forward with granting the Key to the City to Chief A.G. Dantzler. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

Ordinances and Resolution

A. Discussion and Approval of Ordinance 2024-03 Amending Zoning Ordinance Article 6 District Regulations Concerning Uses in the Design Overlay Districts – Second Reading

City Manager Hegler stated that the changes Council asked for during First Reading were incorporated and included in the version in their agenda packet and included the readmission of mining as a prohibition in the Ordinance. She stated that there were no other changes made. Mayor Pro Tem James stated that he wanted to make sure that everyone was clear that the readmission of prohibiting mining was placed back in. Council Member Carter made a motion to approve Ordinance 2024-03 with the change. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Ordinance 2024-04 to Amend the City Code of Ordinances to Add Section 28-27 Entitled "Hate Intimidation" – First Reading

City Manager Helger stated that currently the state of South Carolina did not have a State law prohibiting the commission of a crime for the sole purpose of one's race, color, creed, religion, ancestry, sexual orientation, gender, gender identity, physical mental disabilities and/or national origins. She stated that the desire to have such an Ordinance had been brought up before. She stated that Chief Cowan and the City Attorney reviewed the Ordinances that did exist around the state and there were five (5) or six (6) municipalities that had them even though the state did not have one. She stated that the proposed Ordinance put an additional penalty on top of the original

crime if it was done in that manner and then that would revert to the fines and or penalties that are permitted in the City's Ordinance which was adjudicated by the City's judges. City Manager Hegler stated that the Ordinance referenced back to those penalties and fines, if it was determined by the Judge that there was an additional crime that they would wish to put upon the original crime, if Council should adopt it. She stated that the proposed Ordinance had been reviewed with other municipalities and staff checked what the other municipalities thought was good and bad about it. She stated that a few of the municipalities had already made changes to their existing ones that staff incorporated in the proposed Ordinance.

Council Member Thomas made a motion to approve First Reading of amendment of the code of Ordinances to add section 28-17 entitled Hate Intimidation. Council Member Carter seconded the motion. Council Member Thomas stated that he would like to hear Chief Cowan's comments on the proposed Ordinance. Chief Cowan stated that he believed it was needed and it provided the Police Department with an additional tool. He stated that it reassured the citizens that the City cared about all people and was interested in making sure that people have the right to be themselves without threat or intimidation or fear from anyone else. Chief Cowan stated that from an optics standpoint, it assisted the citizens with understanding of the relations and development of the City and how the City was being progressive and it gave the City's Officers an additional enforcement tool.

Council Member Thomas stated that he was very honored that City staff was able to bring this Ordinance to life. He stated that some of Council and staff attended the Municipal Association meeting in February and they spoke of a Hate Crime Ordinance then. He stated that he fell in love with it the moment he heard of it because he knew that Cayce was the right city in Lexington County to be the first to bring this to the attention of all county residents. He stated that he wanted Cayce to set the standard in Lexington County that hate was not welcome there.

Council Member Sox stated that the City was creating an Ordinance and asked if the proposed Ordinance went up to the Federal level if a person was found guilty since there was a Federal hate crime law. He asked what was the reasoning behind the State not enacting one yet. Chief Cowan stated that the second question was probably a question for another day. He stated that he personally, as well as other people, had testified at the Statehouse about the need for having a statewide hate crimes law. He stated that the City's proposed Ordinance was a municipal city Ordinance and could only be enforced on the municipal level and it would not necessarily meet the elements of a Federal or State crime, depending on what they enacted. He stated that the City would still have to drive something to the Federal level, which they had done other times for guns and drugs but it would have to meet the elements of the Federal system. Council Member Sox asked how many cases had risen to the point of a hate crime. Chief Cowan stated that he had talked personally to the City of Florence, Clemson, Charleston and Mount Pleasant but did not specifically ask them the number of times

they had utilized this for enforcement. He stated that they all did say that it was a good tool for the community to understand that they had the support of Council, Administration and the Police Department. Chief Cowan stated that since he had been with the City he did not know of a specific crime where they would have been able to utilize the hate crime Ordinance. He stated that one had to keep in mind if they did not have the Ordinance in the toolbox, they would not been looking at that route. Council Member Sox asked City Manager Hegler what the fine or penalty was for a hate crime. City Manager Hegler stated that it was \$1,087.50 and up to 30 days in jail.

Mayor Pro Tem James thanked Council Member Thomas and stated that an omission of having a law on the books such as this could be construed by some people as a level of tolerance but the City of Cayce had zero level of tolerance for hate crimes. He stated that by having this on the book it showed what the City of Cayce did want its city to be and he was happy that Cayce was the first city in Lexington County to have one. Mayor Pro Tem James called the question which was unanimously approved by roll call vote.

Committee Matters

- A. Approval to Enter the following Committee Approved Minutes into the City's Record
 - Board of Zoning Appeals – March 18, 2024
 - Museum Commission – April 3, 2024
 - Events Committee – April 11, 2024

Council Member Carter made a motion to enter the approved minutes into the City's record. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointment
 - Museum Commission – Two (2) Positions
 - Public Safety Foundation - One (1) Position

Mayor Pro Tem James stated that the Museum Commission had two (2) openings and the City had four (4) potential member applications. Council Member Thomas made a motion to appoint Mr. Rusty Rabon and Mr. Keith Stephenson to the Commission. Council Member Sox seconded the motion. Council Member Thomas encouraged his District to submit an application to serve on a City committee so they would have representation. Council Member Sox asked if the potential member application had been updated as discussed at the Council Work Session a couple of months ago. City Manager Hegler stated that she emailed Council when it was done and put online. She stated that the applications before Council that night were already in the queue. Council Member Sox asked if any new applications coming in would be

using the new form. City Manager Hegler stated that was correct. Mayor Pro Tem James stated that Mr. Russell Shumard's position on the Public Safety Foundation expired in May and he would like to serve again. He stated that Mr. Shumard had served on the Foundation since 2021 and consistently attended meetings. Council Member Sox made a motion to reappoint Mr. Shumard. Council Member Carter seconded the motion which was unanimously approved by roll call vote. Mayor Pro Tem James stated that Ms. Corder informed Council recently that Ms. Mary Sharpe had stepped down from the Museum Commission. He stated that she was a lady that deserved recognition, who loved the Museum Commission and decorated the City at Christmas for many years. He stated that while she may no longer serve on the Commission, her heart was still there and she was loved and appreciated for her many years of service. Mayor Pro Tem James called the question which was unanimously approved by roll call vote.

City Manager's Report

City Manager Hegler thanked Council for attending the Employee Appreciation Lunch the previous week. She stated that it was one of the best attended by staff. She stated that the Human Resources Team put a lot of work into the lunch. She reminded Council that Brookland Lakeview's Active and Accessible Community Transit Coalition was holding a community walk audit the next day at 5:30pm in Granby Gardens Park. She stated that it was in follow up to some work they presented to Council before as well as the temporary bike lanes that they put on State Street during the Soiree on State. She stated that this was another opportunity to see how walkable it is in the City. City Manager Hegler stated that the next week there was a ribbon cutting for a neat addition to the City's Riverwalk. She stated that it was an initiative called Kids in Parks that included a kiosk for getting the younger generation to enjoy walking and nature and it was specifically prepared for the City and what is found in its Riverwalk. She stated that the ribbon cutting was May 15 at 10:30am at the Naples Avenue entrance to the Riverwalk. City Manager Hegler stated that the Parks Department were just getting the Riverwalk open after the large rains. She stated that the repairs to the boardwalk in the Riverwalk were getting started the next week. She stated that the contractor had to wait for it to dry out to see what repairs needed to be done. She stated that it would take a couple of weeks to get the repairs done. She stated that the Sanitation Department had been picking up a lot of yard debris since the weather was warmer and everyone was working in their yards. City Manager Hegler stated that fliers would be going out soon to get started for the Police Department's Character Camp being held this summer. She stated that this was the third year it was held and asked Council to help get the word out to get a lot of kids involved.

Council Comments

Council Member Thomas stated that the previous week was Small Business Week and thanked all businesses for doing business with the City. He asked vacant

businesses in the City to reach out to him because he was sincere about working with them to figure out how to get business in their property. He stated that he knew every Council Member and everyone in the audience, drove around town and saw the vacant lots. He stated that they had to work together to get those lots filled and get business booming.

Mayor Pro Tem James stated that it was great to be at the Employee Awards Lunch. He stated that the Cayce Employee of the Year was a member of the Fire Department, who was dedicated and cared for all the fire fighters he worked with. He stated that several staff members were acknowledged for being with the City for 25 years or more and that spoke for itself. Mayor Pro Tem James stated that he recently attended the Joint Municipal Water and Sewer Commission meeting and he did learn of some PFAS issues and forwarded that to the City Manager. He stated that the next meeting of the Joint Municipal Water and Sewer Commission fell on the same day as the next Council Meeting so he would not be able to attend that meeting but he was going to meet with them one on one because the meeting he was missing was their budget session and he wanted to make sure that the City was working with them in reference to the budgets.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of appointments to fill the vacant City's Prosecutor's position and contract
- C. Discussion of negotiations incident to proposed contractual arrangements concerning 800 Lexington Avenue

Council Member Sox made a motion to move into Executive Session. Council Member Thomas seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Sox made a motion to reconvene the Regular meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. Mayor Pro Tem James announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible actions in follow up to Executive Session

A. Discussion and Approval of Ordinance 2024-05 Authorizing the Sale of City-Owned Portion of Real Property at 800 Lexington Avenue

Council Member Thomas made a motion to approval Ordinance 2024-05 authorizing sale of the City-owned portion of 800 Lexington Avenue. Council Member Carter seconded the motion. Council Member Thomas thanked Mr. James and his team for sticking with the City of Cayce during the past six (6) years. He stated that he was very excited because the new houses would be in his District. He stated that he wanted to make sure that it was clear to all the residents of District Two and the residents of the City, the new houses would meet and keep the character of the area. He stated that he thought it was a blessing that the City was getting a new development.

Council Member Carter thanked staff for working hard with the developers in making the City whole on this project. He stated that the homes would be single family, one house per lot units and he thought it was going to be a good project from what he had heard so far. He stated that he was looking forward to something new in that part of the City. Council Member Sox stated that he thought this was a project that Council supported and he thanked Administration for their hard work. He stated that he appreciated Mr. James coming and speaking to everyone. Mayor Pro Tem James stated that Administration had worked hard to ensure that a beautiful piece of property in the City would mirror the beauty that it surrounded. He stated that they had obviously found the right partner for the project and Mr. James had met with Council individually showing what his intent was after of course going before planning and zoning. He stated that the intent was to mirror that of the neighborhood. Mayor Pro Tem James stated that the City Manager giving the project a nod made him feel very good because she understood this better than most. He stated that he felt very comfortable in knowing that the City had a partner that wanted to make the City whole for a piece of property that the City purchased and cleaned at one time, as well as to make sure that he and his company were going to do what the City's long range vision was that benefits the people of that area. Mayor Pro Tem James called the question which was unanimously approved by roll call vote.

B. Discussion and appointment to fill the vacant City's Prosecutor's position and approval of contract

Council Member Sox made a motion to appoint Mr. Thomas Scott III and approve his contract. Council Member Thomas seconded the motion. Council Member Sox stated that it was nice to meet Mr. Scott and he looked forward to having him as the City's Prosecutor. Mayor Pro Tem James commended Deputy City Manager Crosland for researching and finding a very capable person to come forward with extensive knowledge and experience in prosecution. Mayor Pro Tem James called the question which was unanimously approved by roll call vote.

Adjourn

Council Member Carter made a motion to adjourn the meeting. Council Member Sox seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 7:13pm.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



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**City of Cayce
Special Council Meeting
Budget Work Session
Wednesday, May 15, 2024**

A Special Council Meeting was held this afternoon at 2:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Mayor Pro Tem Tim James, Council Members Phil Carter, Hunter Sox and Byron Thomas. City Manager Tracy Hegler, Deputy City Manager Jim Crosland, Assistant City Manager Michael Conley, Municipal Clerk Mendy Corder, Finance Director Kelly McMullen, Utilities Director Betsy Catchings, Human Resources Director Lynn Dooley, Police Chief Chris Cowan, Assistant Chief Shawn Grant, Fire Chief Steven Bullard, and IT Director Jamie Beckham were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Carter gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Discussion Items

A. Discussion of Proposed FY2024/2025 General Fund and Utility Fund Budgets

City Manager Hegler stated that this was the fourth work session that had been held to discuss the FY24/25 budget. She stated that at the February Work Session Ms. McMullen discussed budget analytics and reviewed what funds make up the City's budget and discussed trends, where the City was headed and where staff saw issues happening. She stated that at the March Budget Work Session the rate study consultant, Raftelis, reviewed the rate study and the Utilities Department presented their proposed budget for FY25. She stated that at the April Budget Work Session the General Fund proposed budget was presented. She stated that she put together a few slides to give Council a snapshot of where staff was in the budget process and open it up for Council discussion and questions so staff could receive feedback from Council.

City Manager Hegler stated that the General Fund had some flatlining revenue issues and a lot of increases in costs across the board. She stated that retirement increased by 1%, health insurance increased 11.8% and the City had difficulties filling open positions as everyone was experiencing that same challenge. She stated that the City had an increased need for capital purchases, trying to keep up with technology as well as space limitations at City Hall. She stated that she would not address a new City Hall that day but it was something staff and Council needed to consider for the future.

City Manager Hegler stated that staff had balanced operations in the General Fund and proposed that at \$17.9 million. She stated that was bare bones that included current staff and current salaries, increases in insurance and other fringe benefits, current level operating costs and no increases for items the different departments requested. She stated that \$1.15 million from hospitality tax would be transferred to the General Fund as well as a \$2.15 million transfer from the utility fund, both the typical amounts transferred each year. She stated that was the City's normal standard transfer. She stated that staff researched what other utility providers did and Columbia transferred approximately \$3.5 million on a much smaller budget and the Town of Lexington transferred a similar amount. City Manager Hegler stated that the proposed General Fund budget did not include requested departmental salary increases. She stated that Council had heard from a lot of the General Fund departments a desire to increase their salaries for recruitment and retention. She stated that the proposed budget did not include a cost-of-living increase or elimination of the bottom two (2) pay grades. She stated that the City was on a pay grade system much like State and Federal governments were and Administration would like to propose eliminating those bottom two (2) pay grades which would mean the City's minimum starting salary would be \$35,600. She stated that would have an overall impact to the budget of \$64,000. She stated that operational increases that different department directors asked for were approximately \$168,000. City Manager Hegler stated that the proposed General Fund budget did not include any capital, which everything that was presented to Council in the last workshop equaled approximately \$3 million. She stated that \$2 million of that could be done on a lease purchase.

City Manager Hegler stated that the City's revenue sources were items Council had effect over and could impact. She stated that the City's current millage was 58.10 mils and the value of one mil was \$67,914. She stated that for this year, the millage could be increased by 2.394 mils and that was based on inflation. She stated that the City could look back three (3) years at what the City had or had not raised and could add another six (6) mils to what could be raised this year therefore the most the City could raise its millage was 8.34. She stated that the average \$100,000 home, if the City raised one mil that would be a \$4 increase and if they went the full 8.348 mils that would be a \$33.39 increase a year. She stated that going up one (1) mil would be worth \$67,000 to the City and the full 8.34 would be almost \$600,000. City Manager Hegler stated that one of the ways to not have to raise millage was to raise the value of property. She stated that if the City could start to increase those values then it could start to get more revenue from properties versus raising millage. She stated that other sources of revenue that Council had impact over were the sanitation fees which were currently 13.50 a month. She stated that the City charged a sanitation fee because it was a service that the State said could be charged for. She stated that the City started charging a sanitation fee in 1999 at \$1.50 a month and have raised it incrementally, but very slowly. She stated that the next increase was in 2014 and then the fee was increased to \$13.50, which the City had been charging since 2017.

City Manager Hegler stated that there was a lot of discussion externally regarding the concept of charging through the millage or charging as a fee directly. She stated that the pros of charging sanitation through millage would be higher revenues because that would be applied to every property, every car purchase, and so forth. She stated that the pros of charging sanitation through a fee is that the citizens would probably be paying less. She stated that they were paying for the service and not paying based on the amount of their property. She stated that also it would not affect people that did not use the service like businesses, because businesses would be a part of that millage. City Manager Hegler stated that charging \$13.50 a month was funding a little less than half of the Sanitation Department through the fees. She stated that 9.44 mils were being used to supplement the cost of sanitation at \$605,000 and the rest of that department in the projected year with the projected budget for that department at \$1.5 million. She stated that if the fee stayed at \$13.50, then even more mils would have to be used to supplement that. She stated that staff looked at two (2) options to present to Council if they would like to try to get closer to a sanitation fee only system. She stated the fee would have to increase to \$27.21 a month and that would free up 11.59 mils. She stated that if they wanted to do millage only to fund \$1.5 million 23 mils would be needed so an extra 11.41 mils would be needed to do 100% millage coverage of sanitation and the City's millage was currently 8.34.

City Manager Hegler stated that another source of income that could be used was the unassigned fund balance and the current budget year would end with approximately \$9.243 million in that account and that was unassigned. Mayor Partin asked how much money the City of West Columbia transferred from their Utility Fund to their General Fund. City Manager Hegler stated that they contributed \$3.2 million on a \$23 million budget and the Town of Lexington transferred that approximate amount as well. She stated that an important discussion to have, as they were looking at utility rates and talking about raising rates was justifying the transfer. She stated that the City had done the transfer for years and other municipalities did as well. She stated that there were costs involved and the rest of the General Fund side of the City helped to oversee things in the Utilities Department and that was where the transfer numbers came from. Deputy City Manager Crosland stated that the Utilities Department used the Human Resources Department, the Finance Department and the Fleet Management Department and that use was factored into the transfer. Mayor Partin stated that the City was more responsible about the transfer than surrounding municipalities. She asked what the assessed land value was of West Columbia. City Manager Hegler stated that they were 99 which was at the higher end. Mayor Partin asked if the City was at 64 and West Columbia was at 99. City Manager Hegler stated that the City was at 67. Mayor Partin asked if staff knew what the inflation rate was for the current year. Ms. McMullen stated she thought it was 4.12.

Council Member Sox asked how much could the City anticipate the property tax reassessment to be in 2025 impacting future budgets. City Manager Hegler stated that she did not think there would be the same jump unless the City was adding property or

a new development on 12th Street. Council Member Carter asked what other services the City charged for other than sanitation. City Manager Hegler stated it was predominantly sanitation. Council Member Carter stated that sometimes there were items that there had been an allocated budget for that was not used and he asked was it cleaned up or was it best to leave it in the budget. City Manager Hegler stated that if a project was approved, for example a study, it might take a while to get done so it rolled over to the next year since it has been allocated, assigned, and set aside. Council Member Carter asked if staff saw a line item that did not use as much money as budgeted did they adjust that in the next budget. City Manager Hegler stated that every line item was looked at and adjusted according to usage. Council Member Carter asked if the franchise fees increased a lot once industrial franchise fee was implemented. City Manager Hegler stated that when Council and staff first discussed that Ordinance, it was clearly stated by Council Member Carter that making a lot of money was not the point of it but it was the fairness of applying that to all users. Council Member Carter asked if the transfer amount from Utilities to the General Fund was on the advice of the Finance Department or the auditor. City Manager Hegler stated that it started with former City Auditor Bob Millhouse. She stated that the City had the calculation that they had been using for years to calculate time and overhead and the cost of items that led to the transfer amount.

Mayor Pro Tem James asked what the retirement increase looked like. Ms. McMullen stated that she did not think the State was going to raise retirement. Mayor Pro Tem James asked what the increase was for health insurance. Ms. McMullen stated there was a 11.8% increase on the employer portion of health insurance. Mayor Pro Tem James asked how much money that would cost the City. Ms. McMullen stated that if it was employee only, the City would have to cover an additional \$40 to \$50 per person. Mayor Pro Tem James asked if the equation brought the transfer to \$2.15 million. City Manager Hegler stated that they could actually increase the transfer to \$3.7 or 4 million. Mayor Pro Tem James asked what they were not doing that they should have been or could have been doing. Deputy City Manager Crosland stated that staff was being very conservative and the utility budget could afford that transfer. Mayor Pro Tem James asked Council Member Carter what the average home value was in the City. Council Member Carter stated that it was \$257,000 to \$260,000. Mayor Pro Tem James asked if staff knew the reason why it was decided to start charging a sanitation fee. Deputy City Manager Crosland stated that the \$1.50 charge was for capital. City Manager Hegler stated that it was a fee so that had to be done by Ordinance as part of the budget discussion unless it was done in the middle of the year.

Mayor Pro Tem James stated that he and City Manager Hegler had a discussion regarding increasing the sanitation charge to cover the cost of sanitation. He stated that he did not think that was the intent when a charge was first added. Mayor Partin stated that the previous City Manager told Council that sanitation needed to pay for itself so Council voted to add that fee. Mayor Pro Tem James stated if that was the direction Council wanted to go then they needed to put a plan together. City Manager Tracy

Hegler stated that was what she inherited and the charge had not been raised since she had been with the City but staff did propose an increase last year. Mayor Pro Tem James asked why the sanitation charge had not been increased since 2017. City Manager Hegler stated that in 2019 COVID hit so there was no increase and the budget seasons since then had been difficult and that kind of cut that out from the discussion. Council Member Thomas asked if the City had the funds to replace all the City's recycling bins. City Manager Hegler stated that it probably would not replace every cart. Deputy City Manager Crosland stated that last year the City got a grant but the grant was the same amount of money every year and as the roll carts cost increased, the City got less roll carts every year for that same amount of money for the grant. City Manager Hegler stated that the Sanitation Manager amassed a number that made sense to do an area, because he did not want to do half a street or half a neighborhood. Council Member Thomas asked what was done with the old roll carts. Deputy City Manager stated that they were used for parts. Council Member Sox asked if the City made money off of recycling. Deputy City Manager Crosland stated that it actually cost the City to recycle. He stated that it cost approximately \$80 a ton. Council Member Thomas asked if someone moved into the City and their house did not have a recycling bin, would they have to purchase one. Deputy City Manager Crosland stated that they could purchase a recycling bin but not a recycling roll cart.

City Manager Hegler stated that next was discussion on the Utility Fund budget. She stated that the City was the sixth largest utility in the state and it was a big business so it was an opportunity but it was currently a challenge. She stated that it was a challenge because some of the existing system needed to be replaced. She stated that the Utility Department was also experiencing staffing and workforce development issues as well as suffering the same inflation increased costs of things. She stated that the Utility Department had very specific increases in costs for the things they needed to operate such as chemical supply materials. She stated that costs had gone up every year and the City needed that supply so there was no choice but to purchase the chemicals. She stated that the Utility Department also had infrastructure that had to be maintained and replaced and that had not been done in a in a really wise and strategic way over the last few years.

City Manager Hegler stated that after having a rate study done the recommendation was a rate increase so staff made some assumptions to balance the operating budget. She stated that with a 25% increase in water and sewer rates the City could continue with current staffing levels, current staffing salaries and it would cover insurance and fringe benefit increases and current level operating. She stated that the scary news was that the increase had to happen for these items to happen. She stated that keeping that minimal, balanced operations did not include a cost-of-living increase for utility staff, or capital items. She stated that \$2.2 million was requested in capital and a cost-of-living increase would cost \$237,000. City Manager Hegler stated that she thought it was really helpful to describe the options that the rate study consultants discussed. She stated that option A that was discussed at length and

was a 40% increase in the next fiscal year on water and sewer. She stated that currently, an average typical user of water was paying \$30.67 and that would increase to \$42.94 so the impact to a customer in year one at 40% would be \$22.46. She stated that after the 40% increase it could increase by the CPI or some modest amount. She stated that option B was a 25% increase in year 1 and then a 20% increase in 2026. She stated that was a \$14 impact to the average user in year one and also a \$14 impact in year two, and then hopefully by year three the increase could be 5%. City Manager Hegler stated that option C was a 25% increase in year one, 15% increase in year two and then a 11% increase in year three and then in year four, a CPI 5% increase. She stated that going with option A, one actually paid less in the end so ultimately, customers would see a smaller impact over time.

City Manager Hegler reviewed the utility reserves. She stated that there was an unrestricted net position of \$3.8 million, capital reserve of \$838,000, capital equipment reserve of \$1.4 million, a water and sewer capacity investment of \$5.2 million and a wastewater renewal replacement of \$4 million. She stated that each could only be used for certain things. She stated that she wanted to orient Council to the challenge and tell them how staff proposed balancing the budget very minimally by increasing rates. She stated that was not getting the City really far ahead at that minimal rate increase and they would not be able to do certain things that the department director had asked for, such as COLA and capital.

Council Member Thomas asked what account option B and option C would come from. City Manager Hegler stated that option A would cover operations and almost all the capital that was requested and it would be setting the City on a trajectory for greater revenue growth. She stated that the 25% increase would fund the capital that the department directors asked for and it would probably come out of that unrestricted net position, but depending on the actual item, it could come out of those other funds as well and that was for capital only. Mayor Partin stated that she wanted to start out with kudos to staff. She stated that she did not know the City was the sixth largest provider in the state and stated that they had amazing customer service. She stated that the City got into sludge because the State asked them to and gave the City a million dollar grant to get it up and running because there were dysfunctional sludge sites around the state. She stated that there was a 264% increase in chemicals so she assumed that meant the City was not covering costs. Ms. Catchings stated that the City was covering costs with the receiving station and making some revenue. Mayor Partin stated that if it was not paying for itself then the City would have to tell the State that they were no longer doing it. City Manager Hegler stated that was still a good conversation to start because the State needed to know that this was still a service for them that the City was providing and they could not get closer to that tipping point of it not paying for itself. She stated that staff had made some improvements to the receiving station in the last couple of years with bonds.

Council Member Thomas stated just to be clear, if the City did not increase the water and sewer rates, then the City would not be able to meet its bond. City Manager Hegler stated that was correct and one of the biggest issues with the Utility Fund budget was what was included in operating had to meet the debt coverage. She stated that one did not have a choice with coverage and it allowed the City to take out more bonding. She stated that it was a non-negotiable and the government would come in and basically take over the system if the debt coverage was not covered. Mayor Partin stated to clarify for the public, there were times where the City did not have a choice. She stated that she thought Council had always done a good job of being thoughtful about increases at least under her tenure but they did not ever not raise because that was a bad idea. She stated that there was no business that did not raise prices to cover their costs so they could function, but Council had always been very thoughtful about it. She stated that inflation was insane and the chemicals alone increased 150% in one year. Deputy City Manager Crosland stated that he liked to brag on the Utility Department staff who did a lot of repairs in house.

Council Member Thomas asked City Manager Hegler and Ms. Catchings if they recommended an increase last year. City Manager Hegler stated yes but not on utility rates because they knew they needed to do a study to know what that would look like. City Manager Hegler stated that the last rate increase was in 2017 and that was because of the waterline replacement project. She stated that there was a 3% increase annually for three years but that was a rough estimate of what it would take to reach a bond coverage on a new \$36 million bond that the City was taking out. She stated that in 2019 and 2020 there was no palette for an increase because Council had just done one and there was COVID. She stated that they did not propose a utility rate increase last year, because staff knew they needed to be methodical and thorough about it and understand the real cost of the system and equate that into rates. Council Member Thomas asked if the plan in regard to waterline issues was to eventually start looking at replacing the second oldest waterlines. Council Member Carter stated that if one took the newer neighborhoods out of the equation, then all the other neighborhoods had new water lines. City Manager Hegler stated that 75% of the in-city water lines were replaced. Mayor Partin stated that other cities would love to have the ability to be able to do that but the City was able to do it because Council and staff was careful about the City's money, which meant they were able to get that bonding capacity at such a low interest. City Manager Hegler stated that to Council Member Thomas' point long term, if the City was ever to embark on that kind of a project again rates would have to be raised because the City would have to prove that bonding capacity again and prove its ability to pay that bond back. She stated that the current recommended rate increases did not give the City the money to do that project but sets the City up to be able to take out a loan to do the project.

Council Member Carter stated that he was still struggling to see how the City was in a place that such a large rate increase had become necessary. City Manager Hegler stated that the City's Bond Attorney Mr. Lawrence Flynn advised that the City's debt

rate coverage was good, but not great. He stated that it used to be great and then he started advising that the City needed to do a rate study. She stated that she thought what had happened was over time, those incremental increases had been done with the expectation to keep a very high bond coverage and that had narrowed to a point now of having to do something about it. Council Member Sox asked how the City's rates compared to the five (5) larger systems. City Manager Hegler stated that Ms. Catchings was quite sure that they would be higher but stated staff would check that. Council Member Sox asked if the unassigned fund balance could be used to offset that year one. City Manager Hegler stated that the 25% rate increase in year one did not cover any capital so if Council chose to purchase capital, it would all have to come from something like that. She stated that it would be difficult because they would have to figure out what to cut out of operations that would qualify for one of the unassigned accounts since it was not capital and they would basically be funding a recurring cost of operations via a reserve. Assistant City Manager Conley stated that if the City used reserves for operational costs it would be a mark against the City when the City needed a new bond since they looked at what had been done historically in the past.

City Manager Hegler stated that she brought some material for Council that they asked for. She stated that she had some annual leave research for the request that staff presented to Council as well as what it looks like for millage versus fee for the sanitation fee. She stated that the City had outside agencies that requested funding every year to include CMRTA, the River Alliance, the Congaree River Keeper, Transitions and Keep Midlands Beautiful as well as staff wanted to look into joining the MASC Main Street Program. She stated that feedback would be helpful on funding the outside agencies. Mayor Partin stated that staff really wanted some general guidelines from Council to balance the budget first. Council Member Thomas asked what the cost would be to fund the recycling roll carts. Deputy City Manager Crosland stated that if Council did not do any increases, it would have to come from the fund balance. Council Member Sox stated that if the City increased its millage as much as they could, that still would not cover the departmental increase requests, the cost of living, the pay grade elimination, and the operational increases. City Manager Hegler stated that the City could do lease purchases on the equipment.

City Manager Hegler reminded Council that it was not uncommon that everything requested was not approved. She stated they did not fund every single thing every year. Council Member Thomas asked how much money would go into the fund balance for the current year. She stated that the City had good years where it did really well, because staff was very conservative in budgeting and that added approximately \$200,000 in one year to the fund balance. She stated that thinking long range, the City had to be sure that if any of the fund balance was used there is a method for building it back up. She stated one way to do that was increasing the assessed values of properties.

Mayor Partin stated that she brought a solution to Council two (2) years ago to get vacant buildings to be viable. She stated that did two (2) things, it increased that taxable land value by getting cool things going on making those buildings look better and having building owners have great small businesses. She stated that the other thing it did was bring in business license revenues. She stated that it was shut down on second reading two years ago. She stated that by doing that it was basically prioritizing about 35 land and building owners over all of the City's citizens. Council Member Thomas asked how could the City get the property taxes percentage to go down and the number of businesses to go up. City Manager Hegler stated that it was staff and Council's collective goals to increase the kind of businesses that pay a business license and have hospitality tax. She stated that it was also a quality of life thing so they needed to be supporting and promoting and building a city that those businesses want to come into, and certainly don't want to leave.

Council Member Carter stated that he agreed the City needed to increase its values of properties but they were restricted commercially. He stated that they had the Knox Abbott corridor and the 12th Street Extension corridor which was a lot less than some of the surrounding municipalities. Mayor Partin stated that in reference to the current vacant buildings it was better for the property owners to have buildings that were viable as opposed to vacant because those were more at risk of unsafe behavior. She stated that assessed value was largely based off of commercial and industrial property, because those were at a higher rate and that was what that Ordinance was that she brought to Council two (2) years ago. She stated that she understood there was hesitation to add fees on to commercial and industrial building property owners, but Council was about to add some taxes to their citizens who did not have an asset that they could make money off of like a commercial or industrial piece of property. Mayor Partin stated that the buildings had been vacant since before she was the Mayor. She stated that they were dilapidated structures that were not getting attention and took time and energy from staff from a code enforcement situation. She stated that any viable business that was beside a vacant building was essentially taxed because they did not have cross synergy business. She stated that she had not seen anyone else bring ideas forward and that was what they had to do. She stated that she and Council Member Carter were discussing the budget recently and discussed how it was not possible to cut the City out of this budget. She stated that they might try to cut things out of the budget this year and band aid stuff together but that would get them nowhere the following year.

Mayor Partin stated that the City had already seen successes because Council did pass that Ordinance on first reading and she had talked to two (2) business owners who both directly said when the Ordinance passed on first reading one owner of a vacant building agreed to sell it and now it was being refurbished. She stated the other example was the old Harley Davidson building on Frink Street that Signarama was in now. She stated that they had to figure out how to get more viability in the vacant buildings because that was where quality of life came from, and it also helped to take

the pressure off of the City's citizens and helped to prevent Council from having to keep taxing them. Council Member Thomas stated that Mayor Partin was 100% correct. He stated that it was Council's job to all work together to figure out how to take the burden off for the City's taxpayers that were already working hard enough. He stated that some people lived paycheck to paycheck and they were asking them to pay more. He stated that he was willing to look at options to figure out how to get the banking and business owners to the table to figure out what they needed to do to make it easy for them to get good businesses into their properties. He thanked Mayor Partin for trying to find solutions. He told Administration if they emailed him the list of vacant property owners, he wanted to work to see what he could do. He stated that next year he did not want to be sitting there having the same discussion. He stated that he felt very vulnerable for the City's citizens.

Mayor Pro Tem James asked how close the City was to hiring someone to focus solely on economic development. City Manager Hegler stated that Administration could start to focus on economic development and it could become a goal and priority of the City and that was how they could start to do all these things and not be here next year. She stated that she could not promise they were going to catch up \$3 million in a year but it had to be a strong, sole prioritized focus of Council's and then a person that could focus on only that. Mayor Pro Tem James stated that he felt strongly that this was something that could help staff to be able to not only conceptualize but be very strategic about the approaches to economic development. He stated that he thought that was an answer to the new concerns that Administration had every day and certainly would probably be a huge return on investment. City Manager Hegler stated that she agreed and felt like it can be a one-time investment of Council's and should pay for itself eventually as it brought more business. Mayor Partin stated that she did not want Council to be mad at Administration a year from now because it did not pay for itself and the City did not have those revenues coming in to help with the budget.

Council Member Carter stated that there was a disconnect and a perception of the City that he heard a lot. He stated that people said they were not going to locate in the City because it was difficult working with the City and was hard to do business there. Mayor Partin asked who said that about the City. Council Member Carter stated that developers, business owners and commercial realtors said it. Mayor Partin stated that she had just as many people saying the opposite. Council Member Carter stated that he understood that but the City was not generating new businesses. He stated that the issue was not with staff but with Council's policies and they needed to improve them. Mayor Partin asked what kind of policies. Council Member Carter stated setback rules, zoning rules, anything so the City's customers and clients and potential businesses did not feel like they were being stonewalled and nitpicked.

Mayor Pro Tem James stated that the elimination of the lowest two (2) pay rates was very important to Administration and something that they thought was going to better the City by eliminating them. He asked if Administration could give Council some

type of order in which they could give staff financial advice. City Manager Hegler stated that Council had always taken care of staff and that was going to be a priority. Mayor Pro Tem James stated that they had to figure out a way to do a cost of living adjustment for staff. He stated that Council would take care of staff and that was without a doubt, along with the elimination of the bottom two pay rates. Mayor Pro Tem James stated his priority was to care for, to recruit and to retain the most qualified staff that the City could because then what that meant was you were minimizing turnover, minimizing cost of training and minimizing tearing up of equipment while providing great services to their citizens.

City Manager Hegler stated that Council needed to look at recurring costs and how to increase revenue to cover that. She stated that it was helpful to know Council's priorities and staff could find that middle road with that priority. She stated that staff could take the same approach with the Utility Fund budget. She stated that at this point she wanted to help Council market and communicate the budget to the public and discuss those things publicly so they were well understood. She stated that they still needed to discuss rate increase options. She asked Ms. Catchings what was an average user. Ms. Catchings stated according to Raftelis and RIA, who both did a lot of the rate gathering information, they considered 5,000 gallons a month average so if one used less than that, it was going to be a lower impact and more than that, it would be more.

Council Member Sox stated that option A the average would be a \$45 per bill increase and option B would be a \$28 increase. Mayor Pro Tem James asked if a \$22.46 increase was implemented per month how would that affect the budget. Ms. Catchings stated it would be an increase of about \$3.5 million for the next year. City Manager Hegler stated that the 40% would enable all capital to be included in the budget. Mayor Pro Tem James asked what the calculation would be for out of city customers. Ms. Catchings stated it would be double. Mayor Partin stated that was still probably lower than some of the other private entities that were in other parts of Lexington County.

Mayor Pro Tem James asked City Manager Hegler how much of the fund balance she was willing to use. She stated that it was a similar story to the General Fund and hopefully, the City would be getting more tap fees and more users. She stated that they had to purchase almost everything on the capital list because they could not continue to defer some of those payments. Mayor Pro Tem James asked how much was in the capital. City Manager Hegler stated \$2 million. She stated that Ms. Catchings had for the first time a good long range capital improvement plan so the improvements could be done over time.

Council Member Sox stated that he liked option B. He stated that the difference of B and C on year two was really just about \$42 on average. City Manager Hegler stated that drawing the rate increase out actually cost the customer more. Council

Member Thomas stated that he agreed with option B and that would allow their constituents to see in year 2026 there was going to be a jump but it gave people time to prepare, especially those that were already working paycheck to paycheck.

Adjourn

Council Member Thomas made a motion to adjourn. Council Member Sox seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 4:02 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



Mayor
Elise Partin

Mayor Pro-Tem
Tim James

Council Members
Phil Carter
Hunter Sox
Byron Thomas

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley

**City of Cayce
Regular Council Meeting
Wednesday, May 15, 2024**

The May 15, 2024, Regular Council Meeting was held this evening at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Mayor Pro Tem Tim James and Council Members Phil Carter, Hunter Sox and Byron Thomas. City Manager Tracy Hegler, Deputy City Manager Jim Crosland, Assistant City Manager Michael Conley, Municipal Clerk Mendy Corder, Police Chief Chris Cowan, Fire Chief Steven Bullard, Finance Director Kelly McMullen, Human Resources Director Lynn Dooley, IT Director Jamie Beckham, Utilities Director Betsy Catchings and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Pastor Eddie Coakley gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

No one signed up for comment.

Presentation

A. Presentation of a Key to the City to Mr. A.G. Dantzler

Mayor Partin asked Mayor Pro Tem James to join her at the podium on the floor. Mayor Pro Tem James thanked Mayor Partin for deferring the presentation to him and stated that he greatly appreciated it. He stated that Chief Dantzler was very dear to him, and this was something that usually fell with the Mayor to present but she had allowed him to do it. He invited the rest of Council to stand with him and Mayor Partin.

Mayor Pro Tem James stated that the presentation was meant to be lighthearted and fun. He stated that first he wanted to go around the room and talk about some of the people who were there that were dear to Chief Dantzler. He acknowledged former Cayce Museum Director Leo Redmond who was with the City and helped the City for many, many years. He acknowledged Ms. Pattie Rabon who was Chief Dantzler's dear friend and assistant for years and Ms. Miss Mary Sharpe who served on the Museum Commission for decades. Mayor Pro Tem James stated that after Chief Dantzler retired, he joined the Museum Commission as well. He acknowledged Senator Nikki

Setzler and said even though Senator Setzler had chosen to retire from the Senate he was not retiring from public life. He acknowledged Mr. Paul Howell, who worked at Cayce Fire Department for 41 years and Mr. Vince Rhodes, who was the Chair of the State Credit Union and a dear friend of the family. Mayor Pro Tem James also acknowledged Lexington County Sheriff Koon, former Cayce Mayor Mr. Archie Moore, and Pastor Eddie Coakley. Lastly, he acknowledged his oldest daughter, Taylor, and his wife Gay and stated that people that were important to him were also important to Chief Dantzler.

Mayor Pro Tem James stated when this distinguished designation came before Council the prior week, he commented at that time that an opportunity such as this came along few and far between but so did people like A.G. Dantzler. He stated that since the City's incorporation in 1914 this was only the second key to the City that had been presented. He stated that if that did not say something of the importance that Council placed on the key to the City, he did not know what did. He stated that he was most proud to say that he not only had a professional relationship with Chief A.G. Dantzler, but most importantly and most endearing to him was he had a personal relationship with Chief Dantzler. He stated that during his years of working for Chief Dantzler, he not only led but he cared and remained caring. Mayor Pro Tem James stated that Chief Dantzler was from Elloree, South Carolina and had always wanted to be a police officer and after learning that there was a job opening in the City of Cayce, he found a way to get there to interview for that job and eventually got that job. He stated that he started as a patrolman and worked his way up to Chief and as the Chief led the City through many critical incidents.

Mayor Pro Tem James stated that Chief Dantzler would help anyone in need and was an excellent negotiator before negotiations were even cool. He stated that administratively Chief Dantzler was a leader and always did what was asked of him. He stated that Chief Dantzler always found a way by leading the way. He stated that he embraced new concepts and the future and as an innovator Chief Dantzler paved the way for Cayce to become one of the leading agencies in the state of South Carolina, to implement the community policing model, with many of those ideas coming from Chief Ruben Greenberg in Charleston. He stated that Chief Dantzler also implemented a police substation program, interviewing businesses throughout the community, who donated buildings for law enforcement officers to work out of. Mayor Pro Tem James stated that Chief Dantzler hired the very first School Resource Officer for Brookland Cayce High School, began the very first Citizens Academy and recruited and hired the first female police officer and the first African American officer, all leading the way to the City receiving the 1997 South Carolina Department of Excellence for Law Enforcement. He stated that Chief Dantzler wanted to share that with every officer, so he asked Lexington County to come in and protect the City while every officer was given a brand new badge to wear for the whole year that said, "Excellence in Law Enforcement."

Mayor Pro Tem James stated that Chief Dantzler had achieved so much but he would be the first to tell you, he had not done it alone, but with his beautiful bride Miss B who he had been with for over 60 years. He stated that Miss B and Chief Dantzler's three (3) daughters, Tina, Peggy, and Karen, made his heartbeat every single day. He stated that Chief Dantzler loved his family and without them, he did not think he would have been able to do his job. He stated that not only were they celebrating Chief Dantzler but his family as well who supported him to help him to become the man that he was and to give him the time to be able to touch so many other people in his life. He stated that they were about to present a key to the City which had him ask what a key meant to him. He stated that it meant someone entrusted him with something, or maybe whatever the key went to, he had access to it. He stated that when one was given a key, there was a lot that came with that. Mayor Pro Tem James stated that Chief Dantzler had greatly earned access to the City, and he would never take ownership because he was a man of sharing. He stated that they gave a sense of gratitude to Chief AG Dantzler for what he had done to be able to make the City what it was today. The Key to the City was presented to Chief Dantzler who thanked everyone for coming.

Ordinances and Resolution

A. Discussion and Approval of Ordinance 2024-04 to Amend the City Code of Ordinances to Add Section 28-27 Entitled "Hate Intimidation" – Second Reading

City Manager Hegler stated that there were not any changes made to Ordinance 2024-04 between First and Second Reading. Mayor Pro Tem James made a motion to approve Ordinance 2024-04. Council Member Thomas seconded the motion. He stated that in his first speech as a Council Member he stated that the C in Cayce stood for community. He stated that this Ordinance let people know that the culture in the community was a loving culture and hate would not have a place in the City of Cayce. He stated that he challenged the other cities and towns in Lexington County to pass some type of hate law. Mayor Partin called the question which was unanimously approved by roll call vote.

B. Discussion and Approval of Ordinance 2024-05 Authorizing Sale of the City-Owned Portion of Real Property at 800 Lexington Avenue – Second Reading

City Manager Hegler stated that there were not any changes made to Ordinance 2024-05 between First and Second Reading. Council Member Carter made a motion to approve Ordinance 2024-05. Council Member Thomas seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

City Manager Hegler stated that the City was in the middle of business license renewal season and the team was working hard. She stated that they were using the online portal and the renewals were coming in better this year than they did the prior year. She stated that property registrations had increased as well. She thanked Council for the work sessions and working with staff on the budgets. She stated that they had four (4) really good, robust work sessions and she appreciated their time.

Council Comments

Council Member Thomas stated it was Officer Appreciation Week and he wanted to thank every officer that had served the City of Cayce and for making the City the best place to live.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were no items for discussion in Executive Session.

Adjourn

Council Member Carter made a motion to adjourn the meeting. Mayor Pro Tem James seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 5:23pm.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: June 4, 2024

Subject: Accommodations Tax Grant Funding for FY2024-2025

Issue

City Council approval is needed to utilize Accommodations Tax funds to award grants for Fiscal Year 2024-2025.

Discussion

- During FY2024, \$87,435 in Accommodations Tax funds were awarded to grant applicants.
- The City received eight (8) Accommodations Tax Fund grant requests for FY2024-2025 totaling \$60,875.
- The Accommodations Tax Committee recommends awarding a total of \$51,250 for eight (8) projects in FY2024-2025.
- The Accommodations Tax Committee recommends awarding a total of \$38,475 to dedicated Tourism Organizations (30% Designees) in FY2024-2025.

Revenues

The following table reflects anticipated Accommodations Tax revenues for FY2024-2025:

State Accommodations Tax Revenues		
	FY2024	FY2025
A-Tax State Revenues	\$153,368	\$160,000

Statutory Distributions

The following table reflects anticipated Accommodations Tax distributions in accordance with SC Code of Law Section 6-4-10:

Statutory Distributions			
	SC Code of Laws	FY2024	FY2025
General Fund Allocations	6-4-10 (1) & (2)	\$31,418	\$31,750
Regional Tourism (30%) Allocations	6-4-10 (3)	\$36,585	\$38,475
Remaining for Tourism	6-4-10 (4)(a)	\$85,365	\$89,775

Recommended Budget for Regional Tourism (30%)

Per the Statutory Distributions, the amount available to Regional Tourism agencies for FY2024-2025 is estimated to be \$38,475.

The Accommodations Tax Committee voted unanimously, at their meeting on April 9, 2024, to allocate this distribution as follows:

Regional Tourism (30%) Allocations			
	FY2025 Requested	FY2025 Recommended %	FY2025 Anticipated Funding
Experience Columbia	\$30,000	35%	\$13,466.25
CWC Chamber of Commerce	\$30,000	35%	\$13,466.25
Lake Murray Country	\$10,000	30%	\$11,542.50

Recommended Budget for Remaining Tourism

Per the Statutory Distributions, the amount available to Tourism for FY2024-2025 is estimated to be \$89,775. The Accommodations Tax Committee voted unanimously, at their meeting on April 9, 2024, to allocate the amount of \$51,250 as follows:

Other Tourism Allocations		
	FY2025 Requested	FY2025 Recommended
Cayce Ad Specialties	\$7,000	\$7,000
Police Ad Specialties	\$5,000	\$5,000
Hot Flash 5K (Cayce Woman's Club)	\$11,125	\$1,500
Tartan Day South (River Alliance)	\$20,000	\$20,000
Cayce Fall Fest	\$15,000	\$15,000
Colonial Village at Tartan Day	\$1,000	\$1,000
Night at the Museum Event	\$750	\$750
African American Legends Event	\$1,000	\$1,000

The remaining \$38,525 not awarded by the Accommodations Tax Committee will be placed in reserve for needed tourism-related capital expenditures.

A comprehensive breakdown of grant requests can be viewed in the attachments, as well as any ROI's that were submitted.

City Council may approve, deny, or reduce any of the grant requests outlined herein.

Recommendation

The Accommodations Tax Committee recommends City Council approve \$51,250.00 in Accommodations Tax grant awards for Fiscal Year 2024-2025 and \$38,475 to regional tourism agencies, as outlined herein.

ACCOMMODATIONS TAX FUNDING REQUESTS FY 2024-2025

Estimated Allocation Available: \$89,775	FY 2024-2025			FY 2023-2024		
Name	Requested \$	Recomm \$	Notes	Requested \$	Approved \$	Funds Used
Ad Specialties (replenish stock)	\$7,000.00	\$7,000.00		\$6,000.00	\$6,000.00	\$2,884.31
Ad Specialties- Police (replenish stock)	\$5,000.00	\$5,000.00		\$3,000.00	\$3,000.00	\$2,989.30
Airport High School JV Soccer Tournament	\$0.00	\$0.00		\$2,500.00	\$2,500.00	\$2,500.00
Airport High School Girls Soccer Tournament	\$0.00	\$0.00		\$2,500.00	\$2,500.00	\$2,500.00
Cayce Pickleball	\$0.00	\$0.00		\$2,550.00	\$2,550.00	\$2,550.00
Cayce Serves	\$0.00	\$0.00		\$2,300.00	\$2,300.00	\$2,300.00
Hot Flash 5K (Cayce Woman's Club)	\$11,125.00	\$1,500.00	Conditional for Advertising only	\$0.00	\$0.00	\$0.00
The River Alliance/Tartan Day South	\$20,000.00	\$20,000.00		\$17,000.00	\$17,000.00	\$17,000.00
Other Events:						
Cayce Fall Fest	\$15,000.00	\$15,000.00		\$15,000.00	\$15,000.00	\$15,000.00
Colonial Village at Tartan Day	\$1,000.00	\$1,000.00		\$0.00	\$0.00	\$0.00
Night at the Museum Event	\$750.00	\$750.00		\$0.00	\$0.00	\$0.00
African American Legends Event	\$1,000.00	\$1,000.00		\$0.00	\$0.00	\$0.00
Total Funds Requested / Approved	\$60,875.00	\$51,250.00		\$50,850.00	\$50,850.00	\$47,723.61

Estimated Allocation Available: \$38,475	FY 2024-2025			FY 2023-2024		
30% Designees	Requested	Recomm %	Recomm Amount	Request	Approved %	Approved \$
Experience Columbia	\$30,000.00	35%	\$13,466.25	\$30,000.00	35%	\$12,804.75
Greater CWC Chamber of Commerce	\$30,000.00	35%	\$13,466.25	\$98,980.00	35%	\$12,804.75
Lake Murray Country	\$10,000.00	30%	\$11,542.50	\$10,000.00	30%	\$10,975.50
Total 30% Designees	\$70,000.00	100%	\$38,475.00	\$138,980.00	100%	\$36,585.00

Total Estimated Available FY 24/25	\$128,250.00
Total Requested for FY 24/25	\$130,875.00
Total Recommended for FY 24/25	\$89,725.00

Memo

To: Accommodations Tax Committee
From: Amanda Rowan, Administrative Coordinator
Date: February 15, 2024
Re: **FY 24-25 Accommodations Tax Request**

We are requesting \$7,000 in funding for FY24-25 to replenish the City's supply of advertising specialty items. These imprinted items include t-shirts, hats, coffee mugs, pencils, pens, magnets, etc. The items are used to promote tourism to the City through distribution at the Greater Cayce West Columbia Visitors Center, events and other activities.

The funds will be used on a "draw-down" or as needed basis. Thank you.

AR/

Memo

To: Accommodations Tax Committee Mendy
From: Corder, Municipal Clerk
Date: March 29, 2024
Re: **FY24-25 Accommodations Tax Request**

Cayce Police Department is requesting \$5,000 in funding for FY24-25 to purchase a supply of advertising specialty items. These imprinted items will include pencils, pens, magnets, etc. The items will be used to promote tourism to the City through distribution at the West Metro Visitors Center, events and other activities the Department attends and holds.

The funds will be used on a “draw-down” or as needed basis. Thank you.

MC/

Entry #: 3 - Hot Flash 5K **Status:** Submitted **Submitted:** 3/29/2024 9:46 PM

City of Cayce Accommodations Tax Grant

Information and Application

Fiscal Year 2024-2025

Application Due March 29, 2024

For questions regarding the application process please contact Taylor Gray at 803-550-9545 or tgray@caycesc.gov

Application Checklist

- Read Grant Guidelines
- Complete Application
- Provide Nonprofit Confirmation
- Provide Current Board of Directors
- Provide Copy of Liability Insurance
- Provide Financial Statements for Last Three Years

Project Information

Project Name

Hot Flash 5K

Project Date(s)

Project Address

Timmerman Trail, Cayce, South Carolina 29033

Amount Requested

Will this Project be Completed by June 30, 2025

Yes

Organization Information

Organization Name

The Woman's Club of Cayce

Contact Person

Pamme Eades

Phone

(803) 730-5487

Email

pamme@att.net

Address

P. O. Box 4273, Cayce, South Carolina 29033

Director Name

Pamme Eades

Director Email

pamme@att.net

Non-Profit Status

501 (C) 3 through the General Federation of Women's Clubs of South Carolina

Years in Business

87

Federal ID #

576034030

I have Read and Understand the City of Cayce Grant Guidelines

Yes

Any Funds Awarded in Previous Years were 100% Expended

Yes

Funding Request Categories (Choose Only One)

Tourism-Related Expenditures: All other funding requests, such as events that promote tourism and travel into Cayce from communities greater than or equal to 50 miles away.

Signature

Date

3/29/2024



Project Information

Project Description (Must Include Dates)

The Hot Flash 5K on May 1, 2025, features the beautiful and historic Timmerman trail, providing a flat course for all levels of runners and walkers. The course is USATF Certified which allows runners to earn points within different racing organizations as well. Known for fast run times, the Hot Flash attracts both circuit runners and local runners/walkers.

In addition to the race course, the Woman's Club of Cayce has differentiated this race by our race day hospitality. We feature live music before and after the race as well as homemade treats for the participants. Many of our sponsors also participate by setting up vendor booths. As our theme is health-related and encourages active living, we often have vendors from medical and health practices during the race. For example, at the 2024 race, Jazzercise (in Cayce) will be leading the warm-up activities for the runners.

About the Woman's Club of Cayce: The proceeds from this event support the community programs of the Woman's Club of Cayce. Organized in 1937, the mission of the club is to support the Cayce community and the health and well-being of its residents. Over the years, it founded the Cayce Library (now the Cayce West Columbia Library), commissioned the wrought iron steelwork for the Cayce Memorial Park on State Street, and started both the Cayce Tree Lighting and Cayce Cares TreeLight Memorial Tree Lighting. We currently support literacy and citizenship efforts at Cayce Elementary as well the Cayce Police and Fire Departments. In addition, the Hot Flash 5K, helps support a valuable community resource in our 1940 log cabin built by the WPA at 701 Oakland Avenue.

Estimated Number of total attendees anticipated:

225

Estimated number of attendees from outside of Cayce

175

How will the number of tourists be calculated (i.e. ticket sales, surveys, license plates, etc.)

Registration through Strictly Running

How will the funding increase tourism and financially impact Cayce businesses?

One of the goals for the Hot Flash 5K is to attract runners and walkers from across the state to promote Cayce as a healthy place to live, work, and visit. The Timmerman Trail is a premier destination for runners and walkers alike. Bringing new participants to the Hot Flash can mean repeat visitors to the Timmerman Trail, other areas of the Riverwalk, and city restaurants and other businesses.

Approximately 75-85 percent of all participants in the Hot Flash 5K are not Cayce residents. Last year, participants came from Aiken, Chapin, Sumter, Blythewood, Elgin, Camden, Greenville, Greer, York, Chicago, Missouri and New Jersey.

We also heavily utilize Strictly Running's email blast system that sends race information to all participants within their systems, concentrating on Lexington, Richland, and Kershaw and Orangeburg Counties.

In 2024, the Hot Flash 5k advertising included social media posts of the event (including ads that covered most of the state of South Carolina) and sponsors, providing race flyers at other races around the Midlands areas, and billboards throughout the Midlands. The Race T-shirt includes logos of all sponsors giving \$250 and up. We will also provide a listing of all sponsors to our participants as well as a list of area restaurants.

Between May 2024 and January 2025, we wish to increase our dedicated Hot Flash page followings by spotlighting the Timmerman Trail and other activities to encourage repeat participants and visits to Cayce. Accommodation Tax Funds could help fund this endeavor before sponsorship money comes in. We would also like to partner with the Marriott Courtyard on Fort Congaree Trail to encourage usage of the hotel for the Hot Flash 5k and future visits.

Funding

Itemized Project Costs

Expense Description	Total Project Amount	Grant Funded Amount
Race Mgmt/Email Advertisements	2300.00	2300.00
Advertising-Flyers, billboards, signs	3000.00	3000.00
T-shirts	2000.00	2000.00
Event Insurance	350.00	350.00
Awards and Medals	2325.00	2325.00
Supplies and Postage	300.00	300.00
Live Music	600.00	600.00
Course Mapping	250.00	250.00

Total Project Amount

11,125

Total Grant Funded Amount

11,125

Insert and format text, links, and images here.

All Sources of Project Funds

Funding Source	Status of Funds	Funding Amount
Registration Fees	proposed	5000.00
Sponsorships	proposed	6000.00

Total Project Funds from All Sources

11,125

**Examples of Statuses of Funds: Proposed, Requested, Approved, Received*

Accommodations and Advertising

Please list hotels within the City of Cayce that you will contact to arrange rooms for overnight visitors

Overnight Accommodations

Hotel Name	Hotel Address
Marriott Courtyard	1125 Fort Congaree Trail

Advertising/Promotion Methods

Advertising Method	Estimated Number	Distribution Range (in miles)
Social Media Boosted Advertising	2 -3 campaigns	75-100 miles
Soda City Living/Live	1-2 appearances	50 -75 miles
Billboard Advertisement	roaming for 30 days	25 -50 miles (or driving thru metro area)

Will you be advertising outside a 50 mile radius of Cayce?

Yes

Who is responsible for advertising

Applicant

Name of Agency if Applicable

Examples of advertising methods include brochures, print ads, television ads, radio, etc.

Insert and format text, links, and images here.

Statement of Assurances/Certification

The applicant has reviewed the full FY2024-2025 Cayce Accommodations Tax Grant Information and Application document and understands the accommodations tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth.

The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Accommodations Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits. All records pertinent to Accommodations Tax funding shall be retained for a period of three years.
- All procurement transactions shall be conducted in a manner that provides maximum competition.
- The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others.
- All expenditures must have adequate documentation.
- All accounting records and supporting documentations shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Accommodations Tax funds.
- None of the funds, materials, property, or services provided directly or indirectly under Accommodations Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.

- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.
- The organization will carry liability insurance in the amount listed below and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.

Amount of Insurance:

1,000,000

Signature

Date

3/29/2024

A handwritten signature in black ink that reads "Pamme Eades". The signature is written in a cursive, flowing style.

SOUTH CAROLINA SECRETARY OF STATE

PUBLIC CHARITIES DIVISION ANNUAL FINANCIAL REPORT

Filing Instructions

- Organizations who file the IRS 990-N or are not required to file with the IRS should complete this form.
- **Please follow the instructions provided on pages 4 and 5 to complete this form.** You may contact our office with any questions at 803-734-1790 or email charities@sos.sc.gov.
- **We do not accept this filing by fax or email;** you may upload this report using our online filing system at www.sos.sc.gov or mail this form to: South Carolina Secretary of State, Attn: Division of Public Charities, 1205 Pendleton St., Suite 525, Columbia, SC 29201.

For the fiscal year ending 4/30/21 (mm/dd/yy) EIN: 57 - 6034030 Charity ID: C39893726

Organization's Name: The Woman's Club of Cayce

Part I— Fundraising Events or Contracts

If your organization held any fundraising events, or used a commercial co-venturer (CCV) or professional fundraising company (PFR) during the previous fiscal year, you must report all revenue and expenses in the following table. Events include, but are not limited to, carnivals, dinners, galas, raffles, and bingo games. If you need additional space, you may list additional events on a separate sheet and include the amounts in the total revenue and expenses on this table.

(A) Name of Event, CCV or PFR	(B) Gross Receipts & Contributions	(C) Cash & Noncash Prize Expenses	(D) Other Expenses	(E) Total Expenses	(F) Net Revenue
1. Pecan Fundraiser	\$ 6,731.20	\$ 0.00	\$ 5,115.66	\$ 5,115.66	\$ 1,615.54
2. HotFlash Virtual	\$ 405.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 405.00
3.				\$ 0.00	\$ 0.00
4.				\$ 0.00	\$ 0.00
5.				\$ 0.00	\$ 0.00
6.				\$ 0.00	\$ 0.00
7.				\$ 0.00	\$ 0.00
8.				\$ 0.00	\$ 0.00
9.				\$ 0.00	\$ 0.00
10.				\$ 0.00	\$ 0.00
11. Gross Revenue → (add 1B through 10B)	\$ 7,136.20	12. Total Expenses → (add 1E through 10E)		\$ 5,115.66	\$ 2,020.54

Part II— Gross Revenue

Organizations must report their gross receipts from all sources of revenue.

1. Fundraising events (from page 1, part I, box 11B)	\$ 7,136.20
2. Fundraising activity revenue not reported on line 1.....	\$ 0.00
3. Federated campaigns (such as United Way).....	\$ 0.00
4. Membership dues	\$ 2,695.00
5. Related organizations (such as related parent or national organizations).....	\$ 2,600.00
6. Government grants (from federal, state or local governments)	\$ 1,047.14
7. All other contributions, gifts, grants not listed above	\$ 572.00
8. Program service revenue	\$ 2,206.37
9. Other income.....	\$ 5,829.96
10. Total revenue (add lines 1 through 9)	\$ 22,086.67

Part III— Program Service Expenses

Describe the organization’s program accomplishments and the amount spent on each. If more space is needed you may attach an additional sheet if necessary.

11. See attached list	\$ 7421.32
12.	\$ 0.0
13. Total Program Service Expenses (add lines 11 and 12).....	\$ 7421.32

Part IV— Management, General and Fundraising Expenses

14. Program expenses (from part III, line 13)	7421.32
15. Direct expenses from fundraising events and contracts (box 12E)	\$ 5,115.66
16. Fundraising expenses (not included in the amount on line 15).....	
17. Payments to related organizations	\$ 1,412.00
18. Salaries and other compensation	0
19. Management and general expenses	\$ 10,267.60
20. Professional fees and other payments to independent contractors	0
21. Other expenses not listed above.....	\$ 194.84
22. Total expenses (add lines 14 through 21)	\$ 24,411.42
23. Excess or (deficit) for the year (subtract line 22 from line 10)	(\$ 2,324.75)
24. Fund balances/net worth at the beginning of the fiscal year	10116.25
25. Changes in fund balances/net worth (attach explanation).....	
26. Fund balances/net worth at the end of the fiscal year (add lines 23 through 25).....	\$ 7,791.50

Part V— Balance Sheet

27. Total assets	\$ 7,791.50
28. Total liabilities	\$ 0.00
29. Net assets or fund balances at end of year (subtract line 28 from line 27)	\$ 7,791.50

Certification

As required by Section 33-56-60 of the Solicitation of Charitable Funds Act, this form shall be signed by the Chief Executive Officer and the Chief Financial Officer of the charitable organization. (If one person serves as both CEO and CFO, he or she should sign in both places below.)

We certify that the information furnished in this statement is true and correct to the best of our knowledge and belief.

CEO/President

Name : Ann Malpass

Signature: *Ann Malpass*

Date: 8/3/21

CFO/Treasurer

Name : Angela Garnett

Signature: *Angela Garnett*

Date: 8.3.21

Mailing Address: P.O. Box 4273 Cayce, SC 29171

Email Address: agarnett1999@gmail.com Phone Number: 803.722.3095

ATTACHMENT TO THE PUBLIC CHARITIES DIVISION ANNUAL FINANCIAL REPORT

The Woman's Club of Cayce

EIN: 57-6034030

Charity ID: C39893726

FY May 1, 2020 – April 30,2021

Part III – program service expenses Item 11

High School Scholarship	\$1,000.00
God Helping Hands	\$800.00
Scooter Scott Foundation	\$1,100.00
1511 Society Donation	\$151.10
Cayce Public Safety Foundation	\$300.00
Cayce Police, Fire and Dispatch Support	\$3,837.53
Stocking Extravaganza	\$50.00
Children's Trust of SC Pinwheel Project	\$127.69
Patriot's Project	\$55.00
	<hr/>
	\$ 7,421.32

SOUTH CAROLINA SECRETARY OF STATE

PUBLIC CHARITIES DIVISION ANNUAL FINANCIAL REPORT

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- **Please follow the instructions provided on pages 4 and 5 to complete this form.** You may contact our office with any questions at 803-734-1790 or email charities@sos.sc.gov.
- **We do not accept this filing by fax or email;** you may upload this report using our online filing system at sos.sc.gov or mail this form to: South Carolina Secretary of State, Attn: Division of Public Charities, 1205 Pendleton St., Suite 525, Columbia, SC 29201.

For the fiscal year ending 4/30/22 (mm/dd/yy) EIN: 57 - 6034030 Charity ID: C39893726

Organization's Name: The Woman's Club of Cayce

Part I— Fundraising Events or Contracts

If your organization held any fundraising events, or used a commercial co-venturer (CCV) or professional fundraising company (PFR) during the previous fiscal year, you must report all revenue and expenses in the following table. Events include, but are not limited to, carnivals, dinners, galas, raffles, and bingo games. If you need additional space, you may list additional events on a separate sheet and include the amounts in the total revenue and expenses on this table.

(A) Name of Event, CCV or PFR	(B) Gross Receipts & Contributions	(C) Cash & Noncash Prize Expenses	(D) Other Expenses	(E) Total Expenses	(F) Net Revenue
1. Pecan Fundraiser	\$ 10,139.00		\$ 7,816.76	\$ 7,816.76	\$ 2,322.24
2. HotFlash 5K	\$ 6,008.25	\$ 1,100.00	\$ 3,137.20	\$ 4,237.20	\$ 1,771.05
3. KK Donut Cards	\$ 300.00		\$ 500.00	\$ 500.00	(\$ 200.00)
4. Craft/Bake Sales	\$ 604.75		\$ 0.00	\$ 0.00	\$ 604.75
5. Raffles 50/50 Exempt	\$ 505.00			\$ 0.00	\$ 505.00
6.				\$ 0.00	\$ 0.00
7.				\$ 0.00	\$ 0.00
8.				\$ 0.00	\$ 0.00
9.				\$ 0.00	\$ 0.00
10.				\$ 0.00	\$ 0.00
11. Gross Revenue (add 1B through 10B)	\$ 17,557.00	12. Total Expenses (add 1E through 10E)		\$ 12,553.96	\$ 5,003.04

Part II— Gross Revenue

Organizations must report their gross receipts from all sources of revenue.

1. Fundraising events (from page 1, part I, box 11B)	\$ 17,557.00
2. Fundraising activity revenue not reported on line 1	
3. Federated campaigns (such as United Way)	
4. Membership dues	\$ 3,135.00
5. Related organizations (such as related parent or national organizations)	\$ 4,000.00
6. Government grants (from federal, state or local governments)	
7. All other contributions, gifts, grants not listed above	\$ 1,645.00
8. Program service revenue	\$ 2,663.92
9. Other income	\$ 12,255.22
10. Total revenue (add lines 1 through 9)	\$ 41,256.14

Part III— Program Service Expenses

Describe the organization's program accomplishments and the amount spent on each. If more space is needed you may attach an additional sheet if necessary.

11. See attached sheet	
.....	\$ 8,550.03
12.	
.....	\$
13. Total Program Service Expenses (add lines 11 and 12)	\$ 8,550.03

Part IV— Management, General and Fundraising Expenses

14. Program expenses (from part III, line 13)	\$ 8,550.03
15. Direct expenses from fundraising events and contracts (box 12E)	\$ 12,553.96
16. Fundraising expenses (not included in the amount on line 15)	
17. Payments to related organizations	\$ 1,639.00
18. Salaries and other compensation	
19. Management and general expenses	\$ 12,713.54
20. Professional fees and other payments to independent contractors	
21. Other expenses not listed above	
22. Total expenses (add lines 14 through 21)	\$ 35,456.53
23. Excess or (deficit) for the year (subtract line 22 from line 10)	\$ 5,799.61
24. Fund balances/net worth at the beginning of the fiscal year	\$ 7,791.50
25. Changes in fund balances/net worth (attach explanation)	
26. Fund balances/net worth at the end of the fiscal year (add lines 23 through 25)	\$ 13,591.11

Part V— Balance Sheet

27. Total assets	\$ 13,591.11
28. Total liabilities	
29. Net assets or fund balances at end of year (subtract line 28 from line 27)	\$ 13,591.11

Certification

As required by Section 33-56-60 of the Solicitation of Charitable Funds Act, this form shall be signed by the Chief Executive Officer and the Chief Financial Officer of the charitable organization. (If one person serves as both CEO and CFO, he or she should sign in both places below.)

We certify that the information furnished in this statement is true and correct to the best of our knowledge and belief.

CEO/President

Name: Pamme Eades

Signature: *Pamme Eades*

Date: August 25, 2022

CFO/Treasurer

Name: Sharon Dovell

Signature: *SDovell*

Date: August 25, 2022


Mailing Address: PO Box 4273 Cayce SC 29171

Email Address: kcgirl2615@gmail.com Phone Number: 803-391-6430

SOUTH CAROLINA SECRETARY OF STATE

PUBLIC CHARITIES DIVISION

ANNUAL FINANCIAL REPORT INSTRUCTION SHEET

Please read the instructions for each line of the report. You do not need to submit these instructions with your report. If you are using the online filing portal for reporting these figures, you must complete this form in its entirety per instructions and upload it during the filing using the  **Add** button in the reporting screen.

Instructions for Part I— Fundraising Events or Contracts

If your organization held any fundraising events, used a commercial co-venturer (CCV) or professional fundraising company (PFR) during the previous fiscal year, you must report all revenue and expenses in Part I. Events include, but are not limited to, carnivals, dinners, galas, raffles, and bingo games. If you need additional space, you may list additional events on a separate sheet and include the amounts in the total revenues and expenses on this table.

Instructions for Each Column

- (A) Enter the name of the event, commercial entity or professional fundraising company.
- (B) Total of all ticket sales, entry fees, etc... along with any donations received at the event. **Do not** put ordinary contributions from individuals or revenue from ongoing program services on this table.
- (C) Cash prizes given or money spent by the organization to purchase prizes. **Do not include donated items.**
- (D) Direct expenses that are not listed in column C, facility, food and beverage, speaker costs, etc....
- (E) For each row **add** the amounts listed in column C and D.
- (F) For each row **subtract** the amounts listed in column E from column B.

Instructions for Part II— Gross Revenue

- Line 1. **Fundraising events:** Enter the total gross amounts received from all special events and activities by the organization, or on its behalf. **This number should match the number from page 1, part I, box 11B.**
- Line 2. **Fundraising activity revenue:** Enter the total gross receipts received from fundraising activities not reported on line 1. Fundraising activities include amounts received to raise funds to finance the organization's exempt activities. These activities include, but are not limited to, sales of goods to the public and concession stand receipts.
- Line 3. **Federated campaigns:** Enter the total amounts received from fundraising organizations such as United Way.
- Line 4. **Membership dues:** Enter only the amount of dues, fees, sponsorships, and assessments that do not exceed the monetary value of the benefits available to the members.
- Line 5. **Related organizations:** Enter the total contributions received from associated organizations such as related affiliates, parent organizations, or national organizations.
- Line 6. **Government grants:** Enter total amount of grants or other payments received from federal, state or local governments that are used to carry out the organization's charitable purpose.
- Line 7. **All other contributions, gifts, grants:** Enter the total amount of contributions from individuals, businesses, foundations, trusts, estates and other exempt organizations, that are not included on lines above.
- Line 8. **Program service revenue:** Includes total fees received by the organization for providing services or activities that fulfill the organization's stated mission or purpose.
- Line 9. **Other income:** All other income not covered by lines 1-8, including, but not limited to, interest and rental income, as well as sale of assets or inventory not sold through an event or activity listed on lines 1 and 2.
- Line 10. **Total revenue:** Add lines 1-9.

Instructions for Part III— Program Service Expenses

Lines 11 and 12.

- **Program expenses:** Include total costs of services or activities performed by the organization that fulfill its charitable purposes.
- **Include** any donations, grants, or scholarships given to fulfill the organization's charitable purpose.
- **Do not** include fundraising expenses in this section.
- **Do not** include management and operating expenses that are not directly related to carrying out the charitable purpose of the organization in this section.

Line 13. **Total program expenses:** Add lines 11-12.

Instructions for Part IV— Management, General and Fundraising Expenses

Line 14. **Program expenses:** Enter the total amount of program expenses from part III, line 13.

Line 15. **Event fundraising expenses:** Enter the total expenses for all special events and contracts conducted by the organization or on its behalf which are listed in part I. **This number should match the number from page 1, part I, box 12E.**

Line 16. **Fundraising expenses:** Enter costs incurred in soliciting contributions, gifts, and grants. These expenses include, but are not limited to, cost of printing and mailing solicitation materials as well as the cost of purchasing merchandise to solicit contributions. **This number should not include any of the amounts listed on line 15.**

Line 17. **Payments to related organizations:** Enter any payments, including dues, made to related state or national organizations.

Line 18. **Salaries and other compensation:** Enter amounts paid for salaries or other compensation to officers and employees. *If a portion of these expenses relate to program services or fundraising, a reasonable allocation should be made among those functions.*

Line 19. **Management and general expenses:** Enter amounts spent on the overall management of the organization. These expenses include, but are not limited to, costs of rent, utilities, bank fees, meetings, insurance and office administration and management. *If a portion of these expenses relate to program services or fundraising, a reasonable allocation should be made among those functions.*

Line 20. **Professional fees and other payments to independent contractors:** Enter the amounts spent on legal and accounting services that are not related to program or fundraising expenses.

Line 21. **Other expenses:** Enter any expenses not listed above.

Line 22. **Total expenses:** Add lines 14 through 21.

Line 23. **Excess or (deficit) for the year:** Enter the difference between line 22 and line 10. If line 22 is greater than line 10, enter the difference in parentheses.

Line 24. **Fund balances/net worth at the beginning of the fiscal year:** Enter the prior year's fund balance or net worth. This number should match the amount you reported on the prior year's return.

Line 25. **Changes in fund balances/net worth:** Please attach an explanation of changes in net assets or fund balances between the beginning and end of the year that are not included in the amount listed on line 22. Amounts here include, but are not limited to, adjustments of earlier years' activities (such as losses on uncollected pledges, refunds of contributions and program service revenue and reversal of grant expenses, as well as unrealized gains and losses on investments).

Line 26. **Fund balances/net worth at the end of the fiscal year:** Add lines 23 through 25.

Instructions for Part V— Balance Sheet

Line 27. **Total assets:** This amount should include the fund balance/net worth listed on line 26 along with the value of any other cash or savings, and the book value of investments, land, building and other assets.

Line 28. **Total liabilities:** This amount includes items such as accounts payable, grants payable, mortgages or other loans payable.

Line 29. **Net assets or fund balances at end of year:** Subtract line 28 from line

ATTACHMENT TO THE PUBLIC CHARITIES DIVISION ANNUAL FINANCIAL REPORT

The Woman's Club of Cayce

EIN: 57-6034030

Charity ID: C39893726

FY May 1, 2021 – April 30, 2022

Part III – program service expenses Item 11

High School Scholarship	\$1,000.00
Middle School Best Boy/Girl Awards	\$59.81
Cayce Cares - God Helping Hands	\$1,053.45
Cayce Cares - Scooter Scott Foundation	\$1,364.00
Cayce Public Safety Foundation	\$4,120.00
Cayce Public Safety Dept Luncheon	\$280.00
Cancer Patient Lap Blankets	\$117.77
Friends of the Cayce-West Columbia Library	\$505.00
Garden Club Council of Greater Columbia Memorial re Beverly Tippens	\$50.00

\$ 8,550.03



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Foresite Sports, Inc. DBA: Eventsured 24 S. Newtown Street Road Newtown Square, PA 19073	CONTACT NAME: Eventsured Customer Service PHONE (A/C. No. Ext): 888-882-5902 E-MAIL ADDRESS: info@eventsured.com	FAX (A/C. No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Woman's Club of Cayce Pamme Eades P.O. Box 4273 Cayce, SC 29171	INSURER A: Houston Casualty Company	NAIC # 42374
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: TM275775

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			H22SE00130/TM275775	03/25/2023 12:01AM	03/26/2023 2:01AM	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 1,000
	<input checked="" type="checkbox"/> Host Liquor Liability	Y					PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 1,000,000
	AUTOMOBILE LIABILITY						DEDUCTIBLE	\$ 0
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> HIRED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> OCCUR						AGGREGATE	\$
	EXCESS LIAB							\$
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED							\$
	RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insureds must be venue managers or municipalities and are added with respect to our insureds operations only. Waiver of Subrogation (WOS) and Primary & Non-Contributory (PNC) wording applies only when coverage is purchased by the insured, required by written contract and as indicated below. This coverage is with respect to the Running Events (5K, 8K, & 10K) to be held on 03/25/2023 - 03/25/2023 with 150 attendees at Timmerman Trail 1200 Fort Congaree Trail Cayce, SC 29033. Additional Insureds include: Timmerman Trail 1200 Fort Congaree Trail Cayce, SC 29033; City of Cayce.

CERTIFICATE HOLDER**CANCELLATION**

Timmerman Trail 1200 Fort Congaree Trail Cayce SC, 29033	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

GENERAL FEDERATION OF WOMENS CLUBS OF SOUTH CAROLINA

EIN: 57-6034030 | Cayce, South Carolina, United States

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

✓ **Tax Year 2022 Form 990-N (e-Postcard)**

✓ **Tax Year 2021 Form 990-N (e-Postcard)**

✓ **Tax Year 2020 Form 990-N (e-Postcard)**

✓ **Tax Year 2019 Form 990-N (e-Postcard)**

✓ **Tax Year 2018 Form 990-N (e-Postcard)**

✓ **Tax Year 2017 Form 990-N (e-Postcard)**

✓ **Tax Year 2016 Form 990-N (e-Postcard)**

✓ **Tax Year 2015 Form 990-N (e-Postcard)**

✓ **Tax Year 2014 Form 990-N (e-Postcard)**

✓ **Tax Year 2013 Form 990-N (e-Postcard)**

✓ **Tax Year 2011 Form 990-N (e-Postcard)**

✓ **Tax Year 2010 Form 990-N (e-Postcard)**

✓ **Tax Year 2009 Form 990-N (e-Postcard)**

✓ **Tax Year 2008 Form 990-N (e-Postcard)**

Internal Revenue Service
District Director

Department of the Treasury

P.O. Box 2508
Cincinnati, OH 45201

Date: NOV 24 1998

General Federation of Womens Clubs
of South Carolina
1511 Laurel St.
Columbia, SC 29201

Person to Contact:
Andrea Switser
Telephone Number:
877-829-5500
Fax Number:
513-684-5936
Federal Identification Number:
57-0333004

Dear Sir or Madam:

This is in response to your request for affirmation of your organization's exempt status.

In March 1962, we issued a determination letter that recognized your organization as exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on the information supplied, we recognized the subordinates named on the list your organization submitted as exempt from federal income tax under section 501(c)(3) of the Code. Additionally, we have classified the subordinates your organization operates, supervises, or controls, and which are covered by written notification to us, as organizations that are not private foundations because they are organizations of the type described in sections 509(a)(1) and 170(b)(1)(A)(vi) of the Code.

Donors may deduct contributions to your organization's subordinates as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to the subordinates or for their use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Your organization and its subordinates are required to file Form 990, Return of Organization Exempt from Income Tax, only if the gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

Your organization and its subordinates are not required to file federal income tax returns unless subject to the tax on unrelated business income under section 511 of the Code. If subject to this tax, the organization must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization or its subordinates' present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Unless specifically excepted, your organization and its subordinates are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each of its employees during a calendar year. Your organization and its subordinates are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

General Federation of Womens Clubs of South Carolina
57-0333004

Each year, at least 90 days before the end of your organization's annual accounting period, please send the following items to the Internal Revenue Service Center at the address shown below:

1. A statement describing any changes during the year in the purposes, character, or method of operation of your organization's subordinates;
2. A list showing the names, mailing addresses (including Postal ZIP Codes), actual addresses if different, and employer identification numbers of subordinates that:
 - a. Changed names or addresses;
 - b. Were deleted from the roster; or
 - c. Were added to the roster.
3. For subordinates to be added, attach:
 - a. A statement that the information on which your organization's present group exemption letter is based applies to the new subordinates;
 - b. A statement that each has given your organization written authorization to add its name to the roster;
 - c. A list of those to which the Service previously issued exemption rulings or determination letters;
 - d. A statement that none of the subordinates is a private foundation as defined in section 509(a) of the Code if the group exemption letter covers organizations described in section 501(c)(3);
 - e. The street address of subordinates where the mailing address is a P.O. Box; and
 - f. The information required by Revenue Procedure 75-50, 1975-2 C.B. 587 for each subordinate that is a school claiming exemption under section 501(c)(3). Also include any other information necessary to establish that the school is complying with the requirements of Revenue Ruling 71-447, 1971-2 C.B. 230. This is the same information required by Schedule A, Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code.

General Federation of Womens Clubs of South Carolina
57-0333004

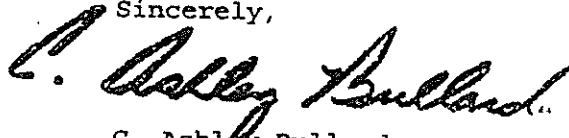
4. If applicable, a statement that your organization's group exemption roster did not change since the previous report.

The above information should be sent to the following address:

Internal Revenue Service Center
Attn: Entity Control Unit
Ogden, UT 84409

Your organization's Group Exemption Number is 1541.

Sincerely,



C. Ashley Bullard
District Director



2022-2024 BOARD OF DIRECTORS

Pamme Eades, President
Sherry Timmons, 1st Vice President
Lori Patrick, 2nd Vice President
Leslie Reed, Recording Secretary,
Paula Pinner, Corresponding Secretary
Sheri Dovell, Treasurer and Co-Clubhouse Manager
Sue Sexton, Club House Manager
Ann Malpass, Past President

SOUTH CAROLINA SECRETARY OF STATE

PUBLIC CHARITIES DIVISION ANNUAL FINANCIAL REPORT

Filing Instructions

- Organizations who file the IRS 990-N or are not required to file with the IRS should complete this form.
- **Please follow the instructions provided on pages 4 and 5 to complete this form.** You may contact our office with any questions at 803-734-1790 or email charities@sos.sc.gov.
- **We do not accept this filing by fax or email;** you may upload this report using our online filing system at sos.sc.gov or mail this form to: South Carolina Secretary of State, Attn: Division of Public Charities, 1205 Pendleton St., Suite 525, Columbia, SC 29201.

For the fiscal year ending 4/30/2023 (mm/dd/yy) EIN: 57 - 6034030 Charity ID: C39893726

Organization's Name: The Woman's Club of Cayce

P23752

Part I— Fundraising Events or Contracts

If your organization held any fundraising events, or used a commercial co-venturer (CCV) or professional fundraising company (PFR) during the previous fiscal year, you must report all revenue and expenses in the following table. Events include, but are not limited to, carnivals, dinners, galas, raffles, and bingo games. If you need additional space, you may list additional events on a separate sheet and include the amounts in the total revenue and expenses on this table.

(A) Name of Event, CCV or PFR	(B) Gross Receipts & Contributions	(C) Cash & Noncash Prize Expenses	(D) Other Expenses	(E) Total Expenses	(F) Net Revenue
1. HotFlash 5K	\$ 5,825.83	\$ 1,902.50	\$ 2,997.30	\$ 4,899.80	\$ 926.03
2. Pecan Fundraiser	\$ 9,863.00		\$ 7,468.83	\$ 7,468.83	\$ 2,394.17
3. KK Donut Fundraiser	\$ 100.00			\$ 0.00	\$ 100.00
4. Craft Market Bake Sale	\$ 1,277.50		\$ 231.80	\$ 231.80	\$ 1,045.70
5. Governor's Cup	\$ 250.00			\$ 0.00	\$ 250.00
6.				\$ 0.00	\$ 0.00
7.				\$ 0.00	\$ 0.00
8.				\$ 0.00	\$ 0.00
9.				\$ 0.00	\$ 0.00
10.				\$ 0.00	\$ 0.00
11. Gross Revenue → (add 1B through 10B)	\$ 17,316.33	12. Total Expenses → (add 1E through 10E)		\$ 12,600.43	\$ 4,715.90

Part II— Gross Revenue

Organizations must report their gross receipts from all sources of revenue.

1. Fundraising events (from page 1, part I, box 11B)	\$ 17,316.33
2. Fundraising activity revenue not reported on line 1.....	
3. Federated campaigns (such as United Way).....	
4. Membership dues.....	\$ 2,860.00
5. Related organizations (such as related parent or national organizations).....	\$ 3,500.00
6. Government grants (from federal, state or local governments)	\$ 5,000.00
7. All other contributions, gifts, grants not listed above	\$ 1,728.00
8. Program service revenue	\$ 15,198.96
9. Other income.....	\$ 8.82
10. Total revenue (add lines 1 through 9)	\$ 45,612.11

Part III— Program Service Expenses

Describe the organization’s program accomplishments and the amount spent on each. If more space is needed you may attach an additional sheet if necessary.

11. See Attached	\$ 18,931.73
12.	\$
13. Total Program Service Expenses (add lines 11 and 12).....	\$ 18,931.73

Part IV— Management, General and Fundraising Expenses

14. Program expenses (from part III, line 13)	\$ 18,931.73
15. Direct expenses from fundraising events and contracts (box 12E)	\$ 12,600.43
16. Fundraising expenses (not included in the amount on line 15).....	
17. Payments to related organizations	\$ 1,504.00
18. Salaries and other compensation	
19. Management and general expenses	\$ 2,076.69
20. Professional fees and other payments to independent contractors	
21. Other expenses not listed above.....	
22. Total expenses (add lines 14 through 21)	\$ 35,112.85
23. Excess or (deficit) for the year (subtract line 22 from line 10)	\$ 10,499.26
24. Fund balances/net worth at the beginning of the fiscal year.....	\$ 13,241.11
25. Changes in fund balances/net worth (attach explanation).....	
26. Fund balances/net worth at the end of the fiscal year (add lines 23 through 25).....	\$ 23,740.37

Part V— Balance Sheet

27. Total assets	\$ 23,740.37
28. Total liabilities	
29. Net assets or fund balances at end of year (subtract line 28 from line 27)	\$ 23,740.37


Certification

As required by Section 33-56-60 of the Solicitation of Charitable Funds Act, this form shall be signed by the Chief Executive Officer and the Chief Financial Officer of the charitable organization. (If one person serves as both CEO and CFO, he or she should sign in both places below.)

We certify that the information furnished in this statement is true and correct to the best of our knowledge and belief.

CEO/President

Name : Pamme Eades

Signature: 

Date: 8/14/24

CFO/Treasurer

Name : Sharon Dovell

Signature: 

Date: 8.14.23

Mailing Address: PO Box 4273 Cayce SC 29033

Email Address: kcgirl2615@gmail.com Phone Number: 803-391-6430

ATTACHMENT TO THE PUBLIC CHARITIES DIVISION ANNUAL FINANCIAL REPORT

The Woman's Club of Cayce

EIN: 57-6034030

Charity ID: C39893726

FY May 1, 2022 – April 30, 2023

Part III – program service expenses Item 11

1511 Society	\$115.10
Angel Card Project	\$208.00
Cancer Patient Lap Blankets	\$42.80
Cayce Cares - God Helping Hands	\$1,011.73
Cayce Cares - Scooter Scott Foundation	\$1,011.73
Cayce Elementary School Support Projects	\$3517.70
Cayce Public Safety Appreciation	\$162.02
Historic Clubhouse Preservation & Maintenance	\$11,482.84
High School Scholarship	\$1,000.00
Middle School Best Boy/Girl Awards	\$59.81
Sistercare – Officer Drew Barr <i>memorium</i>	\$320.00

\$ 18,931.73

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
 requester. Do not
 send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See <i>Specific Instructions</i> on page 3.	1	Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) General Federation of Women's Clubs of South Carolina	
	2	Business name/disregarded entity name, if different from above. dba The Woman's Club of Cayce	
	3a	Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) 501(c)3	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ <i>(Applies to accounts maintained outside the United States.)</i>
	3b	If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5	Address (number, street, and apt. or suite no.). See instructions. PO Box 4273	Requester's name and address (optional)
	6	City, state, and ZIP code Cayce, SC 29171	
	7	List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
or									
Employer identification number									
5	7	-	6	0	3	4	0	3	0

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date 3.26.2024
------------------	--------------------------	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



ACCOMMODATIONS TAX GRANT

INFORMATION & APPLICATION

FISCAL YEAR 2024-2025

**Application Due Date:
March 29, 2024**

*For questions regarding the application
process, please contact Taylor Gray
803-550-9545 or tgray@caycesc.gov*



ACCOMMODATIONS GRANT APPLICATION CHECKLIST

- Read grant guidelines
- Complete attached application
- Provide nonprofit confirmation
- Provide current board of directors
- Provide copy of liability insurance
- Provide financial statements for last three years

Submit application and attachments to:

Email: tgray@caycesc.gov

Mail: City of Cayce

Accommodations Grant Application

1800 12th St.

Cayce, SC 29033

ACCOMMODATIONS TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

PROJECT INFORMATION

Project/Event Name:

Tartan Day South Celtic Festival

Project/Event Dates:

April 3 - 6 2025

Project/Event Address/Location:

Historic Columbia Speedway, Steel Hands Brewing

Amount Requested:

\$ 20,000.00

Will the project/event be completed by June 30, 2025?

Yes No

ORGANIZATION INFORMATION

Name : The River Alliance

Contact Person : John Banks

Phone: : (803) 665-7620

Address : 300 Candi Lane

City, State, Zip : Columbia, SC 29210

Director : Micheal Dawson

E-Mail: : johnbanks@columbiaspeedway.cor

Non-Profit Status : 501(C)(3)

Years in Business : 24 Years

Federal ID# : 57-1024824

I have read and understood the City of Cayce Grant Guidelines : Yes No

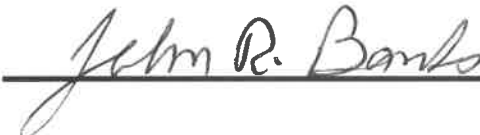
Any funds awarded in prior years were 100% expended : Yes No N/A

Funding Request Categories (Choose only one):

Advertising and Promotion: Funding requests related to chambers of commerce, visitor and convention bureaus, or regional tourism commissions, which have an existing, ongoing tourist promotion program.

Tourism-Related Expenditures: All other funding requests, such as events, that promote tourism and travel into Cayce from communities greater than or equal to 50 miles away.

Applicant Signature:



APPLICATIONS DUE BY MARCH 29, 2024

Page 1

ACCOMMODATIONS TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

PROJECT DESCRIPTION (MUST INCLUDE DATES)

Tartan Day South is a multifaceted multiday festival celebrating Celtic Heritage. We have stretched the festival to four days to encourage longer overnight stays from our visitors. We celebrate National Tartan Day, a holiday created by the US Congress to celebrate the contributions of Americans of Scottish and Irish decent.

The Tartan Day South Celtic Festival is built around the National Tartan Day Holiday which is April 6th every year. The festival will run from Thursday April 3rd though Sunday April 6th 2025. Tartan Day South is a festival built around the ancient Scottish sports, Highland Games. The festival also includes traditional and current Celtic music, massed bag pipe bands, traditional dancing exhibitions, herding exhibitions, Celtic Clans, genealogy, Axe throwing and archery exhibitions, fencing exhibitions, medieval encampment, falconry, and much more. We host the largest Classic British Car Show in South Carolina with over 140 incredible machines from many states.

TOURISM INFORMATION

Estimated number of total attendees anticipated : 16,000

Estimated number of attendees from outside of Cayce : 15,000

How will the number of tourists be calculated? (i.e. tickets sales, surveys, license plates, etc.)
Attachment A

How will the funding increase tourism and financially impact Cayce businesses? (Explain)
Answers on Attachement A.

ACCOMMODATIONS TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

ITEMIZED PROJECT COSTS

Expense Description	Total Project Amount	Grant Funded Amount
Marketing and Advertise	\$ 60,000.00	\$ 20,000.00
Tents, Restrooms, Generators, Logistics	\$ 40,000.00	
Event Insurance	\$ 4,000.00	
Entertanors Exhibitions Athletics	\$ 30,000.00	
Facility Rental Waste Handling Power	\$ 15,000.00	
SC Amusement Taxes	\$ 4,000.00	
Labor, Sales Commission, Management	\$ 15,000.00	
Lodging for Bands and Judges	\$ 4,000.00	
Total Project Costs:	\$ 172,000.00	\$ 20,000.00

ALL SOURCES OF PROJECT FUNDS

Funding Source	Status of Funds *	Funding Amount
City of Cayce A-Tax	requested	\$ 20,000.00
City of Cayce Hospitality Tax	requested	\$ 32,000.00
City of West Columbia A- Tax	requested	\$ 15,000.00
Town of Lexington A-Tax	requested	\$ 15,000.00
Lexington County A-Tax	requested	\$ 15,000.00
Vendor Fees and Beverage sales	requested	\$ 20,000.00
Ticket Sales	requested	\$ 55,000.00
Total Project Funds from All Sources:		\$ 172,000.00

** Examples of Statures of Funds: Proposed, Requested, Approved, Received*

ACCOMMODATIONS TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

OVERNIGHT ACCOMMODATIONS

Please list hotels within the City of Cayce that you will contact to arrange rooms for overnight visitors

Hotel/Motel Name

Hotel/Motel Address

Marriot Courtyard

1120 Fort Congaree Trail, Cayce, SC 29033

ADVERTISING/PROMOTION METHODS

Will you be advertising outside a 50-mile radius of Cayce?

Yes

No

Who will be responsible for the advertising?

Applicant

Outside Agency

If you answered "outside agency" above, which agency?

Please list all anticipated advertising methods outside a 50-mile radius:

Advertising Method	Estimated Number	Distribution Range (miles)
Celtic Life Magazine	750,000	3,000
Target Podcasting	30,000	600
Radio	400	200
You Tube Targeted	30,000	600
Streaming TV (Hulu) (Paramount)	100,000	800

Examples of advertising methods: brochures, print ads, television ads, radio ads, etc.

ACCOMMODATIONS TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

STATEMENT OF ASSURANCES/CERTIFICATION

The applicant has reviewed the full FY2024-2025 Cayce Accommodations Tax Grant Information and Application document and understands the accommodations tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth. The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Accommodations Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits.
- All records pertinent to Accommodations Tax funding shall be retained for a period of three years. All procurement transactions shall be conducted in a manner that provides maximum competition. The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others. All expenditures must have adequate documentation. All accounting records and supporting documentation shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Accommodations Tax funds.
- None of the funds, materials, property, or services provided directly or indirectly under Accommodations Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization will carry liability insurance in the amount of \$3,000,000 and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.

Applicant Signature:



Applicant Name: John R. Banks

Date: 03/29/2024

Answers:

How will the number of tourists be calculated? (i.e. tickets sales, surveys, license plates, etc.)

We ask for Zip Codes and the number in their parties as each patron enters the gate to all the events each day. We then confirm the location of the zip code and devise a report of where our visitor have traveled. The 2022 report is attached to this package. This also give us an idea of how many days that many of our patrons are staying. We count those folks from outside 50 miles of 29033 to be traveling tourists. We are also collecting e-mail addresses on our new web site as people enter. We survey those people as well. We also have an incredible social media reach. Through our Social Marketing Consultant we had a total reach of 2,969,369 people.

Through our web site analytics Atlanta, Charlotte, and Raliegh were in our top 7 cities of users who used our site in the month leading up to the 2022 event. The 2023 event completed on April 2nd 2023. By the time of this application we are still putting together data. The Festival was marred by severe weather forecast for the prime hours of the event. The long range forecast called for a washout which hurt our travel numbers in 2023.

Here are the number for the Last 5 TDS events.

Tartan Day South Last 5 Events

Year	Total Attendance	Out of State	In State Outside 50 Miles of Lexington	Dollar Impact
2023	7,658	1,670	2,100	920,000
2022	13,630	2,300	3,900	1.74 Million
2019	12,129	1700	2600	1.51 Million
2018	12,734	2,100	3120	1.61 Million
2017	10,661	1,300	2,340	1.34 Million

How will the funding increase tourism and financially impact Cayce businesses? (Explain)

The biggest budget item for us is of course Advertising and Marketing. Getting the word out is a very difficult task because patrons get their information from so many different media sources today. We have done a very good job growing each year by expanding that part of our budget each year. The additional dollars will all be earmarked to grow those marketing efforts through many avenues such as billboard, TV, radio, Celtic publications, newspapers, internet media, podcasts, steaming tv and video, and social networking. Those additional touches are the most integral cog in building the festival to 20,000 attendees by the end of the decade. We have been building our brand awareness in person by

having booths at 13 other Highland Games festivals throughout the Southeast. The total marketing budget for TDS in 2024 exceeded \$56,000, which will be one third of all expenditures. We try new avenues each year to reach previously untouched patrons. We used targeted ads on social media and on streaming TV platforms like Peacock, and Hulu in 2022. We stretched that into podcasts in 2024. These program reaches out and follows any potential person having interest in festivals and Scottish or Irish culture. Their programs allow us to target very specific demographics in specified large markets within reasonable travel markets like Atlanta, Raleigh, Jacksonville, and Charlotte.

We know the impact of the festival through talking with our local businesses. The Cayce Farmers Market down the street tells us they have one of their largest sales days of the year on that Saturday with tons of new faces from the event. Many of the local eateries like Vella's, D's Wings, and Murray's have made comments about kilted people visiting during the run of the festival. We know even the patron from outside 50 miles are eating and visiting our Cayce restaurants, gas stations and shops. We have made an emphasis of bringing in some of our own rich local history to enhance the tourists Cayce experience. We are given a matrix from SCPRT to calculate economic impact on the area. Proudly in 2022 there was a \$1.74 million dollar impact on our local economy. These additional funds help us bring in tourists to our area and introduce them to our local fare.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 17 2000**

RIVER ALLIANCE
506 GERVAIS STREET
COLUMBIA, SC 29201

Employer Identification Number:
57-1024824
DLN:
17053267748030
Contact Person:
FRANCIS E BERNHARDT ID# 31258
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
AUGUST 1996
Addendum Applies:
NO

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1050 (DO/CG)

RIVER ALLIANCE

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Steven T. Miller
Director, Exempt Organizations

Tartan Day South

2023 Final Budget

Marketing Expenses

Paul Pope Photography	\$	750.00
Paper Pro	\$	1,031.01
Field Signs	\$	996.06
Printing		
Celtic Life	\$	1,290.00
Alpha Media	\$	4,000.00
Fox 102.3		
I Heart Media 98.5 Steve W	\$	12,000.00
97.5 WCOS FM 104.7 fm		
Magnolia Sign Board	\$	2,500.00
WIS TV Full Market	\$	12,000.00
Gardner Media	\$	396.00
Billboard and Digitsl CVB	\$	2,180.00
Cumulus Radio	\$	2,000.00
Lexington Chronical	\$	525.00
Social Media Consultant	\$	750.00
Free Times/Post and Courier	\$	2,000.00
Midlands Media Group	\$	3,500.00
Grace Bill Boards	\$	2,500.00
WXRY		
Web Hosting and Design	\$	708.00
Total Marketing	\$	45,641.00

Operating Expenses

Total Expenses	\$	146,928.27
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Operating Expenses

Hardware Purchases	\$	1,116.28
British Bulldog	\$	337.02
Tent Rentals	\$	23,788.23
Vip Tent Expenses	\$	2,000.00
Golf Carts	\$	1,884.00
T Shirts Expense (Vol, Ath, Sale	\$	4,061.12
Restroom Services	\$	3,365.00
Trash Services	\$	389.81
Athletic Equipment	\$	400.00
Feeding Athletes	\$	280.00
Line Painting	\$	3,600.00
Electrical and Logistics Rentals	\$	2,375.75
Police and Fire	\$	1,485.00
Music Artists, Pipe Bands, Sou	\$	22,540.00
Dogs and Birds, Judges		
Tasting Supplies	\$	680.40
Pipe Band Coordinator		\$1,800.00
Prizes Athletes	\$	648.90
Ice	\$	390.00
Kirkin of Tartans	\$	300.00
Rooms for Bands & Judges	\$	2,827.76
Event Insurance	\$	1,309.00
Facility Rental	\$	10,000.00
Equipment for Athletes	\$	400.00
Miscelanous Labor	\$	6,375.00
Ammusement Taxes	\$	2,134.00
Management, Sales Comm	\$	6,100.00
Fairy	\$	300.00
Highland Dancers	\$	200.00
Van Driver	\$	200.00
Operating Expenses	\$	101,287.27

Revenues, Grants, and Sponsorships

2022 Roll Over		4,100.44
Grants & Sponsors		
West Columbia A-Tax	\$	10,000.00
Cayce A-Tax	\$	15,000.00
Lexington Beverage Tax	\$	2,500.00
Cayce H-Tax	\$	30,000.00
Town of Lexington A-Tax	\$	15,000.00
Sponsors		
Guinness	\$	2,000.00
Vital Chiropractic	\$	482.06
McDaniels	\$	2,000.00
Samual Reynolds Law Firm	\$	2,500.00
Cottman	\$	482.06
Lake Murray Lifestyles		
McCray Meadows	\$	700.00
AOH	\$	1,000.00
Oharas Pub	\$	750.00
Culpepper	\$	2,500.00
First Community	\$	1,000.00
Total G & S		90,014.56
Reg Vendors		
Vendor Income	\$	10,064.69
Car Club Fees and Income	\$	1,670.00
Program Sales, Shirt, Scotch	\$	2,317.47
Ticket Sales	\$	39,085.00
Beverage Income	\$	5,618.00
Tasting	\$	1,575.00
Total Revenues	\$	150,344.72

Net to River Alliance **\$ 3,416.45**



Tartan Day South 2023 by the Numbers

7,658 Total Attendees over 4 Days

2,706 Zip Codes were collected
over 2 days (March 31 and April 1)

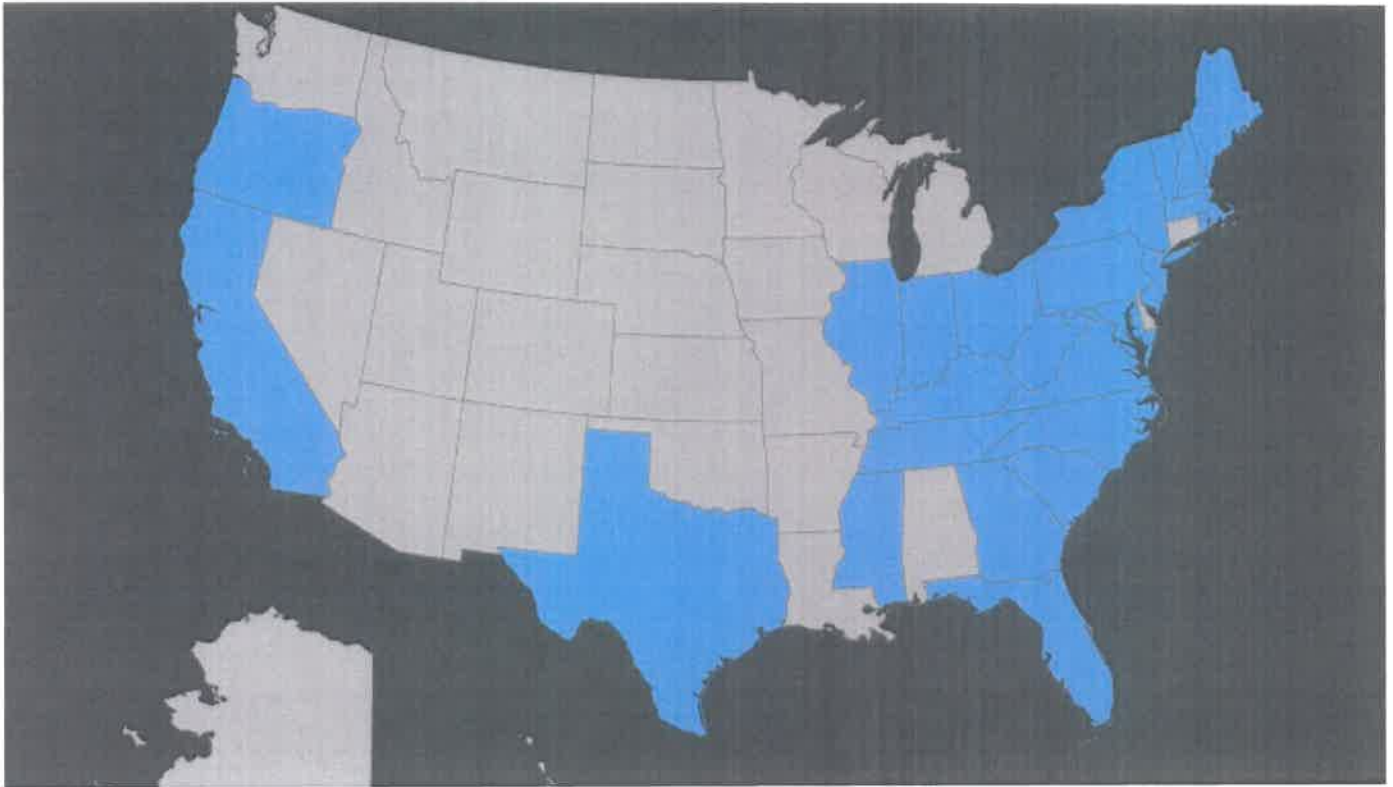
Attendees from 136 Unique Zip Codes from
24 states outside of South Carolina

An estimated 1,670 visitors were from outside
of South Carolina

Zip Codes were collected from 165 Unique
Zip Code Areas in South Carolina

Over 2,100 Patrons were from 115 Unique
Zip Codes in South Carolina outside
of 50 Miles of Lexington County

Tartan Day South 2023 Economic Impact
of \$920,000 on the local Economy



Patrons from 301 unique zip codes from 25 states visited Tartan Day South



Patrons from 165 unique zip codes from South Carolina visited Tartan Day South

Tartan Day South Patrons Traveling in from outside of South Carolina. 1670 from 136 Zip Codes in 24 states.

New York			North Carolina			North Carolina		
10029	NEW YORK	NY	27616	RALEIGH	NC	28791	HENDERSONVILLE	NC
10512	CARMEL	NY	27616	RALEIGH	NC	28792	HENDERSONVILLE	NC
11221	BROOKLYN	NY	27834	GREENVILLE	NC	28792	HENDERSONVILLE	NC
11704	WEST BABYLON	NY	27892	WILLIAMSTON	NC	28793	ASHEVILLE	NC
12534	HUDSON	NY	28012	BELMONT	NC			
14072	GRAND ISLAND	NY	28025	CONCORD	NC	Georgia		
			28027	CONCORD	NC			
	Pennsylvania		28036	DAVIDSON	NC	30101	ACWORTH	GA
			28054	GASTONIA	NC	30114	CANTON	GA
15241	PITTSBURGH	PA	28079	INDIAN TRAIL	NC	30127	POWDER SPRINGS	GA
15701	INDIANA	PA	28083	KANNAPOLIS	NC	30144	KENNESAW	GA
16510	ERIE	PA	28112	MONROE	NC	30161	ROME	GA
18812	BRACKNEY	PA	28127	NEW LONDON	NC	30183	WALESKA	GA
19464	POTTSTOWN	PA	28146	SALISBURY	NC	30338	ATLANTA	GA
			28150	SHELBY	NC	30417	CLAXTON	GA
	Maryland		28173	WAXHAW	NC	30517	BRASELTON	GA
			28174	WINGATE	NC	30530	COMMERCE	GA
21012	ARNOLD	MD	28202	CHARLOTTE	NC	30601	ATHENS	GA
			28203	CHARLOTTE	NC	30628	COLBERT	GA
	Virginia		28207	CHARLOTTE	NC	30630	CRAWFORD	GA
			28211	CHARLOTTE	NC	30680	WINDER	GA
23220	RICHMOND	VA	28212	CHARLOTTE	NC	30809	EVANS	GA
23838	CHESTERFIELD	VA	28217	CHARLOTTE	NC	30813	GROVETOWN	GA
			28273	CHARLOTTE	NC	30814	HARLEM	GA
	West Virginia A		28277	CHARLOTTE	NC	30823	STAPLETON	GA
			28278	CHARLOTTE	NC	30904	AUGUSTA	GA
26003	WHEELING	WV	28327	CARTHAGE	NC	30906	AUGUSTA	GA
26143	ELIZABETH	WV	28348	HOPE MILLS	NC	30907	AUGUSTA	GA
			28376	RAEFORD	NC			
	North Carolina		28387	SOUTHERN PINES	NC	West Virginia B		
			28390	SPRING LAKE	NC			
27101	WINSTON SALEM	NC	28443	HAMPSTEAD	NC	25410	BAKERTON	WV
27157	WINSTON SALEM	NC	28461	SOUTHPORT	NC	26154	MUNDAY	WV
27239	DENTON	NC	28472	WHITEVILLE	NC	26334	BRIDGEPORT	WV
27330	SANFORD	NC	28478	WILLARD	NC	26464	WYATT	WV
27376	WEST END	NC	28607	BOONE	NC	26501	MORGANTOWN	WV
27518	CARY	NC	28612	CONNELLY SPRINGS	NC			
27518	CARY	PA	28612	CONNELLY SPRINGS	NC	Florida		
27526	FUQUAY VARINA	NC	28630	GRANITE FALLS	NC			
27560	MORRISVILLE	NC	28630	GRANITE FALLS	NC	33478	JUPITER	FL
28715	CANDLER	NC	28658	NEWTON	NC	33547	LITHIA	FL
28715	CANDLER	NC	28752	MARION	NC	33570	RUSKIN	FL
28732	FLETCHER	NC	28756	MILL SPRING	NC	33617	TAMPA	FL
28739	HENDERSONVILLE	NC	28777	SPRUCE PINE	NC	34206	BRADENTON	FL
			28787	WEAVERVILLE	NC			

Tartan Day South Patrons Traveling in from outside of South Carolina. 1670 from 136 Zip Codes in 24 states.

	Tennessee			Oregon		
37921	KNOXVILLE	TN	97031	HOOD RIVER	OR	
37922	KNOXVILLE	TN	97720	BURNS	OR	
	Mississippi			Massachusetts		
39183	VICKSBURG	MS				
	Kentucky			1373	SOUTH DEERFIELD	MA
			2632	CENTERVILLE	MA	
			2185	BRAINTREE	MA	
40291	LOUISVILLE	KY				
42103	BOWLING GREEN	KY	77399	Rhode Island		
			79036			
	Ohio			2915	RIVERSIDE	RI
			2916	RUMFORD	RI	
44321	AKRON	OH				
44615	CARROLLTON	OH		New Hampshire		
45601	CHILLICOTHE	OH				
			3305	CONCORD	NH	
	Indiana			3820	DOVER	NH
47112	CORYDON	IN		Maine		
	Illinois			4281	SOUTH PARIS	ME
61265	MOLINE	IL		Vermont		
	Texas			5641	BARRE	VT
76210	DENTON	TX		New Jersey		
77523	BAYTOWN	TX				
78633	GEORGETOWN	TX	8628	Trenton	NJ	
79046	HIGGINS	TX				
	California					
92122	SAN DIEGO	CA				

Tartan Day South Patrons from South Carolina

165 Unique Zip Codes Accounting for 2,187 Groups

29006	BATESBURG	4	29126	POMARIA	1	29349	INMAN	1
29010	BISHOPVILLE	1	29127	PROSPERITY	9	29369	MOORE	1
29016	BLYTHEWOOD	34	29130	RIDGEWAY	5	29376	ROEBUCK	1
29018	BOWMAN	1	29133	ROWESVILLE	2	29379	UNION	1
29020	CAMDEN	7	29132	RION	1	29388	WOODRUFF	1
29031	CARLISLE	1	29135	SAINT MATTHEWS	11	29405	NORTH CHARLESTON	2
29021	CAMDEN	1	29135	SAINT MATTHEWS	1	29407	CHARLESTON	1
29015	BLAIR	1	29137	SALLEY	1	29410	HANAHAN	2
29032	CASSATT	4	29138	SALUDA	3	29418	NORTH CHARLESTON	1
29033	CAYCE	98	29147	STATE PARK	1	29420	NORTH CHARLESTON	1
29036	CHAPIN	83	29150	SUMTER	10	29431	BONNEAU	1
29036	CHAPIN	1	29153	SUMTER	8	29440	GEORGETOWN	1
29038	COPE	3	29154	SUMTER	15	29445	GOOSE CREEK	3
29039	CORDOVA	1	29151	SUMTER	1	29455	JOHNS ISLAND	1
29040	DALZELL	2	29160	SWANSEA	34	29456	LADSON	4
29044	EASTOVER	4	29161	TIMMONSVILLE	2	29464	MOUNT PLEASANT	3
29045	ELGIN	41	29162	TURBEVILLE	2	29483	SUMMERVILLE	1
29045	ELGIN	1	29164	WAGENER	3	29501	FLORENCE	6
29045	ELGIN	1	29163	VANCE	1	29503	FLORENCE	1
29052	GADSDEN	1	29168	WEDGEFIELD	1	29526	CONWAY	3
29053	GASTON	43	29169	WEST COLUMBIA	147	29527	CONWAY	8
29054	GILBERT	31	29170	WEST COLUMBIA	131	29530	COWARD	1
29055	GREAT FALLS	1	29172	WEST COLUMBIA	89	29532	DARLINGTON	1
29056	GREELEYVILLE	4	29178	WHITMIRE	1	29565	LATTA	3
29062	HORATIO	2	29180	WINNSBORO	3	29571	MARION	1
29061	HOPKINS	6	29202	COLUMBIA	1	29579	MYRTLE BEACH	1
29063	IRMO	260	29201	COLUMBIA	45	29601	GREENVILLE	1
29065	JENKINSVILLE	1	29203	COLUMBIA	48	29605	GREENVILLE	1
29067	KERSHAW	4	29204	COLUMBIA	34	29607	GREENVILLE	1
29069	LAMAR	1	29205	COLUMBIA	72	29609	GREENVILLE	4
29070	LEESVILLE	48	29206	COLUMBIA	69	29611	GREENVILLE	1
29072	LEXINGTON	345	29209	COLUMBIA	58	29617	GREENVILLE	1
29073	LEXINGTON	178	29210	COLUMBIA	63	29616	GREENVILLE	1
29075	LITTLE MOUNTAIN	5	29212	COLUMBIA	93	29620	ABBEVILLE	1
29074	LIBERTY HILL	1	29214	COLUMBIA	1	29625	ANDERSON	5
29078	LUGOFF	35	29221	COLUMBIA	1	29625	ANDERSON	1
29079	LYDIA	1	29223	COLUMBIA	39	29630	CENTRAL	1
29107	NEESES	4	29229	COLUMBIA	1	29642	EASLEY	3
29108	NEWBERRY	6	29230	COLUMBIA	31	29644	FOUNTAIN INN	3
29101	MC BEE	1	29260	COLUMBIA	1	29646	GREENWOOD	4
29112	NORTH	1	29250	COLUMBIA	1	29649	GREENWOOD	1
29115	ORANGEBURG	6	29301	SPARTANBURG	4	29649	GREENWOOD	1
29118	ORANGEBURG	5	29304	SPARTANBURG	1	29650	GREER	3
29122	PEAK	1	29321	BUFFALO	1	29655	IVA	2
29123	PELION	12	29330	COWPENS	1	29655	IVA	1

Tartan Day South Patrons from South Carolina

165 Unique Zip Codes Accounting for 2,187 Groups

29657	Liberty	1
29664	MOUNTAIN REST	1
29666	NINETY SIX	1
29672	SENECA	4
29678	SENECA	2
29680	SIMPSONVILLE	1
29681	SIMPSONVILLE	5
29702	BLACKSBURG	1
29706	CHESTER	1
29707	FORT MILL	1
29708	FORT MILL	4
29710	CLOVER	1
29715	FORT MILL	3
29730	ROCK HILL	1
29732	ROCK HILL	6
29801	AIKEN	5
29803	AIKEN	15
29805	AIKEN	2
29824	EDGEFIELD	1
29829	GRANITEVILLE	4
29832	JOHNSTON	1
29838	MODOC	1
29841	NORTH AUGUSTA	4
29842	BEECH ISLAND	6
29851	WARRENVILLE	1
29853	WILLISTON	1
29856	WINDSOR	1
29899	MC CORMICK	1
29927	HARDEEVILLE	3
29936	RIDGELAND	1

Tartan Day South

Marketing Expenses

The Graphic Source	230.74
Paul Pope Photography	\$ 500.00
Paper Pro	\$ 800.48
Field Signs	\$ 1,857.04
Printing	\$ 3,000.00
Celtic Life	\$ 895.00
102.3 Fox	\$ 3,000.00
98.5 Steve WVOC 560 AM	\$ 10,455.00
97.5 WCOS FM 104.7 fm	
107.5 The Game	
WIS TV Full Market	\$ 10,000.00
Peach Jar	\$ 1,120.00
Billboard CVB	\$ 1,750.00
Lexington Chronical	
The State	
Social Media Consultant	\$ 750.00
Free Times	
Hometown radio	\$ 2,500.00
Grace Bill Boards	\$ 950.00
WXRY	
Web Redesign and Maintenance	\$ 8,377.00
Total Marketing	\$ 45,954.52

Operating Expenses

Total Expenses \$ 156,962.32

2022 Final Accounting

Operating Expenses

Vendor Theft Reimbursement	\$ 1,000.00
Misc Hardware	\$ 780.06
Scanners	\$ 1,282.00
Tent Rentals	\$ 19,487.85
Vip Tent Expenses	\$ 2,112.97
Golf Carts	\$ 1,403.84
T Shirts Expense (Vol, Ath, Sale)	\$ 3,383.00
Restroom Services	\$ 2,400.00
Trash Services	\$ 1,000.00
Athletic Equipment	\$ 450.00
Feeding Athletes	\$ 600.00
Credit Card Fees	\$ 2,358.94
Electrical and Logistics Rentals	\$ 10,363.76
Police and Fire	\$ 1,021.00
Music Artists, Pipe Bands, Sou	\$ 21,350.00
Dogs and Birds, Judges	
Tasting Supplies	\$ 592.83
Pipe Band Coordinator	\$1,000.00
Ice	\$ 445.50
Kirkin of Tartans	\$ 300.00
Rooms for Bands & Judges	\$ 2,720.61
Event Insurance	\$ 651.00
Facility Rental	\$ 15,000.00
Awards	
Miscellaneous Labor	\$ 5,170.00
Ammusement Taxes	\$ 3,141.19
Grant Writers Fees and sales Co	\$ 10,543.25
Fairy	\$ 250.00
Highland Dancers	\$ 200.00
Retained Earnings	\$ 3,000.00
Operating Expenses	\$ 111,007.80

Revenues

2020 and 2021 Roll Over 13,462.57

Grants & Sponsors

West Columbia A-Tax	\$ 10,000.00
Cayce A-Tax	\$ 12,000.00
Lexington Beverage Tax	\$ 2,500.00
Cayce H-Tax	\$ 20,455.00
Town of Lexington A-Tax	\$ 14,000.00
Sponsors	
Guinness	\$ 2,000.00
Vital Chiropractic	
McDaniels	\$ 2,000.00
Samual Reynolds Law Firm	

Code Ninjas Lexington	\$ 482.06
McCray Meadows	\$ 750.00
AOH	\$ 1,000.00
Nephron	
Oharas Pub	\$ 1,000.00
Culpepper	\$ 2,500.00
First Community	\$ 1,000.00

Total G & S 83,149.63

Vendor Income	\$ 6,440.00
Car Club Fees and Income	\$ 2,087.00
Program Sales, Shirt, Scotch	\$ 3,820.00
Ticket Sales	\$ 65,965.00
Beverage Income	\$ 5,795.52
Tasting	\$ 1,440.00
Total Revenues	\$ 168,697.15



Tartan Day South 2022 by the Numbers

13,630 Total Attendees over 4 Days

**4,021 Zip Codes were collected
over 2 days (April 1 and 2)**

**Attendees from 187 Unique Zip Codes from
29 states outside of South Carolina**

**An estimated 2,300 visitors were from outside
of South Carolina**

**Zip Codes were collected from 191 Unique
Zip Code Areas in South Carolina**

**Over 3,900 Patrons were from 126 Unique
Zip Codes in South Carolina outside
of 50 Miles of Lexington County**

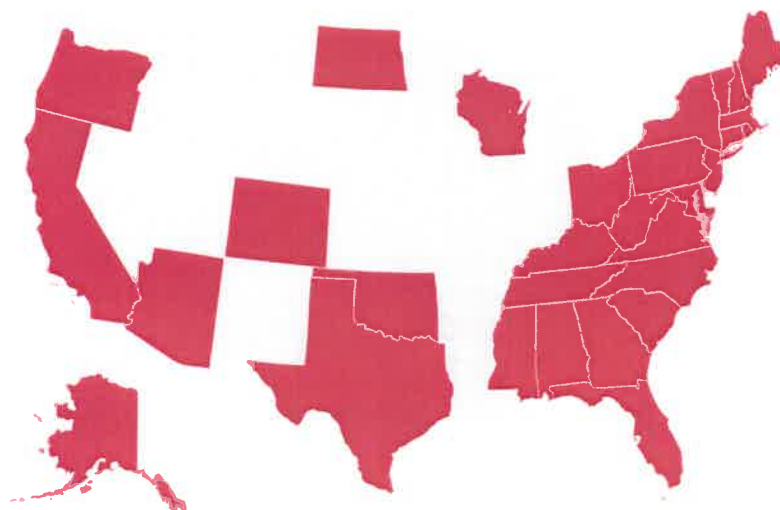
**Tartan Day South 2022 Economic Impact
\$1.74 Million Dollars on the local Economy**



Patrons from 346 Unique Zip Codes in the US



Patrons from 191 Unique Zip Codes in the SC



Patrons from 30 States Visited TDS in 2022

Tartan Day South Patrons Traveling in from outside of South Carolina. 2,300 from 187 Zip Codes in 29 states.

Rhode Island			North Carolina			North Carolina		
2920	CRANSTON	RI	27078	YADKINVILLE	NC	28615	CRESTON	NC
			27150	WINSTON SALEM	NC	28681	TAYLORSVILLE	NC
	New Hampshire		27172	WINSTON SALEM	NC	28711	BLACK MOUNTAIN	NC
			27201	ALAMANCE	NC	28712	BREVARD	NC
3867	ROCHESTER	NH	27205	ASHEBORO	NC	28722	COLUMBUS	NC
			27215	BURLINGTON	NC	28734	FRANKLIN	NC
	Maine		27223	BURLINGTON	NC	28739	HENDERSONVILLE	NC
			27230	CEDAR FALLS	NC	28754	MARS HILL	NC
4080	HARPSWELL	ME	27263	HIGH POINT	NC	28782	TRYON	NC
			27281	JACKSON SPRINGS	NC	28792	HENDERSONVILLE	NC
	Vermont		27376	WEST END	NC	28803	ASHEVILLE	NC
			27410	GREENSBORO	NC	28805	ASHEVILLE	NC
5036	BROOKFIELD	VT	27526	FUQUAY VARINA	NC			
			27540	HOLLY SPRINGS	NC			
	Connecticut		27576	SELMA	NC			
			27705	DURHAM	NC	20877	GAITHERSBURG	MD
6074	SOUTH WINDSOR	CT	27902	WOODLAND	NC	20877	GAITHERSBURG	MD
			28054	GASTONIA	NC	21009	ABINGDON	MD
	New Jersey		28056	GASTONIA	NC	21220	MIDDLE RIVER	MD
			28079	INDIAN TRAIL	NC			
8360	VINELAND	NJ	28105	MATTHEWS	NC			
			28173	WAXHAW	NC			
	New York		28205	CHARLOTTE	NC	22967	ROSELAND	VA
			28207	CHARLOTTE	NC	23139	POWHATAN	VA
11704	WEST BABYLON	NY	28209	CHARLOTTE	NC	23421	PARKSLEY	VA
11752	ISLIP TERRACE	NY	28210	CHARLOTTE	NC	23454	VIRGINIA BEACH	VA
13480	WATERVILLE	NY	28211	CHARLOTTE	NC	24073	CHRISTIANSBURG	VA
14028	BURT	NY	28217	CHARLOTTE	NC	24523	BEDFORD	VA
			28227	CHARLOTTE	NC			
	Pennsylvania		28277	CHARLOTTE	NC			
			28278	CHARLOTTE	NC			
15201	PITTSBURGH	PA	28306	FAYETTEVILLE	NC	25410	BAKERTON	WV
15458	MC CLELLANDTOWN	PA	28307	FORT BRAGG	NC	26154	MUNDAY	WV
16028	EAST BRADY	PA	28327	CARTHAGE	NC	26334	BRIDGEPORT	WV
16601	ALTOONA	PA	28376	RAEFORD	NC	26464	WYATT	WV
17003	ANNVILLE	PA	28390	SPRING LAKE	NC	26501	MORGANTOWN	WV
17112	HARRISBURG	PA	28422	BOLIVIA	NC			
18301	EAST STROUDSBURG	PA	28461	SOUTHPORT	NC			
18974	WARMINSTER	PA	28560	NEW BERN	NC			
19333	DEVON	PA	28601	HICKORY	NC	40461	PAINT LICK	KY
19390	WEST GROVE	PA	28610	CLAREMONT	NC	41053	KENTON	KY

Tartan Day South Patrons Traveling in from outside of South Carolina. 2,300 from 187 Zip Codes in 29 states.

	Florida			North Dakota		
32694	WALDO	FL	58105	FARGO	ND	
32941	MELBOURNE	FL	58701	MINOT	ND	
33065	CORAL SPRINGS	FL	58719	BERTHOLD	ND	
33478	JUPITER	FL				
33565	PLANT CITY	FL		Oklahoma		
33810	LAKELAND	FL				
			73099	YUKON	OK	
	Alabama			Texas		
36907	CUBA	AL				
			77399	LIVINGSTON	TX	
	Tennessee			79036	FRITCH	TX
37026	BRADYVILLE	TN		Colorado		
37343	HIXSON	TN				
37604	JOHNSON CITY	TN	80221	DENVER	CO	
37801	MARYVILLE	TN	80906	COLORADO SPRINGS	CO	
37821	NEWPORT	TN				
37830	OAK RIDGE	TN		Arizona		
	Massachusetts			85138	MARICOPA	AZ
39106	LUDLOW	MA		California		
	Mississippi			91773	SAN DIMAS	CA
39422	BAY SPRINGS	MS		Oregon		
	Ohio			97236	PORTLAND	OR
			97478	SPRINGFIELD	OR	
43123	GROVE CITY	OH	97741	MADRAS	OR	
43223	COLUMBUS	OH				
44820	BUCYRUS	OH		Alaska		
45244	CINCINNATI	OH				
45459	DAYTON	OH	99829	HOONAH	AK	
	Wisconsin					
54937	1 FOND DU LAC	WI				

Tartan Day South Patrons from South Carolina

191 Unique Zip Codes Accounting for 2,874 Groups

29006	BATESBURG	16	29138	SALUDA	5	29326	CLINTON	2
29009	BETHUNE	1	29146	SPRINGFIELD	1	29332	CROSS HILL	1
29010	BISHOPVILLE	1	29148	SUMMERTON	1	29349	INMAN	3
29015	BLAIR	1	29150	SUMTER	12	29356	LANDRUM	6
29016	BLYTHEWOOD	33	29152	SHAW AFB	2	29360	LAURENS	3
29020	CAMDEN	10	29153	SUMTER	1	29384	WATERLOO	1
29023	CAMDEN	1	29154	SUMTER	13	29401	CHARLESTON	8
29025	CAMDEN	1	29160	SWANSEA	22	29403	CHARLESTON	2
29030	CAMERON	2	29163	VANCE	1	29405	NORTH CHARLESTON	9
29032	CASSATT	4	29164	WAGENER	6	29407	CHARLESTON	4
29033	CAYCE	68	29167	WARD	1	29412	CHARLESTON	6
29036	CHAPIN	89	29168	WEDGEFIELD	2	29414	CHARLESTON	5
29038	COPE	3	29169	WEST COLUMBIA	71	29420	NORTH CHARLESTON	3
29040	DALZELL	8	29170	WEST COLUMBIA	89	29429	AWENDAW	1
29044	EASTOVER	5	29172	WEST COLUMBIA	33	29449	HOLLYWOOD	1
29045	ELGIN	43	29179	WHITMIRE	1	29451	ISLE OF PALMS	5
29053	GASTON	39	29180	WINNSBORO	8	29455	JOHNS ISLAND	8
29054	GILBERT	43	29201	COLUMBIA	25	29456	LADSON	2
29055	GREAT FALLS	1	29202	COLUMBIA	4	29461	MONCKS CORNER	1
29058	HEATH SPRINGS	1	29203	COLUMBIA	17	29464	MOUNT PLEASANT	6
29061	HOPKINS	15	29204	COLUMBIA	32	29465	MOUNT PLEASANT	2
29063	IRMO	101	29205	COLUMBIA	35	29466	MOUNT PLEASANT	7
29069	LAMAR	1	29206	COLUMBIA	57	29472	RIDGEVILLE	1
29070	LEESVILLE	34	29207	COLUMBIA	2	29474	ROUND O	1
29071	LEXINGTON	1	29209	COLUMBIA	46	29483	SUMMERVILLE	14
29072	LEXINGTON	220	29210	COLUMBIA	52	29485	SUMMERVILLE	7
29073	LEXINGTON	158	29212	COLUMBIA	105	29486	SUMMERVILLE	6
29075	LITTLE MOUNTAIN	8	29216	COLUMBIA	2	29487	WADMALAW ISLAND	1
29078	LUGOFF	20	29220	COLUMBIA	4	29488	WALTERBORO	1
29079	LYDIA	1	29222	COLUMBIA	5	29492	CHARLESTON	3
29090	LODGE	3	29223	COLUMBIA	40	29501	FLORENCE	5
29102	MANNING	2	29225	COLUMBIA	3	29504	FLORENCE	2
29106	MONETTA	1	29227	COLUMBIA	6	29520	CHERAW	1
29107	NEESES	3	29229	COLUMBIA	60	29526	CONWAY	2
29108	NEWBERRY	13	29236	COLUMBIA	6	29527	CONWAY	1
29112	NORTH	3	29250	COLUMBIA	3	29532	DARLINGTON	3
29115	ORANGEBURG	6	29273	COLUMBIA	6	29536	DILLON	2
29118	ORANGEBURG	2	29284	COLUMBIA	2	29545	GREEN SEA	1
29120	ORANGEBURG	1	29285	COLUMBIA	4	29550	HARTSVILLE	6
29123	PELION	12	29290	COLUMBIA	8	29556	KINGSTREE	2
29127	PROSPERITY	11	29301	SPARTANBURG	4	29566	LITTLE RIVER	1
29128	REMBERT	3	29302	SPARTANBURG	2	29569	LORIS	1
29130	RIDGEWAY	7	29306	SPARTANBURG	5	29572	MYRTLE BEACH	3
29135	SAINT MATTHEWS	10	29323	CHESNEE	1	29575	MYRTLE BEACH	5
29137	SALLEY	2	29325	CLINTON	2	29576	MURRELLS INLET	6

Tartan Day South Patrons from South Carolina

191 Unique Zip Codes Accounting for 2,874 Groups

29579	MYRTLE BEACH	4	29824	EDGEFIELD	1
29588	MYRTLE BEACH	2	29829	GRANITEVILLE	5
29601	GREENVILLE	2	29832	JOHNSTON	1
29605	GREENVILLE	4	29841	NORTH AUGUSTA	6
29607	GREENVILLE	2	29847	TRENTON	1
29609	GREENVILLE	1	29856	WINDSOR	1
29615	GREENVILLE	1	29860	NORTH AUGUSTA	1
29617	GREENVILLE	3	29902	BEAUFORT	4
29620	ABBEVILLE	1	29906	BEAUFORT	1
29621	ANDERSON	5	29907	BEAUFORT	4
29632	CLEMSON	1	29909	OKATIE	6
29642	EASLEY	4	29910	BLUFFTON	8
29644	FOUNTAIN INN	1	29920	SAINT HELENA ISLAND	1
29646	GREENWOOD	6	29926	HILTON HEAD ISLAND	3
29649	GREENWOOD	5			
29650	GREER	7			
29655	IVA	1			
29663	MAULDIN	2			
29666	NINETY SIX	5			
29670	PENDLETON	2			
29673	PIEDMONT	1			
29680	SIMPSONVILLE	2			
29680	SIMPSONVILLE	5			
29681	SIMPSONVILLE	3			
29687	TAYLORS	1			
29690	TRAVELERS REST	1			
29697	WILLIAMSTON	1			
29702	BLACKSBURG	2			
29706	CHESTER	5			
29707	FORT MILL	6			
29708	FORT MILL	7			
29710	CLOVER	6			
29712	EDGEMOOR	1			
29720	LANCASTER	1			
29732	ROCK HILL	9			
29745	YORK	1			
29801	AIKEN	4			
29803	AIKEN	14			
29805	AIKEN	3			
29810	ALLENDALE	1			
29812	BARNWELL	1			
29817	BLACKVILLE	4			



Tartan Day South 2019 by the Numbers

12,129 Total Attendees over 4 Days

**3,762 Zip Codes were collected
over 2 days (April 5th and 6th)**

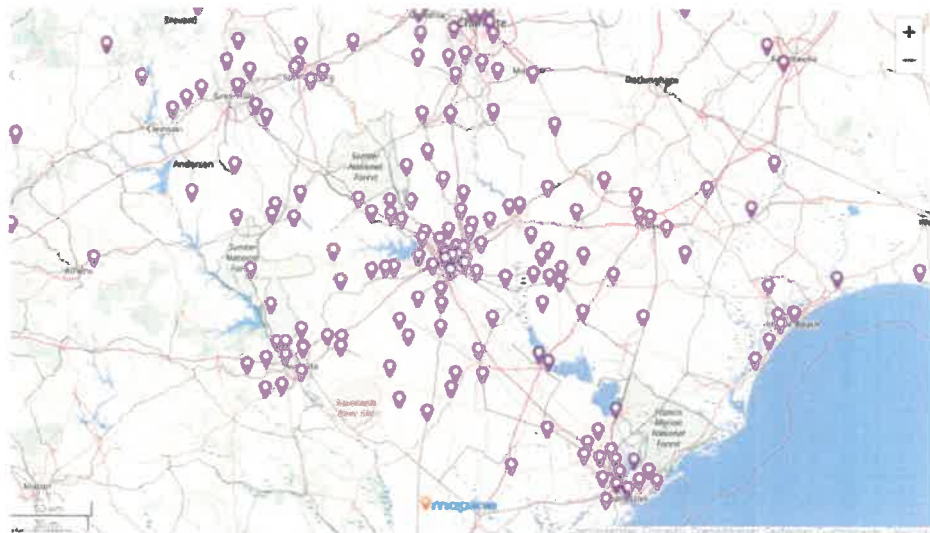
**Attendees from 162 Unique Zip Codes from
34 states outside of South Carolina**

**An estimated 1,700 visitors were from outside
of South Carolina**

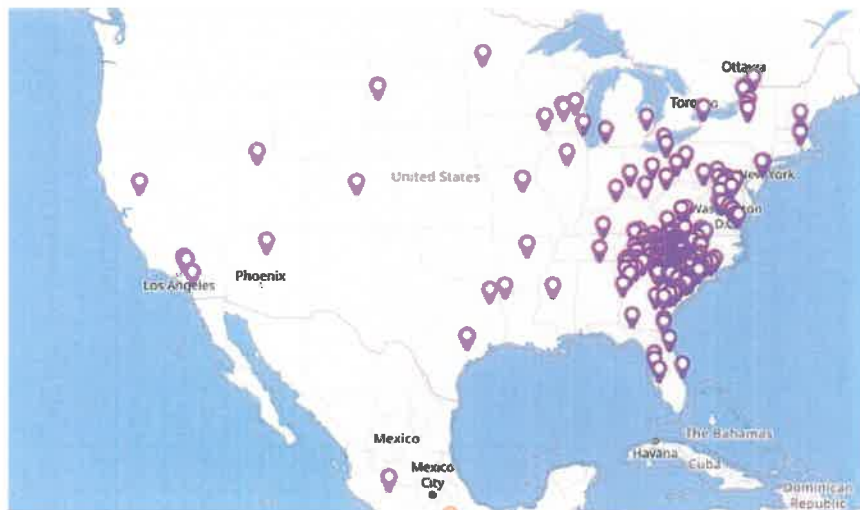
**Zip Codes were collected from 158 Unique
Zip Code Areas in South Carolina**

**Over 2,600 Patrons were from 114 Unique
Zip Codes in South Carolina outside
of 50 Miles of Lexington County**

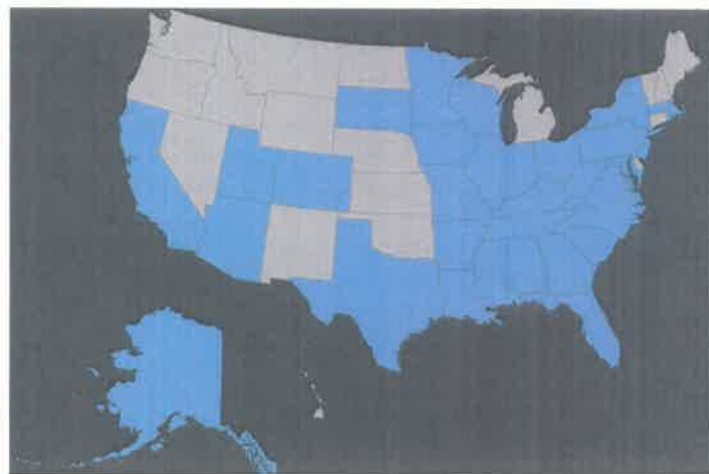
**Tartan Day South 2019 Economic Impact
\$1.51 Million dollar on the local Economy**



158 South Carolina Unique Zip Codes



United States Unique Zip Codes



Patrons from 35 States Visited TDS in 2019

Tartan Day South 2019 Visitors From Outside South Carolina Over 1,700 Patrons from 162 Unique Zip Codes in 34 States

	Massachusetts		Maryland		North Carolina
2151	Revere, MA	20610	Barstow, MD	27073	Yadkinville, NC
		20910	Silver Spring, MD	27107	Winston Salem, NC
	Rhode Island	20953	Silver Spring, MD	27330	Sandord, NC
		21666	Stevensville, MD	27376	West End, NC
2918	Providence, RI	21713	Boonsboro, MD	27513	Cary, NC
2920	Cranston, RI			27604	Raleigh, NC
			Virginia	27707	Durham, NC
	New Hampshire			28027	Concord, NC
		20176	Leesburg, VA	28031	Cornelius, NC
3062	Nashua, NH	22153	Springfield, VA	28036	Davidson, NC
		22401	Fredericksburg, VA	28052	Gastonia, NC
	New Jersey	23111	Mechanicsville, VA	28063	Gastonia, NC
		23168	Toano, VA	28078	Huntersville, NC
8753	Toms River, NH	23233	Henrico, VA	28112	Monroe, NC
8759	Manchester Township, NH	23462	Virginia Beach, VA	28173	Waxhaw, NC
		23507	Norfolk, VA	28202	Charlotte, NC
	US Overseas Base	23608	Newport News, VA	28203	Charlotte, NC
		24018	Roanoke, VA	28205	Charlotte, NC
9063	APO	24073	Christiansburg, VA	28208	Charlotte, NC
				28211	Charlotte, NC
	New York		West Virginia	28216	Charlotte, NC
				28262	Charlotte, NC
13309	Boonville NY	26045	Moundsville, WV	28270	Charlotte, NC
13440	Rome, NY	26169	Rockport, WV	28278	Charlotte, NC
13480	Waterville, NY	26757	Romney, WV	28314	Fayetteville, NC
13603	Watertown, NY			28348	Hope Mills, NC
13612	Black River, NY			28369	Orrum, NC
13676	Potsdam, NY		Florida	28409	Wilmington, NC
14150	Tonawanda, NY	32003	Fleming Island, FL	28465	Oak Island, NC
14221	Buffalo, NY	32210	Jacksonville, FL	28602	Hickory, NC
		32309	Tallahassee, FL	28636	Hiddenite, NC
	Pennsylvania	32724	Deland, FL	28643	Lansing, NC
		33603	Tampa, FL	28658	Newton, NC
15228	Pittsburgh, PA	33952	Port Charlotte, FL	28741	Highlands, NC
		34219	Parrish, FL	28756	Mill Spring, NC
	District of Columbia	34983	Port Saint Lucie, FL	28766	Penrose, NC
				28779	Sylva, NC
20070	Washington, DC		Indiana	28804	Asheville, NC
20210	Washington, DC				
		46530	Granger, IN	2	Ohio
	Kentucky				
			Michigan	43130	Lancaster, OH
40031	La Grange, KY			44134	Cleveland, OH
41141	Garrison, KY	48092	Warren, MI	44319	Akron, OH
				45140	Loveland, OH

Tartan Day South 2019 Visitors From Outside South Carolina Over 1,700 Patrons from 162 Unique Zip Codes in 34 States

	Alabama		Iowa		Colorado
35801	Huntsville, AL	52001	Dubuque, IA	80906	Colorado Springs, CO
	Wisconsin		Georgia		Utah
53027	Hartfod, WI	30014	Covington, GA	84074	Tooele, UT
53558	McFarland, WI	30062	Marietta, GA		
53704	Madison, WI	30076	Roswell, GA		Arizona
		30080	Smyrna, GA		
	Minnesota	30092	Norcross, GA	86004	Flagstaff, AZ
		30152	Kennesaw, GA		
56308	Alexandria, MN	30188	Woodstock, GA		California
		30189	Woodstock, GA		
	South Dakota	30224	Griffin, GA	91709	Chino Hills, CA
		30281	Stockbridge, GA	91724	Covina, CA
57701	Rapid City, SD	30290	Tyrone, GA	92081	Vista, CA
57718	Black Hawk, SD	30512	Blairsville, GA	95630	Folsom, CA
		30517	Braselton, GA		
	Illinois	30519	Buford, GA		Alaska
		30528	Cleveland, GA		
60035	Highland Park, IL	30683	Winterville, GA	209205	Ketchikan, AK
61705	Bloomington, IL	30805	Blythe, GA	223666	Ketchikan, AK
		30809	Evans, GA	230683	Ketchikan, AK
	Missouri	30813	Grovetown, GA	292236	Ketchikan, AK
		30814	Harlem, GA	308809	Ketchikan, AK
65202	Columbia, MO	30815	Hephzibah, GA	309607	Ketchikan, AK
		30906	Augusta, GA		
	Louisiana	30907	Augusta, GA		Basingsoke, England
		30909	Augusta, GA		
71105	Shreveport, LA	31316	Ludowici, GA		Waterford, Ireland
		31324	Richmond Hill, GA		
	Arkansas	31401	Savannah, GA		
		31410	Savannah, GA		
72007	Austin, AR	31513	Baxley, GA		
		31820	Midland, GA		
	Texas				
			Tennessee		
75652	Henderson, TX		Lebanon, TN		
77962	Ganado, TX	37090	Maryville, TN		
		37801	Maryville, TN		
		37804	Maryville, TN		
		37862	Sevierville, TN		
			Mississippi		
		39130	Madison, MS		

Tartan Day South 2019 South Carolina Visitor Groups by Zip Code

158 Unique Zip Codes for 2,595 Groups

29003	Bamberg	3	29169	West Columbia	137	29579	Myrtle Beach	1
29006	Batesburg	5	29170	West Columbia	151	29581	Nichols	1
29010	Bishopville	1	29172	West Columbia	34	29583	Pamplico	1
29014	Blackstock	7	29173	West Columbia	1	29585	Pawleys Island	2
29015	Blair	2	29180	Winnsboro	9	29588	Myrtle Beach	9
29016	Blythewood	59	29201	Columbia	52	29606	Greenville	1
29020	Camden	39	29202	Columbia	4	29607	Greenville	4
29023	Camden	1	29203	Columbia	24	29620	Abbeville	3
29032	Cassatt	1	29204	Columbia	23	29630	Central	1
29033	Cayce	134	29205	Columbia	96	29640	Easley	2
29036	Chapin	89	29209	Columbia	74	29640	Easley	1
29038	Cope	2	29210	Columbia	75	29642	Easley	1
29040	Dalzell	7	29211	Columbia	1	29644	Fountain Inn	2
29044	Eastover	13	29212	Columbia	171	29646	Greenwood	4
29045	Elgin	41	29216	Columbia	102	29646	Greenwood	1
29053	Gaston	46	29223	Columbia	65	29649	Greenwood	1
29054	Gilbert	41	29229	Columbia	83	29654	Honea Path	1
29061	Hopkins	10	29271	Columbia	11	29655	Iva	4
29063	Irmo	164	29290	Columbia	3	29657	Liberty	3
29065	Jenkinsville	1	29301	Spartanburg	2	29666	Ninety Six	1
29070	Leesville	63	29302	Spartanburg	3	29676	Salem	2
29071	Lexington	2	29306	Spartanburg	2	29680	Simpsonville	1
29072	Lexington	316	29316	Boiling Springs	5	29681	Simpsonville	4
29073	Lexington	221	29320	Arcadia	5	29687	Taylors	4
29075	Little Mountain	11	29332	Cross Hill	3	29688	Tigerville	2
29078	Lugoff	24	29340	Gaffney	1	29690	Travelers Rest	1
29083	Lodge	1	29401	Charleston	1	29706	Chester	1
29102	Manning	7	29405	North Charleston	1	29707	Fort Mill	5
29104	Mayesville	2	29407	Charleston	3	29708	Fort Mill	6
29108	Newberry	13	29410	Hanahan	1	29710	Clover	1
29112	North	2	29414	Charleston	13	29715	Fort Mill	3
29115	Orangeburg	14	29420	North Charleston	1	29718	Jefferson	3
29123	Pelion	26	29437	Dorchester	1	29720	Lancaster	6
29125	Pinewood	1	29445	Goose Creek	2	29730	Rock Hill	4
29126	Pomaria	1	29451	Isle Of Palms	3	29732	Rock Hill	8
29127	Prosperity	12	29455	Johns Island	2	29745	York	1
29128	Rembert	2	29461	Moncks Corner	3	29801	Aiken	8
29130	Ridgeway	9	29483	Summerville	3	29803	Aiken	38
29133	Rowesville	1	29485	Summerville	4	29805	Aiken	2
29135	Saint Matthews	6	29486	Summerville	16	29812	Barnwell	2
29137	Salley	9	29488	Walterboro	2	29829	Graniteville	12
29138	Saluda	9	29492	Charleston	3	29835	Mc Cormick	4
29142	Santee	7	29501	Florence	4	29838	Modoc	2
29150	Sumter	16	29505	Florence	5	29841	North Augusta	20
29152	Shaw A F B	2	29526	Conway	1	29843	Olar	2
29153	Sumter	4	29532	Darlington	5	29853	Williston	2
29154	Sumter	16	29550	Hartsville	4	29860	North Augusta	9
29160	Swansea	36	29556	Kingstree	1	29861	North Augusta	3
29162	Turbeville	1	29565	Latta	3	29902	Beaufort	3
29163	Vance	1	29566	Little River	9	29910	Bluffton	12
29164	Wagener	6	29575	Myrtle Beach	1	29920	Saint Helena Island	1
29166	Ward	1	29576	Murrells Inlet	2			
29168	Wedgfield	1	29576	Murrells Inlet	1			
			29577	Myrtle Beach	2			



**PHILADELPHIA
INSURANCE COMPANIES**

A Member of the Tokio Marine Group

One Bala Plaza, Suite 100
Bala Cynwyd, Pennsylvania 19004
610.617.7900 Fax 610.617.7940
PHLY.com

**Philadelphia Indemnity Insurance Company
COMMON POLICY DECLARATIONS**

Policy Number:
EV133545

Named Insured and Mailing Address:
Historic Columbia Speedway DBA Tartan Day South
2001 Charleston Highway
Cayce, SC 29033

Producer:
28243
GMM Insurance, Inc.
115 Library Hill Ln Ste A
Lexington, SC 290723894
803-7392345

Policy Period From: 04/05/2024 **To:** 04/08/2024

at 12:01 A.M. Standard Time at your
mailing address shown above.

Business Description: Special Events

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Commercial Property Coverage Part	
Commercial General Liability Coverage Part	\$1,172.00
Commercial Crime Coverage Part	
Commercial Inland Marine Coverage Part	
Commercial Auto Coverage Part	
Businessowners	
Workers Compensation	
	Total: \$1,176.00
Total Includes Federal Terrorism Risk Insurance Act Coverage	\$4.00

FORM (S) AND ENDORSEMENT (S) MADE A PART OF THIS POLICY AT THE TIME OF ISSUE
Refer To Forms Schedule

*Omits applicable Forms and Endorsements if shown in specific Coverage Part/Coverage Form Declarations

CPD- PIIC (06/14)

Secretary

Authorized Representative

Philadelphia Indemnity Insurance Company

Form Schedule - Policy

Policy Number: EV133545

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition	Description
BJP1901	1298	Commercial Lines Policy Jacket
PP2020	0220	Privacy Policy Notice
CPDPIIC	0614	Common Policy Declarations
Location Schedule	0100	Location Schedule
PICME1	1009	Crisis Management Enhancement Endorsement
IL0021	0908	Nuclear Energy Liability Exclusion Endorsement
IL0017	1198	Common Policy Conditions
IL0249	0908	South Carolina Changes - Cancellation and Nonrenewal

Philadelphia Indemnity Insurance Company

Locations Schedule

Policy Number: EV133545

Prem. No.	Bldg. No.	Address
0001	0001	2001 Charleston Hwy Cayce, SC 29033
0002	0002	107 West Main St Lexington, SC 29072

Philadelphia Indemnity Insurance Company

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy Number: EV133545

Agent # 28243

See Supplemental Schedule

LIMITS OF INSURANCE

\$	3,000,000	General Aggregate Limit (Other Than Products – Completed Operations)
\$	3,000,000	Products/Completed Operations Aggregate Limit (Any One Person Or Organization)
\$	1,000,000	Personal and Advertising Injury Limit
\$	1,000,000	Each Occurrence Limit
\$	300,000	Rented To You Limit
\$	0	Medical Expense Limit (Any One Person)

FORM OF BUSINESS:

Business Description: Special Events

Location of All Premises You Own, Rent or Occupy: **SEE SCHEDULE ATTACHED**

AUDIT PERIOD, ANNUAL, UNLESS OTHERWISE STATED: This policy is not subject to premium audit.

Classifications	Code No.	Premium Basis	Rates		Advanced Premiums		
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops	Prod./Comp. Ops.	
SEE SCHEDULE ATTACHED							
TOTAL PREMIUM FOR THIS COVERAGE PART:					\$1,172.00	\$	

RETROACTIVE DATE (CG 00 02 ONLY)

This insurance does not apply to "Bodily Injury", "Property Damage", or "Personal and Advertising Injury" which occurs before the retroactive date, if any, shown below.

Retroactive Date: _____

FORM (S) AND ENDORSEMENT (S) APPLICABLE TO THIS COVERAGE PART: Refer To Forms Schedule

Countersignature Date

Authorized Representative

Philadelphia Indemnity Insurance Company

Form Schedule – General Liability

Policy Number: EV133545

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition	Description
Gen Liab Dec	1004	Commercial General Liability Coverage Part Declaration
Gen Liab Schedule	0100	General Liability Schedule
CG0001	0413	Commercial General Liability Coverage Form
CG2100	0798	Exclusion - All Hazards in Connection With Designated Premises
CG2101	1185	Exclusion - Athletic or Sports Participants
CG2106	0514	Exclusion - Access or Disclosure of Confidential or Personal Information and Data-Related Liability With Limited Bodily Injury Exception
CG2109	0615	Exclusion - Unmanned Aircraft
CG2116	0413	Exclusion - Designated Professional Services
CG2132	0509	Communicable Disease Exclusion
CG2135	1001	Exclusion - Coverage C - Medical Payments
CG2147	1207	Employment-Related Practices Exclusion
CG2153	0196	Exclusion - Designated Ongoing Operations
CG2167	1204	Fungi or Bacteria Exclusion
CG2402	1204	Binding Arbitration
PIACL001	0120	Absolute Cyber Liability and Electronic Exclusion
PIAS005	1113	Limitation of Coverage to a Specified Event and Event Date
PIAS006	0404	Exclusion - Pyrotechnicians/Fireworks
PIAS007	0404	Exclusion - Performer(s)
PIAS010	0404	Additional Insured: Owners and/or Lessors of Premises, Lessors of Leased Equipment, Sponsors or Co-Promoters
PIAS013	0404	Exclusion - Miscellaneous Activities and Devices
PIAS014	0404	Earned Premium Endorsement (Fully Earned Premium)
PIGL001	0894	Exclusion - Lead Liability
PIGL002	0894	Exclusion - Asbestos Liability
PISAM006	0117	Abuse or Molestation Exclusion
PISE006	1111	Exclusion - Assault or Battery

Philadelphia Indemnity Insurance Company

COMMERCIAL GENERAL LIABILITY COVERAGE PART SUPPLEMENTAL SCHEDULE

Policy Number: EV133545

Classifications	Code No.	Premium Basis	Rates		Advance Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops.	Prod./Comp. Ops.
PREM NO. 001 SC ATTENDEES	63218	6000 ATTENDANT	\$ 0.15		\$ 900.00	
PREM NO. 002 SC ATTENDEES	63218	1000 ATTENDANT	\$ 0.15		\$ 150	
PREM NO. 003 SC ATTENDEES	63218	100 ATTENDANT	\$ 0.15		\$ 15	
ADDITIONAL INSURED					\$ 107.00	
EVENT PREMIUM					\$ 1,065.00	
TOTAL PREMIUM					\$ 1,176.00	

River Alliance Board of Directors

Officers

John McArthur, Chairman of the River Alliance, Haynsworth Sinkler Boyd, P.A.

Ron Anderson, Vice Chair, Colliers International

James Smith, Secretary, University of South Carolina

William H. Theus, Treasurer of the River Alliance, Residential Developer, Taylor/Theus Holdings, Inc.

Board Members

Kevin Adams, United Bank

Carey Adamson, Colonial Life

George Bailey, Darnall W. and Susan F. Boyd Foundation

Trevor Bedell, Citizen Appointment, City of West Columbia

Will Brennan, Central Midlands Council of Governments

Amy Bresnahan, Dominion Energy

Peter Brown, Councilman, City of Columbia

Todd Cullum, Councilman, Lexington County Council

Bill Ellen, Director, Experience Columbia

Scott Hicks, Citizen Appointment, Richland County

Paul Hinson, Citizen Appointment, Lexington County

Tyler Hudson, Columbia Development Corporation

Paul Livingston, Richland County Council

John McCabe, State of South Carolina Governor's Appointment

Tem Miles, Mayor of West Columbia

Elise Partin, Mayor, City of Cayce

Michael Powelson, Riggs Partners

Daniel Rickenmann, Mayor, City of Columbia

Anne Sinclair, Citizen Appointment, City of Columbia

Hunter Sox, City of Cayce

Tommy Stringfellow, President & CEO, Riverbanks Zoo & Gardens

Mary Winter Teaster, Citizen Appointment, City of Cayce

Allison Terracio, Richland County Council

Charlene Wessinger, Lexington County Council

Julian Wilson, Wilson Kibler



Mayor Elise Partin	Mayor Pro-Tem Tim James	Council Members Phil Carter Hunter Sox Byron Thomas	City Manager Tracy Hegler	Deputy City Manager Jim Crosland Assistant City Manager Michael Conley
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**Other Accommodations Tax Funding Requests
City Events
FY 2024-2025**

Museum Colonial Village at Tartan Day South

Requested: \$1,000.00
The Colonial Village is now a fixture at Tartan Day South! The money goes toward set up, some participants who are making long trips to be there, and advertising.

Museum Night at the Museum Event

Requested: \$750.00
We did not have our Friends group up and running last year but should be in operation this year. This request is to conduct fundraising by having an event featuring sweets at the museum. We are asking \$750 for advertising and other needed essentials. The intention is to begin raising funds with this group, beginning to minimize requests for funding from the City.

Museum African American Legends Event

Requested: \$1,000.00
We now have our annual African American Legends of Cayce night annually honoring African Americans and their historic contributions to Cayce. We will use the money for refreshments, advertising, and other needs.

Cayce Fall Fest

Requested: \$15,000.00
The Cayce Fall Fest will be held in October 2024 at Granby Gardens Park. This free event features live music, a kid’s area, local food and beverages, as well as a DJ and dance floor.

Entry #: 1 - Capital City/Lake Murray Country RTB Leisure Marketing Promotion/Visitor's Center **Status:** Submitted

Submitted: 2/22/2024 10:38 AM

City of Cayce Accommodations Tax Grant

Information and Application

Fiscal Year 2024-2025

Application Due March 29, 2024

For questions regarding the application process please contact Taylor Gray at 803-550-9545 or tgray@caycesc.gov

Application Checklist

- Read Grant Guidelines
- Complete Application
- Provide Nonprofit Confirmation
- Provide Current Board of Directors
- Provide Copy of Liability Insurance
- Provide Financial Statements for Last Three Years

Project Information

Project Name

Capital City/Lake Murray Country RTB Leisure Marketing Promotion/Visitor's Center

Project Date(s)

Project Address

P O Box 1783, Irmo, South Carolina 29063

Amount Requested

\$10,000

Will this Project be Completed by June 30, 2025

Yes

Organization Information

Organization Name

Capital City/Lake Murray Country Regional Tourism Board (CCLMC)

Contact Person

Miriam Atria

Phone

(803) 781-5940

Email

miriam@lakemurraycountry.com

Address

P O Box1783, Irmo, South Carolina 29063

Director Name

Miriam Atria

Director Email

miriam@lakemurraycountry.com

Non-Profit Status

501c6

Years in Business

43 years

Federal ID #

570738559

I have Read and Understand the City of Cayce Grant Guidelines

Yes

Any Funds Awarded in Previous Years were 100% Expended

Yes

Funding Request Categories (Choose Only One)

Advertising and Promotion :Funding Requests related to Chamber of Commerce, Visitor and Convention Bureaus, or regional tourism commissions, which have an existing, ongoing tourist promotion program

Signature

Date

2/21/2024

Miriam Atria

Project Information

Project Description (Must Include Dates)

CCLMC continues the mission and goal to promote tourism and our great outdoors in this four-county region which also encompasses the towns and communities within those four counties. Funding requested from the City of Cayce ATAX goes directly towards marketing and promotion of Cayce to leisure visitors for tourism. City of Cayce's funding is matched with funding from other counties and towns/cities in the region reflecting a true regional effort in the promotion of tourism. This is the basis of our project. As the leisure destination marketing organization for this region, CCLMC is advertising for Cayce, encouraging tourists to visit your attractions/businesses, and tracking visitation year-round.

Due to the increased amount of business coming our way, we have had to increase our staff to accommodate our massive growth. CCLMC has outgrown the 4-room office space. The Visitor's Center, which welcomes over 130,000+ visitors on an annual basis needs an addition to accommodate additional employees and much needed meeting space. CCLMC is seeing an increase in-person meetings and events hosted by CCLMC. This additional space is essential to the tourism industry and growth of the organization.

From July 1, 2024-June 30, 2025, CCLMC's marketing plan includes but is not limited to the following: print media ads, digital online ads, digital boards, published articles, televised shows, social media, website, radio, trade shows, hosting national and special events, and more. CCLMC's marketing efforts promote the arts, history, restaurants, events, outdoor recreation, family vacations, and much more. We market/advertise the region as a whole and include the City of Cayce in these outlets.

Estimated Number of total attendees anticipated:

297,693

Estimated number of attendees from outside of Cayce

202,431

How will the number of tourists be calculated (i.e. ticket sales, surveys, license plates, etc.)

Tourist are calculated through ticket sales, hotel bookings (Ripe), event attendees from outside our region, visitor's center walk-ins and requests and surveys.

How will the funding increase tourism and financially impact Cayce businesses?

CCLMC's national and regional TV ad campaign, which includes Cayce (arts district and Cayce Historical Museum) is used to generate more visitation into the region, thereby impacting ATAX funds and tourism revenues. The region continues to be marketed through radio, print media ads, digital online ads, and billboards. Thousands of golfers, fishing, and vacationing families have heard or seen our ads across the U.S. and the world. International visitors are booking online and stopping in for more information on the region

CCLMC is bringing visitors to the region through the implementation of our marketing plan and the regional Visitor's Center traffic. CCLMC continues to put our region on the map for the culinary arts by sponsoring chefs at the World Food Championship, where Team Lake Murray Country always places at the top.

Lakemurraycountry.com markets City of Cayce providing support information, hotel booking services, an extensive calendar of events, itinerary planning, and tourism-related listings and online in the Visitors Guide.

Due to CCLMC's marketing efforts, Cayce increased by over 30,000 Google search impressions from 2022 and has been featured in ads in Garden and Gun, Our State, and Travel Magazine. Also, lakeurraycountry.com saw a 61% increase of new users looking for City of Cayce content.

Funding

Itemized Project Costs

Expense Description	Total Project Amount	Grant Funded Amount
---------------------	----------------------	---------------------

Brochures	\$48,000	pending
National/Regional Fishing Events	\$368,500	pending
Television	\$54,056	pending
Radio	\$10,600	pending
Web/Digital Marketing/Billboards	\$120,825	pending
Multimedia/Podcast	\$19,962	pending
Special Events	\$940,000	pending
Trade/Travel Shows	\$18,000	pending
Visitor's Center	\$425,000	pending
Print Ads/Publications	\$105,262	pending
SCPRT Welcome Center Advertising	\$12,000	pending
Golf Promotion	\$4,500	pending
PR/Travel Media/Ad Production	\$30,500	pending
Booking Engine/Data	\$70,000	pending

Total Project Amount

2,227,205

Total Grant Funded Amount

2,227,205

Insert and format text, links, and images here.

All Sources of Project Funds

Funding Source	Status of Funds	Funding Amount
Richland County ATAX	pending	\$150,000
Richland County HTAX	pending	\$200,000
City of Columbia ATAX	pending	\$500,000
City of Columbia HTAX	pending	\$200,000
Lexington County ATAX	approved	\$175,000
Newberry County ATAX	pending	\$25,000
Saluda County ATAX	pending	\$5,000
West Columba ATAX	pending	\$10,000
Town of Lexington ATAX	pending	\$20,000

Town of Irmo ATAX	pending	\$10,000
Town of Blythewood ATAX	pending	\$11,000
City of Cayce ATAX	pending	\$10,000
State Matching Grant	approved	\$901,205

Total Project Funds from All Sources

2,227,205

**Examples of Statuses of Funds: Proposed, Requested, Approved, Received*

Accommodations and Advertising

Please list hotels within the City of Cayce that you will contact to arrange rooms for overnight visitors

Overnight Accommodations

Hotel Name	Hotel Address
Courtyard by Marriott	1125 Fort Congaree Trail, Cayce, SC 29033
Country Inn and Suites	2245 Airport Blvd, Cayce, SC 29033

Advertising/Promotion Methods

Advertising Method	Estimated Number	Distribution Range (in miles)
Magazines (USA Today, Our State, Discover SC, Garden and Gun, Food and Travel)	over 3 million readers	over 50 -3000 miles
Television (Cooking Channel, Pursuit Chanel, WIS, WOLO)	over 175 million viewers	over 50-3000 miles
Radio (iheart media, Woods and Water,	over 6 million listeners	over 50-3000 miles
Billboards (Crenshaw and Grace)	3.2 million viewers	over 50 miles
Welcome Center Video Boards	76,500	over 50 miles
6am City	31M viewers	over 50 miles
Laurie Rowe PR	2,496,173,882 impressions	over 50 miles

Will you be advertising outside a 50 mile radius of Cayce?

Yes

Who is responsible for advertising

Applicant

Name of Agency if Applicable

Examples of advertising methods include brochures, print ads, television ads, radio, etc.

Insert and format text, links, and images here.

Statement of Assurances/Certification

The applicant has reviewed the full FY2024-2025 Cayce Accommodations Tax Grant Information and Application document and understands the accommodations tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth.

The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Accommodations Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits. All records pertinent to Accommodations Tax funding shall be retained for a period of three years.
- All procurement transactions shall be conducted in a manner that provides maximum competition.
- The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others.
- All expenditures must have adequate documentation.
- All accounting records and supporting documentations shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Accommodations Tax funds.
- None of the funds, materials, property, or services provided directly or indirectly under Accommodations Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.
- The organization will carry liability insurance in the amount listed below and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.

Amount of Insurance:

3,000,000

Signature

Date

2/21/2024

Miriam Atria

Entry #: 2 - Experience Columbia SC Cooperative Advertising **Status:** Submitted **Submitted:** 3/7/2024 2:02 PM

City of Cayce Accommodations Tax Grant

Information and Application

Fiscal Year 2024-2025

Application Due March 29, 2024

For questions regarding the application process please contact Taylor Gray at 803-550-9545 or tgray@caycesc.gov

Application Checklist

- Read Grant Guidelines
- Complete Application

Project Information

Project Name

Experience Columbia SC Cooperative Advertising

Project Date(s)

Project Address

1101 Lincoln St., Columbia, South Carolina 29201

Amount Requested

30,000

Will this Project be Completed by June 30, 2025

No

Organization Information

Organization Name

Columbia CVB DBA Experience Columbia SC

Contact Person

Kelly Barbrey

Phone

(803) 545-0018

Email

kbarbrey@experiencecolumbiasc.com

Address

1101 Lincoln St., Columbia, South Carolina 29201

Director Name

Bill Ellen

Director Email

bellen@experiencecolumbiasc.com

Non-Profit Status

501-C-6

Years in Business

40

Federal ID #

57-0778557

I have Read and Understand the City of Cayce Grant Guidelines

Yes

Any Funds Awarded in Previous Years were 100% Expended

Yes

Funding Request Categories (Choose Only One)

Advertising and Promotion :Funding Requests related to Chamber of Commerce, Visitor and Convention Bureaus, or regional tourism commissions, which have an existing, ongoing tourist promotion program

Signature**Date**

3/7/2024

**Project Information****Project Description (Must Include Dates)**

The Experience Columbia SC Cooperative Advertising Program features out-of-marketing advertising opportunities to drive tourists to the various municipalities in the Columbia region. The program features digital billboards, targeted email, geofencing and search retargeting, digital banner advertising and print advertising. Outlets include digital powerhouses like TripAdvisor and lifestyle brands such as Southern Living and Garden & Gun Magazine. Experience Columbia SC also provides access to creative services, photography and reporting that enhance the marketing program. All funds awarded to Experience Columbia SC through the A-Tax grant from City of Cayce will be used to specifically promote City of Cayce. Our team will work with City of Cayce staff and representatives to design a plan that will target visitors in markets that will be most beneficial to City of Cayce hospitality businesses.

Estimated Number of total attendees anticipated:

15.8 million region-wide visitors in 2022

Estimated number of attendees from outside of Cayce

100%

How will the number of tourists be calculated (i.e. ticket sales, surveys, license plates, etc.)

Experience Columbia SC uses research firm Tourism Economics to provide a visitor impact study with a year-over-year number of visitors that came to our region.

How will the funding increase tourism and financially impact Cayce businesses?

The dollars invested by City of Cayce A-Tax will go directly to marketing the specific festivals, attractions and programs outlined by City of Cayce staff. The City of Cayce also has input on where the advertising is placed (ex: Charlotte, Greenville, Charleston, etc.) and the marketing outlets that are used (billboards, magazines, digital targeting, etc.). Digital advertising provides us with the opportunity to track how many visitors searched for information about City of Cayce after viewing an ad. By being extremely targeted about where ads are placed, the messaging within the ads and the media outlets used for this advertising, we can draw visitors to the local businesses within the City of Cayce that can serve these visitors.

Funding

Itemized Project Costs

Expense Description	Total Project Amount	Grant Funded Amount
Advertising Placements	21,000	21,000
Creative, Design and Photography (if needed)	4,500	4,500
Administration and Reporting	4,500	4,500

Total Project Amount

30,000

Total Grant Funded Amount

30,000

Insert and format text, links, and images here.

All Sources of Project Funds

Funding Source	Status of Funds	Funding Amount
City of Cayce Accommodations Tax	Requested	30,000

Total Project Funds from All Sources

30,000

**Examples of Statuses of Funds: Proposed, Requested, Approved, Received*

Accommodations and Advertising

Please list hotels within the City of Cayce that you will contact to arrange rooms for overnight visitors

Overnight Accommodations

Hotel Name

Hotel Address

All City of Cayce hotels are listed on our website,
ExperienceColumbiaSC.com

Advertising/Promotion Methods

Advertising Method	Estimated Number	Distribution Range (in miles)
Digital Billboards	3	150
Digital Targeting	Various	300

Will you be advertising outside a 50 mile radius of Cayce?

Yes

Who is responsible for advertising

Name of Agency if Applicable

Applicant

Examples of advertising methods include brochures, print ads, television ads, radio, etc.

Insert and format text, links, and images here.

Statement of Assurances/Certification

The applicant has reviewed the full FY2024-2025 Cayce Accommodations Tax Grant Information and Application document and understands the accommodations tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth.

The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Accommodations Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits. All records pertinent to Accommodations Tax funding shall be retained for a period of three years.
- All procurement transactions shall be conducted in a manner that provides maximum competition.
- The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others.
- All expenditures must have adequate documentation.
- All accounting records and supporting documentations shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Accommodations Tax funds.

- None of the funds, materials, property, or services provided directly or indirectly under Accommodations Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.
- The organization will carry liability insurance in the amount listed below and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.

Amount of Insurance:

0

Signature

Date

3/7/2024

A handwritten signature in black ink, appearing to be the initials 'KE' followed by a long horizontal stroke.

ACCOMMODATIONS TAX GRANT APPLICATION

JULY 1, 2024 TO JUNE 30, 2025

PROJECT INFORMATION

Project/Event Name:

Greater CWC Visitor Programs

Project/Event Dates:

July 1, 2024 to June 30, 2025

Project/Event Address/Location:

1006 12th St., Cayce

Amount Requested:

\$ 30,000.00

Will the project/event be completed by June 30, 2025?

Yes No

ORGANIZATION INFORMATION

Name : Greater CWC Chamber and Visitor Programs

Contact Person : Christina Nelson

Phone: : (803) 794-6504

Address : 1006 12th St.

City, State, Zip : Cayce, SC 29033

Director : Christina Nelson

E-Mail: : christina@cwccchamber.com

Non-Profit Status : 501c6

Years in Business : 66

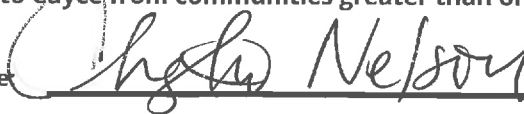
Federal ID# : 57-0380729

I have read and understood the City of Cayce Grant Guidelines : Yes No
Any funds awarded in prior years were 100% expended : Yes No N/A

Funding Request Categories (Choose only one):

- Advertising and Promotion:** Funding requests related to chambers of commerce, visitor and convention bureaus, or regional tourism commissions, which have an existing, ongoing tourist promotion program.
- Tourism-Related Expenditures:** All other funding requests, such as events, that promote tourism and travel into Cayce from communities greater than or equal to 50 miles away.

Applicant Signature



APPLICATIONS DUE BY MARCH 29, 2024

Page 1

ACCOMMODATIONS TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

PROJECT DESCRIPTION (MUST INCLUDE DATES)

Please see attached.

TOURISM INFORMATION

Estimated number of total attendees anticipated :

Estimated number of attendees from outside of Cayce :

How will the number of tourists be calculated? (i.e. tickets sales, surveys, license plates, etc.)
We hope to acquire information on our reach via reports provided by our platforms.

Advertising partners provide an ROI report with information on traffic, reach, etc.
Geo-targeted Ads - click rates, cities represented, audience information
Website - ROI report on traffic to site, click rates and reach
Facebook Ad Boosting

How will the funding increase tourism and financially impact Cayce businesses? (Explain)
The platforms and reach available to the Greater CWC Visitor Programs allows us to highlight the businesses and things to do in the Cayce area - encouraging visitors to have spend the weekend in the Greater CWC. Our social media growth is used as a resource for our business community to share news, upcoming events and things to do in the area. Our websites are constantly increasing our SEO and visibility in searches by working with local businesses to keep their directories up to date.

Community events such as Parade Day and Parade of Lights are promoted and advertised in such a way that encourages visitors to come before and after the event to enjoy the area.



Project Description

The mission of the Greater CWC Visitor Programs is to educate visitors on the great places to stay, play and shop in the area. Our Visitor Programs website at <http://www.visitcaycewestcolumbia.com/> is constantly updated with local events, places to stay, restaurant specials and activities. We have created a QR code that directly links to the Visitor Program site and comes in the form of a sticker that can be placed on storefronts (Please see attached A). We make it a point to share this sticker with area businesses - local shops, hotels, and restaurants, to showcase at their place of business. A new feature will be added soon allowing local businesses and organizations to post their events to our community calendar.

Our mission as the Chamber and Visitor Programs is to promote the Greater CWC as the best place to live, work, shop and stay. This comes full circle in that our QR code highlights what's going on in our community. For example, when someone stops in for a coffee at Piecewise in Cayce, they can scan the QR Code and see local attractions like classes at State of the Art Gallery, community events such as Soiree on State, Tartan Day South and the Holiday Parade of Lights, local parks to visit and hotels to book for their next weekend visit. This encourages visitors to stay for the afternoon, return with their families and make a weekend out of visiting the area.

We make it a point to use our resources as a Chamber and Visitor Programs to highlight all area businesses and what they have to offer for visitors to the area. In addition to the Visitor Programs site, we are sure to post community events, from classes to concerts, to the Chamber calendar, in our newsletter, and online so that our members and visitors the Chamber website at <http://www.cwcchamber.com/> are educated on all the great things to experience here in the area.

Tourism is more than just a brick-and-mortar building, it is indeed a program that reaches well beyond a location that interested travelers can receive information. Over the last two years, we have promoted this fact and the results are overwhelming. The social media platform has grown exponentially, specifically when promoting community events such as the annual Holiday Parade of Lights and local events like Soiree on State. Our reach on Facebook during promotion of the parade was well over 172,000 people and were from all areas of the state – we gained 228 new followers just in December 2023.

GREATER CWC CHAMBER & VISITOR PROGRAMS

1006 12th STREET, CAYCE, SC 29033 | P 803-794-6504 | CWCCHAMBER.COM | VISITCWCSC.COM



Our Facebook page has over 5,200 followers with an average reach of 598,000 – up 112% from 2022. We have 1,745 followers on our Instagram. These numbers allow us to act as a resource for promoting all the things to do in the area. We continuously support and promote local events to encourage visitors to stay for the weekend and enjoy all that the community has to offer, including boosted ads to reach visitors from over 50 miles away and in nearby states.

Our brick-and-mortar Visitor Center remains invaluable, with people stopping in regularly to pick up hotel and tourism brochures for their visiting families or new neighbors such as the Cayce Historical Museum, Congaree Creek Heritage preserve, and information on activities such as canoe trips with Palmetto Outdoor. We also provide a Greater CWC Visitor Programs brochure that quickly highlights our areas best features. We are happy to always receive and fulfill requests for our brochures to be sent to neighboring organizations and Visitors Centers. In the past 18 months, we have sent Greater CWC Visitor Programs information to nine welcome centers throughout the state. The continued interest lets us know that travelers to those centers are picking up the brochure for information on the area.

GREATER CWC CHAMBER & VISITOR PROGRAMS

1006 12th STREET, CAYCE, SC 29033 | P 803-794-6504 | CWCCHAMBER.COM | VISITCWCSC.COM

ACCOMMODATIONS TAX GRANT APPLICATION

JULY 1, 2024 TO JUNE 30, 2025

ITEMIZED PROJECT COSTS

Expense Description	Total Project Amount	Grant Funded Amount
Website Hosting	\$ 1,500.00	
Printing - Promotional	\$ 1,500.00	
Utilities	\$ 1,500.00	
Rent	\$ 3,840.00	
Office Supplies	\$ 2,400.00	
Advertising - Print	\$ 15,000.00	
Office Equipment - Phone and Copier	\$ 240.00	
Community Tourism Expo	\$ 2,500.00	
Advertising - Web	\$ 7,000.00	
Total Project Costs:	\$ 35,480.00	\$ 0.00

ALL SOURCES OF PROJECT FUNDS

Funding Source	Status of Funds *	Funding Amount
City of West Columbia Accommodations Tax	Estimated	\$ 30,000.00
Lexington County Accommodations Tax	Estimated	\$ 30,000.00

Total Project Funds from All Sources: \$ 60,000.00

** Examples of Statuses of Funds: Proposed, Requested, Approved, Received*

ACCOMMODATIONS TAX GRANT APPLICATION

JULY 1, 2024 TO JUNE 30, 2025

OVERNIGHT ACCOMMODATIONS

Please list hotels within the City of Cayce that you will contact to arrange rooms for overnight visitors

Hotel/Motel Name	Hotel/Motel Address
Courtyard by Marriott Cayce	1125 Fort Congaree Trail
Country Inn and Suites	2245 Airport Blvd.
Wingate by Wyndham	108 Salude Pointe Ct.
Econo Lodge Inn & Suites	1935 Airport Blvd.
Hampton Inn & Suites Lexington	4751 Sunset Blvd.

ADVERTISING/PROMOTION METHODS

Will you be advertising outside a 50-mile radius of Cayce?

Yes

No

Who will be responsible for the advertising?

Applicant

Outside Agency

If you answered "outside agency" above, which agency?

Please list all anticipated advertising methods outside a 50-mile radius:

Advertising Method	Estimated Number	Distribution Range (miles)
6 AM City - GVL, CLT, RAL, AVL		50
Billboards - Lamar Advertising		50
Social Media Boosting		50
visitcwsc.com		50
Geo-Fencing		50

Examples of advertising methods: brochures, print ads, television ads, radio ads, etc.

APPLICATIONS DUE BY MARCH 29, 2024

Page 3

ACCOMMODATIONS TAX GRANT APPLICATION

JULY 1, 2024 TO JUNE 30, 2025

STATEMENT OF ASSURANCES/CERTIFICATION

The applicant has reviewed the full FY2024-2025 Cayce Accommodations Tax Grant Information and Application document and understands the accommodations tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth. The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Accommodations Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits.
- All records pertinent to Accommodations Tax funding shall be retained for a period of three years. All procurement transactions shall be conducted in a manner that provides maximum competition. The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others. All expenditures must have adequate documentation. All accounting records and supporting documentation shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Accommodations Tax funds.
- None of the funds, materials, property, or services provided directly or indirectly under Accommodations Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization will carry liability insurance in the amount of \$1,000,000 and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.

Applicant Signature:



Applicant Name: Christina Nelson

Date: 03/27/2024



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248364843
May 04, 2012 LTR 4168C E0
57-0380729 000000 00

00020178
BODC: TE

WEST COLUMBIA-CAYCE CHAMBER OF
COMMERCE
% WEST COLUMBIA CAYCE CHAMBER OF CO
1006 12TH ST
CAYCE SC 29033-3303



009965

Employer Identification Number: 57-0380729
Person to Contact: Ms. Osborne
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 25, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(6) of the Internal Revenue Code in a determination letter issued in January 1965.

Because you are not an organization described in section 170(c) of the Code, donors may not deduct contributions made to you. You should advise your contributors to that effect.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

S. A. Martin, Operations Manager
Accounts Management Operations

CHAMBER TEAM

BOARD OF DIRECTORS

2024-2025

**THE MILES
AGENCY**
LINDSEY MILES
BOARD CHAIR

**STATE FARM
INSURANCE**
BUTCH WALLACE
BOARD VICE CHAIR

**LEXINGTON
MEDICAL CENTER**
THOMAS TAFEL
BOARD PAST CHAIR

GUIGNARD
PACESSETTER

PALMETTO PRIME
PACESSETTER

**17/20 PROFESSIONAL CUTLERY
SHARPENING SERVICE**

TOM LEDBETTER
SECRETARY

**BURKETT, BURKETT,
BURKETT CPAS**

DYLAN MICHIAELS
TREASURER

**BLUE CROSS
BLUE SHIELD OF SC**
GREG WATERSTRADT

PALMETTO PRIME
PACESSETTER

**LEXINGTON
MEDICAL CENTER**
THOMAS TAFEL

PALMETTO PRIME
PACESSETTER

**DOMINION
ENERGY**
JASON EVANS

CONGAREE
PACESSETTER

**CAUGHMAN- HARMAN
FUNERAL HOME**
SAMANTHA JEFFORDS

CONGAREE
PACESSETTER

**BECKETT
FINANCIAL GROUP**

JB BECKETT

GUIGNARD
PACESSETTER

**FIRST RELIANCE
BANK**

BRENT MACKIE

GUIGNARD
PACESSETTER

**FIRST
COMMUNITY BANK**
JAMIE ADDISON

GUIGNARD
PACESSETTER

**WHETZEL'S
AUTOMOTIVE**
ROB WHETZEL

GUIGNARD
PACESSETTER

KAMO
TODD COCKRELL

**CAROLINA ASBESTOS
SERVICES**
HEATHER YOUNG

**THE LOGO
COMPANY, LESESNE
INDUSTRIES, INC**
BILL LESESNE

**PAG
MARKETING**
KATHLEEN HOOVER

**PALMETTO
OUTDOOR**
MICHAEL MAYO

**RICHARSON, PLOWDEN
& ROBINSON**
JOSEPH DICKEY

**THE STEVENSON GROUP
AT KELLER WILLIAMS**
JOSH STEVENSON

**DOUBLETREE
BY HILTON**
CYNTHIA GRANT

Philadelphia Indemnity Insurance Company

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy Number: EV132642

Agent # 28243

See Supplemental Schedule

LIMITS OF INSURANCE

\$ 3,000,000	General Aggregate Limit (Other Than Products – Completed Operations)
\$ 3,000,000	Products/Completed Operations Aggregate Limit (Any One Person Or Organization)
\$ 1,000,000	Personal and Advertising Injury Limit
\$ 1,000,000	Each Occurrence Limit
\$ 300,000	Rented To You Limit
\$ 0	Medical Expense Limit (Any One Person)

FORM OF BUSINESS: Non Profit Organization

Business Description: Special Events

Location of All Premises You Own, Rent or Occupy: **SEE SCHEDULE ATTACHED**

AUDIT PERIOD, ANNUAL, UNLESS OTHERWISE STATED: This policy is not subject to premium audit.

Classifications	Code No.	Premium Basis	Rates		Advanced Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops	Prod./Comp. Ops.
SEE SCHEDULE ATTACHED						
TOTAL PREMIUM FOR THIS COVERAGE PART:					\$937.00	\$

RETROACTIVE DATE (CG 00 02 ONLY)

This insurance does not apply to "Bodily Injury", "Property Damage", or "Personal and Advertising Injury" which occurs before the retroactive date, if any, shown below.

Retroactive Date: _____

FORM (S) AND ENDORSEMENT (S) APPLICABLE TO THIS COVERAGE PART: Refer To Forms Schedule

Countersignature Date

Authorized Representative

Philadelphia Indemnity Insurance Company

Locations Schedule

Policy Number: EV132642

Premis. No.	Bldg. No.	Address
0001	0001	adjacent to 121 Alexander Rd. West Columbia, SC 29169
0002	0002	222 Clubhouse Dr. West Columbia, SC 29169
0003	0003	109 Alexander Rd. West Columbia, SC 29169
0004	0004	109 Alexander Rd. West Columbia, SC 29169
0005	0005	109 Alexander Rd. West Columbia, SC 29169
0006	0006	121 Alexander Rd. West Columbia, SC 29169
0007	0007	121 Alexander Rd. West Columbia, SC 29169
0008	0008	12th Street West Columbia, SC 29169

Visitor Center

Profit and Loss

January - December 2021

	TOTAL
Revenue	
2300 Hospitality - Tax	0.00
2300.2 H-Tax Cayce	6,031.44
Total 2300 Hospitality - Tax	6,031.44
2515 Accommodations Tax	0.00
2515.1 A- Tax - Lexington	8,250.00
2515.2 A- Tax - West Columbia	61,994.67
2515.3 A-Tax City of Cayce	24,253.07
Total 2515 Accommodations Tax	94,497.74
Total Revenue	\$100,529.18
GROSS PROFIT	\$100,529.18
Expenditures	
2711 Visitor Program Payroll	51,791.81
2713 Advertising - Print	2,161.00
2714 Advertising -TV	1,000.00
2714.01 Advertising- Web	450.00
2714.02 Advertising -Radio	1,000.00
2715 Re-branding	34,045.74
2717 Office Equipment -Computer	176.93
2718 Software Fees and Dues-	32.10
2730 Bank Charges-	109.50
2760 Dues & Subscriptions	4,374.21
2815 Office Supplies-	2,722.00
2816 Insurance-Vc	1,073.20
2827 Professional Fees-	3,668.96
2835 Public Relations-	19.32
2838 Rent-	2,180.00
2840 Repairs & Maintenance-	409.82
2872 Taxes -Payroll	4,820.53
2885 VC Utilities	291.80
2888 Website	2,520.31
Total Expenditures	\$112,847.23
NET OPERATING REVENUE	\$ -12,318.05
NET REVENUE	\$ -12,318.05

Visitor Center
Profit and Loss
January - December 2022

	TOTAL
Revenue	
2300 Hospitality - Tax	0.00
2300.2 H-Tax Cayce	5,000.00
Total 2300 Hospitality - Tax	5,000.00
2515 Accommodations Tax	0.00
2515.1 A- Tax - Lexington	6,500.00
2515.2 A- Tax - West Columbia	82,216.96
2515.3 A-Tax City of Cayce	28,033.15
Total 2515 Accommodations Tax	116,750.11
Total Revenue	\$121,750.11
GROSS PROFIT	\$121,750.11
Expenditures	
2710.01 Retirement Expense-VC	321.66
2711 Visitor Program Payroll	50,368.00
2713 Advertising - Print	1,098.00
2714.01 Advertising- Web	6,467.96
2714.02 Advertising -Radio	600.00
2715 Re-branding	8,012.74
2730 Bank Charges-	90.00
2760 Dues & Subscriptions	5,230.33
2805 Miscellaneous-	100.00
2815 Office Supplies-	1,257.55
2816 Insurance-Vc	1,699.15
2825 Printing-	156.60
2838 Rent-	3,640.00
2840 Repairs & Maintenance-	90.00
2848 Spring Rhythm on the River-	4,630.94
2872 Taxes -Payroll	4,375.13
2885 VC Utilities	1,671.23
2888 Website	868.00
Total Expenditures	\$90,677.29
NET OPERATING REVENUE	\$31,072.82
NET REVENUE	\$31,072.82

Visitor Center

Profit and Loss

January - December 2023

	TOTAL
Revenue	
2300 Hospitality - Tax	0.00
2300.1 H-Tax - West Columbia	7,200.00
2300.2 H-Tax Cayce	2,856.04
Total 2300 Hospitality - Tax	10,056.04
2515 Accommodations Tax	0.00
2515.1 A- Tax - Lexington	13,750.00
2515.2 A- Tax - West Columbia	109,339.85
2515.3 A-Tax City of Cayce	19,564.58
Total 2515 Accommodations Tax	142,654.43
2568 Spring Rhythm on the River	6,163.80
Total Revenue	\$158,874.27
GROSS PROFIT	\$158,874.27
Expenditures	
2710.01 Retirement Expense-VC	572.59
2711 Visitor Program Payroll	63,147.03
2713 Advertising - Print	7,200.00
2714 Advertising -TV	6,180.25
2714.01 Advertising- Web	12,042.17
2717 Office Equipment -Computer	582.06
2730 Bank Charges-	100.00
2760 Dues & Subscriptions	5,054.13
2800 Meals & Entertainment-VC	314.94
2815 Office Supplies-	1,934.24
2816 Insurance-Vc	1,664.40
2835 Public Relations-	100.00
2838 Rent-	3,760.00
2848 Spring Rhythm on the River-	12,223.72
2868 Tourism Expo/Symposium	3,649.70
2872 Taxes -Payroll	4,747.58
2885 VC Utilities	1,633.17
2888 Website	1,208.00
Total Expenditures	\$126,113.98
NET OPERATING REVENUE	\$32,760.29
NET REVENUE	\$32,760.29

Entry #: 1 - Capital City/Lake Murray Country RTB Leisure Marketing Promotion/Visitor's Center Status: Submitted

Submitted: 2/22/2024 10:38 AM

City of Cayce Accommodations Tax Grant

Information and Application

Fiscal Year 2024-2025

Application Due March 29, 2024

For questions regarding the application process please contact Taylor Gray at 803-550-9545 or tgray@caycesc.gov

Application Checklist

- Read Grant Guidelines
- Complete Application
- Provide Nonprofit Confirmation
- Provide Current Board of Directors
- Provide Copy of Liability Insurance
- Provide Financial Statements for Last Three Years

Project Information

Project Name

Capital City/Lake Murray Country RTB Leisure Marketing Promotion/Visitor's Center

Project Date(s)

Project Address

P O Box 1783, Irmo, South Carolina 29063

Amount Requested

\$10,000

Will this Project be Completed by June 30, 2025

Yes

Organization Information

Organization Name

Capital City/Lake Murray Country Regional Tourism Board (CCLMC)

Contact Person

Miriam Atria

Phone

(803) 781-5940

Email

miriam@lakemurraycountry.com

Address

P O Box1783, Irmo, South Carolina 29063

Director Name

Miriam Atria

Director Email

miriam@lakemurraycountry.com

Non-Profit Status

501c6

Years in Business

43 years

Federal ID #

570738559

I have Read and Understand the City of Cayce Grant Guidelines

Yes

Any Funds Awarded in Previous Years were 100% Expended

Yes

Funding Request Categories (Choose Only One)

Advertising and Promotion :Funding Requests related to Chamber of Commerce, Visitor and Convention Bureaus, or regional tourism commissions, which have an existing, ongoing tourist promotion program

Signature

Date

2/21/2024

Miriam Atria

Project Information

Project Description (Must Include Dates)

CCLMC continues the mission and goal to promote tourism and our great outdoors in this four-county region which also encompasses the towns and communities within those four counties. Funding requested from the City of Cayce ATAX goes directly towards marketing and promotion of Cayce to leisure visitors for tourism. City of Cayce's funding is matched with funding from other counties and towns/cities in the region reflecting a true regional effort in the promotion of tourism. This is the basis of our project. As the leisure destination marketing organization for this region, CCLMC is advertising for Cayce, encouraging tourists to visit your attractions/businesses, and tracking visitation year-round.

Due to the increased amount of business coming our way, we have had to increase our staff to accommodate our massive growth. CCLMC has outgrown the 4-room office space. The Visitor's Center, which welcomes over 130,000+ visitors on an annual basis needs an addition to accommodate additional employees and much needed meeting space. CCLMC is seeing an increase in-person meetings and events hosted by CCLMC. This additional space is essential to the tourism industry and growth of the organization.

From July 1, 2024-June 30, 2025, CCLMC's marketing plan includes but is not limited to the following: print media ads, digital online ads, digital boards, published articles, televised shows, social media, website, radio, trade shows, hosting national and special events, and more. CCLMC's marketing efforts promote the arts, history, restaurants, events, outdoor recreation, family vacations, and much more. We market/advertise the region as a whole and include the City of Cayce in these outlets.

Estimated Number of total attendees anticipated:

297,693

Estimated number of attendees from outside of Cayce

202,431

How will the number of tourists be calculated (i.e. ticket sales, surveys, license plates, etc.)

Tourist are calculated through ticket sales, hotel bookings (Ripe), event attendees from outside our region, visitor's center walk-ins and requests and surveys.

How will the funding increase tourism and financially impact Cayce businesses?

CCLMC's national and regional TV ad campaign, which includes Cayce (arts district and Cayce Historical Museum) is used to generate more visitation into the region, thereby impacting ATAX funds and tourism revenues. The region continues to be marketed through radio, print media ads, digital online ads, and billboards. Thousands of golfers, fishing, and vacationing families have heard or seen our ads across the U.S. and the world. International visitors are booking online and stopping in for more information on the region

CCLMC is bringing visitors to the region through the implementation of our marketing plan and the regional Visitor's Center traffic. CCLMC continues to put our region on the map for the culinary arts by sponsoring chefs at the World Food Championship, where Team Lake Murray Country always places at the top.

Lakemurraycountry.com markets City of Cayce providing support information, hotel booking services, an extensive calendar of events, itinerary planning, and tourism-related listings and online in the Visitors Guide.

Due to CCLMC's marketing efforts, Cayce increased by over 30,000 Google search impressions from 2022 and has been featured in ads in Garden and Gun, Our State, and Travel Magazine. Also, lakeurraycountry.com saw a 61% increase of new users looking for City of Cayce content.

Funding

Itemized Project Costs

Expense Description	Total Project Amount	Grant Funded Amount
---------------------	----------------------	---------------------

Brochures	\$48,000	pending
National/Regional Fishing Events	\$368,500	pending
Television	\$54,056	pending
Radio	\$10,600	pending
Web/Digital Marketing/Billboards	\$120,825	pending
Multimedia/Podcast	\$19,962	pending
Special Events	\$940,000	pending
Trade/Travel Shows	\$18,000	pending
Visitor's Center	\$425,000	pending
Print Ads/Publications	\$105,262	pending
SCPRT Welcome Center Advertising	\$12,000	pending
Golf Promotion	\$4,500	pending
PR/Travel Media/Ad Production	\$30,500	pending
Booking Engine/Data	\$70,000	pending

Total Project Amount

2,227,205

Total Grant Funded Amount

2,227,205

Insert and format text, links, and images here.

All Sources of Project Funds

Funding Source	Status of Funds	Funding Amount
Richland County ATAX	pending	\$150,000
Richland County HTAX	pending	\$200,000
City of Columbia ATAX	pending	\$500,000
City of Columbia HTAX	pending	\$200,000
Lexington County ATAX	approved	\$175,000
Newberry County ATAX	pending	\$25,000
Saluda County ATAX	pending	\$5,000
West Columba ATAX	pending	\$10,000
Town of Lexington ATAX	pending	\$20,000

Town of Irmo ATAX	pending	\$10,000
Town of Blythewood ATAX	pending	\$11,000
City of Cayce ATAX	pending	\$10,000
State Matching Grant	approved	\$901,205

Total Project Funds from All Sources

2,227,205

Examples of Statuses of Funds: Proposed, Requested, Approved, Received*Accommodations and Advertising**

Please list hotels within the City of Cayce that you will contact to arrange rooms for overnight visitors

Overnight Accommodations

Hotel Name	Hotel Address
Courtyard by Marriott	1125 Fort Congaree Trail, Cayce, SC 29033
Country Inn and Suites	2245 Airport Blvd, Cayce, SC 29033

Advertising/Promotion Methods

Advertising Method	Estimated Number	Distribution Range (in miles)
Magazines (USA Today, Our State, Discover SC, Garden and Gun, Food and Travel)	over 3 million readers	over 50 -3000 miles
Television (Cooking Channel, Pursuit Chanel, WIS, WOLO)	over 175 million viewers	over 50-3000 miles
Radio (iheart media, Woods and Water,	over 6 million listeners	over 50-3000 miles
Billboards (Crenshaw and Grace)	3.2 million viewers	over 50 miles
Welcome Center Video Boards	76,500	over 50 miles
6am City	31M viewers	over 50 miles
Laurie Rowe PR	2,496,173,882 impressions	over 50 miles

Will you be advertising outside a 50 mile radius of Cayce?

Yes

Who is responsible for advertising

Applicant

Name of Agency if Applicable*Examples of advertising methods include brochures, print ads, television ads, radio, etc.*

Insert and format text, links, and images here.

Statement of Assurances/Certification

The applicant has reviewed the full FY2024-2025 Cayce Accommodations Tax Grant Information and Application document and understands the accommodations tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth.

The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Accommodations Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits. All records pertinent to Accommodations Tax funding shall be retained for a period of three years.
- All procurement transactions shall be conducted in a manner that provides maximum competition.
- The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others.
- All expenditures must have adequate documentation.
- All accounting records and supporting documentations shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Accommodations Tax funds.
- None of the funds, materials, property, or services provided directly or indirectly under Accommodations Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.
- The organization will carry liability insurance in the amount listed below and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.

Amount of Insurance:

3,000,000

Signature

Date

2/21/2024

Miriam Atria

Entry #: 2 - Experience Columbia SC Cooperative Advertising Status: Submitted Submitted: 3/7/2024 2:02 PM

City of Cayce Accommodations Tax Grant

Information and Application

Fiscal Year 2024-2025

Application Due March 29, 2024

For questions regarding the application process please contact Taylor Gray at 803-550-9545 or tgray@caycesc.gov

Application Checklist

- Read Grant Guidelines
- Complete Application

Project Information

Project Name

Experience Columbia SC Cooperative Advertising

Project Date(s)

Project Address

1101 Lincoln St., Columbia, South Carolina 29201

Amount Requested

30,000

Will this Project be Completed by June 30, 2025

No

Organization Information

Organization Name

Columbia CVB DBA Experience Columbia SC

Contact Person

Kelly Barbrey

Phone

(803) 545-0018

Email

kbarbrey@experiencecolumbiasc.com

Address

1101 Lincoln St., Columbia, South Carolina 29201

Director Name

Bill Ellen

Director Email

bellen@experiencecolumbiasc.com

Non-Profit Status

501-C-6

Years in Business

40

Federal ID #

57-0778557

I have Read and Understand the City of Cayce Grant Guidelines

Yes

Any Funds Awarded in Previous Years were 100% Expended

Yes

Funding Request Categories (Choose Only One)

Advertising and Promotion :Funding Requests related to Chamber of Commerce, Visitor and Convention Bureaus, or regional tourism commissions, which have an existing, ongoing tourist promotion program

Signature**Date**

3/7/2024

**Project Information****Project Description (Must Include Dates)**

The Experience Columbia SC Cooperative Advertising Program features out-of-marketing advertising opportunities to drive tourists to the various municipalities in the Columbia region. The program features digital billboards, targeted email, geofencing and search retargeting, digital banner advertising and print advertising. Outlets include digital powerhouses like TripAdvisor and lifestyle brands such as Southern Living and Garden & Gun Magazine. Experience Columbia SC also provides access to creative services, photography and reporting that enhance the marketing program. All funds awarded to Experience Columbia SC through the A-Tax grant from City of Cayce will be used to specifically promote City of Cayce. Our team will work with City of Cayce staff and representatives to design a plan that will target visitors in markets that will be most beneficial to City of Cayce hospitality businesses.

Estimated Number of total attendees anticipated:

15.8 million region-wide visitors in 2022

Estimated number of attendees from outside of Cayce

100%

How will the number of tourists be calculated (i.e. ticket sales, surveys, license plates, etc.)

Experience Columbia SC uses research firm Tourism Economics to provide a visitor impact study with a year-over-year number of visitors that came to our region.

How will the funding increase tourism and financially impact Cayce businesses?

The dollars invested by City of Cayce A-Tax will go directly to marketing the specific festivals, attractions and programs outlined by City of Cayce staff. The City of Cayce also has input on where the advertising is placed (ex: Charlotte, Greenville, Charleston, etc.) and the marketing outlets that are used (billboards, magazines, digital targeting, etc.). Digital advertising provides us with the opportunity to track how many visitors searched for information about City of Cayce after viewing an ad. By being extremely targeted about where ads are placed, the messaging within the ads and the media outlets used for this advertising, we can draw visitors to the local businesses within the City of Cayce that can serve these visitors.

Funding

Itemized Project Costs

Expense Description	Total Project Amount	Grant Funded Amount
Advertising Placements	21,000	21,000
Creative, Design and Photography (if needed)	4,500	4,500
Administration and Reporting	4,500	4,500

Total Project Amount

30,000

Total Grant Funded Amount

30,000

Insert and format text, links, and images here.

All Sources of Project Funds

Funding Source	Status of Funds	Funding Amount
City of Cayce Accommodations Tax	Requested	30,000

Total Project Funds from All Sources

30,000

**Examples of Statuses of Funds: Proposed, Requested, Approved, Received*

Accommodations and Advertising

Please list hotels within the City of Cayce that you will contact to arrange rooms for overnight visitors

Overnight Accommodations

Hotel Name

Hotel Address

All City of Cayce hotels are listed on our website,
ExperienceColumbiaSC.com

Advertising/Promotion Methods

Advertising Method	Estimated Number	Distribution Range (in miles)
Digital Billboards	3	150
Digital Targeting	Various	300

Will you be advertising outside a 50 mile radius of Cayce?

Yes

Who is responsible for advertising

Name of Agency if Applicable

Applicant

Examples of advertising methods include brochures, print ads, television ads, radio, etc.

Insert and format text, links, and images here.

Statement of Assurances/Certification

The applicant has reviewed the full FY2024-2025 Cayce Accommodations Tax Grant Information and Application document and understands the accommodations tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth.

The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Accommodations Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits. All records pertinent to Accommodations Tax funding shall be retained for a period of three years.
- All procurement transactions shall be conducted in a manner that provides maximum competition.
- The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others.
- All expenditures must have adequate documentation.
- All accounting records and supporting documentations shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Accommodations Tax funds.

- None of the funds, materials, property, or services provided directly or indirectly under Accommodations Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.
- The organization will carry liability insurance in the amount listed below and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.

Amount of Insurance:

0

Signature

Date

3/7/2024

A handwritten signature in black ink, appearing to be the initials 'KE' followed by a long horizontal stroke.

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: June 4, 2024

Subject: Hospitality Tax Grant Funding for FY2024-2025

Issue

City Council approval is needed to utilize Hospitality Tax funds to award grants for Fiscal Year 2024-2025.

Discussion

- During FY2023-2024, \$61,455 in hospitality funds were awarded to grant applicants. This amount did not include City events.
- For the upcoming fiscal year, the City received nine (9) Hospitality Tax Fund grant requests totaling \$196,625. Starting in FY2024-2025, grant requests also include City events such as Christmas in Cayce, Soiree on State, Cayce Fall Fest, and Museum Christmas Traditions.
- Staff recommends awarding a total of \$183,100 for nine (9) projects in FY2024-2025.

Revenues

The following table reflects anticipated Hospitality Tax revenues for FY2024-2025, as well as the anticipated Hospitality Tax distributions to cover the operation and maintenance of tourism-related activities and capital items:

Hospitality Tax Revenues		
	FY2024	FY2025
Hospitality Tax Revenues	\$1,460,000	\$1,450,000
Hospitality Tax Anticipated Expenditures		
	FY2024	FY2025
Hold in Reserve	\$100,000	\$100,000
Budgeted transfer to FY2025 Operation, Maintenance and Capital Items	\$1,270,000	\$1,150,000
Remaining Eligible for Grant Making for City and non-City events	\$90,000	\$200,000

Recommended Budget for Remaining Tourism

Per the calculations above, the amount available for grant projects in FY2024-2025 is estimated to be \$200,000. This includes grant requests for City events. At their meeting on April 19, 2024, the staff-led Hospitality Tax Committee voted unanimously to allocate the amount of \$183,100 as follows:

Tourism Allocations		
	FY2025 Requested	FY2025 Recommended
Tartan Day South (River Alliance)	\$32,000	\$32,000
Hall of Horrors (CWC Jaycees)	\$15,000	\$10,000
Hot Flash 5K (Cayce Woman's Club)	\$11,125	\$4,600
CWC Cares Riverwalk Rabbit Run	\$2,000	\$2,000
CWC Visitor Programs Parade Day	\$8,000	\$6,000
Christmas in Cayce	\$40,000	\$40,000
Soiree on State	\$65,000	\$65,000
Cayce Fall Fest	\$20,000	\$20,000
Museum Christmas Traditions	\$3,500	\$3,500

The remaining \$16,900 not awarded by the Hospitality Tax Committee will be placed in reserve for needed tourism-related capital expenditures.

A comprehensive breakdown of grant requests can be viewed in the attachments.

City Council may approve, deny, or reduce any of the grant requests outlined herein.

Recommendation

Staff recommends City Council approve the Hospitality Tax Committee’s allocation outlined herein for Fiscal Year 2024-2025.

HOSPITALITY TAX FUNDING REQUESTS FY 2024-2025

Estimated Allocation Available: \$200,000	FY 2024-2025			FY 2023-2024		
Name	Requested \$	Recomm \$	Notes	Requested \$	Approved \$	Funds Used
Tartan Day South (The River Alliance)	\$32,000.00	\$32,000.00		\$31,500.00	\$31,500.00	
Hall of Horrors (CWC Jaycees)	\$15,000.00	\$10,000.00		\$18,000.00	\$10,000.00	
Hot Flash 5K (Cayce Woman's Club)	\$11,125.00	\$4,600.00	Tshirts must have five locally owned food	\$10,050.00	\$7,000.00	
Cayce Police Pickleball	\$0.00	\$0.00		\$5,525.00	\$5,525.00	
Cayce Cool Down	\$0.00	\$0.00		\$4,200.00	\$4,200.00	
Cayce Serves	\$0.00	\$0.00		\$3,230.00	\$3,230.00	
CWC Cares Riverwalk Rabbit Run	\$2,000.00	\$2,000.00		\$0.00	\$0.00	
CWC Visitor Programs Parade Day	\$8,000.00	\$6,000.00	No nourishments	\$0.00	\$0.00	
Other Events:						
Christmas in Cayce	\$40,000.00	\$40,000.00		\$40,000.00	\$40,000.00	
Soiree on State	\$65,000.00	\$65,000.00		\$60,000.00	\$60,000.00	
Cayce Fall Fest	\$20,000.00	\$20,000.00		\$20,000.00	\$20,000.00	
Christmas Traditions	\$3,500.00	\$3,500.00		\$4,250.00	\$4,250.00	
Total Funds Requested / Approved	\$196,625.00	\$183,100.00		\$196,755.00	\$185,705.00	\$0.00

Total Estimated Available FY 24/25	\$200,000.00
Total Requested for FY 24/25	\$196,625.00
Total Recommended for FY 24/25	\$183,100.00



**HOSPITALITY
TAX GRANT
INFORMATION &
APPLICATION
FISCAL YEAR
2024-2025**

**Application Due Date:
March 29, 2024**

*For questions regarding the application
process, please contact Taylor Gray
803-550-9545 or tgray@caycesc.gov*



HOSPITALITY GRANT APPLICATION CHECKLIST

- Read grant guidelines
- Complete attached application
- Provide nonprofit confirmation
- Provide current board of directors
- Provide copy of liability insurance
- Provide financial statements for last three years

Submit application and attachments to:

Email: tgray@caycesc.gov

Mail: City of Cayce

Hospitality Grant Application

1800 12th St.

Cayce, SC 29033

HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

PROJECT INFORMATION

Project/Event Name:

Tartan Day South Celtic Festival

Project/Event Dates:

April 3 - 6 2025

Project/Event Address/Location:

Historic Columbia Speedway

Amount Requested:

\$ 32,000.00

Will the project/event be completed by June 30, 2025?

Yes No

ORGANIZATION INFORMATION

Name : The River Alliance

Contact Person : John Banks

Phone: : 8036657620

Address : 300 Candi Lane

City, State, Zip : Columbia, SC 29210

Director : Micheal Dawson

E-Mail: : johnbanks@columbiaspeedway.com

Non-Profit Status : 501 (C) 3

Years in Business : 24 Years

Federal ID# : 57-1024824

I have read and understood the City of Cayce Grant Guidelines : Yes No

Applicant Signature:

John R. Banks



HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

PROJECT DESCRIPTION

Tartan Day South is a multifaceted multiday festival celebrating Celtic Heritage. We have stretched the festival to four days to encourage longer overnight stays from our visitors. We celebrate National Tartan Day, a holiday created by the US Congress to celebrate the contributions of Americans of Scottish and Irish decent.

The Tartan Day South Celtic Festival is built around the National Tartan Day Holiday which is April 6th every year. The festival will run from Thursday April 3rd though Sunday April 6th 2025. Tartan Day South is a festival built around the ancient Scottish sports, Highland Games. The festival also includes traditional and current Celtic music, massed bag pipe bands, traditional dancing exhibitions, herding exhibitions, Celtic Clans, genealogy, Axe throwing and archery exhibitions, fencing exhibitions, medieval encampment, falconry, and much more. We host the largest Classic British Car Show in South Carolina with over 140 incredible machines from many states.

TOURISM INFORMATION

Estimated number of total attendees anticipated : 16,000

Estimated number of attendees from outside of Cayce : 15,000

How will the number of tourists will be calculated? (i.e. Virtual tickets, surveys, license plates, etc.)
Attached on Attachment A

How will the funding increase tourism and financially impact Cayce businesses? (Explain)
Attached on Attachment A

HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

ITEMIZED PROJECT COSTS

Expense Description	Total Project Amount	Grant Funded Amount
Marketing and Advertising	\$ 60,000.00	\$ 32,000.00
Tents, Restrooms, Generators, Logistics	\$ 40,000.00	
Event Insurance	\$ 4,000.00	
Entertainers, Exhibitions, Athletics	\$ 30,000.00	
Facility Rentals waste handling, Power	\$ 15,000.00	
SC Amusement Tax	\$ 4,000.00	
Labor, Sales Comm, Management	\$ 15,000.00	
Lodging for Bands and Judges	\$ 4,000.00	
Total Project Costs:	\$ 172,000.00	\$ 32,000.00

ALL SOURCES OF PROJECT FUNDS

Funding Source	Status of Funds	Funding Amount
City of Cayce A-Tax	Requested	\$ 20,000.00
City of Cayce H Tax	Requested	\$ 32,000.00
City of West Columbia A Tax	Requested	\$ 15,000.00
Town of Lexington A-Tax	Requested	\$ 15,000.00
Lexington Cty A-Tax	Requested	\$ 15,000.00
Vendor Fees Beverage Sale Comm	requested	\$ 20,000.00
Ticket Sales	requested	\$ 55,000.00
Total Project Funds from All Sources:		\$ 172,000.00

Examples of Statures of Funds: Proposed, Requested, Approved, Received

HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

STATEMENT OF ASSURANCES/CERTIFICATION

The applicant has reviewed the full FY2024-2025 Cayce Hospitality Tax Grant Information and Application document and understands the hospitality tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth. The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Hospitality Tax".
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- None of the funds, materials, property, or services provided directly or indirectly under Hospitality Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization will carry liability insurance in the amount of \$\$ 3,000,000 and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.

Applicant Signature:



Applicant Name: John R. Banks

Date: 03/29/2024

Answers:

How will the number of tourists be calculated? (i.e. tickets sales, surveys, license plates, etc.)

We ask for Zip Codes and the number in their parties as each patron enters the gate to all the events each day. We then confirm the location of the zip code and devise a report of where our visitor have traveled. The 2022 report is attached to this package. This also give us an idea of how many days that many of our patrons are staying. We count those folks from outside 50 miles of 29033 to be traveling tourists. We are also collecting e-mail addresses on our new web site as people enter. We survey those people as well. We also have an incredible social media reach. Through our Social Marketing Consultant we had a total reach of 2,969,369 people.

Through our web site analytics Atlanta, Charlotte, and Raliegh were in our top 7 cities of users who used our site in the month leading up to the 2022 event. The 2023 event completed on April 2nd 2023. By the time of this application we are still putting together data. The Festival was marred by severe weather forecast for the prime hours of the event. The long range forecast called for a washout which hurt our travel numbers in 2023.

Here are the number for the Last 5 TDS events.

Tartan Day South Last 5 Events

Year	Total Attendance	Out of State	In State Outside 50 Miles of Lexington	Dollar Impact
2023	7,658	1,670	2,100	920,000
2022	13,630	2,300	3,900	1.74 Million
2019	12,129	1700	2600	1.51 Million
2018	12,734	2,100	3120	1.61 Million
2017	10,661	1,300	2,340	1.34 Million

How will the funding increase tourism and financially impact Cayce businesses? (Explain)

The biggest budget item for us is of course Advertising and Marketing. Getting the word out is a very difficult task because patrons get their information from so many different media sources today. We have done a very good job growing each year by expanding that part of our budget each year. The additional dollars will all be earmarked to grow those marketing efforts through many avenues such as billboard, TV, radio, Celtic publications, newspapers, internet media, podcasts, steaming tv and video, and social networking. Those additional touches are the most integral cog in building the festival to 20,000 attendees by the end of the decade. We have been building our brand awareness in person by

having booths at 13 other Highland Games festivals throughout the Southeast. The total marketing budget for TDS in 2024 exceeded \$56,000, which will be one third of all expenditures. We try new avenues each year to reach previously untouched patrons. We used targeted ads on social media and on streaming TV platforms like Peacock, and Hulu in 2022. We stretched that into podcasts in 2024. These program reaches out and follows any potential person having interest in festivals and Scottish or Irish culture. Their programs allow us to target very specific demographics in specified large markets within reasonable travel markets like Atlanta, Raleigh, Jacksonville, and Charlotte.

We know the impact of the festival through talking with our local businesses. The Cayce Farmers Market down the street tells us they have one of their largest sales days of the year on that Saturday with tons of new faces from the event. Many of the local eateries like Vella's, D's Wings, and Murray's have made comments about kilted people visiting during the run of the festival. We know even the patron from outside 50 miles are eating and visiting our Cayce restaurants, gas stations and shops. We have made an emphasis of bringing in some of our own rich local history to enhance the tourists Cayce experience. We are given a matrix from SCPRT to calculate economic impact on the area. Proudly in 2022 there was a \$1.74 million dollar impact on our local economy. These additional funds help us bring in tourists to our area and introduce them to our local fare.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 17 2000**

RIVER ALLIANCE
506 GERVAIS STREET
COLUMBIA, SC 29201

Employer Identification Number:
57-1024824
DIN:
17053267748030
Contact Person:
FRANCIS E BERNHARDT ID# 31258
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
AUGUST 1996
Addendum Applies:
NO

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1050 (DO/CG)

RIVER ALLIANCE

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Steven T. Miller
Director, Exempt Organizations

Tartan Day South

2023 Final Budget

Marketing Expenses		Operating Expenses		Revenues, Grants, and Sponsorships	
Paul Pope Photography	\$ 750.00	Hardware Purchases	\$ 1,116.28	2022 Roll Over	4,100.44
Paper Pro	\$ 1,031.01	British Bulldog	\$ 337.02		
Field Signs	\$ 996.06	Tent Rentals	\$ 23,788.23	Grants & Sponsors	
Printing		Vip Tent Expenses	\$ 2,000.00		
Celtic Life	\$ 1,290.00	Golf Carts	\$ 1,884.00	West Columbia A-Tax	\$ 10,000.00
Alpha Media	\$ 4,000.00	T Shirts Expense (Vol, Ath, Sale	\$ 4,061.12	Cayce A-Tax	\$ 15,000.00
Fox 102.3		Restroom Services	\$ 3,365.00	Lexington Beverage Tax	\$ 2,500.00
		Trash Services	\$ 389.81	Cayce H-Tax	\$ 30,000.00
I Heart Media 98.5 Steve Wn	\$ 12,000.00	Athletic Equipment	\$ 400.00	Town of Lexington A-Tax	\$ 15,000.00
97.5 WCOS FM 104.7 fm		Feeding Athletes	\$ 280.00	Sponsors	
Magnolia Sign Board	\$ 2,500.00	Line Painting	\$ 3,600.00	Guinness	\$ 2,000.00
WIS TV Full Market	\$ 12,000.00	Electrical and Logistics Rentals	\$ 2,375.75	Vital Chiropractic	\$ 482.06
Gardner Media	\$ 396.00	Police and Fire	\$ 1,485.00	McDaniels	\$ 2,000.00
Billboard and Digitisl CVB	\$ 2,180.00	Music Artists, Pipe Bands, Sou	\$ 22,540.00	Samual Reynolds Law Firm	\$ 2,500.00
Cumulus Radio	\$ 2,000.00	Dogs and Birds, Judges		Cottman	\$ 482.06
Lexington Chronical	\$ 525.00	Tasting Supplies	\$ 680.40	Lake Murray Lifestyles	
		Pipe Band Coordinator	\$ \$1,800.00		
Social Media Consultant	\$ 750.00	Prizes Athletes	\$ 648.90	McCray Meadows	\$ 700.00
Free Times/Post and Courier	\$ 2,000.00	Ice	\$ 390.00	AOH	\$ 1,000.00
Midlands Media Group	\$ 3,500.00	Kirkin of Tartans	\$ 300.00		
Grace Bill Boards	\$ 2,500.00	Rooms for Bands & Judges	\$ 2,827.76	Oharas Pub	\$ 750.00
WXXRY		Event Insurance	\$ 1,309.00	Culpepper	\$ 2,500.00
Web Hosting and Design	\$ 708.00	Facility Rental	\$ 10,000.00	First Community	\$ 1,000.00
Total Marketing	\$ 45,641.00	Equipment for Athletes	\$ 400.00		
Operating Expenses		Miscellaneous Labor	\$ 6,375.00	Total G & S	90,014.56
		Amusement Taxes	\$ 2,134.00	Reg Vendors	
		Management, Sales Comm	\$ 6,100.00	Vendor Income	\$ 10,064.69
		Fairy	\$ 300.00	Car Club Fees and Income	\$ 1,670.00
Total Expenses	\$ 146,928.27	Highland Dancers	\$ 200.00	Program Sales, Shirt, Scotch	\$ 2,317.47
		Van Driver	\$ 200.00	Ticket Sales	\$ 39,085.00
		Operating Expenses	\$ 101,287.27	Beverage Income	\$ 5,618.00
				Tasting	\$ 1,575.00
				Total Revenues	\$ 150,344.72
				Net to River Alliance	



Tartan Day South 2023 by the Numbers

7,658 Total Attendees over 4 Days

**2,706 Zip Codes were collected
over 2 days (March 31 and April 1)**

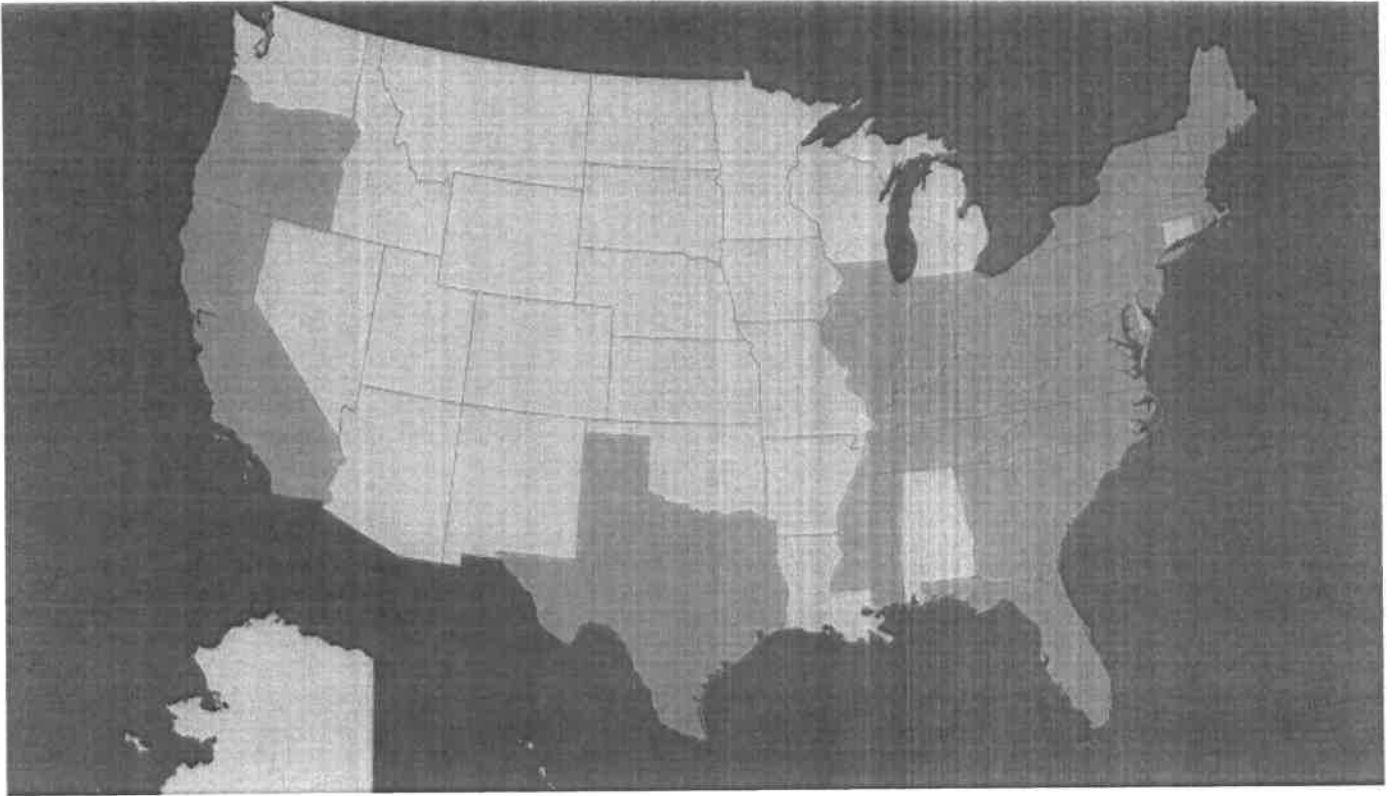
**Attendees from 136 Unique Zip Codes from
24 states outside of South Carolina**

**An estimated 1,670 visitors were from outside
of South Carolina**

**Zip Codes were collected from 165 Unique
Zip Code Areas in South Carolina**

**Over 2,100 Patrons were from 115 Unique
Zip Codes in South Carolina outside
of 50 Miles of Lexington County**

**Tartan Day South 2023 Economic Impact
of \$920, 000 on the local Economy**



Patrons from 301 unique zip codes from 25 states visited Tartan Day South



Patrons from 165 unique zip codes from South Carolina visited Tartan Day South

Tartan Day South Patrons Traveling in from outside of South Carolina. 1670 from 136 Zip Codes in 24 states.

New York			North Carolina			North Carolina		
10029	NEW YORK	NY	27616	RALEIGH	NC	28791	HENDERSONVILLE	NC
10512	CARMEL	NY	27616	RALEIGH	NC	28792	HENDERSONVILLE	NC
11221	BROOKLYN	NY	27834	GREENVILLE	NC	28792	HENDERSONVILLE	NC
11704	WEST BABYLON	NY	27892	WILLIAMSTON	NC	28793	ASHEVILLE	NC
12534	HUDSON	NY	28012	BELMONT	NC			
14072	GRAND ISLAND	NY	28025	CONCORD	NC	Georgia		
			28027	CONCORD	NC			
	Pennsylvania		28036	DAVIDSON	NC	30101	ACWORTH	GA
			28054	GASTONIA	NC	30114	CANTON	GA
15241	PITTSBURGH	PA	28079	INDIAN TRAIL	NC	30127	POWDER SPRINGS	GA
15701	INDIANA	PA	28083	KANNAPOLIS	NC	30144	KENNESAW	GA
16510	ERIE	PA	28112	MONROE	NC	30161	ROME	GA
18812	BRACKNEY	PA	28127	NEW LONDON	NC	30183	WALESKA	GA
19464	POTTSTOWN	PA	28146	SALISBURY	NC	30338	ATLANTA	GA
			28150	SHELBY	NC	30417	CLAXTON	GA
	Maryland		28173	WAXHAW	NC	30517	BRASELTON	GA
			28174	WINGATE	NC	30530	COMMERCE	GA
21012	ARNOLD	MD	28202	CHARLOTTE	NC	30601	ATHENS	GA
			28203	CHARLOTTE	NC	30628	COLBERT	GA
	Virginia		28207	CHARLOTTE	NC	30630	CRAWFORD	GA
			28211	CHARLOTTE	NC	30680	WINDER	GA
23220	RICHMOND	VA	28212	CHARLOTTE	NC	30809	EVANS	GA
23838	CHESTERFIELD	VA	28217	CHARLOTTE	NC	30813	GROVETOWN	GA
			28273	CHARLOTTE	NC	30814	HARLEM	GA
	West Virginia A		28277	CHARLOTTE	NC	30823	STAPLETON	GA
			28278	CHARLOTTE	NC	30904	AUGUSTA	GA
26003	WHEELING	WV	28327	CARTHAGE	NC	30906	AUGUSTA	GA
26143	ELIZABETH	WV	28348	HOPE MILLS	NC	30907	AUGUSTA	GA
			28376	RAEFORD	NC			
	North Carolina		28387	SOUTHERN PINES	NC	West Virginia B		
			28390	SPRING LAKE	NC			
27101	WINSTON SALEM	NC	28443	HAMPSTEAD	NC	25410	BAKERTON	WV
27157	WINSTON SALEM	NC	28461	SOUTHPORT	NC	26154	MUNDAY	WV
27239	DENTON	NC	28472	WHITEVILLE	NC	26334	BRIDGEPORT	WV
27330	SANFORD	NC	28478	WILLARD	NC	26464	WYATT	WV
27376	WEST END	NC	28607	BOONE	NC	26501	MORGANTOWN	WV
27518	CARY	NC	28612	CONNELLY SPRINGS	NC			
27518	CARY	PA	28612	CONNELLY SPRINGS	NC	Florida		
27526	FUQUAY VARINA	NC	28630	GRANITE FALLS	NC			
27560	MORRISVILLE	NC	28630	GRANITE FALLS	NC	33478	JUPITER	FL
28715	CANDLER	NC	28658	NEWTON	NC	33547	LITHIA	FL
28715	CANDLER	NC	28752	MARION	NC	33570	RUSKIN	FL
28732	FLETCHER	NC	28756	MILL SPRING	NC	33617	TAMPA	FL
28739	HENDERSONVILLE	NC	28777	SPRUCE PINE	NC	34206	BRADENTON	FL
			28787	WEAVERVILLE	NC			

Tartan Day South Patrons Traveling in from outside of South Carolina. 1670 from 136 Zip Codes in 24 states.

	Tennessee				Oregon	
37921	KNOXVILLE	TN	97031	HOOD RIVER	OR	
37922	KNOXVILLE	TN	97720	BURNS	OR	
	Mississippi				Massachusetts	
39183	VICKSBURG	MS				
	Kentucky			1373	SOUTH DEERFIELD	MA
			2632	CENTERVILLE	MA	
			2185	BRAINTREE	MA	
40291	LOUISVILLE	KY				
42103	BOWLING GREEN	KY	77399	Rhode Island		
			79036			
	Ohio			2915	RIVERSIDE	RI
			2916	RUMFORD	RI	
44321	AKRON	OH				
44615	CARROLLTON	OH		New Hampshire		
45601	CHILlicothe	OH				
			3305	CONCORD	NH	
	Indiana			3820	DOVER	NH
47112	CORYDON	IN		Maine		
	Illinois			4281	SOUTH PARIS	ME
61265	MOLINE	IL		Vermont		
	Texas			5641	BARRE	VT
76210	DENTON	TX		New Jersey		
77523	BAYTOWN	TX				
78633	GEORGETOWN	TX	8628	Trenton	NJ	
79046	HIGGINS	TX				
	California					
92122	SAN DIEGO	CA				

Tartan Day South Patrons from South Carolina

165 Unique Zip Codes Accounting for 2,187 Groups

29006	BATESBURG	4	29126	POMARIA	1	29349	INMAN	1
29010	BISHOPVILLE	1	29127	PROSPERITY	9	29369	MOORE	1
29016	BLYTHEWOOD	34	29130	RIDGEWAY	5	29376	ROEBUCK	1
29018	BOWMAN	1	29133	ROWESVILLE	2	29379	UNION	1
29020	CAMDEN	7	29132	RION	1	29388	WOODRUFF	1
29031	CARLISLE	1	29135	SAINT MATTHEWS	11	29405	NORTH CHARLESTON	2
29021	CAMDEN	1	29135	SAINT MATTHEWS	1	29407	CHARLESTON	1
29015	BLAIR	1	29137	SALLEY	1	29410	HANAHAN	2
29032	CASSATT	4	29138	SALUDA	3	29418	NORTH CHARLESTON	1
29033	CAYCE	98	29147	STATE PARK	1	29420	NORTH CHARLESTON	1
29036	CHAPIN	83	29150	SUMTER	10	29431	BONNEAU	1
29036	CHAPIN	1	29153	SUMTER	8	29440	GEORGETOWN	1
29038	COPE	3	29154	SUMTER	15	29445	GOOSE CREEK	3
29039	CORDOVA	1	29151	SUMTER	1	29455	JOHNS ISLAND	1
29040	DALZELL	2	29160	SWANSEA	34	29456	LADSON	4
29044	EASTOVER	4	29161	TIMMONSVILLE	2	29464	MOUNT PLEASANT	3
29045	ELGIN	41	29162	TURBEVILLE	2	29483	SUMMERVILLE	1
29045	ELGIN	1	29164	WAGENER	3	29501	FLORENCE	6
29045	ELGIN	1	29163	VANCE	1	29503	FLORENCE	1
29052	GADSDEN	1	29168	WEDGEFIELD	1	29526	CONWAY	3
29053	GASTON	43	29169	WEST COLUMBIA	147	29527	CONWAY	8
29054	GILBERT	31	29170	WEST COLUMBIA	131	29530	COWARD	1
29055	GREAT FALLS	1	29172	WEST COLUMBIA	89	29532	DARLINGTON	1
29056	GREELEYVILLE	4	29178	WHITMIRE	1	29565	LATTA	3
29062	HORATIO	2	29180	WINNSBORO	3	29571	MARION	1
29061	HOPKINS	6	29202	COLUMBIA	1	29579	MYRTLE BEACH	1
29063	IRMO	260	29201	COLUMBIA	45	29601	GREENVILLE	1
29065	JENKINSVILLE	1	29203	COLUMBIA	48	29605	GREENVILLE	1
29067	KERSHAW	4	29204	COLUMBIA	34	29607	GREENVILLE	1
29069	LAMAR	1	29205	COLUMBIA	72	29609	GREENVILLE	4
29070	LEESVILLE	48	29206	COLUMBIA	69	29611	GREENVILLE	1
29072	LEXINGTON	345	29209	COLUMBIA	58	29617	GREENVILLE	1
29073	LEXINGTON	178	29210	COLUMBIA	63	29616	GREENVILLE	1
29075	LITTLE MOUNTAIN	5	29212	COLUMBIA	93	29620	ABBEVILLE	1
29074	LIBERTY HILL	1	29214	COLUMBIA	1	29625	ANDERSON	5
29078	LUGOFF	35	29221	COLUMBIA	1	29625	ANDERSON	1
29079	LYDIA	1	29223	COLUMBIA	39	29630	CENTRAL	1
29107	NEESES	4	29229	COLUMBIA	1	29642	EASLEY	3
29108	NEWBERRY	6	29230	COLUMBIA	31	29644	FOUNTAIN INN	3
29101	MC BEE	1	29260	COLUMBIA	1	29646	GREENWOOD	4
29112	NORTH	1	29250	COLUMBIA	1	29649	GREENWOOD	1
29115	ORANGEBURG	6	29301	SPARTANBURG	4	29649	GREENWOOD	1
29118	ORANGEBURG	5	29304	SPARTANBURG	1	29650	GREER	3
29122	PEAK	1	29321	BUFFALO	1	29655	IVA	2
29123	PELION	12	29330	COWPENS	1	29655	IVA	1

Tartan Day South Patrons from South Carolina

165 Unique Zip Codes Accounting for 2,187 Groups

29657	Liberty	1
29664	MOUNTAIN REST	1
29666	NINETY SIX	1
29672	SENECA	4
29678	SENECA	2
29680	SIMPSONVILLE	1
29681	SIMPSONVILLE	5
29702	BLACKSBURG	1
29706	CHESTER	1
29707	FORT MILL	1
29708	FORT MILL	4
29710	CLOVER	1
29715	FORT MILL	3
29730	ROCK HILL	1
29732	ROCK HILL	6
29801	AIKEN	5
29803	AIKEN	15
29805	AIKEN	2
29824	EDGEFIELD	1
29829	GRANITEVILLE	4
29832	JOHNSTON	1
29838	MODOC	1
29841	NORTH AUGUSTA	4
29842	BEECH ISLAND	6
29851	WARRENVILLE	1
29853	WILLISTON	1
29856	WINDSOR	1
29899	MC CORMICK	1
29927	HARDEEVILLE	3
29936	RIDGELAND	1



Tartan Day South 2022 by the Numbers

13,630 Total Attendees over 4 Days

4,021 Zip Codes were collected
over 2 days (April 1 and 2)

Attendees from 187 Unique Zip Codes from
29 states outside of South Carolina

An estimated 2,300 visitors were from outside
of South Carolina

Zip Codes were collected from 191 Unique
Zip Code Areas in South Carolina

Over 3,900 Patrons were from 126 Unique
Zip Codes in South Carolina outside
of 50 Miles of Lexington County

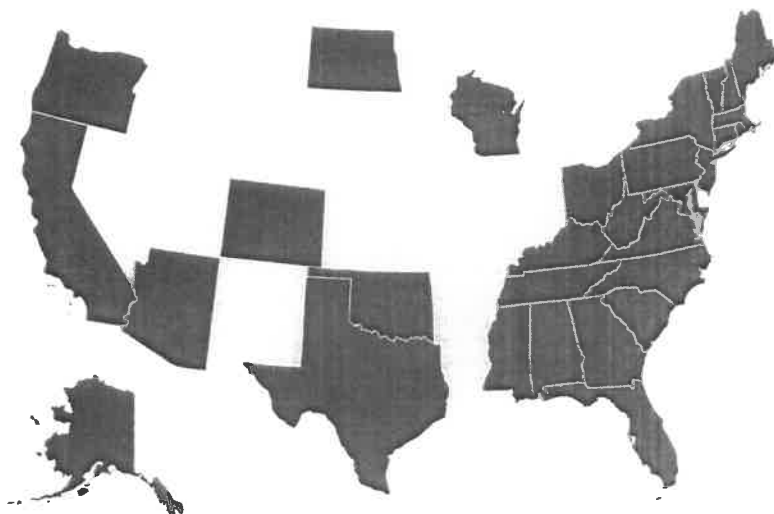
Tartan Day South 2022 Economic Impact
\$1.74 Million Dollars on the local Economy



Patrons from 346 Unique Zip Codes in the US



Patrons from 191 Unique Zip Codes in the SC



Patrons from 30 States Visited TDS in 2022

Tartan Day South Patrons Traveling in from outside of South Carolina. 2,300 from 187 Zip Codes in 29 states.

Rhode Island			North Carolina			North Carolina		
2920	CRANSTON	RI	27078	YADKINVILLE	NC	28615	CRESTON	NC
			27150	WINSTON SALEM	NC	28681	TAYLORSVILLE	NC
	New Hampshire		27172	WINSTON SALEM	NC	28711	BLACK MOUNTAIN	NC
			27201	ALAMANCE	NC	28712	BREVARD	NC
3867	ROCHESTER	NH	27205	ASHEBORO	NC	28722	COLUMBUS	NC
			27215	BURLINGTON	NC	28734	FRANKLIN	NC
	Maine		27223	BURLINGTON	NC	28739	HENDERSONVILLE	NC
			27230	CEDAR FALLS	NC	28754	MARS HILL	NC
4080	HARPSWELL	ME	27263	HIGH POINT	NC	28782	TRYON	NC
			27281	JACKSON SPRINGS	NC	28792	HENDERSONVILLE	NC
	Vermont		27376	WEST END	NC	28803	ASHEVILLE	NC
			27410	GREENSBORO	NC	28805	ASHEVILLE	NC
5036	BROOKFIELD	VT	27526	FUQUAY VARINA	NC			
			27540	HOLLY SPRINGS	NC			
	Connecticut		27576	SELMA	NC			
			27705	DURHAM	NC	20877	GAITHERSBURG	MD
6074	SOUTH WINDSOR	CT	27902	WOODLAND	NC	20877	GAITHERSBURG	MD
			28054	GASTONIA	NC	21009	ABINGDON	MD
	New Jersey		28056	GASTONIA	NC	21220	MIDDLE RIVER	MD
			28079	INDIAN TRAIL	NC			
8360	VINELAND	NJ	28105	MATTHEWS	NC			
			28173	WAXHAW	NC			
	New York		28205	CHARLOTTE	NC	22967	ROSELAND	VA
			28207	CHARLOTTE	NC	23139	POWHATAN	VA
11704	WEST BABYLON	NY	28209	CHARLOTTE	NC	23421	PARKSLEY	VA
11752	ISLIP TERRACE	NY	28210	CHARLOTTE	NC	23454	VIRGINIA BEACH	VA
13480	WATERVILLE	NY	28211	CHARLOTTE	NC	24073	CHRISTIANSBURG	VA
14028	BURT	NY	28217	CHARLOTTE	NC	24523	BEDFORD	VA
			28227	CHARLOTTE	NC			
	Pennsylvania		28277	CHARLOTTE	NC			
			28278	CHARLOTTE	NC			
15201	PITTSBURGH	PA	28306	FAYETTEVILLE	NC	25410	BAKERTON	WV
15458	MC CLELLANTOWN	PA	28307	FORT BRAGG	NC	26154	MUNDAY	WV
16028	EAST BRADY	PA	28327	CARTHAGE	NC	26334	BRIDGEPORT	WV
16601	ALTOONA	PA	28376	RAEFORD	NC	26464	WYATT	WV
17003	ANNVILLE	PA	28390	SPRING LAKE	NC	26501	MORGANTOWN	WV
17112	HARRISBURG	PA	28422	BOLIVIA	NC			
18301	EAST STROUDSBURG	PA	28461	SOUTHPORT	NC			
18974	WARMINSTER	PA	28560	NEW BERN	NC			
19333	DEVON	PA	28601	HICKORY	NC	40461	PAINT LICK	KY
19390	WEST GROVE	PA	28610	CLAREMONT	NC	41053	KENTON	KY

Tartan Day South Patrons Traveling in from outside of South Carolina. 2,300 from 187 Zip Codes in 29 states.

	Florida			North Dakota		
32694	WALDO	FL	58105	FARGO	ND	
32941	MELBOURNE	FL	58701	MINOT	ND	
33065	CORAL SPRINGS	FL	58719	BERTHOLD	ND	
33478	JUPITER	FL				
33565	PLANT CITY	FL		Oklahoma		
33810	LAKELAND	FL				
			73099	YUKON	OK	
	Alabama			Texas		
36907	CUBA	AL				
			77399	LIVINGSTON	TX	
	Tennessee			79036	FRITCH	TX
37026	BRADYVILLE	TN		Colorado		
37343	HIXSON	TN				
37604	JOHNSON CITY	TN	80221	DENVER	CO	
37801	MARYVILLE	TN	80906	COLORADO SPRINGS	CO	
37821	NEWPORT	TN				
37830	OAK RIDGE	TN		Arizona		
	Massachusetts			85138	MARICOPA	AZ
39106	LUDLOW	MA		California		
	Mississippi			91773	SAN DIMAS	CA
39422	BAY SPRINGS	MS		Oregon		
	Ohio			97236	PORTLAND	OR
			97478	SPRINGFIELD	OR	
43123	GROVE CITY	OH	97741	MADRAS	OR	
43223	COLUMBUS	OH				
44820	BUCYRUS	OH		Alaska		
45244	CINCINNATI	OH				
45459	DAYTON	OH	99829	HOONAH	AK	
	Wisconsin					
54937	1 FOND DU LAC	WI				

Tartan Day South Patrons from South Carolina

191 Unique Zip Codes Accounting for 2,874 Groups

29006	BATESBURG	16	29138	SALUDA	5	29326	CLINTON	2
29009	BETHUNE	1	29146	SPRINGFIELD	1	29332	CROSS HILL	1
29010	BISHOPVILLE	1	29148	SUMMERTON	1	29349	INMAN	3
29015	BLAIR	1	29150	SUMTER	12	29356	LANDRUM	6
29016	BLYTHEWOOD	33	29152	SHAW AFB	2	29360	LAURENS	3
29020	CAMDEN	10	29153	SUMTER	1	29384	WATERLOO	1
29023	CAMDEN	1	29154	SUMTER	13	29401	CHARLESTON	8
29025	CAMDEN	1	29160	SWANSEA	22	29403	CHARLESTON	2
29030	CAMERON	2	29163	VANCE	1	29405	NORTH CHARLESTON	9
29032	CASSATT	4	29164	WAGENER	6	29407	CHARLESTON	4
29033	CAYCE	68	29167	WARD	1	29412	CHARLESTON	6
29036	CHAPIN	89	29168	WEDGEFIELD	2	29414	CHARLESTON	5
29038	COPE	3	29169	WEST COLUMBIA	71	29420	NORTH CHARLESTON	3
29040	DALZELL	8	29170	WEST COLUMBIA	89	29429	AWENDAW	1
29044	EASTOVER	5	29172	WEST COLUMBIA	33	29449	HOLLYWOOD	1
29045	ELGIN	43	29179	WHITMIRE	1	29451	ISLE OF PALMS	5
29053	GASTON	39	29180	WINNSBORO	8	29455	JOHNS ISLAND	8
29054	GILBERT	43	29201	COLUMBIA	25	29456	LADSON	2
29055	GREAT FALLS	1	29202	COLUMBIA	4	29461	MONCKS CORNER	1
29058	HEATH SPRINGS	1	29203	COLUMBIA	17	29464	MOUNT PLEASANT	6
29061	HOPKINS	15	29204	COLUMBIA	32	29465	MOUNT PLEASANT	2
29063	IRMO	101	29205	COLUMBIA	35	29466	MOUNT PLEASANT	7
29069	LAMAR	1	29206	COLUMBIA	57	29472	RIDGEVILLE	1
29070	LEESVILLE	34	29207	COLUMBIA	2	29474	ROUND O	1
29071	LEXINGTON	1	29209	COLUMBIA	46	29483	SUMMERVILLE	14
29072	LEXINGTON	220	29210	COLUMBIA	52	29485	SUMMERVILLE	7
29073	LEXINGTON	158	29212	COLUMBIA	105	29486	SUMMERVILLE	6
29075	LITTLE MOUNTAIN	8	29216	COLUMBIA	2	29487	WADMALAW ISLAND	1
29078	LUGOFF	20	29220	COLUMBIA	4	29488	WALTERBORO	1
29079	LYDIA	1	29222	COLUMBIA	5	29492	CHARLESTON	3
29090	LODGE	3	29223	COLUMBIA	40	29501	FLORENCE	5
29102	MANNING	2	29225	COLUMBIA	3	29504	FLORENCE	2
29106	MONETTA	1	29227	COLUMBIA	6	29520	CHERAW	1
29107	NEESES	3	29229	COLUMBIA	60	29526	CONWAY	2
29108	NEWBERRY	13	29236	COLUMBIA	6	29527	CONWAY	1
29112	NORTH	3	29250	COLUMBIA	3	29532	DARLINGTON	3
29115	ORANGEBURG	6	29273	COLUMBIA	6	29536	DILLON	2
29118	ORANGEBURG	2	29284	COLUMBIA	2	29545	GREEN SEA	1
29120	ORANGEBURG	1	29285	COLUMBIA	4	29550	HARTSVILLE	6
29123	PELION	12	29290	COLUMBIA	8	29556	KINGSTREE	2
29127	PROSPERITY	11	29301	SPARTANBURG	4	29566	LITTLE RIVER	1
29128	REMBERT	3	29302	SPARTANBURG	2	29569	LORIS	1
29130	RIDGEWAY	7	29306	SPARTANBURG	5	29572	MYRTLE BEACH	3
29135	SAINT MATTHEWS	10	29323	CHESNEE	1	29575	MYRTLE BEACH	5
29137	SALLEY	2	29325	CLINTON	2	29576	MURRELLS INLET	6

Tartan Day South Patrons from South Carolina

191 Unique Zip Codes Accounting for 2,874 Groups

29579	MYRTLE BEACH	4	29824	EDGEFIELD	1
29588	MYRTLE BEACH	2	29829	GRANITEVILLE	5
29601	GREENVILLE	2	29832	JOHNSTON	1
29605	GREENVILLE	4	29841	NORTH AUGUSTA	6
29607	GREENVILLE	2	29847	TRENTON	1
29609	GREENVILLE	1	29856	WINDSOR	1
29615	GREENVILLE	1	29860	NORTH AUGUSTA	1
29617	GREENVILLE	3	29902	BEAUFORT	4
29620	ABBEVILLE	1	29906	BEAUFORT	1
29621	ANDERSON	5	29907	BEAUFORT	4
29632	CLEMSON	1	29909	OKATIE	6
29642	EASLEY	4	29910	BLUFFTON	8
29644	FOUNTAIN INN	1	29920	SAINT HELENA ISLAND	1
29646	GREENWOOD	6	29926	HILTON HEAD ISLAND	3
29649	GREENWOOD	5			
29650	GREER	7			
29655	IVA	1			
29663	MAULDIN	2			
29666	NINETY SIX	5			
29670	PENDLETON	2			
29673	PIEDMONT	1			
29680	SIMPSONVILLE	2			
29680	SIMPSONVILLE	5			
29681	SIMPSONVILLE	3			
29687	TAYLORS	1			
29690	TRAVELERS REST	1			
29697	WILLIAMSTON	1			
29702	BLACKSBURG	2			
29706	CHESTER	5			
29707	FORT MILL	6			
29708	FORT MILL	7			
29710	CLOVER	6			
29712	EDGEMOOR	1			
29720	LANCASTER	1			
29732	ROCK HILL	9			
29745	YORK	1			
29801	AIKEN	4			
29803	AIKEN	14			
29805	AIKEN	3			
29810	ALLENDALE	1			
29812	BARNWELL	1			
29817	BLACKVILLE	4			

Tartan Day South

2019 Final Books

		Operating Expenses	Revenues	
Marketing Expenses				
Blip Billboards	\$	356.51		
The Graphic Source	\$	885.78		
Amber Long Graphic Des	\$	505.00		
Spectrum	\$	1,907.00	Misc. Costs	\$ 58.96
Field Signs	\$	388.20	Tent Rentals	\$ 16,882.74
Printing	\$	2,630.00	Vip Tent Expenses	\$ 1,771.12
Celtic Life	\$	695.00	Golf Carts	\$ 1,026.70
102.3 Fox	\$	3,530.00	T Shirts Expense (Vol, Ath, Sales)	\$ 2,967.23
98.5 Steve WVOC 560 AM	\$	8,000.00	Restroom Services	\$ 1,995.38
97.5 WCOS FM 104.7 fm			Trash Services	\$ 500.00
WIS TV Full Market			Athletic Equipment	\$ 915.00
107.5 The Game	\$	1,000.00	Feeding Athletes	\$ 770.00
WIS TV Full Market	\$	8,000.00	Credit Card Fees	\$ 244.98
Peach Jar	\$	1,170.00	Electrical and Logistics Rentals	\$ 5,833.95
Lamar Billboards	\$	900.00	Security	\$ 850.00
Billboard CVB	\$	1,300.00	Music Artists, Pipe Bands, Sound	\$ 21,735.00
Irmo News, CWC News	\$	600.00	Dogs and Birds, Judges	
Lexington Chronical	\$	1,000.00	Tasting Supplies	\$ 527.71
The State	\$	826.00	Pipe Band Coordinator	\$ 600.00
Social Media Consultant	\$	750.00	Fire	\$ 85.00
Free Times	\$	3,062.50	Kirkin of Tartans	\$ 300.00
Hometown radio	\$	1,500.00	Tartan Project	\$ 815.00
Facebook Ads	\$	30.00	Rooms for Bands & Judges	\$ 2,702.96
Grace Bill Boards	\$	1,200.00	Event Insurance	\$ 1,595.20
WXRY	\$	350.00	Facility Rental	\$ 10,000.00
Web Maintenance	\$	652.50	Awards	\$ 54.00
Total Marketing	\$	41,238.49	Miscellaneous Labor	\$ 5,025.00
Operating Expenses	\$	88,447.05	Ammusement Taxes	\$ 2,350.00
			Grant Writers Fees	\$ 8,291.12
			Fairy	\$ 250.00
Total Expenses	\$	129,685.54	Highland Dancers	\$ 150.00
			Quidditch	\$ 150.00
			Operating Expenses	\$ 88,447.05
			Tasting	\$ 640.00
			Total Income	\$ 136,830.88
Net Money Raised for The River Alliance				\$ 7,145.34



Tartan Day South 2019 by the Numbers

12,129 Total Attendees over 4 Days

**3,762 Zip Codes were collected
over 2 days (April 5th and 6th)**

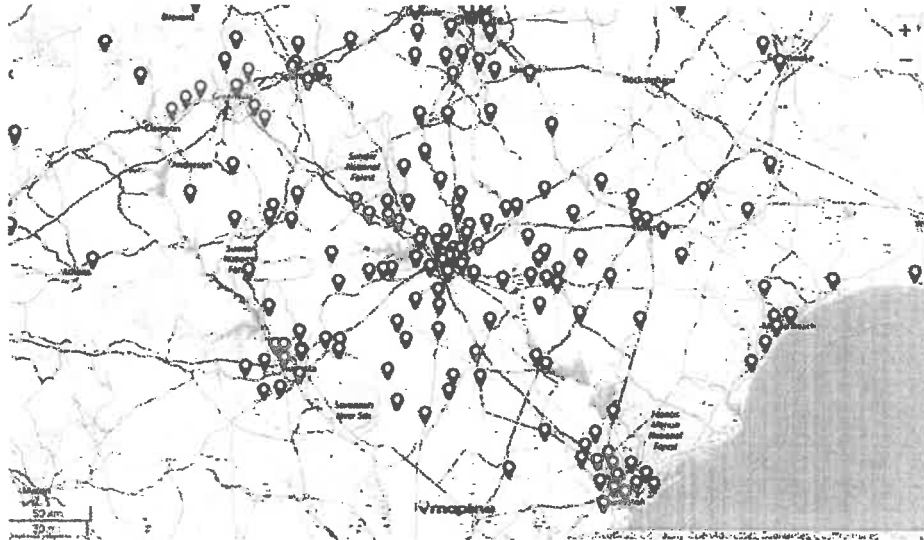
**Attendees from 162 Unique Zip Codes from
34 states outside of South Carolina**

**An estimated 1,700 visitors were from outside
of South Carolina**

**Zip Codes were collected from 158 Unique
Zip Code Areas in South Carolina**

**Over 2,600 Patrons were from 114 Unique
Zip Codes in South Carolina outside
of 50 Miles of Lexington County**

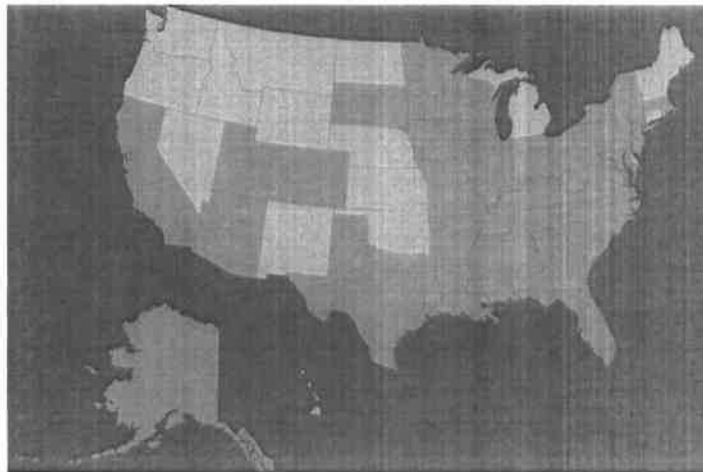
**Tartan Day South 2019 Economic Impact
\$1.51 Million dollar on the local Economy**



158 South Carolina Unique Zip Codes



United States Unique Zip Codes



Patrons from 35 States Visited TDS in 2019

Tartan Day South 2019 Visitors From Outside South Carolina Over 1,700 Patrons from 162 Unique Zip Codes in 34 States

Massachusetts		Maryland		North Carolina	
2151	Revere, MA	20610	Barstow, MD	27073	Yadkinville, NC
		20910	Silver Spring, MD	27107	Winston Salem, NC
	Rhode Island	20953	Silver Spring, MD	27330	Sandord, NC
		21666	Stevensville, MD	27376	West End, NC
2918	Providence, RI	21713	Boonsboro, MD	27513	Cary, NC
2920	Cranston, RI			27604	Raleigh, NC
			Virginia	27707	Durham, NC
	New Hampshire			28027	Concord, NC
		20176	Leesburg, VA	28031	Cornelius, NC
3062	Nashua, NH	22153	Springfield, VA	28036	Davidson, NC
		22401	Fredericksburg, VA	28052	Gastonia, NC
	New Jersey	23111	Mechanicsville, VA	28063	Gastonia, NC
		23168	Toano, VA	28078	Huntersville, NC
8753	Toms River, NH	23233	Henrico, VA	28112	Monroe, NC
8759	Manchester Township, NH	23462	Virginia Beach, VA	28173	Waxhaw, NC
		23507	Norfolk, VA	28202	Charlotte, NC
	US Overseas Base	23608	Newport News, VA	28203	Charlotte, NC
		24018	Roanoke, VA	28205	Charlotte, NC
9063	APO	24073	Christiansburg, VA	28208	Charlotte, NC
				28211	Charlotte, NC
	New York		West Virginia	28216	Charlotte, NC
				28262	Charlotte, NC
13309	Boonville NY	26045	Moundsville, WV	28270	Charlotte, NC
13440	Rome, NY	26169	Rockport, WV	28278	Charlotte, NC
13480	Waterville, NY	26757	Romney, WV	28314	Fayetteville, NC
13603	Watertown, NY			28348	Hope Mills, NC
13612	Black River, NY			28369	Orrum, NC
13676	Potsdam, NY		Florida	28409	Wilmington, NC
14150	Tonawanda, NY	32003	Fleming Island, FL	28465	Oak Island, NC
14221	Buffalo, NY	32210	Jacksonville, FL	28602	Hickory, NC
		32309	Tallahassee, FL	28636	Hiddenite, NC
	Pennsylvania	32724	Deland, FL	28643	Lansing, NC
		33603	Tampa, FL	28658	Newton, NC
15228	Pittsburgh, PA	33952	Port Charlotte, FL	28741	Highlands, NC
		34219	Parrish, FL	28756	Mill Spring, NC
	District of Columbia	34983	Port Saint Lucie, FL	28766	Penrose, NC
				28779	Sylva, NC
20070	Washington, DC		Indiana	28804	Asheville, NC
20210	Washington, DC				
		46530	Granger, IN		Ohio
	Kentucky				
			Michigan	43130	Lancaster, OH
40031	La Grange, KY			44134	Cleveland, OH
41141	Garrison, KY	48092	Warren, MI	44319	Akron, OH
				45140	Loveland, OH

Tartan Day South 2019 Visitors From Outside South Carolina Over 1,700 Patrons from 162 Unique Zip Codes in 34 States

	Alabama		Iowa		Colorado
35801	Huntsville, AL	52001	Dubuque, IA	80906	Colorado Springs, CO
	Wisconsin		Georgia		Utah
53027	Hartfod, WI	30014	Covington, GA	84074	Tooele, UT
53558	McFarland, WI	30062	Marietta, GA		
53704	Madison, WI	30076	Roswell, GA		Arizona
		30080	Smyrna, GA		
	Minnesota	30092	Norcross, GA	86004	Flagstaff, AZ
		30152	Kennesaw, GA		
56308	Alexandria, MN	30188	Woodstock, GA		California
		30189	Woodstock, GA		
	South Dakota	30224	Griffin, GA	91709	Chino Hills, CA
		30281	Stockbridge, GA	91724	Covina, CA
57701	Rapid City, SD	30290	Tyrone, GA	92081	Vista, CA
57718	Black Hawk, SD	30512	Blairsville, GA	95630	Folsom, CA
		30517	Braselton, GA		
	Illinois	30519	Buford, GA		Alaska
		30528	Cleveland, GA		
60035	Highland Park, IL	30683	Winterville, GA	209205	Ketchikan, AK
61705	Bloomington, IL	30805	Blythe, GA	223666	Ketchikan, AK
		30809	Evans, GA	230683	Ketchikan, AK
	Missouri	30813	Grovetown, GA	292236	Ketchikan, AK
		30814	Harlem, GA	308809	Ketchikan, AK
65202	Columbia, MO	30815	Hephzibah, GA	309607	Ketchikan, AK
		30906	Augusta, GA		
	Louisiana	30907	Augusta, GA		Basingsoke, England
		30909	Augusta, GA		
71105	Shreveport, LA	31316	Ludowici, GA		Waterford, Ireland
		31324	Richmond Hill, GA		
	Arkansas	31401	Savannah, GA		
		31410	Savannah, GA		
72007	Austin, AR	31513	Baxley, GA		
		31820	Midland, GA		
	Texas		Tennessee		
75652	Henderson, TX		Lebanon, TN		
77962	Ganado, TX	37090	Maryville, TN		
		37801	Maryville, TN		
		37804	Maryville, TN		
		37862	Sevierville, TN		
			Mississippi		
		39130	Madison, MS		

Tartan Day South 2019 South Carolina Visitor Groups by Zip Code

158 Unique Zip Codes for 2,595 Groups

29003	Bamberg	3	29169	West Columbia	137	29579	Myrtle Beach	1
29006	Batesburg	5	29170	West Columbia	151	29581	Nichols	1
29010	Bishopville	1	29172	West Columbia	34	29583	Pamplico	1
29014	Blackstock	7	29173	West Columbia	1	29585	Pawleys Island	2
29015	Blair	2	29180	Winnsboro	9	29588	Myrtle Beach	9
29016	Blythewood	59	29201	Columbia	52	29606	Greenville	1
29020	Camden	39	29202	Columbia	4	29607	Greenville	4
29023	Camden	1	29203	Columbia	24	29620	Abbeville	3
29032	Cassatt	1	29204	Columbia	23	29630	Central	1
29033	Cayce	134	29205	Columbia	96	29640	Easley	2
29036	Chapin	89	29209	Columbia	74	29640	Easley	1
29038	Cope	2	29210	Columbia	75	29642	Easley	1
29040	Dalzell	7	29211	Columbia	1	29644	Fountain Inn	2
29044	Eastover	13	29212	Columbia	171	29646	Greenwood	4
29045	Elgin	41	29216	Columbia	102	29646	Greenwood	1
29053	Gaston	46	29223	Columbia	65	29649	Greenwood	1
29054	Gilbert	41	29229	Columbia	83	29654	Honea Path	1
29061	Hopkins	10	29271	Columbia	11	29655	Iva	4
29063	Irmo	164	29290	Columbia	3	29657	Liberty	3
29065	Jenkinsville	1	29301	Spartanburg	2	29666	Ninety Six	1
29070	Leesville	63	29302	Spartanburg	3	29676	Salem	2
29071	Lexington	2	29306	Spartanburg	2	29680	Simpsonville	1
29072	Lexington	316	29316	Boiling Springs	5	29681	Simpsonville	4
29073	Lexington	221	29320	Arcadia	5	29687	Taylors	4
29075	Little Mountain	11	29332	Cross Hill	3	29688	Tigerville	2
29078	Lugoff	24	29340	Gaffney	1	29690	Travelers Rest	1
29083	Lodge	1	29401	Charleston	1	29706	Chester	1
29102	Manning	7	29405	North Charleston	1	29707	Fort Mill	5
29104	Mayesville	2	29407	Charleston	3	29708	Fort Mill	6
29108	Newberry	13	29410	Hanahan	1	29710	Clover	1
29112	North	2	29414	Charleston	13	29715	Fort Mill	3
29115	Orangeburg	14	29420	North Charleston	1	29718	Jefferson	3
29123	Pelion	26	29437	Dorchester	1	29720	Lancaster	6
29125	Pinewood	1	29445	Goose Creek	2	29730	Rock Hill	4
29126	Pomaria	1	29451	Isle Of Palms	3	29732	Rock Hill	8
29127	Prosperity	12	29455	Johns Island	2	29745	York	1
29128	Rembert	2	29461	Moncks Corner	3	29801	Aiken	8
29130	Ridgeway	9	29483	Summerville	3	29803	Aiken	38
29133	Rowesville	1	29485	Summerville	4	29805	Aiken	2
29135	Saint Matthews	6	29486	Summerville	16	29812	Barnwell	2
29137	Salley	9	29488	Walterboro	2	29829	Graniteville	12
29138	Saluda	9	29492	Charleston	3	29835	Mc Cormick	4
29142	Santee	7	29501	Florence	4	29838	Modoc	2
29150	Sumter	16	29505	Florence	5	29841	North Augusta	20
29152	Shaw A F B	2	29526	Conway	1	29843	Olar	2
29153	Sumter	4	29532	Darlington	5	29853	Williston	2
29154	Sumter	16	29550	Hartsville	4	29860	North Augusta	9
29160	Swansea	36	29556	Kingstree	1	29861	North Augusta	3
29162	Turbeville	1	29565	Latta	3	29902	Beaufort	3
29163	Vance	1	29566	Little River	9	29910	Bluffton	12
29164	Wagener	6	29575	Myrtle Beach	1	29920	Saint Helena Island	1
29166	Ward	1	29576	Murrells Inlet	2			
29168	Wedgefield	1	29576	Murrells Inlet	1			
			29577	Myrtle Beach	2			



**PHILADELPHIA
INSURANCE COMPANIES**

A Member of the Tokio Marine Group

One Bala Plaza, Suite 100
Bala Cynwyd, Pennsylvania 19004
610.617.7900 Fax 610.617.7940
PHLY.com

**Philadelphia Indemnity Insurance Company
COMMON POLICY DECLARATIONS**

Policy Number:
EV133545

Named Insured and Mailing Address:
Historic Columbia Speedway DBA Tartan Day South
2001 Charleston Highway
Cayce, SC 29033

Producer:
28243
GMM Insurance, Inc.
115 Library Hill Ln Ste A
Lexington, SC 290723894
803-7392345

at 12:01 A.M. Standard Time at your
mailing address shown above.

Policy Period From: 04/05/2024 **To:** 04/08/2024

Business Description: Special Events

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Commercial Property Coverage Part	
Commercial General Liability Coverage Part	\$1,172.00
Commercial Crime Coverage Part	
Commercial Inland Marine Coverage Part	
Commercial Auto Coverage Part	
Businessowners	
Workers Compensation	
	Total: \$1,176.00
Total Includes Federal Terrorism Risk Insurance Act Coverage	\$4.00

FORM (S) AND ENDORSEMENT (S) MADE A PART OF THIS POLICY AT THE TIME OF ISSUE
Refer To Forms Schedule

*Omits applicable Forms and Endorsements if shown in specific Coverage Part/Coverage Form Declarations

CPD- PIIC (06/14)

Secretary

Authorized Representative

Philadelphia Indemnity Insurance Company

Form Schedule - Policy

Policy Number: EV133545

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition	Description
BJP1901	1298	Commercial Lines Policy Jacket
PP2020	0220	Privacy Policy Notice
CPDPIIC	0614	Common Policy Declarations
Location Schedule	0100	Location Schedule
PICME1	1009	Crisis Management Enhancement Endorsement
IL0021	0908	Nuclear Energy Liability Exclusion Endorsement
IL0017	1198	Common Policy Conditions
IL0249	0908	South Carolina Changes - Cancellation and Nonrenewal

Philadelphia Indemnity Insurance Company

Locations Schedule

Policy Number: EV133545

Premis. No.	Bldg. No.	Address
0001	0001	2001 Charleston Hwy Cayce, SC 29033
0002	0002	107 West Main St Lexington, SC 29072

Philadelphia Indemnity Insurance Company

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy Number: EV133545

Agent # 28243

See Supplemental Schedule

LIMITS OF INSURANCE

\$	3,000,000	General Aggregate Limit (Other Than Products – Completed Operations)
\$	3,000,000	Products/Completed Operations Aggregate Limit (Any One Person Or Organization)
\$	1,000,000	Personal and Advertising Injury Limit
\$	1,000,000	Each Occurrence Limit
\$	300,000	Rented To You Limit
\$	0	Medical Expense Limit (Any One Person)

FORM OF BUSINESS:

Business Description: Special Events

Location of All Premises You Own, Rent or Occupy: **SEE SCHEDULE ATTACHED**

AUDIT PERIOD, ANNUAL, UNLESS OTHERWISE STATED: This policy is not subject to premium audit.

Classifications	Code No.	Premium Basis	Rates		Advanced Premiums		
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops	Prod./Comp. Ops.	
SEE SCHEDULE ATTACHED							
TOTAL PREMIUM FOR THIS COVERAGE PART:						\$1,172.00	\$

RETROACTIVE DATE (CG 00 02 ONLY)

This insurance does not apply to "Bodily Injury", "Property Damage", or "Personal and Advertising Injury" which occurs before the retroactive date, if any, shown below.

Retroactive Date: _____

FORM (S) AND ENDORSEMENT (S) APPLICABLE TO THIS COVERAGE PART: Refer To Forms Schedule

Countersignature Date

Authorized Representative

Philadelphia Indemnity Insurance Company

Form Schedule – General Liability

Policy Number: EV133545

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition	Description
Gen Liab Dec	1004	Commercial General Liability Coverage Part Declaration
Gen Liab Schedule	0100	General Liability Schedule
CG0001	0413	Commercial General Liability Coverage Form
CG2100	0798	Exclusion - All Hazards in Connection With Designated Premises
CG2101	1185	Exclusion - Athletic or Sports Participants
CG2106	0514	Exclusion - Access or Disclosure of Confidential or Personal Information and Data-Related Liability With Limited Bodily Injury Exception
CG2109	0615	Exclusion - Unmanned Aircraft
CG2116	0413	Exclusion - Designated Professional Services
CG2132	0509	Communicable Disease Exclusion
CG2135	1001	Exclusion - Coverage C - Medical Payments
CG2147	1207	Employment-Related Practices Exclusion
CG2153	0196	Exclusion - Designated Ongoing Operations
CG2167	1204	Fungi or Bacteria Exclusion
CG2402	1204	Binding Arbitration
PIACL001	0120	Absolute Cyber Liability and Electronic Exclusion
PIAS005	1113	Limitation of Coverage to a Specified Event and Event Date
PIAS006	0404	Exclusion - Pyrotechnicians/Fireworks
PIAS007	0404	Exclusion - Performer(s)
PIAS010	0404	Additional Insured: Owners and/or Lessors of Premises, Lessors of Leased Equipment, Sponsors or Co-Promoters
PIAS013	0404	Exclusion - Miscellaneous Activities and Devices
PIAS014	0404	Earned Premium Endorsement (Fully Earned Premium)
PIGL001	0894	Exclusion - Lead Liability
PIGL002	0894	Exclusion - Asbestos Liability
PISAM006	0117	Abuse or Molestation Exclusion
PISE006	1111	Exclusion - Assault or Battery

Philadelphia Indemnity Insurance Company

COMMERCIAL GENERAL LIABILITY COVERAGE PART SUPPLEMENTAL SCHEDULE

Policy Number: EV133545

Classifications	Code No.	Premium Basis	Rates		Advance Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops.	Prod./Comp. Ops.
PREM NO. 001 SC ATTENDEES	63218	6000 ATTENDANT	\$ 0.15		\$ 900.00	
PREM NO. 002 SC ATTENDEES	63218	1000 ATTENDANT	\$ 0.15		\$ 150	
PREM NO. 003 SC ATTENDEES	63218	100 ATTENDANT	\$ 0.15		\$ 15	
ADDITIONAL INSURED					\$ 107.00	
EVENT PREMIUM					\$ 1,065.00	
TOTAL PREMIUM					\$ 1,176.00	

River Alliance Board of Directors

Officers

John McArthur, Chairman of the River Alliance, Haynsworth Sinkler Boyd, P.A.

Ron Anderson, Vice Chair, Colliers International

James Smith, Secretary, University of South Carolina

William H. Theus, Treasurer of the River Alliance, Residential Developer, Taylor/Theus Holdings, Inc.

Board Members

Kevin Adams, United Bank

Carey Adamson, Colonial Life

George Bailey, Darnall W. and Susan F. Boyd Foundation

Trevor Bedell, Citizen Appointment, City of West Columbia

Will Brennan, Central Midlands Council of Governments

Amy Bresnahan, Dominion Energy

Peter Brown, Councilman, City of Columbia

Todd Cullum, Councilman, Lexington County Council

Bill Ellen, Director, Experience Columbia

Scott Hicks, Citizen Appointment, Richland County

Paul Hinson, Citizen Appointment, Lexington County

Tyler Hudson, Columbia Development Corporation

Paul Livingston, Richland County Council

John McCabe, State of South Carolina Governor's Appointment

Tem Miles, Mayor of West Columbia

Elise Partin, Mayor, City of Cayce

Michael Powelson, Riggs Partners

Daniel Rickenmann, Mayor, City of Columbia

Anne Sinclair, Citizen Appointment, City of Columbia

Hunter Sox, City of Cayce

Tommy Stringfellow, President & CEO, Riverbanks Zoo & Gardens

Mary Winter Teaster, Citizen Appointment, City of Cayce

Allison Terracio, Richland County Council

Charlene Wessinger, Lexington County Council

Julian Wilson, Wilson Kibler



**HOSPITALITY
TAX GRANT
INFORMATION &
APPLICATION
FISCAL YEAR
2024-2025**

**Application Due Date:
March 29, 2024**

*For questions regarding the application
process, please contact Taylor Gray
803-550-9545 or tgray@caycesc.gov*



HOSPITALITY GRANT APPLICATION CHECKLIST

Read grant guidelines

Complete attached application

Provide nonprofit confirmation

Provide current board of
directors

Provide copy of liability
insurance

Provide financial statements
for last three years

Submit application and attachments to:

Email: tgray@caycesc.gov

Mail: City of Cayce

Hospitality Grant Application

1800 12th St.

Cayce, SC 29033

HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

PROJECT INFORMATION

Project/Event Name:

Project/Event Dates:

Project/Event Address/Location:

Amount Requested:

~~5~~ \$15,000.00

Will the project/event be completed by June 30, 2025?

Yes

No

ORGANIZATION INFORMATION

Name :

Contact Person :

Phone: :

Address :

City, State, Zip :

Director :

E-Mail: :

Non-Profit
Status :

Years in
Business :

Federal ID# :

I have read and understood the City of Cayce Grant Guidelines :

Yes

No

Applicant Signature: _____



HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

PROJECT DESCRIPTION

TOURISM INFORMATION

Estimated number of total attendees anticipated :

Estimated number of attendees from outside of Cayce :

How the number of tourists will be calculated? (i.e. Virtual tickets, surveys, license plates, etc.)

How will the funding increase tourism and financially impact Cayce businesses? (Explain)

HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

ITEMIZED PROJECT COSTS

Expense Description	Total Project Amount	Grant Funded Amount
---------------------	----------------------	---------------------

Total Project Costs:

ALL SOURCES OF PROJECT FUNDS

Funding Source	Status of Funds	Funding Amount
----------------	-----------------	----------------

Total Project Funds from All Sources:

Examples of Statuses of Funds: Proposed, Requested, Approved, Received

HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

STATEMENT OF ASSURANCES/CERTIFICATION

The applicant has reviewed the full FY2024-2025 Cayce Hospitality Tax Grant Information and Application document and understands the hospitality tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth. The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Hospitality Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits.
- All records pertinent to Hospitality Tax funding shall be retained for a period of three years. All procurement transactions shall be conducted in a manner that provides maximum competition. The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others. All expenditures must have adequate documentation. All accounting records and supporting documentation shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Hospitality Tax funds.
- None of the funds, materials, property, or services provided directly or indirectly under Hospitality Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization will carry liability insurance in the amount of \$ [REDACTED] and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.

Applicant Signature: _____



Applicant Name: _____

Date: _____

Entry #: 2 - Hot Flash 5K **Status:** Submitted **Submitted:** 3/29/2024 8:54 PM

HOSPITALITY TAX GRANT INFORMATION & APPLICATION

FISCAL YEAR 2024-2025

Application Due Date: March 29, 2024

For questions regarding the application process, please contact Taylor Gray 803-550-9545 or tgray@caycesc.gov

Hospitality Grant Application Checklist

Read Grant Guidelines

Hospitality Tax Grant Application

Project Information

Project/Event Name

Hot Flash 5K

Project/Event Date

May 1, 2025

Project/Event Address

Timmerman Trail, Cayce, South Carolina 29033

Amount Requested

11,125.00

Will the Project/Event be completed by June 30, 2025

Yes

Organization Information

Name of Organization

The Woman's Club of Cayce

Phone

(803) 730-5487

Contact Name

Pamme Eades

Address

PO Box 4273, Cayce, South Carolina 29171

Director Name

Pamme Eades

Email

pamme@att.net

Non-Profit Status

501 (C) 3 under the General Federation of Women's Clubs of South Carolina

Years in Business

87

Federal ID #

576034030

I have read and understand the City of Cayce Grant Guidelines

Yes

Signature**Project Details****Project Description**

The Hot Flash 5K features the beautiful and historic Timmerman trail, providing a flat course for all levels of runners and walkers. The course is USATF Certified which allows runners to earn points within different racing organizations as well. Known for fast run times, the Hot Flash attracts both circuit runners and local runners/walkers.

In addition to the race course, the Woman's Club of Cayce has differentiated this race by our race day hospitality. We feature live music before and after the race as well as homemade treats for the participants. Many of our sponsors also participate by setting up vendor booths. As our theme is health-related and encourages active living, we often have vendors from medical and health practices during the race. For example, at the 2024 race, Jazzercise (in Cayce) will be leading the warm-up activities for the runners.

About the Woman's Club of Cayce: The proceeds from this event support the community programs of the Woman's Club of Cayce. Organized in 1937, the mission of the club is to support the Cayce community and the health and well-being of its residents. Over the years, it founded the Cayce Library (now the Cayce West Columbia Library), commissioned the wrought iron steelwork for the Cayce Memorial Park on State Street, and started both the Cayce Tree Lighting and Cayce Cares TreeLight Memorial Tree Lighting. We currently support literacy and citizenship efforts at Cayce Elementary as well the Cayce Police and Fire Departments. In addition, the Hot Flash 5K, helps support a valuable community resource in our 1940 log cabin built by the WPA at 701 Oakland Avenue

Estimated Number of Total Attendees Anticipated

225

Estimated Number of Attendees from Outside of Cayce

175

How Will the Number of Tourists be Calculated (Virtual Tickets, Surveys, License Plates, Etc.)

registration through Strictly Running

How Will Funding Increase Tourism and Financially Impact Cayce Businesses

One of the goals for the Hot Flash 5K is to attract runners and walkers from across the state to promote Cayce as a healthy place to live, work, and visit. The Timmerman Trail is a premier destination for runners and walkers alike. Bringing new participants to the Hot Flash can mean repeat visitors to the Timmerman Trail, other areas of the Riverwalk, and city restaurants and other businesses.

Approximately 75-85 percent of all participants in the Hot Flash 5K are not Cayce residents. Last year, participants came from Aiken, Chapin, Sumter, Blythewood, Elgin, Camden, Greenville, Greer, York, Chicago, Missouri and New Jersey.

In 2024, the Hot Flash 5k advertising included social media posts of the event (including ads that covered most of the state of South Carolina) and sponsors, providing race flyers at other races around the Midlands areas, and billboards throughout the Midlands. The Race T-shirt includes logos of all sponsors giving \$250 and up. We will also provide a listing of all sponsors to our participants as well as a list of area restaurants.

We also heavily utilize Strictly Running's email blast system that reaches all participants within their registrations system, focusing mostly on Richland, Lexington, and Kershaw Counties.

Between May 2024 and January 2025, we wish to increase our dedicated Hot Flash page followings by spotlighting the Timmerman Trail and other activities to encourage repeat participants and visits to Cayce.

Project Costs

Itemized Project Costs

Expense Description	Total Project Amount	Grant Funded Amount
Race Mgmt/Email Advertisement	2300.00	2300.00
Advertising - Flyers, billboards, signs, etc.	3000.00	3000.00
T-shirts	2000.00	2000.00
Event Insurance	\$350.00	\$350.00
Awards and Medals	2325.00	2325.00
Supplies and Postage	300.00	300.00
Live Music	600.00	600.00
Course Mapping	250.00	250.00

Total Project Costs

11125.00

Total Grant Funded Amount

11125.00

Insert and format text, links, and images here.

All Sources of Project Funding

Funding Source	Status of Funds	Funding Amount
Registration Fees	proposed	5125.00
Sponsorships		6000.00

Total Project Fund from All Sources

11125.00

Statement of Assurances/Certification

The applicant has reviewed the full FY2024-2025 Cayce Hospitality Tax Grant Information and Application document and understands the hospitality tax law, eligibility criteria, funding [guidelines](#), application process, payment process, and reporting requirements set forth.

The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Hospitality Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits.
- All records pertinent to Hospitality Tax funding shall be retained for a period of three years.
- All procurement transactions shall be conducted in a manner that provides maximum competition.
- The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others.
- All expenditures must have adequate documentation.
- All accounting records and supporting documentation shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Hospitality Tax funds.
- None of the funds, materials, property, or services provided directly or indirectly under Hospitality Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.

The Organization will carry liability in the amount listed below and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.

We purchase event insurance, last year's is attached

Signature

Date

3/29/2024

Pamme Eades

Applicant Name

Pamme Eades

Upload all Required Documents



[Certificate of Insurance \(SEL\)-2.pdf](#)
68.3 KB



[TaxExemptLetterGFWC-SC11241998.pdf](#)
87.5 KB



[WCC W9 032624.pdf](#)
0.8 MB



[2022 Charitable Financial Rpt WCC.FinalSigned.pdf](#)
0.7 MB



[2023 SOS Annual Raffle Financial Rpt Signed.pdf](#)
0.7 MB



[2021 WCC SOS .pdf](#)
1.7 MB



[Tax Exempt Organization Search Details -Internal Revenue Service.pdf](#)
21.9 KB



Entry #: 1 - CWC Cares Riverwalk Rabbit Run **Status:** Submitted **Submitted:** 3/29/2024 12:26 PM

HOSPITALITY TAX GRANT INFORMATION & APPLICATION

FISCAL YEAR 2024-2025

Application Due Date: March 29, 2024

For questions regarding the application process, please contact Taylor Gray 803-550-9545 or tgray@caycesc.gov

Hospitality Grant Application Checklist

- Read Grant Guidelines
- Complete Application
- Provide Nonprofit Confirmation
- Provide Current Board of Directors

Hospitality Tax Grant Application

Project Information

Project/Event Name	Project/Event Date
CWC Cares Riverwalk Rabbit Run	19 April 2025

Project/Event Address
 Stone River, 121 Alexander Road, West Columbia, South Carolina 29169

Amount Requested	Will the Project/Event be completed by June 30, 2025
2000	Yes

Organization Information

Name of Organization	Phone
GREATER CWC CARES CHAMBER FOUNDATION	(803) 794-6504

Contact Name
 Mark Mossell

Address
 1006 12TH ST, CAYCE, South Carolina 29033-3303

Director Name
 Christina West Nelson

Email

christina@cwccchamber.com

Non-Profit Status

501(c)(3)

Years in Business

GREATER CWC CARES CHAMBER FOUNDATION

Federal ID #

92-2878674

I have read and understand the City of Cayce Grant Guidelines

Yes

Signature

Christina West Nelson

Project Details

Project Description

The Greater CWC Cares Foundation Riverwalk Rabbit Run 5K road race, presented in conjunction with Strictly Running, one of the state's largest running event organizers is designed to provide families, serious runners, and the community at large an opportunity to run along the beautiful Cayce-West Columbia Riverwalk. A USATF (USA Track & Field) sanctioned running event, this event will draw runners from throughout the state and beyond to compete and, while in the area, visit the beautiful areas of Cayce and West Columbia. The run itself takes place along the scenic Congaree Riverwalk, through the cities of Cayce and West Columbia, making it not only a competitive course, but also one that is great for the entire family!

NOTE: Due to receiving this notification at a late date (2/28/24) and the Treasurer being out of town, we were unable to secure the financials requested for this proposal and a copy of the liability policy for the event. However, we will provide them to the City of Cayce as soon after the holiday weekend, as possible.

Estimated Number of Total Attendees Anticipated

200

Estimated Number of Attendees from Outside of Cayce

20

How Will the Number of Tourists be Calculated (Virtual Tickets, Surveys, License Plates, Etc.)

Names and addresses on the Strictly Running site during event registration will be provided to the planning committee to determine specific impact from beyond the area.

How Will Funding Increase Tourism and Financially Impact Cayce Businesses

Runners and their families who run in these events typically stay in the area post-race, enjoying the local sights and sounds of the Cayce-West Columbia area. They visit our restaurants, shop at our stores, and if the racer is coming in from a distance, also avail themselves of local hotels for an overnight stay.

Project Costs

Itemized Project Costs

Expense Description	Total Project Amount	Grant Funded Amount
Strictly Running (Race Registration/Course Prep/Course Measurement	1970	500
Race T-Shirts	2200	250
Medals	1220	250
Public Safety (Cayce/West Columbia)	3450	500
Photography	214	0
Tables/Tents/Chairs	25	0
Post Race Refreshments	500	250
Mile Marker/Signage	1000	250
Event Liability Policy	250	0

Total Project Costs

10829

Total Grant Funded Amount

2000

Insert and format text, links, and images here.

All Sources of Project Funding

Funding Source	Status of Funds	Funding Amount
BlueCross BlueShield of SC	Proposed	2500
Butch Wallace State Farm	Pending	1000
All American Heating and Air	Proposed	1000
Beckett Financial Group	Pending	1000
City of West Columbia	Pending	1000
Carolina Executive Coach	Proposed	1000
M.B. Kahn Construction	Pending	600
BiNeticial Trash Bin Cleaning	Pending	600
Cafe Strudel	Pending	600

Palmetto Outdoors	Pending	250
Piecewise Coffee	Pending	250
State of the Art	Pending	250
Health Source Chiropractic	Pending	250
Safe Federal Credit Union	Pending	400

Total Project Fund from All Sources

10700

Statement of Assurances/Certification

The applicant has reviewed the full FY2024-2025 Cayce Hospitality Tax Grant Information and Application document and understands the hospitality tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth.

The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Hospitality Tax".
- Revenue generated by the project must benefit a community or organization within the Cayce city limits.
- All records pertinent to Hospitality Tax funding shall be retained for a period of three years.
- All procurement transactions shall be conducted in a manner that provides maximum competition.
- The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others.
- All expenditures must have adequate documentation.
- All accounting records and supporting documentations shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding spent in any other way that as described and approved per the applications, must be returned to the City of Cayce.
- No person, on the basis of disability, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Hospitality Tax funds.
- None of the funds, materials, property, or services provided directly or indirectly under Hospitality Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.

The Organization will carry liability in the amount listed below and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.

Agreed

Signature

Date

3/29/2024

Christina West Nelson

Applicant Name

Christina Nelson

Upload all Required Documents



CWC Cares 501 (c)(3) Letter.pdf
62.9 KB



CWC Board Members.pdf
0.2 MB



HOSPITALITY TAX GRANT APPLICATION

JULY 1, 2024 TO JUNE 30, 2025

PROJECT INFORMATION

Project/Event Name:

Greater CWC Visitor Programs Parade Day and Parade

Project/Event Dates:

December 14, 2024

Project/Event Address/Location:

1006 12th St., Cayce 29033

Amount Requested:

\$ 8,000.00

Will the project/event be completed by June 30, 2025?

Yes No

ORGANIZATION INFORMATION

Name : Greater CWC Chamber and Visitor Programs

Contact Person : Christina Nelson

Phone : 803-794-6504

Address : 1006 12th St.

City, State, Zip : Cayce, SC 29033

Director : Christina Nelson

E-Mail : christina@cwccchamber.com

Non-Profit Status : 501c6

Years in Business : 66

Federal ID# : 57-0380729

I have read and understood the City of Cayce Grant Guidelines : Yes No

Applicant Signature:





HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

PROJECT DESCRIPTION

The Greater CWC Chamber and Visitor Program hosts Parade Day and the Holiday Parade of Lights. The Parade of Lights has been a staple in our community since 1981 but in the last two years, we wanted to ensure the parade was put on for an even bigger purpose, and that was to highlight the local business community. We created what we call, Parade Day, a marketing campaign targeted to our local community and visitors to the area – encouraging them to not only visit the Greater CWC community for the Holiday Parade of Lights, but to stay all day or for the weekend, enjoying all that our businesses had to offer. Our target audience are families, young couples and friend groups looking for the perfect holiday tradition.

Parade Day and Parade of Lights is an afternoon of holiday celebration - with a Holiday Business Shuttle taking visitors and locals to various stops around the community, highlighting the various business districts. The day ends with our Holiday Parade of Lights hosted over 23,000 people along 12th St.

TOURISM INFORMATION

Estimated number of total attendees anticipated : 25,000

Estimated number of attendees from outside of Cayce : 12,500

How will the number of tourists will be calculated? (i.e. Virtual tickets, surveys, license plates, etc.)
Market research using cell phone data. Reports on the volume of visitors to various locations within specific time frames.

How will the funding increase tourism and financially impact Cayce businesses? (Explain)
Funding our selected items for Parade Day and the Holiday Parade of Lights will allow us to increase exposure of the event and provide more family activities and ways for businesses to get involved.

We have already seen great economic impact from Parade Day with increased traffic to our business districts and local restaurants. For example, between 12:00 and 4:00 pm on Saturday December 9, our market research shows over 1,800 visitors to Parkland Plaza which was a main stop on our Holiday Business Shuttle and encouraged visitors to...

Please see attached.



Project Description:

The Greater CWC Chamber and Visitor Program hosts Parade Day and the Holiday Parade of Lights. The Parade of Lights has been a staple in our community since 1981 but in the last two years, we wanted to ensure the parade was put on for an even bigger purpose, and that was to highlight the local business community. We created what we call, Parade Day, a marketing campaign targeted to our local community and visitors to the area – encouraging them to not only visit the Greater CWC community for the Holiday Parade of Lights, but to stay all day or for the weekend, enjoying all that our businesses had to offer. Our target audience are families, young couples and friend groups looking for the perfect holiday tradition.

Parade Day and Parade of Lights is an afternoon of holiday celebration - with a Holiday Business Shuttle taking visitors and locals to various stops around the community, highlighting the various business districts. The day ends with our Holiday Parade of Lights hosted over 23,000 people along 12th St.

How will funding increase tourism and financially impact Cayce businesses?

Funding our selected items for Parade Day and the Holiday Parade of Lights will allow us to increase exposure of the event and provide more family activities and ways for businesses to get involved.

We have already seen great economic impact from Parade Day with increased traffic to our business districts and local restaurants. For example, between 12:00 and 4:00 pm on Saturday December 9, our market research shows over 1,800 visitors to Parkland Plaza which was a main stop on our Holiday Business Shuttle and encouraged visitors to enjoy the nearby restaurants and community park.

Our goal with Parade Day was to target the already high volume of visitors for the Parade of Lights and encourage them to visit the local businesses before and after the parade. We wanted to bring visitors directly to their storefronts. Over 60 businesses in the Greater CWC participated, and saw an increase of foot traffic and business. For example, Mr. Gournaris at Oceanview Seafood saw triple the business as usual on Saturday night, and was one of the top 5 visited places after the Parade of Lights.

GREATER CWC CHAMBER & VISITOR PROGRAMS

1006 12th STREET, CAYCE, SC 29033 | P 803-794-6504 | CWCCHAMBER.COM | VISITCWCSC.COM

HOSPITALITY TAX GRANT APPLICATION

JULY 1, 2024 TO JUNE 30, 2025

ITEMIZED PROJECT COSTS

Expense Description	Total Project Amount	Grant Funded Amount
Volunteer Attire and Lights for Students	\$ 2,000.00	
Advertisement	\$ 4,000.00	
First Responder and Volunteer Nourishment	\$ 2,000.00	

Total Project Costs: \$ 8,000.00 \$ 0.00

ALL SOURCES OF PROJECT FUNDS

Funding Source	Status of Funds	Funding Amount
Sponsorship	Estimated	\$ 12,000.00
Greater CWC PaceSetters	Estimated	\$ 15,500.00
Parade Registration	Estimated	\$ 2,000.00
West Columbia Accommodations Tax	Estimated	\$ 5,000.00

Total Project Funds from All Sources: \$ 34,500.00

Examples of Statuses of Funds: Proposed, Requested, Approved, Received

HOSPITALITY TAX GRANT APPLICATION

— JULY 1, 2024 TO JUNE 30, 2025

STATEMENT OF ASSURANCES/CERTIFICATION

The applicant has reviewed the full FY2024-2025 Cayce Hospitality Tax Grant Information and Application document and understands the hospitality tax law, eligibility criteria, funding guidelines, application process, payment process, and reporting requirements set forth. The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

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- All records pertinent to Hospitality Tax funding shall be retained for a period of three years. All procurement transactions shall be conducted in a manner that provides maximum competition. The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for a private gain for themselves or others. All expenditures must have adequate documentation. All accounting records and supporting documentation shall be available for inspection by the City of Cayce upon request.
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- None of the funds, materials, property, or services provided directly or indirectly under Hospitality Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- The organization will carry liability insurance in the amount of \$1,000,000 and agrees to include the City of Cayce as a named insured for the purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion, including the items as outlined under the "Reporting Requirements" section of the FY2024-2025 Information and Application document.

Applicant Signature: _____



Applicant Name: Christina Nelson, Greater CWC Visitor Progra Date: 03/27/2024



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248364843
May 04, 2012 LTR 4168C E0
57-0380729 000000 00

00020178
BODC: TE

WEST COLUMBIA-CAYCE CHAMBER OF
COMMERCE
% WEST COLUMBIA CAYCE CHAMBER OF CO
1006 12TH ST
CAYCE SC 29033-3303



009965

Employer Identification Number: 57-0380729
Person to Contact: Ms. Osborne
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 25, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(6) of the Internal Revenue Code in a determination letter issued in January 1965.

Because you are not an organization described in section 170(c) of the Code, donors may not deduct contributions made to you. You should advise your contributors to that effect.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

S. A. Martin, Operations Manager
Accounts Management Operations

CHAMBER TEAM

BOARD OF DIRECTORS

2024-2025

**THE MILES
AGENCY**
LINDSEY MILES
BOARD CHAIR

**STATE FARM
INSURANCE**
BUTCH WALLACE
BOARD VICE CHAIR

**LEXINGTON
MEDICAL CENTER**
THOMAS TAFEL
BOARD PAST CHAIR

GUIGNARD
PACESETTER

PALMETTO PRIME
PACESETTER

**17/20 PROFESSIONAL CUTLERY
SHARPENING SERVICE**

TOM LEDBETTER
SECRETARY

**BURKETT, BURKETT,
BURKETT CPAS**

DYLAN MICHIAELS
TREASURER

**BLUE CROSS
BLUE SHIELD OF SC**
GREG WATERSTRADT

PALMETTO PRIME
PACESETTER

**LEXINGTON
MEDICAL CENTER**
THOMAS TAFEL

PALMETTO PRIME
PACESETTER

**DOMINION
ENERGY**
JASON EVANS

CONGAREE
PACESETTER

**CAUGHMAN- HARMAN
FUNERAL HOME**
SAMANTHA JEFFORDS

CONGAREE
PACESETTER

**BECKETT
FINANCIAL GROUP**

JB BECKETT

GUIGNARD
PACESETTER

**FIRST RELIANCE
BANK**

BRENT MACKIE

GUIGNARD
PACESETTER

**FIRST
COMMUNITY BANK**
JAMIE ADDISON

GUIGNARD
PACESETTER

**WHETZEL'S
AUTOMOTIVE**
ROB WHETZEL

GUIGNARD
PACESETTER

KAMO
TODD COCKRELL

**CAROLINA ASBESTOS
SERVICES**
HEATHER YOUNG

**THE LOGO
COMPANY, LESESNE
INDUSTRIES, INC**
BILL LESESNE

**PAG
MARKETING**
KATHLEEN HOOVER

**PALMETTO
OUTDOOR**
MICHAEL MAYO

**RICHARSON, PLOWDEN
& ROBINSON**
JOSEPH DICKEY

**THE STEVENSON GROUP
AT KELLER WILLIAMS**
JOSH STEVENSON

**DOUBLETREE
BY HILTON**
CYNTHIA GRANT

Philadelphia Indemnity Insurance Company

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy Number: EV132642

Agent # 28243

See Supplemental Schedule

LIMITS OF INSURANCE

\$	3,000,000	General Aggregate Limit (Other Than Products – Completed Operations)
\$	3,000,000	Products/Completed Operations Aggregate Limit (Any One Person Or Organization)
\$	1,000,000	Personal and Advertising Injury Limit
\$	1,000,000	Each Occurrence Limit
\$	300,000	Rented To You Limit
\$	0	Medical Expense Limit (Any One Person)

FORM OF BUSINESS: Non Profit Organization

Business Description: Special Events

Location of All Premises You Own, Rent or Occupy: **SEE SCHEDULE ATTACHED**

AUDIT PERIOD, ANNUAL, UNLESS OTHERWISE STATED: This policy is not subject to premium audit.

Classifications	Code No.	Premium Basis	Rates		Advanced Premiums		
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops	Prod./Comp. Ops.	
SEE SCHEDULE ATTACHED							
TOTAL PREMIUM FOR THIS COVERAGE PART:						\$937.00	\$

RETROACTIVE DATE (CG 00 02 ONLY)

This insurance does not apply to "Bodily Injury", "Property Damage", or "Personal and Advertising Injury" which occurs before the retroactive date, if any, shown below.

Retroactive Date: _____

FORM (S) AND ENDORSEMENT (S) APPLICABLE TO THIS COVERAGE PART: Refer To Forms Schedule

Countersignature Date

Authorized Representative

Philadelphia Indemnity Insurance Company

Locations Schedule

Policy Number: EV132642

Premis. No.	Bldg. No.	Address
0001	0001	adjacent to 121 Alexander Rd. West Columbia, SC 29169
0002	0002	222 Clubhouse Dr. West Columbia, SC 29169
0003	0003	109 Alexander Rd. West Columbia, SC 29169
0004	0004	109 Alexander Rd. West Columbia, SC 29169
0005	0005	109 Alexander Rd. West Columbia, SC 29169
0006	0006	121 Alexander Rd. West Columbia, SC 29169
0007	0007	121 Alexander Rd. West Columbia, SC 29169
0008	0008	12th Street West Columbia, SC 29169

Visitor Center
Profit and Loss
January - December 2021

	TOTAL
Revenue	
2300 Hospitality - Tax	0.00
2300.2 H-Tax Cayce	6,031.44
Total 2300 Hospitality - Tax	6,031.44
2515 Accommodations Tax	0.00
2515.1 A- Tax - Lexington	8,250.00
2515.2 A- Tax - West Columbia	61,994.67
2515.3 A-Tax City of Cayce	24,253.07
Total 2515 Accommodations Tax	94,497.74
Total Revenue	\$100,529.18
GROSS PROFIT	\$100,529.18
Expenditures	
2711 Visitor Program Payroll	51,791.81
2713 Advertising - Print	2,161.00
2714 Advertising -TV	1,000.00
2714.01 Advertising- Web	450.00
2714.02 Advertising -Radio	1,000.00
2715 Re-branding	34,045.74
2717 Office Equipment -Computer	176.93
2718 Software Fees and Dues-	32.10
2730 Bank Charges-	109.50
2760 Dues & Subscriptions	4,374.21
2815 Office Supplies-	2,722.00
2816 Insurance-Vc	1,073.20
2827 Professional Fees-	3,668.96
2835 Public Relations-	19.32
2838 Rent-	2,180.00
2840 Repairs & Maintenance-	409.82
2872 Taxes -Payroll	4,820.53
2885 VC Utilities	291.80
2888 Website	2,520.31
Total Expenditures	\$112,847.23
NET OPERATING REVENUE	\$ -12,318.05
NET REVENUE	\$ -12,318.05

Visitor Center

Profit and Loss

January - December 2022

	TOTAL
Revenue	
2300 Hospitality - Tax	0.00
2300.2 H-Tax Cayce	5,000.00
Total 2300 Hospitality - Tax	5,000.00
2515 Accommodations Tax	0.00
2515.1 A- Tax - Lexington	6,500.00
2515.2 A- Tax - West Columbia	82,216.96
2515.3 A-Tax City of Cayce	28,033.15
Total 2515 Accommodations Tax	116,750.11
Total Revenue	\$121,750.11
GROSS PROFIT	\$121,750.11
Expenditures	
2710.01 Retirement Expense-VC	321.66
2711 Visitor Program Payroll	50,368.00
2713 Advertising - Print	1,098.00
2714.01 Advertising- Web	6,467.96
2714.02 Advertising -Radio	600.00
2715 Re-branding	8,012.74
2730 Bank Charges-	90.00
2760 Dues & Subscriptions	5,230.33
2805 Miscellaneous-	100.00
2815 Office Supplies-	1,257.55
2816 Insurance-Vc	1,699.15
2825 Printing-	156.60
2838 Rent-	3,640.00
2840 Repairs & Maintenance-	90.00
2848 Spring Rhythm on the River-	4,630.94
2872 Taxes -Payroll	4,375.13
2885 VC Utilities	1,671.23
2888 Website	868.00
Total Expenditures	\$90,677.29
NET OPERATING REVENUE	\$31,072.82
NET REVENUE	\$31,072.82

Visitor Center

Profit and Loss

January - December 2023

	TOTAL
Revenue	
2300 Hospitality - Tax	0.00
2300.1 H-Tax - West Columbia	7,200.00
2300.2 H-Tax Cayce	2,856.04
Total 2300 Hospitality - Tax	10,056.04
2515 Accommodations Tax	0.00
2515.1 A- Tax - Lexington	13,750.00
2515.2 A- Tax - West Columbia	109,339.85
2515.3 A-Tax City of Cayce	19,564.58
Total 2515 Accommodations Tax	142,654.43
2568 Spring Rhythm on the River	6,163.80
Total Revenue	\$158,874.27
GROSS PROFIT	\$158,874.27
Expenditures	
2710.01 Retirement Expense-VC	572.59
2711 Visitor Program Payroll	63,147.03
2713 Advertising - Print	7,200.00
2714 Advertising -TV	6,180.25
2714.01 Advertising- Web	12,042.17
2717 Office Equipment -Computer	582.06
2730 Bank Charges-	100.00
2760 Dues & Subscriptions	5,054.13
2800 Meals & Entertainment-VC	314.94
2815 Office Supplies-	1,934.24
2816 Insurance-Vc	1,664.40
2835 Public Relations-	100.00
2838 Rent-	3,760.00
2848 Spring Rhythm on the River-	12,223.72
2868 Tourism Expo/Symposium	3,649.70
2872 Taxes -Payroll	4,747.58
2885 VC Utilities	1,633.17
2888 Website	1,208.00
Total Expenditures	\$126,113.98
NET OPERATING REVENUE	\$32,760.29
NET REVENUE	\$32,760.29



Mayor Elise Partin	Mayor Pro-Tem Tim James	Council Members Phil Carter Hunter Sox Byron Thomas	City Manager Tracy Hegler	Deputy City Manager Jim Crosland Assistant City Manager Michael Conley
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Other Hospitality Tax Funding Requests

City Events FY 2024-2025

Museum Christmas Traditions

Requested: \$3,500.00

Christmas Traditions is our annual signature event, and the money is spent on hosting the community and others at this festive time of the season.

Christmas in Cayce Event

Requested: \$40,000.00

The magic of Christmas will return to Cayce for the 2024 Christmas in Cayce festivities! This 3-day event begins with the Annual Tree Lighting Ceremony, featuring local school bands and chorus. Local foundations also collect canned goods for donation, as well as tree light memorials. The next day features Carols Along the Riverwalk, where a reverse-caroling event allows visitors to walk through the Riverwalk and enjoy local musicians perform along the walking path, highlighted with the glow of luminaries and free refreshments. The third day features “Christmas Traditions: Olde and New”, where citizens and guests explore the Museum’s historical attractions, listen to live music, and watch demonstrations of traditional trades at Christmas. Also, the Cayce City Hall campus will be decorated with more than 35,000 Christmas lights for guests to enjoy through the end of the year.

Soiree on State

Requested: \$65,000.00

The City of Cayce is thrilled to announce the return of the Soiree on State, to be held on March 22, 2025. The Soiree’s block party includes artists, food vendors, and a variety of musicians. A free kid’s area features bounce courses, face painting, and a balloon artist. This is a wonderful event for all ages!

Cayce Fall Fest

Requested: \$20,000.00

The Cayce Fall Fest will be held in October 2024 at Granby Gardens Park. This free event features live music, a kid’s area, local food and beverages, as well as a DJ and dance floor.

Hospitality Tax Committee

April 19, 2024

Attending: Stuart Jones, Beth White, Rochelle Smith, Eddie West, Susan Law, Kelly McMullen, Leila Williams, Allison Barrs

Ms. McMullen detailed what hospitality tax funds were and reviewed the guidelines for applying and being awarded hospitality tax funding. Ms. McMullen stated that there was currently approximately \$200,00 available to be awarded and \$196,025 had been requested. Ms. McMullen stated that there were changes in how the City requested awards for City events and the committee would vote on those as well. Ms. White recommended beginning with the City events.

The Committee reviewed the City's requests for Christmas Traditions. Christmas in Cayce, Soiree on State, and Cayce Fall Fest. Mr. Jones recommended approving all together. Ms. Smith seconded the motion was passed unanimously for a total of \$128,000.00

The Committee reviewed the Tartan Day South application for \$32,000. Mr. Jones noted it was a \$500.00 increase from the past year's request. Mr. Jones made a motion to approve the request for \$32,000. Ms. Smith seconded, and the motion passed unanimously.

The Committee reviewed the Hall of Horrors Haunted Attraction request for \$15,000. Ms. White suggested awarding the Hall of Horrors event \$10,000 since it was such a popular event but had sponsors for marketing. Mr. Jones seconded the motion which was unanimously approved.

The Committee reviewed the Woman's Club of Cayce Hot Flash 5K request for \$11,125.00. Ms. McMullen stated the Woman's Club had requested the same amount from both A and H Tax. Mr. Jones recommended removing the cost for advertising since A Tax was covering those expenses. Ms. Smith recommended approving the T-shirt costs if the club would agree to advertise 5 local businesses (restaurants) on the shirts. Mr. Jones made a motion to award the Hot Flash 5K \$4,600 with the condition of advertising the local restaurants. Ms. White seconded the motion which was unanimously approved.

The Committee reviewed the application from the CWC Cares Riverwalk Rabbit Run. Ms. Smith made a motion to approve the request for \$2,000. Mr. West seconded the motion which was approved by unanimous vote.

The Committee reviewed the Greater CWC Visitor Programs Parade Day and Parade application. Ms. White suggested approving \$6,000 to cover advertising expenses. Mr. Jones made a motion to approve \$6,000.00 for the Greater CWC Visitor Programs Parade Day and Parade. Ms. Smith seconded and the motion was passed unanimously.

The total amount approved by the Committee for the Hospitality Tax Grant was \$183,100.00

There being no further business the meeting was adjourned.

Respectfully submitted,

Amanda Rowan

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: June 4, 2024

Subject: Spencer Place Road

Issue

Council approval is needed to accept a quote from 3D Dirtworks to repair/repave Spencer Place Road.

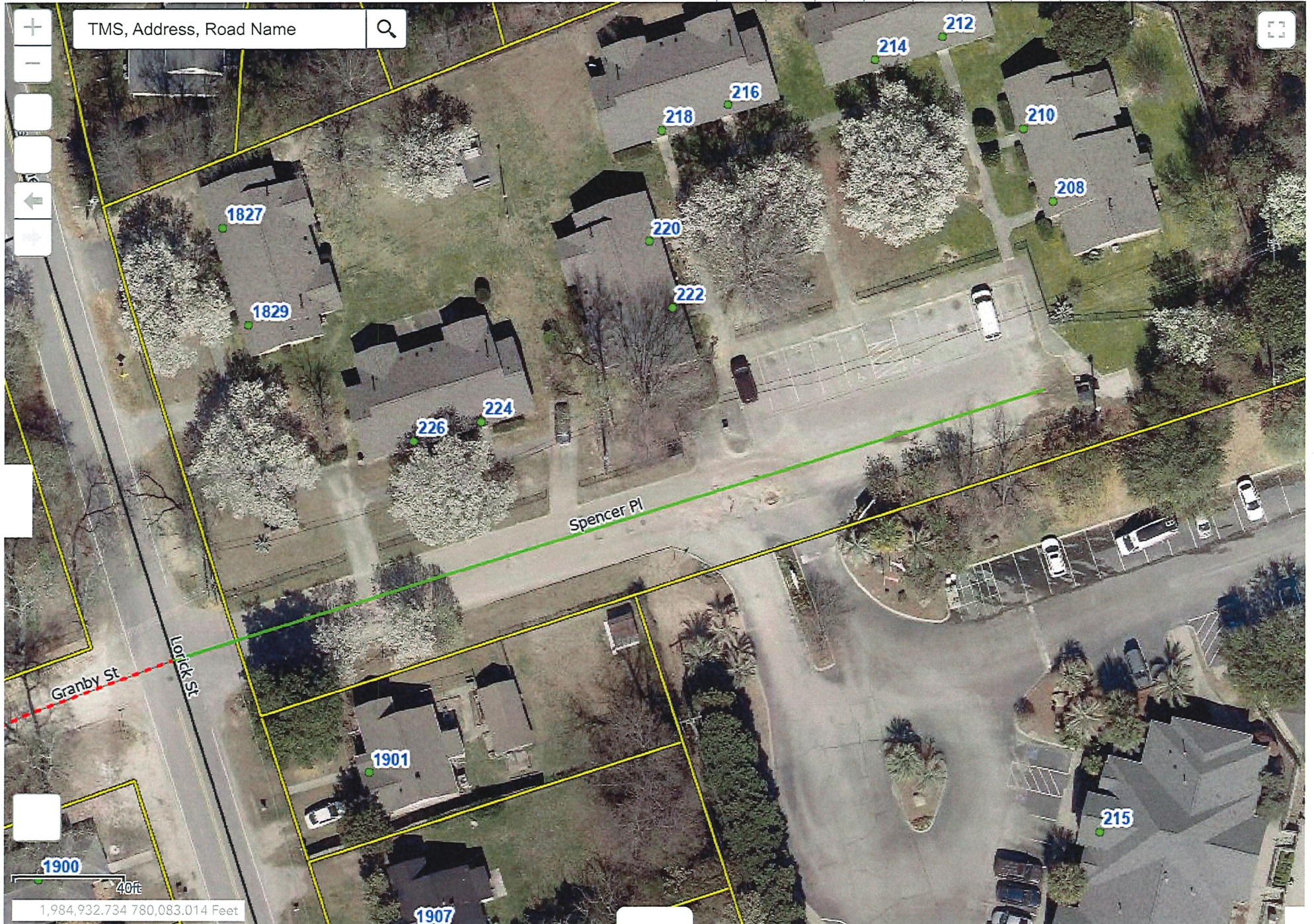
Discussion

The City of Cayce currently has a maintenance agreement for Spencer Place Road with the Cayce Housing Authority. The road is in a state of disrepair and needs repaving.

At Council's direction on March 5, 2024, the City issued a Request for Proposal (RFP) to repair Spencer Place Road. The City received no responses to the RFP. Several attempts were made by staff to contact vendors directly with still no responses. Staff recommends foregoing the formal bid process and engage our on-call general contractor to repave Spencer Place Road to State standards and good repair. The City's on-call general contractor, 3D Dirtworks, submitted a proposal for \$46,865.00.

Recommendation

Staff recommends that City Council approve the City Manager to accept the quote from our on-call general contractor, 3D Dirtworks, to repave Spencer Place Road in the amount of \$46,865.00. The funds will be expended from the City's fund balance, which has a current unassigned balance of \$9.2M.



Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: June 4, 2024

Subject: First Reading of the FY2024-2025 General Fund and Utility Fund Budgets

General Fund Budget

The 2024-2025 General Fund Budget is currently balanced at \$19,949,448 and includes the following:

Projected **Revenues** include the following:

- Increase of 8 mils (58.10 to 66.10) which will increase revenues by \$543,312
- \$287,100 from a \$5.00 per month increase in sanitation fees (for a total of \$18.50/month/customer).
- \$2,150,000 transfer from Utility Fund for Indirect Costs.
- \$1,150,000 in Hospitality Tax Revenue, not including grant funding for City events totaling \$128,500.
- \$598,836 transfer from unassigned reserve account.
- A conservative estimate of Accommodations Taxes.
- \$820,000 from Lexington School District Two for School Resource Officers (SRO) cost sharing at 75% and three SROs at 100%, through the State.
- \$600,000 in lease revenue for eight (8) vehicles - five (5) New replacement patrol vehicles, one (1) Administrative additional vehicle, and two (2) Replacement Fire Department Vehicle (Lease Purchase).

The General Fund **Expenditures** includes:

- Capital Expenditures totaling \$426,500; included in this are the following:
 - Municipal complex study
 - New computers on replacement plan
 - Replacement of broken office furniture
 - IT backup upgrade
 - Additional utility study for indirect transfer
 - Traffic cones

- Stop sticks
 - Fire House kitchen and bathroom repairs
 - Concrete pad replacement for Fire House
 - Eight (8) sets of replacement bunker gear
 - Replacement roll carts
 - Backup generator for fuel pumps
 - \$132,300 for software purchase utilizing income earned from ARPA interest
- Hospitality Tax fund balance purchases totaling \$26,000; included in this are the following for the Museum:
 - Catawba Pottery Exhibit, Public Safety Exhibit, 12,000 History Park, Outdoor Programming, and the Rev 250 Grant (250th Year of the Revolution).
- Two New FTE's
 - Economic Development Director FTE - \$122,800 w/ benefits

The City of Cayce desperately needs a qualified Economic Development Director to oversee the growth of the City. The City has a combination of undeveloped property and blight along its commercial corridors that need attention in an effort to ensure the best use and businesses for these areas. A well experienced director will increase revenues over time and will transform properties that appeal to our visitors and citizens.

 - Driver II for the Sanitation Department to make more consistent use of the street sweeper - \$58,603
- A \$2,550 cost of living increase for General Fund employees representing (1.5% - 8% based on existing salary)- \$487,811
- The following operational expense increases totaling \$144,825:
 - CPM classes for three (3) employees
 - Range building repairs
 - Increases for auto operating expenses for the Police Department
 - Supplies, uniform increases and additional travel/training for Police Department
 - Service contract increases and medical supplies for the Fire Department
 - Additional travel and training for Planning Department
 - Additional auto operating expenses and equipment repairs for Sanitation
 - Additional tree removal funds and special supplies for the Parks Department
 - Additional funding in the Façade Grant Program (\$10,000)
 - Additional funding in the Demolition Program (\$15,000)
- The following external increases:

- SC Municipal Insurance and Risk Financing Fund (SCMIRF) increase for the City of 19%
- PEBA Insurance increases of 11.8%

Utility Fund Budget

The 2024-2025 Utility Fund Budget is currently balanced at \$42,904,761 and includes the following:

- 25% rate increase for water and sewer for all customers; inside and outside City.
- A \$2,550 cost of living increase for Utility employees (representing 2% - 7% based on existing salary) - \$225,285
- 15% debt coverage for the City's utility fund debt.
- The bond payment for all bonds: 2016B, 2017, 2020, 2021A, and 2021B.
- Three new FTE:

- Meter Tech II FTE - \$42,000

The City's Utilities Division is in need of a full-time meter tech to assist with implementing Utilities' long-term replacement and maintenance plan for meters. This additional position will ensure that we are able to handle replacements in-house and control inconveniences to customers. It will also provide additional support for maintenance of meters.

- Water Treatment Plant Trainee FTE - \$52,000

The City is faced with four "A" certified operators that are eligible to retire in less than two years. Since licensed operators are difficult to find due to shortages in this field, it is proposed that Utilities hire a trainee to prepare for retirement of operators. The Trainee will be provided the training and support necessary to pass certification tests and be able to train under experienced operators that can transfer institutional knowledge of the water plant that will be lost when senior staff retire. This will also help to maintain continuity as new staff are trained and eventually take over plant operations from retiring staff.

- Wastewater Treatment Plant Operator FTE - \$55,000

The City's Wastewater Treatment Plant is requesting a new Operations staff member to help with the handling, removal, dewatering, loading, and disposal of sludge solids in the plant. This will allow for increased operational runtime for the dewatering system equipment, which in turn will increase the efficiency of disposal of the solids during the typical operating hours of the landfill. This is a necessary step in the growth of the plant's processes as flows and loadings increase.

- All Capital purchases funded out of reserves \$2,280,515.

- Capital Expenditures totaling \$600,969 from Wastewater Renewal & Replacement Reserve Fund (balance \$4,042,220); included in this are the following:
 - Terminal Tractor
 - Dump Trailer
 - A-BS Powerflex Aerator VFD Spare
 - Diesel Submersible Pump
 - Clarifier Gate Actuators
 - Post Aeration Dual VFD Cabinet installation
 - WWTP Entrance Gates Controls
 - New Vehicle (Implala)
 - 4133 Kenworth Tractor/Truck
 - Equipment non-Capital
- Capital Expenditures totaling \$784,546 from Capital Equipment Reserve Fund (balance \$1,170,238), included in that are the following:
 - Four (4) replacement trucks
 - One New truck
 - Replace T14 Utility Trailer
 - Replace Mini Excavator
 - Replace Belt Press Control Panel
 - Replace of Raw Water Transmission Pump
 - Replace of Inline Turbidimeter for Filters 1-6
 - Large Meters
 - Equipment non-capital
- Capital Expenditures totaling \$895,000 from Water/Sewer Capacity Reserve Fund (balance \$5,265,743), included in that are the following:
 - Sewer System Master Plan, CIP & Hydraulic Model
 - Additional Raw Water Transmission Pumps
 - Generator for CAE Booster Pump Station
 - Old Barnwell Pump Station Permanent Bypass Pump
 - Equipment non-capital
- The following increases:
 - SC Municipal Insurance and Risk Financing Fund (SCMIRF) increase for the City of 19%
 - PEBA Insurance increases of 11.8%
- Enhance online utility bill presentment and offer more payment choices to customers.
- Start Meter replacement.

Citizen Impact

The following chart represents additional estimated costs based on the proposed increases herein for a City-average owner-occupied home price of \$250,000:

Citizen Impact for \$250K Average Price Home (Owner Occupied)		
Cost of 8 Mills	\$	80.00
Sanitation Cost (add'l \$5/month)	\$	60.00
Average Usage Utility Increase (25%)	\$	168.48
TOTAL (annually)	\$	308.48
TOTAL (monthly)	\$	25.71

Recommendation

Staff recommends approval of First Reading of the FY2024-2025 General Fund and Utility Fund Budgets, as presented herein.

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: June 4, 2024

Subject: First Reading of the FY2024-2025 Master Fee Schedule

Issue

According to the Consumer Price Index (CPI), the national inflation rate is currently at 3.4%. This continued increase in costs has a major effect on the City's operations and daily business. City staff is requesting increases for certain existing service and user fees, predominantly related to sewer and water fees, sanitation fees and special duty charges for police and fire.

Discussion

Staff is requesting increases/changes to certain services, user fees, and charges to keep pace with the current rise in costs as described below:

- An increase of 25% for sewer and water usage rates for all customers, inside and outside City.
- An increase in capacity fees for water and sewer, inside and outside City as follows:

TYPE	Basis	FY 23/24 Fee	Proposed Increase FY 24/25 Fee
Water Capacity - Inside City	Per REU	\$465.00	\$1,720.00
Sewer Capacity - Inside City	Per REU	\$1,570.00	\$2,500.00
Water Capacity - Outside City	Per REU	\$930.00	\$1,720.00
Sewer Capacity - Outside City	Per REU	\$2,500.00	\$2,500.00

- A Sanitation fee increase from \$13.50 per month to \$18.50 per month. This is due to the increase in fuel, replacement parts, capital replacement costs and salaries to stay competitive within the market. This increase will also alleviate some of the burden on the City's millage related to the Sanitation Department.
- An increase for collection of Construction Debris from \$220 to \$250 for a 20 yard container and from \$330 to \$350 for a 30 yard container.
- Remove two business license classes: 9.41 "Peddlers" and 9.42 "Peddlers Seasonal"

- Change 8.6 for Billiard or Pool Rooms to \$5.00 or \$12.50/table.
- An increase in Police Department Special Duty pay from \$55.00 per hour to \$65.00 per hour and an increase in Fire Department Special Duty pay from \$45.00 per hour to \$65.00 per hour. This increase is to cover a third-party (Extra Duty Solutions) company to monitor all the Departments' extra duty time. There has been a substantial increase for the request for our off-duty police officers and fire personnel. To stay competitive and cover third-party participation, the City is requesting this increase.
- Extend Special Duty rate to Fire Department apparatus. Ladder Truck at \$220.55/hour/truck and Engine at \$87.14/hour/truck.
- Revise Community Tool Shed fees to include fees for damages beyond normal wear and tear.
- Add Museum event fees, cleaning fees, and key deposits.
- All credit card fees will be based on the vendors' pricing and paid by the user.

The full schedule of the proposed General Fund Master Fees for FY2024-2025 is attached.

Recommendation

Staff recommends Council approve the FY2024-2025 Master Fee Schedule with the requested increases and additions.

STATE OF SOUTH CAROLINA) **ORDINANCE 2024-06**
) **To Adopt an Annual Budget, Levy a**
COUNTY OF LEXINGTON) **Property Tax, and Provide Revenue**
) **for the City of Cayce for the Fiscal**
) **Year Ending June 30, 2025, and To**
CITY OF CAYCE) **Adopt and Establish Certain New**
) **Fees and Charges with Amount**

WHEREAS, State law requires that the Council adopt by ordinance an annual municipal budget and also requires that the Council act by ordinance to levy taxes; and

WHEREAS, the Council wishes to comply with these requirements of State law and believes it is in the interest of the City to adopt the attached Budget and levy a property tax as provided herein; and

WHEREAS, the Council, in order to balance the annual municipal budget as adopted, is required to adjust the millage rate by 8 mills, which the Council finds to comply with the millage rate limitations in S.C. Code section 6-1-320(A); and

WHEREAS, as a part of this Ordinance, and as a part of the projected revenue for this Budget, the Council also wishes to adopt and establish certain new fees and charges amounts for City services, along with new amounts for existing fees, all of which were duly noticed to the public as required by S. C. Code section 6-1-330(A),

NOW, THEREFORE, BE IT ORDERED AND ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, as follows:

Section 1. That a property tax, to cover the period from the first day of July 2024, to the thirtieth day of June 2025, both inclusive, for the sums and in the manner hereinafter mentioned, at a rate of 66.10 mills on the value of all real estate and personal property of every description owned and used in the Lexington County portion of the City of Cayce, and at a rate of 66.10 mills on the value of all real estate and personal property of every description owned and used in the Richland County portion of the City of Cayce, except such property in either County as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied, collected and paid into the Treasury of the County in which the property is situated, for credit to the City of Cayce and for the use and service of the City, including for corporate purposes, for permanent improvements, for the payment of current expenses, and for the payment of interest on and retiring of outstanding bonds of the City. Such tax is levied on such property as is assessed for taxation for County and State purposes.

Section 2. That the Budget attached hereto, the property tax, and the estimated revenue for the payment of the Budget as provided in the Budget are hereby adopted,

and the attachment to the original of this Ordinance is hereby incorporated and made a part hereof as fully as if stated word for word herein.

Section 3. That the billing dates, the penalty dates, and the amount of penalty that shall be levied for delinquent taxes shall be the same as those established by the County in which the taxed property is situated and pursuant to State Law.

Section 4. That the City Manager shall administer the Budget and, in doing so and in order to achieve the goals of this Budget, may, among other things, do the following:

- a. Transfer appropriated funds within and between departments and funds as necessary,
- b. Implement controls by fund appropriation, and
- c. Designate continuing projects from fund balances.

Encumbrances will be carried over to the next fiscal year as a reserve to the fund balance. Expenditures approved by Council shall automatically carry amendments to fund appropriations when necessary.

Section 5. As a part of the revenue portions of this Budget, the Council hereby establishes and adopts certain new fees and charges, as identified and set out as proposed fees and charges in the attached exhibits to this Ordinance. The attached Master Fee and Charges Schedule, including any new fees and charges amounts, is hereby incorporated into, and adopted as a part of this Ordinance. All fee and charges amounts set out therein or adopted shall continue in effect from year to year until revised or modified by subsequent Council action.

Section 6. If for any reason any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions hereof.

This Ordinance shall take effect on the later of second reading approval by Council or June 26, 2024.

DONE IN MEETING DULY ASSEMBLED, this _____ day of June 2024.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

First Reading: _____

Public Hearing held: _____

Second and Final Reading: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

Master Fee Schedule
Proposed FY 2024-2025

ITEM IV. A.

WATER SERVICE RATES					
TYPE	USAGE (IN GALLONS)	INSIDE CITY		OUTSIDE CITY	
Residential Water	Base Rate	W1	3/4" \$14.90	W50	3/4" \$29.80
	Per 1,000 gallons	W1	3/4" \$4.69	W50	3/4" \$9.38
	Residential Flat Rate Water		N/A	W68	\$30.18
Residential Water with Irrigation	Base Rate	W2	3/4" \$14.90	W51	3/4" \$29.80
	Per 1,000 gallons	W2	3/4" \$4.69	W51	3/4" \$9.38
Commercial Water	Base Rate	W10	3/4" \$14.90	W60	3/4" \$29.80
	Per 1,000 gallons	W10	3/4" \$5.75	W60	3/4" \$11.50
	Base Rate	W11	1" \$37.20	W61	1" \$74.40
	Per 1,000 gallons	W11	1" \$5.75	W61	1" \$11.50
	Base Rate	W12	1 1/2" \$74.43	W62	1 1/2" \$148.86
	Per 1,000 gallons	W12	1 1/2" \$5.75	W62	1 1/2" \$11.50
	Base Rate	W13	2" \$119.08	W63	2" \$238.16
	Per 1,000 gallons	W13	2" \$5.75	W63	2" \$11.50
	Base Rate	W14	3" \$223.26	W64	3" \$446.52
	Per 1,000 gallons	W14	3" \$5.75	W64	3" \$11.50
	Base Rate	W15	4" \$595.36	W65	4" \$1,190.72
	Per 1,000 gallons	W15	4" \$5.75	W65	4" \$11.50
	Base Rate	W16	6" \$893.06	W66	6" \$1,786.12
	Per 1,000 gallons	W16	6" \$5.75	W66	6" \$11.50
	Base Rate	W17	8" \$1,116.31	W67	8" \$2,232.62
	Per 1,000 gallons	W17	8" \$5.75	W67	8" \$11.50
	Cayce Non-Billed	Monitored	W30	Monitored Monthly	
Fireline	Monitored	W31	Monitored	W81	Monitored
Hydrant Meter	Base Rate	W18	\$223.26	W69	\$446.52
	Per 1,000 gallons	W18	\$5.75	W69	\$11.50
Added W19 & W70-description?	Base Rate	W19	\$119.08	W70	\$238.16
	Per 1,000 gallons	W19	\$5.75	W70	\$11.50
Outside City Hydrant Fees					
Residential	Flat Fee			W80	\$12.00
Industrial, Manufacturing, Warehouses, Truck Terminals	Square footage over 10,000 sq. ft. will be assessed additional \$1.51 per 1,000 sq. ft.			W80	\$150.00
Schools (Private & Public)	Flat Fee			W80	\$150.00
Auto Freight Terminals	Flat Fee			W80	\$180.00
Motels	First unit plus each additional unit \$2.08 each			W80	\$9.00
Restaurants	Flat Fee			W80	\$60.00
Apartments	First unit plus each additional unit \$6.00 each			W80	\$9.00
Service Stations	Per Station			W80	\$60.00
Trailer Parks	First unit plus each additional unit \$6.00 each			W80	\$9.00
Small Retail or Wholesale	Flat Fee			W80	\$60.00
RV & Camping Parks	Flat Fee			W80	\$60.00

SEWER SERVICE RATES						
TYPE	USAGE (IN GALLONS)	INSIDE CITY			OUTSIDE CITY	
Residential Sewer	Base Rate	S1	3/4"	\$16.16	S50	3/4" \$32.32
	Per 1,000 gallons	S1	3/4"	\$3.14	S50	3/4" \$6.28
	Base Rate				S51	3/4" \$32.32
	Per 1,000 gallons				S51	3/4" \$6.28
	Base Rate				S52	3/4" \$32.32
	Per 1,000 gallons				S52	3/4" \$6.28
	Cedarwood Flat Rate				S53	3/4" \$107.47
	Midlands Sewer Flat Rate	Per Unit (Monthly)			S71	\$70.51
	Midlands Sewer Mobile Home Flat Rate	Per Unit (Monthly)			S72	\$52.89
	Flat Rate - No Meter	Per Unit (Bi-Monthly)			S73	\$107.46
Flat Rate Sewer	Per Unit (Monthly)			S74	\$70.51	
Lloydwood Sewer Capacity	Per Unit (Bi-Monthly)			S85	\$20.00	
Flat Rate Sewer - Conversion	Per Unit (Bi-Monthly)			S76	\$107.46	
West Columbia Sewer	West Columbia Rate			S81	Set by West Columbia	
Residential Sewer	Flat Rate	S2	3/4"	\$53.74		
Unmetered	Flat Rate	S3	3/4"	\$53.74		
Commercial Sewer	Base Rate	S10	3/4"	\$16.16	S60	3/4" \$32.32
	Per 1,000 gallons	S10	3/4"	\$3.94	S60	3/4" \$7.88
	Base Rate	S11	1"	\$40.38	S61	1" \$80.76
	Per 1,000 gallons	S11	1"	\$3.94	S61	1" \$7.88
	Base Rate	S12	1 1/2"	\$80.78	S62	1 1/2" \$161.56
	Per 1,000 gallons	S12	1 1/2"	\$3.94	S62	1 1/2" \$7.88
	Base Rate	S13	2"	\$129.18	S63	2" \$258.36
	Per 1,000 gallons	S13	2"	\$3.94	S63	2" \$7.88
	Base Rate	S14	3"	\$242.24	S64	3" \$484.48
	Per 1,000 gallons	S14	3"	\$3.94	S64	3" \$7.88
	Base Rate	S15	4"	\$645.90	S65	4" \$1,291.80
	Per 1,000 gallons	S15	4"	\$3.94	S65	4" \$7.88
	Base Rate	S16	6"	\$968.86	S66	6" \$1,937.72
	Per 1,000 gallons	S16	6"	\$3.94	S66	6" \$7.88
	Base Rate	S17	8"	\$1,211.09	S67	8" \$2,422.18
	Per 1,000 gallons	S17	8"	\$3.94	S67	8" \$7.88
	Midlands Sewer Flat Rate - Monthly	Per REU		N/A	S71	\$70.51
	SMI Industrial	Base Rate	S21		\$645.90	N/A
SMI Industrial	Per 1,000 gallons	S21		\$3.94	N/A	

TAP FEES						
TYPE	BASIS	INSIDE CITY			OUTSIDE CITY	
Water Tap Fees	Per Tap	WTT	3/4"	Market Price	WTT	3/4" Market Price
	Per Tap	WTT	1"	Market Price	WTT	1" Market Price
	Per Tap	WTT	2"	Market Price	WTT	2" Market Price
	Per Tap	WTT	3" +	Market Price	WTT	3" + Market Price
Sewer Tap Fees	Per Tap	SWT		\$1,250.00	SWT	\$1,250.00

CAPACITY FEES						
TYPE	BASIS	INSIDE CITY			OUTSIDE CITY	
Water Capacity	Per REU	WSC		\$1,720.00	WSC	\$1,720.00
Sewer Capacity	Per REU	WSC		\$2,500.00	WSC	\$2,500.00

Fire Line Fees						
TYPE	BASIS	INSIDE CITY			OUTSIDE CITY	
Fire Line Fees	Per Line	WSC	6"	\$5,000.00	WSC	6" \$10,000.00
	Per Line	WSC	8"	\$10,000.00	WSC	8" \$20,000.00
	Per Line	WSC	10"	\$15,000.00	WSC	10" \$30,000.00
	Per Line	WSC	12"	\$20,000.00	WSC	12" \$40,000.00

Meter Fees							
TYPE	BASIS	INSIDE CITY			OUTSIDE CITY		
Meter Fees	Per Unit	WTT	3/4"	Market Price	WTT	3/4"	Market Price
	Per Unit	WTT	1" +	Market Price	WTT	1" +	Market Price
By-Pass Assembly 2" or Less	Per Assembly	WTT		Market Price	WTT		Market Price
By-Pass Assembly 3" and Larger	Per Assembly	WTT		Varies	WTT		Varies
By-Pass Administrative Fee	Per Assembly	MGR		\$200.00	MGR		\$200.00
Residential Irrigation Meter "T" & Box	Per Install	WTT		Market Price	WTT		Market Price

Backflow and Work Order Fees							
TYPE	BASIS	INSIDE CITY			OUTSIDE CITY		
Set Meter - No Backflow Device	Per Occurrence - 1st Offense			\$25.00			\$25.00
Set Meter - No Backflow Device	Per Occurrence - 2nd Offense			\$50.00			\$50.00
Set Meter - No Backflow Device	Per Occurrence - 3rd Offense			\$100.00			\$100.00
Non-Compliant Backflow Test	Per Test			\$150.00			\$150.00
Trip Charge ¹	Per Occurrence			\$75.00			\$75.00
Damaged Meter/Box Charge	Replacement Cost			Market Price			Market Price
Hydrant Flow Test	Per Test	HFT		\$150.00	HFT		\$150.00

¹ Applied to accounts that require trips deemed unnecessary or excessive such as, but not limited to: on-call reconnects when payments have not been made; rechecks for usage after cut-off; pulled meters; excess work order checks with no issues found or found on customer's side.

Processing / Set-Up / Misc. Fees							
TYPE	BASIS	INSIDE CITY			OUTSIDE CITY		
Water/Sewer Set-Up Fee	Per Account	SUF		\$50.00	SUF		\$75.00
Hydrant Meter Set-Up Fee	Per Account	SUF		\$250.00	SUF		\$250.00
Sewer Cap Fees	Per Cap			Direct Costs			Direct Costs
Late Payment Fee	Per Account			10%			10%
Non-Payment Fee	Per Notice			\$40.00			\$50.00
Non-Payment Fee - After Hours	Per Notice			\$25.00			\$25.00
Reconnect Additional Charge	Per Notice			\$75.00			\$75.00
Non-Payment Sewer Plug Fee	Per Notice			\$75.00			\$75.00
Customer Payments - Online, Telephone, & Merchant Processing	Per Payment			Vendor Pricing			Vendor Pricing
Returned Check Fee	Per Check			\$30.00			\$30.00
Credit Card Dispute Fee	Per Disputed Charge			\$30.00			\$30.00

Plan Review Fees			
TYPE	BASIS	CHARGES	
DRP Review Fee - Water	Per Occurrence	MGR	\$420.00
DRP Review Fee - Sewer	Per Occurrence - 1st Offense	MGR	\$210.00
Non-DRP Review Fee - Water	Per Occurrence - 2nd Offense	MGR	\$80.00
Non-DRP Review Fee - Sewer	Per Occurrence - 3rd Offense	MGR	\$80.00

Water Distribution Charges			
TYPE	BASIS	CHARGES	
New Line Sample (Restest Only)	Per Sample Tested	MGR	\$80.00

Pretreatment Charges - Surcharges			
TYPE	BASIS	CHARGES	
Ammonia	Per Pound		\$1.50
Silver	Per Pound		\$500.00
Cadmium	Per Pound		\$150.00
Copper	Per Pound		\$150.00
Lead	Per Pound		\$325.00
Zinc	Per Pound		\$100.00
TSS	Per Pound		\$0.40
BOD	Per Pound		\$0.25
COD	Per Pound		\$0.13

Pretreatment Charges - Industrial User Fees			
TYPE	BASIS	INSIDE CITY	OUTSIDE CITY
Annual Industrial User Charge	Budget Year	\$2,100.00	\$4,200.00
Non-Discharge Permit Fee	Budget Year	\$210.00	\$420.00
Waste Load Application Fee	Industry Specific	Varies	Varies
Wastewater Discharge Fee	Industry Specific	Varies	Varies
Non-Domestic Waste Survey	New Industry	\$150.00	\$150.00

Pretreatment Charges - Food Service Establishments		
TYPE	BASIS	CHARGES
First Inspection (Violation) Fee	Per Inspection	\$250.00
Successive Reinspection Fees	Per Inspection	\$500.00

Septic/Oil & Grease Receiving Station			
TYPE	BASIS	CHARGES	
Septic Waste Disposal Fee	Per Gallon	SG1	\$0.09
Oil & Grease Disposal Fee	Per Gallon	SG2	\$0.16
Hauler Truck Cleaning Fee	Per Truck	SG4	\$150.00
Silt/Debris Disposal Fee	Per Cubic Yard		\$80.00
Waste Hauler Permit Fee	Annual	SG3	\$0.00
Waste Testing Charge	Per Truck		\$300.00
Late Fee	% of Charges		10%
Non-Payment Fee	Per Notice		\$50.00

Administration (1110) Fees and Charges		
TYPE	BASIS	
Printing, Reproduction, Documents ¹		FY 24/25
Search/Prep ²	Per Hour	\$26.00
Copies (B&W) 8 1/2" x 11"	Per Page	\$0.26
Copies (Color) 8 1/2" x 11"	Per Page	\$0.32
Copies (B&W) larger than 8 1/2" x 11"	Per Page	\$0.32
Maps 11" x 17" or smaller	Per Page	\$3.00
Maps larger than 11" x 17"	Per Page	\$5.00
Video, Audio, CD	Per Disc	\$11.00
Digital, Video Copy on DVD	Per Disc	\$21.00
Postage	Per Parcel	Current Rate
Large Envelope for FOIA Response	Per Envelope	\$1.12
Election Fees		
Council	Per Election	\$50.00
Mayor	Per Election	\$100.00
Pavilion Key Deposit Fee	Per Key	\$25.00
Returned Check Fee	Per Item	\$30.00
¹ Unless otherwise specified, the fees listed above apply to all departments		
² Research time involved to locate requested documents		

Municipal Court (1121) Fees and Charges		
TYPE	BASIS	
Printing, Reproduction, Documents		FY 24/25
Fax Services (up to 20 pages)	Per Fax	\$7.00
Certified Copies	Per Page	Cost + \$1.00
Audio Transcripts (if CD provided)	Per Request	No Cost

Sanitation (1337) Fees and Charges		
TYPE	BASIS	
Bags and Containers		FY 24/25
Black Garbage Bags	Per Roll	\$12.00
Yard Debris Bags	Per Bag	\$7.00
Recycle Bins	Per Bin	\$15.00
Rollcart ¹	Per Rollcart	Actual Cost
Garbage and Debris		
Residential Garbage & Recycling	Per Month	\$18.50
Tires (with or without rims) ²	Per Tire	\$5.00
Constructions Debris ³	20 Yard Container	\$250.00
	30 Yard Container	\$350.00
Non Residential Rollcart Pickup	Per Rollcart/Month	\$18.50
Excessive Residential Yard Debris ⁴	Per Request	\$120.00
¹ To replace damaged or destroyed rollcarts		
² Payment required in advance		
³ Service provided upon request. Payment required in advance. Large rocks and dirt cannot be collected by		
⁴ Fee will be determined by Supervisor on site according to apportionment based on a per truck load basis.		

Planning and Development (1463) Fees and Charges - Business License Rates

RATE CLASS	INCOME \$0 - \$2,000 MINIMUM TAX	INCOME OVER \$2,000 RATE PER \$1,000
Class 1	\$20.00	\$1.20
Class 2	\$25.00	\$1.25
Class 3	\$30.00	\$1.30
Class 4	\$35.00	\$1.35
Class 5	\$40.00	\$1.40
Class 6	\$45.00	\$1.45
Class 7	\$50.00	\$1.50
Class 8.1 - Contractor *	\$30.00	\$1.30
Class 8.2 - 8B Railroad	Based on Population	
Class 8.3 - Telephone	\$30.00	\$1.30
Class 8.4 - Insurance **	See Below	See Below
Class 8.51 - Amusement	\$12.50 License Fee	\$12.50 Per Machine
Class 8.52 - Non-Payout	\$12.50 License Fee	\$180 Per Machine
Class 8.6 - Billiard/Pool Rooms	\$5.00 or \$12.00 per Table	\$5.00 or \$12.00 per Table
Class 9.1 - Junk/Scrap *	\$60.00	\$2.50
Class 9.2 - Pawn Brokers	\$400.00	\$1.75
Class 9.3 - Automotive/Boats/Farming	\$20.00	\$1.00
Class 9.5 - Bingo	\$300.00	\$3.10
Class 9.6 - Carnivals/Circus	\$200.00	\$5.10
9.6 - Amusement Gross Receipts *	\$200.00	\$5.10
9.6 - Coin Machine Gross Receipts *	\$200.00	\$5.10
Class 9.7 - Drinking Place	\$265.00	\$5.60
Class 9.91 - Special Events (2+ days)	\$200.00	\$5.10
Class 9.92 - Special Events (1 day)		
Up to \$2,000 Gross Income	\$50.00	\$50.00
\$2,000 to \$10,000 Gross Income	\$100.00	\$100.00
\$10,000 and Up Gross Income	\$200 First \$10,000	\$5.10 (over \$10,000)
* Non-Resident Rates Apply		
** NAICS 52411 - Life, Health and Accident: 0.75% of Gross Premiums		
NAICS 524126 - Fire and Casualty (Licensed in SC): 2% of Gross Premiums		

Planning and Development (1463) Fees and Charges - Business License Declining Rates	
GROSS INCOME IN \$ (Millions)	PERCENT OF CLASS RATE FOR EACH ADDITIONAL
0-5	100%
5-7	95%
7-9	90%
9-110	85%
Over 110	45%

Planning and Development (1463) Fees and Charges - Residential Permits		
TYPE	BASIS	
Building Permit		FY 24/25
\$2,999 and under	Minimum Fee	\$27.00
\$3,000 to \$49,999.99	First \$3,000	\$27.00
	Per \$1,000 thereafter	\$5.00
\$50,000 to \$499,999.99	First \$50,000	\$287.00
	Per \$1,000 thereafter	\$4.00
\$500,000 and Up	First \$500,000	\$1,985.00
	Per \$1,000 thereafter	\$3.00
Plan Review Fee	Per Plan	10% of Building Permit
Plumbing Permit (Fixtures)		
	First 3 Fixtures	\$34.00
	Per Fixture After 3	\$5.00

Plumbing Permit (No Fixtures)	First \$3,000 Per \$1,000 thereafter	\$34.00 Building Permit Rates
HVAC, Electrical, Gas (Mechanical) Permits		
\$2,999.99 and Under	Minimum Fee	\$34.00
\$3,000 and Up	First \$3,000 Per \$1,000 thereafter	\$34.00 Building Fees Apply

Planning and Development (1463) Fees and Charges - Commercial Permits		
TYPE	BASIS	
Building Permit		FY 24/25
\$2,999 and under	Minimum Fee	\$56.00
\$3,000 to \$49,999.99	First \$3,000 Per \$1,000 thereafter	\$56.00 \$7.00
\$50,000 to \$99,999.99	First \$50,000	\$364.00

\$100,000 to \$499,999.99	Per \$1,000 thereafter First \$100,000	\$6.00 \$662.00
\$500,000 to \$999,999.99	Per \$1,000 thereafter First \$500,000	\$5.00 \$2,205.00
\$1,000,000 to \$9,999,999.99	Per \$1,000 thereafter First \$1,000,000	\$4.00 \$3,859.00
\$10,000,000 and up	Per \$1,000 thereafter First \$10,000,000	\$3.00 \$22,050.00
Plan Review Fee	Per Plan	\$2.00 50% of Building Permit
Plumbing Permit (Fixtures)		
	First 3 Fixtures	\$34.00
	Per Fixture After 3	Use Commerical Permit
Plumbing Permit (No Fixtures)		
	First \$3,000	\$34.00
	Per \$1,000 thereafter	\$5.00
HVAC, Electrical, Gas (Mechanical) Permits		
\$2,999.99 and Under	Minimum Fee	\$34.00
\$3,000 and Up	First \$3,000	\$34.00
	Per \$1,000 thereafter	Commercial Building Fees

Planning and Development (1463) Fees and Charges - Inspection Fees		
TYPE	BASIS	
Residential		FY 24/25
1st Re-Inspection	Per Inspection	\$29.00
2nd Re-Inspection	Per Inspection	\$58.00
3rd Re-Inspection	Per Inspection	\$84.00
Re-Inspection of Building Final	Per Inspection	\$0.00
Safety Inspection (No Permit)	Per Inspection	\$19.00

Failure to Obtain Inspection Approval	Per Inspection	\$58.00
Commercial		
1st Re-Inspection	Per Inspection	\$58.00
2nd Re-Inspection	Per Inspection	\$121.00
3rd Re-Inspection	Per Inspection	\$168.00
Re-Inspection of Building Final	Per Inspection	\$0.00
Safety Inspection (No Permit)	Per Inspection	\$21.00
Failure to Obtain Inspection Approval	Per Inspection	\$58.00

Planning and Development (1463) Fees and Charges - Misc. Fees and Permits

TYPE	BASIS	
		FY 24/25
Garage Sale Permit	Per Day	\$8.00
Mobile Home Permit	Per Mobile Home	\$58.00
Demolition Permit	Per Structure	\$58.00
Communication Tower Permit ¹	Per Tower	
Deposit for Tower Removal	Per Tower	10%
Zoning Permit	Per Property	\$25.00
Zoning Ordinance (Copy) - Picked Up	Per Copy	\$26.00
Zoning Ordinance (Copy) - Mailed	Per Copy	\$32.00
Board of Appeals - Appeal Application	Per Application	\$168.00
Fees for Legal Services	City Incurred Costs	Actual Charges
Fees for Demolition	City Incurred Costs	Actual Charges
Fees for Lot Clearing		Actual Charges
Fees for Environmental Clean Up ²		Actual Charges
Unsafe Structure Inspection	1st Inspections	No Cost
Unsafe Structure Re-Inspection	Per Inspection	\$58.00
Condemnation Resulting in Demolition	Per Property	\$278.00
Non-Vendor Event Permit Fee	Per Event	\$26.00
Chicken Permit	Per Property	\$20.00
Flood Zone Verification Letter	Per Property	\$15.00
Commercial Site Plan Review (Small)	Per Property	\$110.00
Commercial Site Plan Review (Large)	Per Property	\$200.00
Infill Development Survey	Per Property	\$110.00
Food Truck Inspection and Sticker	Per Inspection	\$25.00
Charitable Solicitation Permit	Per Day	\$25.00
Coin Operated Machine Stickers	Per Machine	\$12.50
Land Disturbance Permit for Richland County Properties	Per Property	Varies - Paid by Applicant

¹ Same fee as Commercial Building Permit and Plan Review Fees

Planning and Development (1463) Fees and Charges - Sign Permits

TYPE	BASIS	
Sign Permits		FY 24/25
\$1,999.99 and Under	Per Sign	\$29.00
\$2,000.00 to \$2,999.99	Per Sign	\$58.00

\$3,000.00 and Up	Per Sign	Commercial Building
Temporary Sign Permit	Per Sign	\$29.00
Permanent Sign Deposit Fee	Per Sign	N/A

Planning and Development (1463) Fees and Charges - Zoning Plan Review Fees

TYPE	BASIS	
Small Wireless Facility		FY 24/25
Single Facility	Flat Up to 5	\$105.00
Multiple Facilities	Per Pole 6-20	\$53.00
On City-Owned Pole (wooden)		\$53.00
On City-Owned Pole (non-wooden)		\$210.00
Subdivision Review		
Minor Subdivision		\$58.00
Major Subdivision:		
Preliminary Plat review	Per Plat	\$110.00
	Per Lot	\$19.00
Preliminary Plat Revision	Per Plat Revision	\$58.00
	Per Lot	\$5.00
Final Plat review	Per Plat	\$110.00
	Per Lot	\$13.00
Final Plat Revision	Per Plat Revision	\$110.00
	Per Lot	\$13.00
PUD and plat amendments	Per Amendment Req	\$110.00
		Plus Attorney Fees
Annexation *		
100% petition	Per Request	\$168.00
75% petition	Per Request	\$278.00
20% Petition	Per Request	\$389.00

* Annexations initiated at the request of the City of Cayce may have fees waived.

Planning and Development (1463) Fees and Charges - Zoning Requests and Appeals

TYPE	BASIS	
Zoning Map amendments	Per Request	FY 24/25 \$221.00
BZA appeals	Per Request	\$137.00
Other PC requests	Per Request	\$168.00
PUD Development	Per Request	\$278.00
		Plus Attorney Fees
Plotter/Large format copies	Per Copy	\$13.00

Community Tool Shed - Misc. Fees

TYPE	BASIS	
Late Return Fee	Per Day	FY 24/25 \$5.00
Fees for Failure to Return or Damages Beyond Normal Wear and Tear:		
Lawn Mower & Trimmer with Blower	Per Occurrence	\$50.00
Electric Lawn Mower, Leaf Blower, & Wheelbarrow	Per Occurrence	\$25.00
Shovel, Lopper, Rake	Per Occurrence	\$10.00

All Community Tool Shed Fees will be assessed on the borrower's City of Cayce Utility Bill

Museum Fees

TYPE	BASIS	
Private Events (up to 4 hours)	Per Event	FY 24/25 \$300.00
Public Events (Plus Regular Admission)	Per Event	\$100.00
Friends of the Museum (Recurring Events with Small Groups)	Per Event	\$25.00

Cleaning Fee*	Per Event	\$75.00
Key Deposit	Per Occurrence	\$25.00
*Fee charged for damages or excessive cleaning needed after event.		

Police and Fire Fees and Charges		
TYPE	BASIS	
Police Services		
Fingerprinting, Civilian – Resident	Per Set	FY 24/25 \$25.00
Fingerprinting, Civilian – Non-resident	Per Set	\$35.00
Extra-Duty Police Officer	Per Hour, Per Officer	\$65.00
Funeral Escorts	Extra Duty	(\$135 min/3 hr min) extra duty rate per hour
Records		
Photos/Videos to CD	Per Report	\$21.00/hr
Video/Audio to CD/DVD	Per Report	\$21.00/hr
CAD Report	Per Report	\$21.00/hr
Postage	Per Mailing	Current Rate
Search/Retrieval/Redaction	Per Hour	\$21.00/hr
Copies	Per Copy	\$1.00
Accident Report, Incident Report, Collision Report, Fire Report	Per Report/Page	\$15.00
Police Photographs, Audio or Video Recordings	Each	\$21.00
Lexus Nexus	Convenience Fee	\$8.00
Animal Services		
Impoundment Fees	1st Offense	\$50.00
Impoundment Fees	2nd Offense	\$100.00
Impoundment Fees	3rd Offense	\$250.00
Fire Department		
CPR Class (Up to 10 Students)	Per Instructor	\$105.00
First Aid Class (UP to 10 Students)	Per Instructor	\$105.00
CPR Certification Cards	Per Card	\$7.00
First Aid Certification Cards	Per Card	\$22.00
Extra Duty Fire Department Personnel	Per Hour, Per Person	\$65.00
Extra Duty Fire Dept Ladder Truck	Per Hour, Per Truck	\$220.55
Extra Duty Fire Dept Engine	Per Hour, Per Truck	\$87.14
Blue Sign Program (Address Markers)		
Sign with Numbers only	Each	\$17.00
Sign on 2"x 4" Post	Each	\$20.00
Sign on 2"x 4" Post (INSTALLED)	Each	\$25.00
Sign on 4"x 4" Post	Each	\$26.00
Sign on 4"x 4" Post (INSTALLED)	Each	\$30.00
Police Permits		
Precious Metal Permit	Per Permit, As Allowed by State Law	\$55.00

Police and Fire Fees and Charges		
TYPE	BASIS	
Rotation Wrecker Services (per City Ordinance)		
Vehicle Towed that is abandoned/parked unlawfully	Per Vehicle	\$85.00
Vehicle Towed for Violation	Per Vehicle	\$85.00
Vehicle Towed as a Result of Collision or Mechanical Breakdown	Per Vehicle	\$135.00
Heavy Duty Vehicle Towed as Result of Collision or Mechanical Breakdown	Per Hour	\$110.00
“No Tow” fee if owner claims vehicle before towing company leaves scene	Per Vehicle	\$35.00
Roadside Assistance (Tire Changes / Jump Starts)	Per Occurrence	\$35.00
Storage for All Vehicles (No Charge if vehicle claimed during same calendar day)	Per Day	\$20.00
Sprinkler Plan Review (New Systems)		
Less than 20 heads	Each Plan	\$53.00
21-50 heads	Each Plan	\$79.00
101 – 200 heads	Each Plan	\$105.00
Over 200 heads	Each Plan	\$210.00
Each Additional 100 heads or fraction thereof	Per 100 Heads	\$50.00 (\$500.00 Max)
* Same fees for renovated or remodeled systems		
Kitchen Hood Extinguishing System Plan Review		
System Plan	Per Plan	\$79.00
Construction Plan Review *		
Commercial (New)	Per 1,000 sq. ft.	\$25.00 (\$500.00 Max)
Commercial Alterations	Per 2,500 sq. ft.	\$50.00 (\$200.00 Max)
Residential (Multi-Family)	Per 1,000 sq. ft.	\$25.00 (\$500.00 Max)
* Fees only applicable when Building Official Review is not required.		
Fire Alarm Systems Plan Review		
< 20 devices	Each plan	\$26.00
21 – 50 devices	Each plan	\$53.00
51 – 75 devices	Each plan	\$79.00
76 – 100 devices	Each plan	\$105.00
> 100 devices	Each plan	\$105.00
	Each Device above 100	\$25.00 (\$300.00 Max)
Other plans not specifically listed	Each plan	\$79.00

Police and Fire Fees and Charges		
TYPE	BASIS	
New Sprinkler System Permit Fees		
1 – 10 heads	Each permit	\$116.00
11 – 25 heads	Each permit	\$173.00
26 – 200 heads	Each permit	\$231.00
> 200	Each permit	\$231.00
	Each head > 200	\$0.53
		(\$2,000.00 Max)
Sprinkler Modification Permit Fees		
2 -20 heads	Each permit	\$37.00
21 – 100 heads	Each permit	\$79.00
101 – 200 heads	Each permit	\$158.00
> 200 heads	Each permit	\$158.00
	Each head > 200	\$0.26
		(\$2,000.00 Max)
*Permit not required when modifying less than 2		
New Alarm System Permit Fees		
1 – 10 devices	Each permit	\$105.00
11 – 25 devices	Each permit	\$173.00
26 – 200 devices	Each permit	\$231.00
> 200 devices	Each permit	\$231.00
	Each device above 200	\$0.53
		(\$1,000.00 Max)
Fire Alarm System Remodel Permit Fees		
1 – 5 devices	Each permit	\$37.00
6 – 25 devices	Each permit	\$79.00
26 – 100 devices	Each permit	\$158.00
101 – 200 devices	Each permit	\$231.00
> 200 devices	Each permit	\$231.00
	Each device > 200	\$0.53
		(\$1,000.00 Max)
Clean Agent Extinguishing System Permit Fees		
1 – 50 heads	Each Permit	\$158.00
> 500 heads	Each Permit	\$158.00
	Each head above 50	\$0.53
		(\$2,000.00 Max)
Misc. Fire Permits and Fees		
Dry and Wet Chemical Systems	Each Permit	\$79.00
Standpipe Systems	Each Permit	\$79.00
Radio Repeaters (BDA's)	Each Permit	\$158.00
Carbon Dioxide Tanks (> 100 lbs)	Each Permit	\$79.00
Re- Inspection (New Construction, Remodel, No Show/Missed appointments)	Each Permit (Per Building)	\$53.00
*All other permits per IFC Section 105	Each Permit	\$79.00
Hazardous Material Fee	Each Occurrence	Actual Charges

Police and Fire Fees and Charges		
TYPE	BASIS	
Fire Marshall Fees		
Fire Pump Test	Per Test	\$166.00
Standpipe Flow Test	Per Test	\$110.00
(additional test at same location)	Per Test	\$56.00
Spray Paint Booth	Per Inspection	\$221.00
Kitchen Hood Extinguishing System Test	Per Test	\$166.00
Occupancy Card Request	Per Card	\$34.00
Duplicate Occupancy Card	Per Card	\$12.00
Property or Insurance Request	Each Request	\$17.00
Special Duty Rate for Fire Marshal	Per Hour	\$45.00

General Fund Expenditures
Proposed FY 2024-2025

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-0000-000-000	GENERAL FUND:	-	-	-	-	-	-	-
	Totals	-	-	-	-	-	-	-
10-1101-000-000	LEGISLATIVE:	-	-	-	-	-	-	-
10-1101-101-000	SALARIES & WAGES	79,500.00	79,500.00	73,099.92	79,500.00	79,689.50	79,500.00	79,650.05
10-1101-210-000	PRINTING/OFFICE SUPPLIES	3,000.00	2,200.00	3,663.05	1,300.00	2,094.74	1,000.00	1,318.49
10-1101-211-000	POSTAGE EXPENSE	250.00	500.00	314.28	500.00	287.07	300.00	1,002.06
10-1101-214-000	DUES & MEMBERSHIPS	3,000.00	3,000.00	4,019.00	3,000.00	2,169.25	3,000.00	1,938.00
10-1101-215-000	TRAVEL EXPENSE	19,000.00	13,000.00	7,245.10	13,000.00	12,905.53	13,000.00	4,956.11
10-1101-261-000	ADVERTISING EXPENSE	2,000.00	2,000.00	112.65	2,000.00	946.64	2,400.00	1,418.00
10-1101-264-000	EMPLOYEE TRAINING EXP	4,000.00	3,800.00	1,690.00	3,800.00	4,270.00	3,800.00	2,085.00
10-1101-266-000	EMPLOYEE APPRECIATION/AWARDS EXPENSE	7,500.00	6,000.00	1,683.14	6,000.00	3,199.52	6,000.00	2,111.47
10-1101-276-000	CITY HOSTED EVENTS/SPECIAL MEETINGS	1,000.00	1,000.00	-	1,000.00	62.55	1,500.00	81.66
10-1101-279-000	OTHER OPERATING EXPENSE	500.00	500.00	99.86	500.00	191.85	1,500.00	876.33
10-1101-805-000	SCRS EXPENSE	11,598.00	11,874.00	10,735.48	11,229.00	11,229.60	10,584.00	10,591.45
10-1101-810-000	SCRS PRE-RET DEATH BENEFIT	95.00	97.00	87.60	97.00	96.84	97.00	96.90
10-1101-811-000	SC PORS EXPENSE	3,439.00	3,126.00	3,047.85	2,976.00	2,976.00	2,826.00	2,826.00
10-1101-812-000	SC PORS PRE-RET DEATH BEN	33.00	30.00	29.25	30.00	30.00	30.00	30.00
10-1101-813-000	SC PORS ACCIDENT DEATH BEN	33.00	30.00	29.25	30.00	30.00	30.00	30.00
10-1101-814-000	FICA EXPENSE	6,082.00	6,082.00	5,393.96	6,082.00	5,891.96	6,082.00	5,904.68
10-1101-821-000	WORKERS COM INS EXPENSE	2,079.00	2,436.00	1,875.70	3,003.00	2,431.60	4,822.00	3,325.52
10-1101-822-000	MEDICAL INSURANCE EXPENSE	14,168.00	13,108.00	12,140.64	12,062.00	12,187.28	11,151.00	11,065.02
	Totals	157,277.00	148,283.00	137,505.21	148,109.00	140,689.93	151,622.00	136,084.53

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1110-000-000	ADMINISTRATIVE:	-	-	-	-	-	-	-
10-1110-101-000	SALARIES & WAGES	881,553.00	827,997.00	755,800.98	788,959.00	795,116.59	619,293.00	652,784.07
10-1110-210-000	PRINTING/OFFICE SUPPLIES	7,000.00	6,750.00	7,446.31	6,000.00	6,511.07	6,000.00	8,434.94
10-1110-211-000	POSTAGE EXPENSE	1,500.00	1,000.00	1,106.17	1,000.00	1,217.23	1,000.00	691.30
10-1110-213-000	PUBLICATIONS	600.00	600.00	514.34	600.00	513.99	600.00	235.00
10-1110-214-000	DUES & MEMBERSHIPS	8,500.00	11,420.00	7,043.00	5,000.00	7,157.50	4,500.00	4,049.28
10-1110-215-000	TRAVEL EXPENSE	18,000.00	18,000.00	10,591.27	41,000.00	33,833.94	13,850.00	8,073.53
10-1110-217-000	AUTO OPERATING EXPENSE	1,700.00	1,000.00	1,166.87	3,000.00	2,356.82	1,600.00	5,880.96
10-1110-221-000	TELEPHONE EXPENSE	6,960.00	6,800.00	7,392.81	6,500.00	7,103.41	6,000.00	6,722.67
10-1110-226-000	SERVICE CONTRACTS	5,800.00	10,100.00	5,830.83	13,000.00	6,948.60	7,000.00	7,127.33
10-1110-238-000	SAFETY PROGRAM & SUPPLIES	2,500.00	2,000.00	322.29	2,700.00	1,757.66	2,700.00	1,595.13
10-1110-260-000	PROFESSIONAL SERVICES - HR	4,950.00	6,050.00	4,048.00	4,000.00	4,734.00	3,300.00	5,214.00
10-1110-261-000	ADVERTISING/EMPLOYMENT EXPENSE	1,500.00	1,500.00	-	1,500.00	1,274.00	1,000.00	2,474.98
10-1110-262-000	VEHICLE INSURANCE EXPENSE	3,000.00	3,500.00	3,056.00	2,700.00	3,273.00	2,700.00	3,342.00
10-1110-263-000	EMPLOYEE APPRECIATION EXPENSE	3,000.00	2,500.00	1,171.70	2,000.00	4,587.46	-	1,646.31
10-1110-264-000	EMPLOYEE TRAINING	7,000.00	7,000.00	3,092.85	7,000.00	5,767.46	6,500.00	4,904.17
10-1110-266-000	PROF SERVICE-WELLNESS	1,500.00	1,000.00	-	1,000.00	495.95	1,000.00	-
10-1110-279-000	OTHER OPERATING EXPENSE	53,000.00	-	2,681.66	-	2,142.90	6,000.00	8,080.17
10-1110-385-000	MACHINES & EQUIPMENT	30,000.00	20,000.00	22,725.73	3,000.00	3,082.89	-	-
10-1110-386-000	EQUIPMENT NON-CAPITAL	8,000.00	-	-	-	-	-	-
10-1110-805-000	SCRS EXPENSE	160,548.00	149,563.00	138,947.71	128,250.00	137,350.79	97,285.00	106,118.83
10-1110-810-000	SCRS PRE-RET DEATH BENEFIT	1,308.00	1,219.00	1,131.98	1,105.00	1,183.44	889.00	970.41
10-1110-814-000	FICA EXPENSE	67,439.00	63,342.00	56,144.36	57,435.00	59,288.32	46,223.00	49,196.20
10-1110-820-000	GENERAL INSURANCE EXPENSE	6,750.00	5,000.00	6,661.00	3,600.00	4,887.00	3,600.00	3,744.00
10-1110-821-000	WORKERS COMP INS EXPENSE	9,773.00	7,550.00	8,509.29	8,520.00	7,321.46	6,857.00	6,810.38
10-1110-822-000	MEDICAL INSURANCE EXPENSE	74,565.00	70,971.00	58,898.84	73,152.00	64,312.76	61,429.00	52,533.62
	Totals	1,366,446.00	1,224,862.00	1,104,283.99	1,161,021.00	1,162,218.24	899,326.00	940,629.28

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1121-000-000	RECORDER'S COURT:	-	-	-	-	-	-	-
10-1121-101-000	SALARIES & WAGES	176,298.00	162,502.00	149,813.33	155,427.00	160,998.13	142,147.00	143,056.65
10-1121-102-000	OVERTIME	500.00	500.00	-	500.00	-	500.00	-
10-1121-104-000	JUROR FEES COMPENSATION	2,600.00	1,700.00	293.88	4,000.00	1,057.02	4,000.00	1,157.77
10-1121-210-000	PRINTING/OFFICE SUPPLIES	3,500.00	3,000.00	1,561.41	5,000.00	1,425.17	5,000.00	3,642.35
10-1121-211-000	POSTAGE EXPENSE	4,000.00	5,000.00	2,687.66	6,000.00	4,206.66	8,000.00	4,521.22
10-1121-214-000	MEMBERSHIPS & DUES	790.00	940.00	130.00	940.00	80.00	670.00	170.00
10-1121-215-000	TRAVEL EXPENSE	5,500.00	5,000.00	3,603.04	6,000.00	3,319.06	4,000.00	2,338.68
10-1121-221-000	PHONE EXPENSE	1,940.00	1,400.00	1,391.46	2,500.00	1,337.04	2,500.00	1,371.84
10-1121-226-000	SERVICE CONTRACTS	12,450.00	10,450.00	651.74	450.00	294.78	250.00	224.56
10-1121-264-000	EMPLOYEE TRAINING EXPENSE	2,600.00	1,800.00	490.00	4,000.00	965.00	2,000.00	1,530.00
10-1121-265-000	PROF SERVICE-AUDIT EXP	5,000.00	5,000.00	-	-	-	-	-
10-1121-271-000	SPECIAL CONTRACT - MAGISTRATE	15,500.00	15,500.00	15,049.71	15,500.00	15,045.21	15,500.00	14,932.24
10-1121-272-000	SPECIAL DEPT SUPPLIES	1,800.00	1,500.00	327.40	3,500.00	344.41	1,500.00	4,218.53
10-1121-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	15,000.00	-	1,689.35	-	-	-	-
10-1121-805-000	SCRS EXPENSE	31,208.00	28,716.00	27,361.27	25,170.00	27,652.58	22,577.00	23,388.98
10-1121-810-000	SCRS PRE-RET DEATH BENEFIT	254.00	234.00	222.92	217.00	238.10	206.00	213.61
10-1121-814-000	FICA EXPENSE	13,143.00	12,087.00	11,304.04	11,193.00	12,207.29	10,649.00	10,987.79
10-1121-820-000	GENERAL INSURANCE EXPENSE	2,500.00	2,400.00	2,297.00	2,060.00	2,397.00	2,060.00	1,997.00
10-1121-821-000	WORKERS COMP INS EXPENSE	411.00	443.00	447.35	507.00	407.68	554.00	528.86
10-1121-822-000	MEDICAL INSURANCE EXPENSE	14,950.00	27,847.00	12,942.12	28,491.00	23,041.64	26,277.00	26,042.90
	Totals	309,944.00	286,019.00	232,263.68	273,855.00	256,931.98	248,390.00	240,322.98

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1140-000-000	LEGAL:	-	-	-	-	-	-	-
10-1140-265-000	PROF SERVICE-ATTORNEY FEES	110,000.00	110,000.00	107,577.26	110,000.00	98,203.33	65,000.00	124,931.59
10-1140-266-000	PROFESSIONAL SERVICES - PROSECUTOR FEES	28,000.00	28,000.00	7,858.25	28,000.00	18,690.00	15,000.00	19,900.00
10-1140-267-000	PROFESSIONAL SERVICES - PUBLIC DEFENDER	16,000.00	16,000.00	5,355.00	16,000.00	9,003.25	13,000.00	12,605.33
10-1140-386-000	CITY CODE CODIFICATION	2,500.00	2,500.00	1,300.00	2,500.00	3,009.06	2,500.00	1,659.22
	Totals	156,500.00	156,825.00	122,117.54	156,825.00	128,905.64	96,075.00	159,096.14

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1150-000-000	IT:	-	-	-	-	-	-	-
10-1150-101-000	SALARIES & WAGES	230,456.00	216,856.00	168,264.20	190,607.00	136,418.93	152,268.00	151,235.60
10-1150-210-000	PRINTING/OFFICE SUPPLIES	1,000.00	1,000.00	256.80	1,000.00	642.74	1,500.00	1,103.21
10-1150-214-000	DUES & MEMBERSHIP EXPENSE	1,300.00	1,300.00	-	1,300.00	380.00	1,250.00	90.00
10-1150-215-000	TRAVEL EXPENSE	2,750.00	2,850.00	35.06	2,850.00	492.79	2,850.00	537.90
10-1150-217-000	AUTO OPERATING EXPENSE	2,000.00	2,000.00	1,107.95	3,000.00	1,239.55	2,000.00	3,315.58
10-1150-221-000	TELEPHONE EXPENSE	2,753.00	2,753.00	2,398.05	2,753.00	2,097.92	2,753.00	2,341.69
10-1150-226-000	SERVICE CONTRACTS	16,800.00	15,673.00	17,612.62	15,673.00	20,193.28	9,633.00	12,688.61
10-1150-227-000	EQUIPMENT REPAIR EXPENSE	4,200.00	2,500.00	398.02	2,500.00	2,304.55	2,500.00	2,607.24
10-1150-255-000	SOFTWARE/LICENSES EXPENSE	78,700.00	70,790.00	78,845.36	60,810.00	67,072.41	54,430.00	48,163.19
10-1150-264-000	EMPLOYEE TRAINING	5,000.00	5,000.00	-	5,000.00	-	5,000.00	-
10-1150-266-000	PROF SERVICE-TECH ASSIST	7,500.00	5,000.00	9,786.85	10,000.00	1,000.00	5,000.00	585.00
10-1150-267-000	PROF SERVICES-WEB SITE EXPENSE	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
10-1150-279-000	OTHER OPERATING EXPENSE	1,000.00	10,000.00	4,758.56	1,000.00	932.46	1,500.00	645.76
10-1150-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	40,000.00	-	10,523.79	-	-	35,000.00	11,547.44
10-1150-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	40,000.00	-	-	-	-	43,862.00	45,627.45
10-1150-805-000	SCRS EXPENSE	41,544.00	39,923.00	30,597.19	27,235.00	22,271.42	24,517.00	24,471.37
10-1150-810-000	SCRS PRE-RET DEATH BENEFIT	338.00	325.00	249.21	235.00	191.79	224.00	223.70
10-1150-814-000	FICA EXPENSE	17,630.00	16,589.00	12,627.43	12,000.00	10,078.55	11,648.00	11,768.37
10-1150-820-000	GENERAL INSURANCE EXPENSE	2,150.00	2,000.00	2,094.00	1,100.00	1,355.00	1,100.00	987.00
10-1150-821-000	WORKERS COMP INS EXPENSE	2,967.00	3,296.00	1,871.87	2,913.00	2,294.92	3,264.00	3,154.31
10-1150-822-000	MEDICAL INSURANCE EXPENSE	22,425.00	20,931.00	17,806.07	13,620.00	8,409.10	6,338.00	6,264.80
	Totals	522,913.00	421,186.00	361,633.03	355,996.00	279,832.91	369,037.00	329,758.22

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1170-000-000	COMMUNITY RELATIONS:	-	-	-	-	-	-	-
10-1170-201-000	CENTRAL MIDLANDS COUNCIL OF GOVT DUES	12,000.00	11,200.00	11,981.96	10,575.00	10,892.52	9,700.00	10,575.28
10-1170-202-000	MUNICIPAL ASSCOCIATION OF SC DUES	5,500.00	5,800.00	5,476.86	5,500.00	8,215.29	5,500.00	5,476.86
10-1170-203-000	LEXINGTON COUNTY MUN ASSOC DUES	-	500.00	-	500.00	-	500.00	-
10-1170-204-000	MASC GRANT EXPENSE (HEDG)	-	-	23,895.00	-	2,380.00	-	-
10-1170-206-000	CONSULTANT FOR PUBLIC RELATIONS	39,000.00	30,000.00	35,750.00	30,000.00	31,062.50	30,000.00	30,000.00
10-1170-207-000	RIVER ALLIANCE DUES	15,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
10-1170-208-000	EMPLOYE/FAMILY CHRISTMAS PARTY	-	5,000.00	5,248.60	5,000.00	2,421.97	5,000.00	3,612.03
10-1170-209-000	CMRTA CONTRIBUTION	-	38,500.00	38,500.00	43,500.00	38,140.00	43,500.00	33,165.00
10-1170-212-000	COMMUNITY PROGRAMS	46,000.00	15,000.00	6,810.53	25,000.00	14,353.55	25,000.00	10,724.89
10-1170-266-000	CAYCE DROP-IN	12,000.00	7,500.00	11,726.06	7,000.00	10,228.69	7,000.00	6,123.63
10-1170-272-000	CITY NEWSLETTER EXPENSE	16,650.00	16,650.00	12,920.55	16,650.00	15,165.93	16,650.00	7,584.11
	Totals	146,150.00	140,150.00	162,309.56	153,725.00	142,860.45	152,850.00	117,261.80

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24				
10-1181-000-000	FINANCE & ACCOUNTING:	-	-	-	-	-	-	-
10-1181-101-000	SALARIES & WAGES	266,545.00	258,350.00	237,746.27	223,498.00	196,683.71	193,489.00	182,230.62
10-1181-210-000	PRINTING/OFFICE SUPPLIES	3,500.00	3,000.00	2,137.18	3,500.00	3,207.81	3,800.00	2,721.55
10-1181-211-000	POSTAGE EXPENSE	2,500.00	2,500.00	1,819.74	2,000.00	2,213.58	800.00	1,809.47
10-1181-214-000	DUES & MEMBERSHIPS	530.00	475.00	570.00	500.00	441.67	500.00	440.00
10-1181-215-000	TRAVEL EXPENSE	2,800.00	2,000.00	1,566.77	1,000.00	106.82	1,000.00	-
10-1181-217-000	AUTO OPERATING EXPENSE	500.00	-	-	-	-	-	-
10-1181-221-000	TELEPHONE EXPENSE	2,350.00	2,100.00	2,058.12	2,100.00	1,902.20	2,040.00	1,974.93
10-1181-226-000	SERVICE CONTRACTS	43,953.00	13,400.00	14,682.46	14,050.00	6,789.72	12,150.00	12,296.42
10-1181-262-000	VEHICLE INSURANCE EXPENSE	200.00	-	-	-	-	-	-
10-1181-264-000	EMPLOYEE TRAINING EXPENSE	4,500.00	3,000.00	1,071.48	2,000.00	2,030.11	1,900.00	1,519.03
10-1181-265-000	PROF SERVICE-AUDIT EXP	28,500.00	28,500.00	28,500.00	28,500.00	28,500.00	38,000.00	34,325.00
10-1181-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	5,500.00	-	-	-	-	-	-
10-1181-805-000	SCRS EXPENSE	48,674.00	46,666.00	43,375.79	36,351.00	33,863.11	30,396.00	29,544.29
10-1181-810-000	SCRS PRE-RET DEATH BENEFIT	397.00	380.00	353.43	313.00	291.83	278.00	269.53
10-1181-814-000	FICA EXPENSE	20,391.00	19,764.00	17,342.52	16,279.00	14,917.92	14,442.00	13,711.34
10-1181-820-000	GENERAL INSURANCE EXPENSE	2,600.00	2,000.00	2,538.00	1,600.00	1,846.00	1,600.00	1,539.00
10-1181-821-000	WORKERS COMP INS EXPENSE	2,757.00	2,064.00	1,930.34	2,189.00	1,737.34	2,341.00	2,303.79
10-1181-822-000	MEDICAL INSURANCE EXPENSE	36,555.00	28,825.00	31,062.36	33,743.00	19,428.64	19,013.00	26,148.10
10-1181-993-000	OVERHEAD ALLOCATION - UTILITY	-	-	-	-	-	-	-
	Totals	472,752.00	415,524.00	388,377.67	367,623.00	313,960.46	322,949.00	314,651.17

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1183-000-000	TAX COLLECTION:	-	-	-	-	-	-	-
10-1183-265-000	PROF SERVICE-TAX CONTRACT	23,000.00	23,000.00	22,654.50	23,000.00	22,750.20	22,150.00	22,660.00
	Totals	23,000.00	23,000.00	22,654.50	23,000.00	22,750.20	22,150.00	22,660.00

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1190-000-000	PUBLIC BUILDINGS:	-	-	-	-	-	-	-
10-1190-101-000	SALARIES & WAGES	52,309.00	46,316.00	43,504.73	41,972.00	42,791.27	36,488.00	38,265.26
10-1190-102-000	OVERTIME	750.00	500.00	636.40	-	816.99	1,000.00	182.12
10-1190-217-000	VEHICLE EXPENSE	100.00	100.00	-	500.00	24.99	500.00	-
10-1190-220-000	ELECTRIC & GAS EXPENSE	23,000.00	23,000.00	19,726.52	25,000.00	21,220.36	25,000.00	21,438.49
10-1190-221-000	TELEPHONE EXPENSE	550.00	550.00	491.33	550.00	576.94	500.00	644.55
10-1190-226-000	SERVICE CONTRACTS	6,950.00	6,950.00	6,101.34	9,700.00	5,952.64	10,000.00	4,449.08
10-1190-227-000	EQUIPMENT REPAIR EXPENSE	2,500.00	3,000.00	845.41	3,000.00	3,955.36	3,000.00	2,033.81
10-1190-228-000	BUILDING REPAIR EXPENSE	5,000.00	3,000.00	5,412.12	4,000.00	3,857.17	4,000.00	587.34
10-1190-233-000	PAINT SUPPLIES	300.00	150.00	315.76	150.00	33.71	300.00	-
10-1190-236-000	ELECTRIC/LIGHT SUPPLIES	1,000.00	1,000.00	44.88	500.00	845.09	700.00	174.33
10-1190-241-000	UNIFORM EXPENSE	350.00	350.00	150.00	350.00	249.53	350.00	383.85
10-1190-244-000	JANITORAL SUPPLIES	6,500.00	6,500.00	6,232.57	4,200.00	6,258.13	4,200.00	6,394.20
10-1190-262-000	VEHICLE INSURANCE EXPENSE	1,000.00	1,000.00	868.00	900.00	922.00	900.00	945.00
10-1190-279-000	OTHER OPERATING EXPENSE	3,000.00	2,397.00	3,250.06	100.00	275.50	100.00	159.61
10-1190-805-000	SCRS EXPENSE	9,684.00	8,370.00	7,970.12	6,806.00	7,381.19	5,722.00	6,100.61
10-1190-810-000	SCRS PRE-RET DEATH BENEFIT	79.00	68.00	64.99	59.00	63.60	52.00	55.78
10-1190-814-000	FICA EXPENSE	4,099.00	3,628.00	3,295.92	3,048.00	3,303.50	2,718.00	3,122.31
10-1190-820-000	GENERAL INSURANCE EXPENSE	1,750.00	1,400.00	1,709.00	1,200.00	1,351.00	1,200.00	1,148.00
10-1190-821-000	WORKERS COMP INS EXPENSE	3,630.00	3,678.00	7,139.13	3,899.00	2,968.94	3,999.00	3,790.98
10-1190-822-000	MEDICAL INSURANCE EXPENSE	7,199.00	6,977.00	6,472.86	6,810.00	6,668.02	6,338.00	6,264.80
	Totals	129,750.00	118,934.00	114,231.14	112,744.00	109,515.93	108,567.00	97,952.51

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24				
10-1210-000-000	POLICE ADMIN:	-	-	-	-	-	-	-
10-1210-101-000	SALARIES & WAGES	736,991.00	722,921.00	647,572.58	655,268.00	541,489.57	466,295.00	404,673.00
10-1210-103-000	SPECIAL DUTY	4,000.00	2,000.00	7,352.12	-	3,431.00	-	2,104.60
10-1210-210-000	PRINTING/OFFICE SUPPLIES	10,000.00	10,000.00	8,685.63	10,000.00	11,892.81	10,000.00	12,804.25
10-1210-211-000	POSTAGE EXPENSE	1,000.00	1,000.00	346.83	1,000.00	1,244.01	3,000.00	1,458.24
10-1210-214-000	DUES & MEMBERSHIPS	3,500.00	3,500.00	3,731.04	3,500.00	4,221.67	2,200.00	4,445.00
10-1210-215-000	TRAVEL EXPENSE	10,000.00	8,000.00	3,572.72	8,000.00	10,262.33	3,000.00	5,609.39
10-1210-217-000	AUTO OPERATING EXPENSE	10,000.00	12,000.00	8,477.03	10,000.00	11,183.59	6,000.00	13,351.64
10-1210-220-000	ELECTRIC & GAS EXPENSE	35,000.00	35,000.00	36,380.74	40,000.00	36,929.85	40,000.00	36,383.19
10-1210-221-000	TELEPHONE EXPENSE	106,800.00	109,800.00	92,440.55	70,000.00	72,734.57	70,000.00	60,911.31
10-1210-226-000	SERVICE CONTRACTS	25,420.00	32,990.00	23,875.51	28,000.00	33,748.75	19,150.00	32,025.55
10-1210-228-000	BUILDING REPAIR EXPENSE	20,000.00	-	-	-	146.22	10,000.00	4,883.07
10-1210-241-000	UNIFORM EXPENSE	3,000.00	2,800.00	2,768.32	2,800.00	6,430.23	2,500.00	4,696.01
10-1210-244-000	JANITORAL SUPPLIES	500.00	500.00	-	500.00	464.81	600.00	-
10-1210-249-000	MEDICAL, DR, PHYSICAL EXP	8,000.00	8,000.00	6,180.91	3,500.00	9,002.00	3,000.00	4,546.91
10-1210-262-000	VEHICLE INSURANCE EXPENSE	5,000.00	5,000.00	5,358.50	1,800.00	4,614.00	1,800.00	3,405.00
10-1210-264-000	EMPLOYEE TRAINING	14,000.00	12,000.00	4,984.98	11,900.00	12,013.53	5,000.00	6,765.94
10-1210-272-000	SPECIAL CONTRACTS EXPENSE	7,900.00	13,800.00	866.14	5,100.00	2,521.62	4,200.00	4,167.79
10-1210-273-000	EXPLORER SCOUTS EXPENSE	1,200.00	200.00	42.80	-	-	1,000.00	185.53
10-1210-501-000	SUBSTATION ANNEX LEASE EXPENSE	6,000.00	6,000.00	6,000.00	-	3,000.00	-	-
10-1210-805-000	SCRS EXPENSE	31,246.00	28,697.00	26,089.28	16,957.00	24,038.65	13,937.00	15,453.05
10-1210-810-000	SCRS PRE-RET DEATH BENEFIT	255.00	234.00	212.55	146.00	207.15	127.00	141.34
10-1210-811-000	SC PORS EXPENSE	116,869.00	118,172.00	106,140.41	97,149.00	78,656.70	70,362.00	58,688.61
10-1210-812-000	SC PORS PRE-RET DEATH BEN	1,122.00	1,134.00	1,017.67	979.00	792.91	747.00	621.98
10-1210-813-000	SC PORS ACCIDENT DEATH BEN	1,122.00	1,134.00	1,017.67	979.00	792.91	747.00	621.98
10-1210-814-000	FICA EXPENSE	56,380.00	55,303.00	48,768.58	45,771.00	40,958.25	35,677.00	30,967.50
10-1210-820-000	GENERAL INSURANCE EXP	20,000.00	15,000.00	19,528.00	9,100.00	14,625.00	9,100.00	10,112.00
10-1210-821-000	WORKERS COMP INS EXPENSE	31,407.00	39,250.00	26,005.93	41,375.00	23,797.04	36,342.00	33,246.94
10-1210-822-000	MEDICAL INSURANCE EXPENSE	86,859.00	83,011.00	73,277.11	67,120.00	58,283.89	54,252.00	40,681.00
10-1210-993-000	OVERHEAD ALLOCATION - UTILITY	-	-	-	-	-	-	-
	Totals	1,353,571.00	1,333,546.00	1,165,109.72	1,153,934.77	1,040,008.18	883,536.00	810,006.62

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1211-000-000	POLICE INVESTIGATIONS:	-	-	-	-	-	-	-
10-1211-101-000	SALARIES & WAGES	626,319.00	542,846.00	428,811.50	446,217.00	370,762.58	432,971.00	423,669.26
10-1211-102-000	OVERTIME	20,000.00	20,000.00	11,696.09	20,000.00	21,937.98	15,000.00	16,752.23
10-1211-103-000	SPECIAL DUTY	5,000.00	5,000.00	8,527.76	5,000.00	9,517.38	5,000.00	3,434.00
10-1211-210-000	PRINTING/OFFICE SUPPLIES	1,500.00	1,000.00	946.00	-	-	-	-
10-1211-211-000	POSTAGE EXPENSE	50.00	50.00	8.53	50.00	33.00	-	11.19
10-1211-214-000	DUES & MEMBERSHIPS	2,000.00	2,000.00	625.00	2,000.00	2,044.00	2,000.00	1,480.00
10-1211-215-000	TRAVEL EXPENSE	7,500.00	7,000.00	2,897.12	7,000.00	6,859.50	7,000.00	2,076.34
10-1211-217-000	AUTO OPERATING EXPENSE	20,000.00	26,000.00	13,854.58	25,000.00	27,959.62	25,000.00	28,092.62
10-1211-226-000	SERVICE CONTRACTS	42,084.00	41,000.00	43,653.20	44,000.00	45,406.95	44,000.00	36,520.83
10-1211-227-000	EQUIPMENT REPAIR EXPENSE	500.00	500.00	437.58	700.00	559.36	700.00	235.18
10-1211-241-000	UNIFORM EXPENSE	5,500.00	5,000.00	6,730.42	5,040.00	5,090.70	4,500.00	4,528.77
10-1211-262-000	VEHICLE INSURANCE EXPENSE	11,700.00	12,000.00	10,874.00	12,500.00	15,065.00	12,500.00	11,223.00
10-1211-264-000	EMPLOYEE TRAINING EXPENSE	7,000.00	7,000.00	4,861.00	6,500.00	8,747.03	6,500.00	4,265.02
10-1211-271-000	SPECIAL DEPT SUPPLIES/EXP	7,000.00	-	-	2,500.00	4,574.51	2,500.00	3,153.38
10-1211-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	71,000.00	-	-	-	-	11,200.00	10,930.11
10-1211-805-000	SCRS EXPENSE	11,819.00	11,811.00	15,591.96	-	2,867.95	-	-
10-1211-810-000	SCRS PRE-RET DEATH BENEFIT	96.00	96.00	127.06	-	(91.35)	-	-
10-1211-811-000	SC PORS EXPENSE	115,881.00	102,642.00	77,974.11	86,066.00	74,918.86	83,203.00	83,356.22
10-1211-812-000	SC PORS PRE-RET DEATH BEN	1,112.00	985.00	770.73	868.00	760.22	883.00	884.76
10-1211-813-000	SC PORS ACCIDENT DEATH BEN	1,112.00	985.00	897.61	868.00	789.37	883.00	884.76
10-1211-814-000	FICA EXPENSE	47,913.00	43,457.00	33,056.75	33,777.00	31,205.63	34,391.00	35,540.31
10-1211-820-000	GENERAL INSURANCE EXPENSE	18,000.00	14,000.00	17,873.00	10,400.00	12,364.00	10,400.00	10,227.00
10-1211-821-000	WORKERS COMP INS EXPENSE	34,279.00	34,471.00	21,756.92	33,800.00	25,600.21	39,827.00	37,182.85
10-1211-822-000	MEDICAL INSURANCE EXPENSE	105,033.00	71,818.00	74,883.76	65,456.00	54,029.58	60,590.00	55,645.95
10-1211-930-000	CAPITAL OUTLAY	-	-	-	-	-	-	-
	Totals	1,162,398.00	949,661.00	811,974.19	807,742.00	721,002.08	799,048.00	776,171.78

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual		2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24	2023 Adopted			
10-1212-000-000	POLICE TRAFFIC:	-	-	-	-	-	-	-
10-1212-101-000	SALARIES & WAGES	1,869,436.00	1,873,039.00	1,604,224.12	2,138,093.00	2,052,192.98	2,072,170.00	1,968,667.49
10-1212-102-000	OVERTIME	160,000.00	160,000.00	61,469.39	160,000.00	181,784.53	110,000.00	186,579.30
10-1212-103-000	SPECIAL DUTY	80,000.00	80,000.00	51,997.19	110,000.00	98,254.67	60,000.00	103,243.55
10-1212-211-000	POSTAGE EXPENSE	40.00	40.00	-	40.00	-	-	17.05
10-1212-214-000	DUES & MEMBERSHIPS	3,000.00	3,000.00	1,680.00	2,500.00	3,170.00	2,500.00	4,686.00
10-1212-215-000	TRAVEL EXPENSE	6,500.00	5,000.00	8,647.20	4,000.00	8,874.78	4,000.00	7,666.13
10-1212-216-000	SCMIT/MASC VEST GRANT EXPENSE	20,000.00	10,000.00	20,572.48	10,000.00	5,113.47	10,000.00	9,045.89
10-1212-217-000	AUTO OPERATING EXPENSE	190,000.00	180,000.00	158,474.57	160,000.00	238,809.79	150,000.00	185,818.35
10-1212-226-000	SERVICE CONTRACTS	361,720.00	1,011,200.00	348,307.94	136,660.00	74,832.32	55,000.00	85,238.40
10-1212-227-000	EQUIPMENT REPAIR EXPENSE	2,000.00	2,000.00	3,383.15	2,000.00	2,213.98	2,000.00	2,209.38
10-1212-229-000	SLED NCIC EQUIPMENT EXPENSE	675.00	675.00	224.00	1,000.00	672.00	1,000.00	672.00
10-1212-231-000	HAND TOOLS & SUPPLIES	800.00	500.00	83.34	500.00	450.17	500.00	782.15
10-1212-238-000	SAFETY SUPPLIES	2,000.00	2,000.00	1,473.57	2,450.00	2,121.60	2,000.00	1,660.70
10-1212-241-000	UNIFORM EXPENSE	42,000.00	33,000.00	32,681.43	33,600.00	36,142.51	30,000.00	35,454.47
10-1212-242-000	JAIL DETENTION EXPENSE	10,000.00	2,500.00	4,189.00	1,500.00	2,130.00	1,500.00	710.00
10-1212-262-000	VEHICLE INSURANCE EXPENSE	55,000.00	55,000.00	59,016.50	54,000.00	52,344.00	54,000.00	54,165.00
10-1212-265-000	VICTIM'S ASSTANCE EXPENSE	75,000.00	75,000.00	115,785.68	75,000.00	85,110.12	75,000.00	78,268.01
10-1212-266-000	DEPT OF JUVENILE JUSTICE EXPENSE	20,000.00	5,000.00	25,625.00	3,000.00	26,150.00	3,000.00	1,250.00
10-1212-271-000	SPECIAL DEPT SUPPLIES/EXP	5,950.00	9,300.00	9,075.58	15,000.00	15,320.29	15,000.00	17,494.60
10-1212-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	206,000.00	63,800.00	90,640.94	-	43,017.00	22,400.00	21,930.45
10-1212-805-000	SCRS EXPENSE	18,779.00	8,936.00	10,452.48	-	11,329.72	-	6,249.71
10-1212-810-000	SCRS PRE-RET DEATH BENEFIT	153.00	73.00	85.19	-	97.62	-	57.14
10-1212-811-000	SC PORS EXPENSE	365,437.00	430,241.00	345,506.01	407,883.00	448,833.03	417,209.00	413,199.90
10-1212-812-000	SC PORS PRE-RET DEATH BEN	3,507.00	4,129.00	3,316.79	4,290.00	4,519.57	4,429.00	4,381.46
10-1212-813-000	SC PORS ACCIDENT DEATH BEN	3,507.00	4,129.00	3,316.79	4,290.00	4,519.57	4,429.00	4,381.46
10-1212-814-000	FICA EXPENSE	143,012.00	161,647.00	129,504.03	166,648.00	178,038.70	171,931.00	177,617.84
10-1212-820-000	GENERAL INSURANCE EXPENSE	72,500.00	63,000.00	72,053.00	56,200.00	62,164.00	56,200.00	54,187.00
10-1212-821-000	WORKERS COMP INS EXPENSE	97,141.00	119,098.00	130,485.40	161,226.00	158,431.69	191,072.00	178,560.89
10-1212-822-000	MEDICAL INSURANCE EXPENSE	302,592.00	280,434.00	211,881.71	365,579.00	309,011.07	332,494.00	313,361.14
	Totals	4,116,749.00	4,663,241.00	3,516,001.44	4,102,768.23	4,169,283.26	3,869,834.00	3,935,590.54

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual		2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24	2023 Adopted			
10-1213-000-000	FIRE DEPARTMENT:	-	-	-	-	-	-	-
10-1213-101-000	SALARIES & WAGES	1,189,535.00	1,327,655.00	1,061,386.32	1,027,063.00	1,028,022.32	972,037.00	863,630.16
10-1213-102-000	OVERTIME	125,000.00	139,957.00	135,459.00	112,000.00	101,070.90	29,750.00	52,035.06
10-1213-103-000	SPECIAL DUTY	10,000.00	10,000.00	9,344.00	3,000.00	16,488.88	5,000.00	5,151.00
10-1213-105-000	FIRE RESPONSE OT EXP	15,000.00	15,000.00	9,745.62	70,000.00	13,226.13	20,000.00	32,124.62
10-1213-211-000	POSTAGE EXPENSE	100.00	100.00	37.68	100.00	8.87	-	60.93
10-1213-214-000	DUES & MEMBERSHIPS	2,000.00	2,000.00	622.38	2,000.00	915.50	2,000.00	217.22
10-1213-215-000	TRAVEL EXPENSE	2,500.00	3,000.00	1,655.40	3,000.00	1,194.50	5,000.00	969.10
10-1213-217-000	AUTO OPERATING EXPENSE	65,000.00	50,000.00	86,942.97	50,000.00	64,492.81	43,000.00	79,629.51
10-1213-221-000	TELEPHONE EXPENSE	2,500.00	1,000.00	3,358.76	-	734.81	-	-
10-1213-226-000	SERVICE CONTRACTS	30,100.00	14,500.00	32,556.66	10,000.00	6,583.80	12,000.00	5,643.51
10-1213-227-000	EQUIPMENT REPAIR EXPENSE	3,000.00	3,000.00	2,638.14	3,500.00	3,470.94	5,000.00	2,533.03
10-1213-228-000	BUILDING REPAIR	50,000.00	-	2,836.27	5,000.00	3,336.72	5,000.00	3,157.99
10-1213-231-000	HAND TOOLS & SUPPLIES	2,000.00	1,500.00	1,223.83	2,000.00	1,430.45	2,000.00	340.32
10-1213-237-000	RADIO SUPPLIES	2,000.00	800.00	795.03	1,000.00	390.02	-	-
10-1213-238-000	SAFETY SUPPLIES	10,000.00	3,000.00	2,842.38	3,500.00	3,327.07	3,500.00	2,183.50
10-1213-241-000	UNIFORM EXPENSE	18,000.00	15,000.00	9,279.74	15,000.00	13,448.01	15,000.00	11,979.66
10-1213-244-000	JANITORIAL SUPPLIES	800.00	800.00	581.37	1,000.00	676.80	800.00	582.14
10-1213-249-000	MEDICAL/PHYSICAL EXP	8,000.00	8,000.00	5,471.00	10,000.00	6,326.00	13,800.00	6,777.00
10-1213-250-000	SCBA/FOAM & FIRE EXTINGUISHER EXP	4,000.00	4,000.00	3,523.46	6,000.00	5,900.93	6,400.00	4,000.11
10-1213-262-000	VEHICLE INSURANCE EXPENSE	15,000.00	25,000.00	12,611.00	12,500.00	24,700.00	12,500.00	24,602.00
10-1213-264-000	EMPLOYEE TRAINING	15,000.00	10,000.00	7,407.11	10,000.00	7,933.75	8,000.00	5,678.22
10-1213-271-000	SPECIAL DEPT SUPPLIES/EXP	4,000.00	4,000.00	4,061.27	4,000.00	4,646.60	3,000.00	2,293.85
10-1213-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	337,000.00	261,613.00	4,907.88	9,500.00	19,513.66	43,900.00	122,124.43
10-1213-811-000	SC PORS EXPENSE	271,960.00	308,974.00	252,805.17	195,733.00	221,043.30	181,389.00	164,235.32
10-1213-812-000	SC PORS PRE-RET DEATH BENEFIT	2,610.00	2,965.00	2,426.22	1,973.00	2,228.32	1,926.00	1,743.47
10-1213-813-000	SC PORS ACCIDENTAL DEATH BENEFIT	2,610.00	2,965.00	2,426.22	1,973.00	2,228.32	1,926.00	1,743.47
10-1213-814-000	FICA EXPENSE	100,562.00	113,419.00	90,465.78	83,278.00	88,010.57	78,171.00	75,808.08
10-1213-820-000	GENERAL INSURANCE EXPENSE	50,000.00	36,000.00	47,220.00	26,000.00	36,033.00	25,800.00	27,197.00
10-1213-821-000	WORKERS COMP INS EXPENSE	57,070.00	73,774.00	53,257.34	64,985.00	57,074.82	67,527.00	57,987.52
10-1213-822-000	MEDICAL INSURANCE EXPENSE	259,401.00	233,907.00	218,619.88	187,327.00	199,751.95	179,156.00	135,113.64
	Totals	2,654,748.00	2,681,429.00	2,091,832.45	1,925,932.00	1,937,720.69	1,744,482.00	1,690,696.39

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual		2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24	2023 Adopted			
10-1215-000-000	POLICE PARKS:	-	-	-	-	-	-	-
10-1215-101-000	SALARIES & WAGES	244,200.00	239,766.00	223,466.47	223,233.29	214,692.86	165,470.00	162,657.57
10-1215-102-000	OVERTIME	16,500.00	15,000.00	19,291.98	15,000.00	23,539.57	15,000.00	13,778.85
10-1215-103-000	SPECIAL DUTY	2,500.00	3,000.00	1,193.50	5,000.00	3,595.25	5,000.00	1,343.00
10-1215-210-000	PRINTING & OFFICE SUPPLIES	100.00	50.00	67.71	50.00	-	50.00	6.48
10-1215-214-000	DUES & MEMBERSHIPS	300.00	250.00	120.00	250.00	192.20	250.00	125.00
10-1215-215-000	TRAVEL EXPENSE	800.00	500.00	-	250.00	250.00	250.00	-
10-1215-217-000	AUTO OPERATING EXPENSE	6,000.00	6,000.00	4,453.46	5,000.00	8,476.76	5,000.00	4,271.71
10-1215-226-000	SERVICE CONTRACTS	500.00	500.00	631.74	500.00	332.78	500.00	198.00
10-1215-227-000	EQUIPMENT REPAIR EXPENSE	1,400.00	1,000.00	1,369.34	1,500.00	747.24	1,500.00	1,525.17
10-1215-228-000	BUILDING REPAIR EXPENSE	800.00	-	564.23	-	-	-	-
10-1215-241-000	UNIFORM EXPENSE	1,600.00	1,600.00	1,460.24	1,680.00	1,678.29	1,500.00	1,504.94
10-1215-244-000	JANITORIAL SUPPLIES	100.00	100.00	-	100.00	-	100.00	-
10-1215-262-000	VEHICLE INSURANCE EXPENSE	2,620.00	2,800.00	2,606.00	3,600.00	2,768.00	3,600.00	3,279.00
10-1215-264-000	EMPLOYEE TRAINING EXPENSE	800.00	500.00	-	500.00	309.82	500.00	-
10-1215-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	65,000.00	-	-	-	-	11,200.00	10,930.11
10-1215-805-000	SCRS EXPENSE	34,225.00	27,096.00	27,986.89	6,319.00	22,367.61	13,723.00	13,464.60
10-1215-810-000	SCRS PRE-RET DEATH BENEFIT	279.00	221.00	228.02	54.00	192.74	125.00	123.04
10-1215-811-000	SC PORS EXPENSE	11,770.00	23,046.00	18,943.55	25,742.00	21,634.30	17,805.00	17,670.78
10-1215-812-000	SC PORS PRE-RET DEATH BEN	113.00	221.00	181.77	259.00	218.07	189.00	187.56
10-1215-813-000	SC PORS ACCIDENTAL DEATH BENEFIT	113.00	221.00	181.77	259.00	218.07	189.00	187.56
10-1215-814-000	FICA EXPENSE	18,681.00	19,719.00	18,122.77	12,945.00	18,065.58	13,858.00	14,159.40
10-1215-820-000	GENERAL INSURANCE EXPENSE	10,000.00	7,100.00	9,999.00	5,100.00	7,036.00	5,100.00	5,064.00
10-1215-821-000	WORKERS COMP INS EXPENSE	10,927.00	15,207.00	14,191.57	13,875.00	13,860.45	15,191.00	14,777.00
10-1215-822-000	MEDICAL INSURANCE EXPENSE	37,375.00	41,801.00	38,146.85	35,301.00	40,107.23	32,614.00	32,375.10
	Totals	466,703.00	405,798.00	383,332.01	356,617.29	380,415.30	308,814.00	297,911.96

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual		2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24	2023 Adopted			
10-1216-000-000	POLICE DISPATCH:	-	-	-	-	-	-	-
10-1216-101-000	SALARIES & WAGES	287,210.00	-	-	-	-	-	-
10-1216-101-000	SALARIES & WAGES	287,210.00	229,217.00	240,441.08	265,984.00	198,341.51	246,168.00	199,960.59
10-1216-102-000	OVERTIME EXPENSE	28,000.00	28,000.00	26,858.66	28,000.00	32,611.72	28,000.00	29,409.95
10-1216-210-000	PRINTING & OFFICE SUPPLIES	1,750.00	750.00	452.74	750.00	429.24	750.00	396.97
10-1216-214-000	DUES & MEMBERSHIPS	750.00	1,000.00	525.00	1,500.00	325.00	300.00	1,216.00
10-1216-215-000	TRAVEL EXPENSE	1,000.00	1,000.00	241.84	1,500.00	744.71	1,500.00	1,101.31
10-1216-221-000	TELEPHONE EXPENSE	30,000.00	37,000.00	31,523.41	27,000.00	33,842.99	27,000.00	27,070.28
10-1216-226-000	SERVICE CONTRACTS	3,000.00	4,000.00	2,819.05	65,000.00	7,731.76	65,000.00	62,656.65
10-1216-227-000	EQUIPMENT REPAIR EXPENSE	500.00	2,500.00	1,949.84	2,500.00	1,079.81	2,500.00	6,785.96
10-1216-237-000	RADIO SUPPLIES EXPENSE	500.00	500.00	585.83	2,000.00	357.90	2,000.00	208.01
10-1216-241-000	UNIFORM EXPENSE	1,000.00	1,000.00	691.66	1,680.00	353.92	1,500.00	748.69
10-1216-264-000	EMPLOYEE TRAINING EXPENSE	1,200.00	1,000.00	795.00	1,600.00	280.00	3,000.00	-
10-1216-271-000	SPECIAL DEPT SUPPLIES/EXP	800.00	1,000.00	117.69	1,800.00	686.77	1,800.00	804.35
10-1216-805-000	SCRS EXPENSE	52,707.00	46,561.00	46,771.49	39,850.00	39,615.36	43,603.00	37,700.37
10-1216-810-000	SCRS PRE-RET DEATH BENEFIT	429.00	379.00	381.14	343.00	341.31	399.00	344.63
10-1216-814-000	FICA EXPENSE	21,972.00	19,348.00	19,972.84	17,510.00	17,626.59	20,672.00	18,370.98
10-1216-820-000	GENERAL INSURANCE EXPENSE	11,000.00	8,100.00	10,554.00	7,500.00	8,042.00	7,500.00	7,371.00
10-1216-821-000	WORKERS COMP INS EXPENSE	696.00	832.00	1,575.78	1,043.00	624.38	1,236.00	899.34
10-1216-822-000	MEDICAL INSURANCE EXPENSE	68,330.00	41,016.00	43,386.80	46,112.00	38,662.62	42,840.00	38,476.56
	Totals	510,844.00	440,203.00	433,209.58	527,341.00	414,796.42	497,768.00	434,032.22

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1217-000-000	POLICE SCHOOL RESOURCE OFFICERS:	-	-	-	-	-	-	-
10-1217-101-000	SALARIES & WAGES	433,719.00	299,919.00	331,439.98	-	8,459.94	-	-
10-1217-102-000	OVERTIME EXPENSE	20,000.00	20,000.00	1,293.66	-	-	-	-
10-1217-103-000	SPECIAL DUTY	32,800.00	30,000.00	56,640.21	-	-	-	-
10-1217-210-000	PRINTING & OFFICE SUPPLIES	2,000.00	2,000.00	692.54	-	-	-	-
10-1217-214-000	DUES & MEMBERSHIPS	4,000.00	4,000.00	180.00	-	-	-	-
10-1217-215-000	TRAVEL EXPENSE	10,000.00	4,000.00	1,103.60	-	-	-	-
10-1217-217-000	AUTO OPERATING EXPENSE	4,000.00	4,000.00	-	-	-	-	-
10-1217-221-000	TELEPHONE EXPENSE	1,000.00	1,000.00	-	-	-	-	-
10-1217-238-000	SAFETY SUPPLIES	500.00	-	-	-	-	-	-
10-1217-241-000	UNIFORM EXPENSE	5,000.00	5,000.00	2,171.22	-	-	-	-
10-1217-262-000	VEHICLE INSURANCE EXPENSE	5,000.00	5,000.00	-	-	-	-	-
10-1217-264-000	EMPLOYEE TRAINING EXPENSE	10,000.00	5,000.00	1,104.00	-	-	-	-
10-1217-811-000	SC PORS EXPENSE	89,795.00	71,946.00	81,156.00	-	-	-	-
10-1217-812-000	SC PORS PRE-RET DEATH BEN	862.00	690.00	778.69	-	-	-	-
10-1217-813-000	SC PORS ACCIDENT DEATH BEN	862.00	690.00	778.69	-	-	-	-
10-1217-814-000	FICA EXPENSE	33,180.00	26,769.00	29,533.72	-	642.66	-	-
10-1217-820-000	GENERAL INSURANCE EXPENSE	14,500.00	6,000.00	7,161.00	-	-	-	-
10-1217-821-000	WORKERS COMP INS EXPENSE	24,516.00	19,121.00	8,149.32	-	-	-	-
10-1217-822-000	MEDICAL INSURANCE EXPENSE	69,894.00	48,921.00	44,533.88	-	-	-	-
	Totals	761,628.00	554,056.00	566,716.51	-	9,102.60	-	-

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1325-000-000	STREET LIGHTING:	-	-	-	-	-	-	-
10-1325-220-000	ELECTRIC & GAS EXPENSE	380,000.00	380,000.00	326,354.34	375,000.00	383,816.97	375,000.00	377,264.64
	Totals	380,000.00	380,000.00	326,354.34	375,000.00	383,816.97	375,000.00	377,264.64

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1337-000-000	STREETS & SANITATION:	-	-	-	-	-	-	-
10-1337-101-000	SALARIES & WAGES	829,792.00	719,927.00	655,333.19	679,384.00	680,547.74	641,970.00	592,670.51
10-1337-102-000	OVERTIME	500.00	500.00	-	500.00	-	500.00	125.52
10-1337-210-000	PRINTING/OFFICE SUPPLIES	2,000.00	2,000.00	1,972.53	2,000.00	2,382.41	1,000.00	2,925.63
10-1337-214-000	DUES & MEMBERSHIPS	685.00	685.00	-	685.00	390.00	685.00	380.00
10-1337-215-000	TRAVEL EXPENSE	500.00	500.00	-	1,200.00	-	-	-
10-1337-217-000	AUTO OPERATING EXPENSE	130,000.00	122,000.00	107,708.70	125,000.00	167,117.32	125,000.00	175,615.71
10-1337-221-000	TELEPHONE EXPENSE	8,400.00	7,000.00	8,029.62	7,000.00	8,373.11	7,000.00	7,764.37
10-1337-226-000	SERVICE CONTRACTS	8,500.00	7,000.00	8,233.72	8,200.00	8,692.86	8,200.00	6,826.00
10-1337-227-000	EQUIPMENT REPAIR EXPENSE	10,000.00	8,000.00	1,857.43	10,000.00	4,947.56	10,000.00	2,093.09
10-1337-228-000	BUILDING REPAIR EXPENSE	3,000.00	3,000.00	3,225.78	5,000.00	2,839.50	5,000.00	3,648.77
10-1337-229-000	WASTE DISPOSAL & TIPPING FEES	27,000.00	25,000.00	22,138.46	30,000.00	25,166.16	30,000.00	5,509.63
10-1337-231-000	HAND TOOLS & SUPPLIES	4,000.00	5,000.00	3,147.27	7,000.00	3,204.23	7,000.00	6,195.88
10-1337-238-000	SAFETY SUPPLIES	4,000.00	4,000.00	3,142.64	7,000.00	2,982.54	7,000.00	3,541.28
10-1337-241-000	UNIFORM EXPENSE	14,000.00	14,000.00	12,855.01	14,000.00	18,397.66	13,750.00	14,551.62
10-1337-244-000	JANITORIAL SUPPLIES	500.00	500.00	166.71	500.00	-	500.00	199.44
10-1337-249-000	MEDICAL, DR, PHYSICAL EXP	1,200.00	1,000.00	988.00	1,300.00	1,029.00	1,200.00	1,455.00
10-1337-262-000	VEHICLE INSURANCE EXPENSE	17,850.00	18,000.00	17,822.00	13,200.00	17,448.00	11,500.00	14,818.00
10-1337-264-000	EMPLOYEE TRAINING EXPENSE	1,000.00	1,000.00	478.01	300.00	485.97	300.00	-
10-1337-272-000	SPECIAL SUPPLIES- PLASTIC GARBAGE BAGS	4,700.00	5,000.00	4,470.40	6,150.00	4,470.40	6,150.00	7,407.39
10-1337-275-000	SPECIAL SUPPLIES-RECYCLE BINS & LEAF BAG	2,000.00	3,000.00	2,189.22	3,000.00	-	3,000.00	16,177.17
10-1337-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	75,000.00	-	-	-	-	-	-
10-1337-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	9,000.00	9,000.00	8,719.52	1,800.00	1,433.78	-	-
10-1337-805-000	SCRS EXPENSE	151,298.00	132,024.00	119,347.80	111,790.00	116,242.15	100,842.00	96,766.03
10-1337-810-000	SCRS PRE-RET DEATH BENEFIT	1,233.00	1,076.00	972.77	963.00	1,001.47	922.00	884.63
10-1337-814-000	FICA EXPENSE	63,479.00	55,113.00	48,170.66	49,355.00	51,071.82	47,860.00	48,506.07
10-1337-820-000	GENERAL INSURANCE EXPENSE	14,000.00	11,000.00	13,809.00	9,500.00	10,627.00	9,250.00	8,951.00
10-1337-821-000	WORKERS COMP INS EXPENSE	54,858.00	55,154.00	43,822.17	64,528.00	45,841.93	71,923.00	69,433.36
10-1337-822-000	MEDICAL INSURANCE EXPENSE	176,979.00	149,766.00	125,411.95	149,784.00	123,632.10	138,669.00	121,163.01
	Totals	1,615,474.00	1,380,745.00	1,233,913.29	1,309,639.00	1,313,055.94	1,249,971.00	1,207,624.62

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24				
10-1463-000-000	PLANNING & DEVELOPMENT:	-	-	-	-	-	-	-
10-1463-101-000	SALARIES & WAGES	556,285.00	440,898.00	394,157.95	376,817.00	383,936.60	445,154.00	390,096.57
10-1463-210-000	PRINTING/OFFICE SUPPLIES	7,000.00	7,000.00	5,954.53	7,000.00	7,054.22	6,700.00	8,096.11
10-1463-211-000	POSTAGE EXPENSE	3,000.00	3,000.00	3,433.95	3,100.00	4,161.84	3,100.00	2,763.54
10-1463-214-000	DUES & SUBSCRIPTIONS	2,000.00	1,000.00	1,013.80	2,500.00	1,319.40	2,500.00	563.00
10-1463-215-000	TRAVEL EXPENSE	11,000.00	4,000.00	3,911.26	5,500.00	3,867.37	5,500.00	2,800.52
10-1463-217-000	AUTO OPERATING EXPENSE	15,000.00	15,000.00	10,768.98	10,000.00	15,123.12	8,000.00	10,973.01
10-1463-221-000	TELEPHONE EXPENSE	8,500.00	8,500.00	6,149.89	8,500.00	7,011.11	8,500.00	7,813.34
10-1463-226-000	SERVICE CONTRACTS	35,500.00	5,327.00	6,829.58	5,327.00	8,122.64	1,360.00	5,207.49
10-1463-241-000	UNIFORM EXPENSE	1,000.00	1,000.00	911.31	2,000.00	611.58	2,000.00	1,469.43
10-1463-261-000	ADVERTISING	700.00	1,000.00	696.90	1,500.00	672.00	1,800.00	620.10
10-1463-262-000	VEHICLE INSURANCE EXPENSE	5,400.00	5,000.00	4,793.00	3,600.00	5,119.00	3,600.00	4,793.00
10-1463-264-000	EMPLOYEE TRAINING	9,000.00	8,000.00	5,838.69	8,000.00	2,537.94	8,000.00	2,323.45
10-1463-265-000	NPDES PHASE II PROJECT EXPENSE	26,000.00	37,960.00	18,825.30	16,545.00	17,942.06	36,960.00	31,643.74
10-1463-267-000	PROF SERVICES-CONTRACTS	2,400.00	2,400.00	-	2,400.00	675.00	8,000.00	2,741.08
10-1463-270-000	SPECIAL CONTRACT-COPIER	1,300.00	1,300.00	1,230.04	2,000.00	1,337.00	2,000.00	1,018.48
10-1463-273-000	SPEC CONTRACTS-PUBLIC REL	1,000.00	1,000.00	-	-	-	-	-
10-1463-805-000	SCRS EXPENSE	101,624.00	79,788.00	72,291.82	61,284.00	66,071.20	70,198.00	63,884.64
10-1463-810-000	SCRS PRE-RET DEATH BENEFIT	828.00	650.00	589.08	528.00	568.92	642.00	584.06
10-1463-814-000	FICA EXPENSE	42,556.00	33,729.00	29,270.75	27,445.00	28,746.28	33,221.00	30,006.44
10-1463-820-000	GENERAL INSURANCE EXPENSE	5,500.00	4,500.00	5,384.00	4,000.00	3,880.00	3,800.00	3,484.00
10-1463-821-000	WORKERS COMP INS EXPENSE	4,357.00	5,150.00	3,632.16	5,059.00	3,866.50	7,556.00	7,005.40
10-1463-822-000	MEDICAL INSURANCE EXPENSE	57,556.00	57,272.00	61,309.32	49,606.00	52,487.09	52,238.00	48,713.45
	Totals	897,506.00	730,474.00	642,000.81	605,511.00	620,835.92	717,629.00	637,483.14

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual		2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24	2023 Adopted			
10-1465-000-000	MUSEUM:	-	-	-	-	-	-	-
10-1465-101-000	SALARIES & WAGES	123,782.00	92,579.00	82,283.07	89,775.00	72,482.47	91,736.00	50,486.85
10-1465-210-000	PRINTING/OFFICE SUPPLIES	1,500.00	1,000.00	633.35	2,500.00	680.33	2,500.00	830.48
10-1465-211-000	POSTAGE	250.00	250.00	179.78	250.00	143.94	250.00	77.74
10-1465-214-000	DUES & MEMBERSHIPS	300.00	300.00	193.00	670.00	193.00	670.00	118.00
10-1465-215-000	TRAVEL EXPENSE	350.00	350.00	-	350.00	292.06	350.00	-
10-1465-220-000	ELECTRIC & GAS EXPENSE	5,500.00	5,000.00	4,934.06	6,500.00	5,403.96	6,500.00	4,852.36
10-1465-221-000	TELEPHONE EXPENSE	2,000.00	3,000.00	791.03	6,000.00	891.35	6,000.00	2,287.05
10-1465-226-000	SERVICE CONTRACTS	6,000.00	6,000.00	5,759.74	6,500.00	6,300.90	5,050.00	5,959.63
10-1465-227-000	EQUIPMENT REPAIR EXPENSE	750.00	750.00	321.43	1,250.00	-	-	-
10-1465-228-000	BUILDING REPAIR EXPENSE	500.00	6,500.00	3,504.11	-	-	6,350.00	1,259.97
10-1465-264-000	EMPLOYEE TRAINING EXPENSE	250.00	250.00	219.57	250.00	167.00	250.00	25.00
10-1465-271-000	SPECIAL DEPT SUPPLIES/EXP	1,750.00	23,000.00	6,336.16	5,000.00	2,721.23	4,850.00	2,946.47
10-1465-805-000	SCRS EXPENSE	22,657.00	16,723.00	15,139.34	14,606.00	12,439.52	14,414.00	8,391.49
10-1465-810-000	SCRS PRE-RET DEATH BENEFIT	185.00	136.00	123.34	126.00	107.12	132.00	76.72
10-1465-814-000	FICA EXPENSE	9,469.00	7,082.00	6,230.93	6,541.00	5,568.41	6,848.00	3,972.43
10-1465-820-000	GENERAL INSURANCE EXPENSE	3,000.00	2,210.00	2,863.00	2,050.00	2,205.00	2,050.00	2,038.00
10-1465-821-000	WORKERS COMP INS EXPENSE	299.00	259.00	235.12	295.00	162.06	354.00	254.98
10-1465-822-000	MEDICAL INSURANCE EXPENSE	14,950.00	13,954.00	13,523.58	13,620.00	6,668.02	6,338.00	6,264.80
	Totals	193,492.00	180,843.00	143,270.61	157,783.00	118,049.58	154,642.00	89,871.44

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1490-000-000	CITY EVENTS:	-	-	-	-	-	-	-
10-1490-201-000	CHRISTMAS IN CAYCE HOSPITALITY TAX	40,000.00	40,000.00	23,715.27	40,000.00	23,595.29	-	-
10-1490-202-000	SOIREE ON STATE HOSPITALITY TAX	65,000.00	60,000.00	58,529.37	60,000.00	65,297.59	-	-
10-1490-203-000	CAYCE FALL FEST EXPENSES	35,000.00	-	-	-	-	-	-
10-1490-204-000	MUSEUM COLONIAL FAIR ACC TAX	1,000.00	-	-	-	-	-	-
10-1490-205-000	MUSEUM CHRISTMAS TRADITIONS ACC TAX	4,250.00	-	-	-	-	-	-
	Totals	145,250.00	100,000.00	82,244.64	100,000.00	88,892.88	-	-

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual		2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24	2023 Adopted			
10-1720-000-000	PARK/GROUND MAINTENANCE:	-	-	-	-	-	-	-
10-1720-101-000	SALARIES & WAGES	616,684.00	554,669.00	493,213.89	514,042.00	467,452.96	487,410.00	469,878.28
10-1720-102-000	OVERTIME	600.00	600.00	-	1,500.00	-	1,000.00	346.34
10-1720-210-000	PRINTING & OFFICE SUPPLIES	1,000.00	1,000.00	943.71	500.00	1,502.84	500.00	2,425.97
10-1720-214-000	MEMBERSHIP & DUES	750.00	800.00	195.00	750.00	590.00	700.00	729.19
10-1720-215-000	TRAVEL EXPENSE	1,000.00	1,000.00	500.00	1,500.00	-	1,000.00	-
10-1720-217-000	AUTO OPERATING EXPENSE	24,000.00	24,000.00	23,013.40	30,000.00	27,726.39	26,000.00	30,598.20
10-1720-220-000	ELECTRIC & GAS EXPENSE	18,000.00	20,000.00	14,955.96	23,000.00	17,896.73	23,000.00	18,994.89
10-1720-221-000	TELEPHONE EXPENSE	1,000.00	10,000.00	8,296.28	13,000.00	9,329.60	13,000.00	9,679.14
10-1720-226-000	SERVICE CONTRACTS - TREE MNT/REMOVE ETC	15,390.00	14,890.00	13,914.55	14,890.00	16,375.39	14,890.00	9,960.29
10-1720-227-000	EQUIPMENT REPAIR EXPENSE	10,000.00	10,000.00	10,139.32	10,000.00	11,513.87	8,000.00	12,546.73
10-1720-228-000	BUILDING REPAIR EXPENSE	8,000.00	8,000.00	8,146.07	10,000.00	9,011.45	1,500.00	11,742.67
10-1720-231-000	HAND TOOLS & SUPPLIES	3,500.00	3,500.00	3,373.64	3,500.00	3,296.30	1,500.00	4,183.31
10-1720-238-000	SAFETY SUPPLIES	3,000.00	3,000.00	2,586.98	4,000.00	3,279.69	4,000.00	2,130.72
10-1720-241-000	UNIFORM EXPENSE	12,000.00	12,500.00	9,610.34	14,500.00	9,052.35	14,500.00	12,273.13
10-1720-244-000	JANITORAL SUPPLIES	4,000.00	4,000.00	3,443.73	4,000.00	3,721.85	3,000.00	3,278.38
10-1720-248-000	CHEMICAL EXPENSE	2,000.00	2,000.00	1,186.18	1,500.00	1,431.26	1,500.00	1,167.06
10-1720-249-000	MEDICAL, DR, PHYSICAL EXP	850.00	850.00	836.00	850.00	1,153.00	850.00	360.00
10-1720-254-000	SIGNS & SIGN SUPPLIES	2,000.00	2,000.00	1,954.75	2,500.00	1,977.51	1,000.00	563.91
10-1720-262-000	VEHICLE INSURANCE EXPENSE	14,450.00	16,000.00	14,316.00	16,000.00	15,284.32	16,000.00	16,016.00
10-1720-264-000	EMPLOYEE TRAINING EXPENSE	800.00	800.00	1,139.33	1,680.00	623.72	1,680.00	-
10-1720-271-000	SPECIAL DEPT SUPPLIES/EXP	16,275.00	7,000.00	7,267.68	7,000.00	6,357.24	6,500.00	7,226.54
10-1720-391-000	RIVERWALK PARK/ALL PARKS	7,000.00	-	-	-	-	-	-
10-1720-391-000	RIVERWALK PARK/ALL PARKS	7,000.00	7,000.00	6,859.65	7,000.00	11,107.99	6,000.00	6,888.27
10-1720-805-000	SCRS EXPENSE	112,387.00	100,564.00	89,963.52	83,989.00	79,822.34	76,873.00	76,497.44
10-1720-810-000	SCRS PRE-RET DEATH BENEFIT	916.00	819.00	732.91	724.00	688.20	703.00	699.05
10-1720-814-000	FICA EXPENSE	47,176.00	42,478.00	36,343.80	37,527.00	35,082.14	36,438.00	38,008.48
10-1720-820-000	GENERAL INSURANCE EXPENSE	18,000.00	13,600.00	17,915.00	12,200.00	13,564.00	12,200.00	11,953.00
10-1720-821-000	WORKERS COMP INS EXPENSE	14,960.00	15,662.00	14,873.15	16,998.00	15,704.22	19,012.00	21,845.64
10-1720-822-000	MEDICAL INSURANCE EXPENSE	132,166.00	125,095.00	109,337.89	119,735.00	104,141.07	110,868.00	96,197.74
	Totals	1,087,904.00	1,001,927.00	895,058.73	957,025.00	870,586.51	949,054.00	881,919.31

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin		2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted	as of 5/28/24				
10-1750-000-000	AUTOMOTIVE GARAGE:	-	-	-	-	-	-	-
10-1750-101-000	SALARIES & WAGES	258,226.00	266,056.00	235,057.67	262,260.00	267,814.36	264,915.00	243,025.41
10-1750-210-000	PRINTING/OFFICE SUPPLIES	500.00	500.00	517.91	750.00	778.97	500.00	749.45
10-1750-211-000	POSTAGE EXPENSE	100.00	50.00	122.38	-	16.85	-	11.37
10-1750-215-000	TRAVEL EXPENSE	2,000.00	1,000.00	713.59	500.00	1,065.44	-	349.00
10-1750-217-000	AUTO OPERATING EXPENSE	6,500.00	6,500.00	3,377.35	6,500.00	6,323.09	5,000.00	6,172.37
10-1750-220-000	ELECTRIC & GAS EXPENSE	6,500.00	6,500.00	5,856.42	5,800.00	6,187.16	5,800.00	6,473.78
10-1750-221-000	TELEPHONE EXPENSE	2,500.00	2,000.00	1,665.82	2,365.00	1,877.86	2,365.00	2,093.94
10-1750-226-000	SERVICE CONTRACTS	7,500.00	7,500.00	8,748.19	7,500.00	6,310.85	7,500.00	5,965.54
10-1750-227-000	EQUIPMENT REPAIR EXPENSE	7,000.00	7,000.00	4,618.23	7,000.00	8,986.15	5,500.00	6,909.97
10-1750-228-000	BUILDING REPAIR EXPENSE	5,000.00	5,000.00	1,228.95	-	1,889.49	22,000.00	19,471.88
10-1750-231-000	HAND TOOLS & SUPPLIES	10,000.00	10,000.00	7,546.31	11,500.00	8,345.87	11,500.00	9,472.36
10-1750-238-000	SAFETY SUPPLIES	2,000.00	2,000.00	1,557.52	3,000.00	1,920.36	2,000.00	1,037.42
10-1750-241-000	UNIFORM EXPENSE	4,000.00	4,000.00	3,944.14	3,800.00	4,089.02	3,500.00	3,877.83
10-1750-255-000	SOFTWARE/LICENSES EXPENSE	3,000.00	3,000.00	1,694.00	3,000.00	1,494.00	3,000.00	854.93
10-1750-262-000	VEHICLE INSURANCE EXPENSE	2,500.00	2,500.00	2,606.00	1,900.00	2,768.00	1,800.00	2,396.00
10-1750-264-000	EMPLOYEE TRAINING	1,500.00	1,500.00	1,701.47	1,500.00	-	1,000.00	297.00
10-1750-271-000	SPECIAL DEPT SUPPLIES/EXP	10,000.00	10,000.00	10,730.05	10,000.00	12,671.74	6,500.00	10,519.45
10-1750-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	14,000.00	8,500.00	8,018.92	-	-	-	-
10-1750-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	3,500.00	3,500.00	2,034.62	3,500.00	2,548.33	3,500.00	-
10-1750-805-000	SCRS EXPENSE	47,151.00	48,060.00	43,269.26	42,590.00	46,146.16	41,578.00	39,401.70
10-1750-810-000	SCRS PRE-RET DEATH BENEFIT	384.00	392.00	352.44	367.00	397.74	380.00	360.15
10-1750-814-000	FICA EXPENSE	19,754.00	20,353.00	17,088.90	19,073.00	19,922.53	19,754.00	19,015.85
10-1750-820-000	GENERAL INSURANCE EXPENSE	5,000.00	3,900.00	4,993.00	3,500.00	3,868.00	3,400.00	3,299.00
10-1750-821-000	WORKERS COMP INS EXPENSE	9,713.00	11,604.00	5,132.35	13,395.00	11,667.03	15,946.00	15,096.33
10-1750-822-000	MEDICAL INSURANCE EXPENSE	64,256.00	56,768.00	53,673.93	39,302.00	53,576.68	36,502.00	34,551.02
	Totals	492,584.00	488,183.00	426,249.42	449,102.00	470,665.68	463,940.00	431,401.75

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1800-000-000	NON-DEPARTMENTAL:	-	-	-	-	-	-	-
10-1800-822-000	RETIREE INSURANCE EXPENSE	90,000.00	80,000.00	86,291.22	77,000.00	90,597.82	77,000.00	70,611.34
10-1800-880-000	INTEREST ON DEBT EXPENSE	57,795.00	21,950.00	34,219.42	21,753.00	24,403.45	12,100.00	12,256.97
10-1800-890-000	GF NOTE & LEASE PMTS-PRIN	528,070.00	462,970.00	412,983.96	538,306.00	469,101.77	329,080.00	323,764.97
	Totals	675,865.00	1,064,920.00	1,034,391.82	1,375,059.00	1,322,674.14	847,214.00	840,747.09

**General Fund Expenditures
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommended	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1896-131-000	FACADE GRANT PROJECT	25,000.00	10,000.00	-	-	-	-	-
10-1896-142-000	DEMOLITION PROGRAM	25,000.00	-	14,171.85	-	7,600.00	-	-
10-1896-151-000	EPA BROWNSFIELDS ASSESSMENT GRANT	100,000.00	-	41,439.23	-	425.00	-	-
	Totals	150,000.00	505,707.00	401,289.53	-	206,690.19	-	80,869.58
	Grand Totals	19,949,448.00	19,795,516.00	16,798,325.41	17,007,600.00	16,653,845.43	15,319,902.00	14,922,335.82

**General Fund Revenues
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin	2024 Actual	2023 Actual	2023 Adopted	2022 Adopted	2022 Actual	
		Recommend	2024 Adopted	as of 5/28/24				
10-1001-100-000	CURRENT PROPERTY TAXES	4,343,312.00	3,473,805.00	3,510,035.17	3,150,000.00	3,534,395.22	2,601,200.00	2,836,045.76
10-1001-101-000	CURRENT PROPERTY TAXES - HOMESTEAD	125,000.00	130,000.00	124,772.83	120,000.00	128,921.44	120,000.00	118,809.19
10-1001-102-000	CURRENT PROPERTY TAXES - MANUFACTURE	300,000.00	310,000.00	301,654.48	110,000.00	307,956.64	60,000.00	108,349.54
10-1001-105-000	PROPERTY TAX REVENUE-RICHLAND COUNTY	145,000.00	140,000.00	133,034.39	116,060.00	133,877.71	110,000.00	123,157.09
10-1001-110-000	PENALTIES-CURRENT TAXES	7,000.00	6,000.00	4,693.48	4,000.00	7,658.28	4,000.00	4,296.39
10-1001-200-000	PRIOR YEAR PROPERTY TAXES	60,000.00	60,000.00	53,924.07	30,000.00	63,199.61	50,000.00	23,204.82
10-1001-220-000	PENALTIES-PRIOR YEAR TAX	10,000.00	6,000.00	14,867.78	10,000.00	7,907.74	10,000.00	11,521.85
10-1001-400-000	OTHER PERSONAL PROP TAX	20,000.00	125,000.00	12,765.88	300,000.00	133,357.95	200,000.00	369,029.35
10-1001-500-000	FEE IN LIEU OF TAXES (FILOT)	685,000.00	700,000.00	683,229.78	725,000.00	693,671.07	800,000.00	702,498.65
10-1001-600-000	TRANSFER IN - HOSPITALITY TAX	1,270,000.00	1,270,000.00	-	1,150,000.00	1,166,139.34	894,195.00	894,195.00
10-1001-650-000	LOCAL OPTIONS SALES TAX	70,000.00	65,000.00	51,769.81	50,000.00	67,589.22	15,000.00	55,942.46
10-1001-700-000	COUNTY MUNICIPAL REVENUE FUND	55,000.00	50,000.00	39,424.66	50,000.00	49,248.85	30,000.00	51,607.95
10-1002-200-000	BUSINESS LICENSES	2,240,000.00	2,240,000.00	1,779,626.41	2,240,000.00	2,061,811.23	2,240,000.00	1,826,687.30
10-1002-200-001	BUSINESS LICENSES - FRANCHISE FEE	2,750,000.00	2,750,000.00	1,211,572.97	2,700,000.00	2,880,638.12	2,660,448.00	1,773,038.88
10-1002-210-000	BUSINESS LICENSE-PRIOR YR	35,000.00	76,450.00	11,616.65	22,000.00	33,616.10	30,000.00	19,630.59
10-1002-211-000	PENALTIES-BUSINES LICENSE	25,000.00	45,000.00	19,094.46	12,000.00	43,045.05	21,000.00	15,612.22
10-1002-300-000	RENTAL REGISTRATION FEE	12,000.00	15,750.00	7,143.97	5,250.00	17,297.81	5,000.00	4,092.53
10-1002-500-000	BUILDING PERMIT FEES	125,000.00	153,000.00	84,548.63	90,000.00	139,914.74	80,000.00	155,834.86
10-1002-501-000	INSPECTION FEES	15,000.00	15,000.00	11,250.00	12,600.00	12,500.00	12,000.00	12,000.00
10-1002-502-000	ZONING PLAN REVIEW FEES	2,100.00	2,100.00	1,624.00	1,500.00	2,147.00	800.00	2,370.00
10-1002-510-000	ELECTRICAL PERMIT FEES	8,000.00	18,900.00	4,077.00	20,000.00	8,267.74	12,000.00	22,699.20
10-1002-520-000	PLUMBING PERMIT FEES	5,000.00	6,510.00	3,316.69	5,250.00	7,628.00	5,000.00	5,802.00
10-1002-530-000	GAS PERMIT FEES	500.00	630.00	292.00	1,050.00	420.90	1,000.00	400.00
10-1002-535-000	GARAGE SALE PERMIT FEES	800.00	735.00	848.00	735.00	766.00	250.00	655.00
10-1002-540-000	MISCELLANEOUS PERMIT FEES	3,500.00	2,625.00	5,978.60	2,500.00	2,492.00	1,800.00	2,556.00
10-1002-541-000	FIRE MARSHALL REVENUE	100.00	200.00	75.00	200.00	75.00	200.00	75.00
10-1002-543-000	CITY EVENTS VENDOR REG/SPONSOR FEES	9,000.00	-	9,400.00	-	7,825.00	-	-
10-1003-100-000	CRIMINAL FINES	30,000.00	25,000.00	26,669.00	25,000.00	24,376.23	20,000.00	29,096.31
10-1003-200-000	TRAFFIC FINES	150,000.00	150,000.00	116,457.97	150,000.00	148,453.19	100,000.00	135,406.98
10-1003-250-000	911 REVENUE ACCOUNT	65,000.00	65,000.00	35,317.95	70,000.00	50,887.43	109,600.00	65,555.19
10-1003-300-000	VICTIM'S ASSISTANCE FUND REVENUE	24,000.00	25,000.00	17,130.83	35,000.00	24,450.21	15,000.00	21,188.76
10-1004-100-000	INTEREST EARNED	175,000.00	27,000.00	170,035.22	5,000.00	108,089.52	5,000.00	46,039.69
10-1005-000-000	LOCAL GOVT FUND REVENUE	356,000.00	330,000.00	254,267.04	310,000.00	327,008.71	297,000.00	312,218.86
10-1005-800-000	MERCHANTS INVENTORY TAX	71,500.00	71,500.00	53,674.68	71,500.00	71,566.24	71,500.00	89,457.80
10-1006-100-000	HYDRANT CHARGE FEES	355,000.00	370,000.00	269,225.54	360,000.00	244,888.58	220,000.00	262,068.19
10-1006-200-000	SPEC GOV TRANSFER SRO OFFICERS LEX DIST	560,000.00	495,000.00	430,946.47	490,000.00	446,026.59	500,000.00	390,390.55
10-1006-300-000	LRADAC/AET/SPECIAL EVENTS	205,000.00	170,000.00	184,683.65	150,000.00	143,225.25	42,000.00	136,832.01
10-1006-760-000	DUPLICATION SERVICE FEES	7,500.00	7,500.00	7,699.45	7,000.00	8,860.25	6,000.00	5,885.25
10-1006-780-000	RESIDENTIAL SANITATON FEE	1,062,300.00	775,000.00	579,677.56	775,000.00	780,012.55	750,000.00	845,681.41
10-1008-100-000	O&M ACTUAL INDIRECT COST	2,150,000.00	2,150,000.00	1,970,833.37	2,150,000.00	2,150,000.00	2,100,000.00	2,100,000.00
10-1008-300-000	MISCELLANEOUS REVENUES	150,000.00	150,000.00	102,255.81	80,000.00	235,760.31	140,000.00	192,976.22
10-1008-301-000	RESALE-PLASTIC REFUSE BAG	5,000.00	5,000.00	3,667.00	5,250.00	4,681.00	5,000.00	4,775.00
10-1008-363-000	ADMISSIONS & RENTS	1,500.00	1,500.00	998.75	800.00	1,542.53	500.00	2,096.33
10-1008-375-000	RECYCLING REVENUE	500.00	1,000.00	-	1,000.00	406.70	1,000.00	155.25
10-1008-380-000	OTHER FINANCING SOURCES	600,000.00	500,000.00	451,855.63	738,000.00	738,000.00	429,034.00	429,034.00

**General Fund Revenues
Proposed FY 2024-2025**

Account Number	Account Description	2025 Admin Recommend	2024 Adopted	2024 Actual as of 5/28/24	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
10-1008-390-000	TRANSFER IN-ACCOMMODATIONS TAX REVENUE	54,000.00	57,916.00	23,243.47	40,000.00	31,979.66	41,000.00	90,355.85
10-1008-391-000	TRANSFER IN FROM RESERVES	598,836.00	231,300.00	-	-	-	-	-
10-1008-392-000	TRANSFER IN - LOCAL ACCOM TAX REVENUE	275,000.00	250,000.00	-	245,000.00	245,679.81	172,000.00	243,807.11
10-1008-468-000	DEPT OF PUBLIC SAFETY GRANT REVENUE	280,000.00	259,667.00	78,107.71	30,000.00	187,422.90	-	205,342.84
10-1008-490-000	STATE GRANT REVENUE	40,000.00	80,785.00	117,640.83	250,000.00	562,997.73	150,000.00	172,673.70
10-1008-491-000	MASC GRANT REVENUE	8,000.00	4,000.00	25,000.00	-	6,000.00	-	2,000.00
10-1008-496-000	FEDERAL GRANT REVENUE	404,000.00	1,277,462.00	106,950.58	-	425.00	-	-
Grand Totals - Revenues		19,949,448.00	19,795,516.00	14,251,652.71	16,997,065.00	18,201,118.38	15,326,877.00	16,071,483.48
Grand Totals - Expenditures		19,949,448.00						
FY2024-2025 Budget Excess / (Defict) :								

**General Fund Capital Equipment Personnel Requests
FY 2024-2025**

ITEM IV. A.

General Fund	FY25 Request
1110 Administration	
(4) Computers with Docking Stations	\$8,000
Additional Administration Vehicle (Lease)	\$30,000.00
Municipal Complex Study	\$50,000.00
Total 1110 Admin	\$88,000.00
1121 Court	
New Office Furniture for Clerk of Court	\$5,000.00
New Office Renovation	\$10,000.00
Total 1121 Court	\$15,000.00
1150 Information Technology	
FY Capital Replacement	\$40,000.00
Unitrend Back-up and DR Appliance	\$40,000.00
Total 1150 IT	\$80,000.00
1181- Finance	
Indirect Cost Transfer Study	\$25,000.00
New Furniture	\$5,500.00
Total 1181 Finance	\$30,500.00
1210-1217 Police	
(5) Replacement vehicles (Lease)	\$325,000.00
VA Management and Storage Information System	\$6,000.00
Stop Sticks (10 Sets)	\$5,000.00
Traffic Cones (100- 36" and 100- 48")	\$6,000.00
Total 1212- 1217 Police	\$342,000.00
1213 Fire	
New Employee Equipment (Bunker Gear, Radios, Uniforms)	\$12,000.00
Replacement Concrete Pad	\$50,000.00
(2) Replacement Vehicles (Lease)	\$245,000.00
Replacement Bunker Gear	\$30,000.00
Kitchen and Bath Repairs	\$45,000.00
Total 1213 Fire	\$382,000.00
1337 Sanitation	
Replacement Roll Carts	\$75,000.00
Total 1337 Sanitation	\$75,000.00
1750 Garage	
Back-Up Generator Replacement for Fuel Pumps	\$14,000.00
Total 1750 Garage	\$14,000.00
TOTAL	\$1,026,500.00

TOTAL LEASE	\$600,000
TOTAL NON-LEASE	\$426,500
	\$1,026,500

Account Number	Account Description	2025 Admin						
		Recommended	2024 Adopted	2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
20-1900-000-000	GROSS REVENUE FUND:	-	-	-	-	-	-	-
20-1900-210-000	2016B BOND PRINCIPAL & INTEREST	1,186,400.00	392,850.00	294,637.53	177,850.00	177,850.00	177,850.00	177,850.02
20-1900-211-000	2017 BOND PRINCIPAL & INTEREST	1,061,317.00	1,060,150.00	794,909.48	1,060,120.00	778,903.98	1,071,810.00	1,059,919.39
20-1900-212-000	2020 BOND PRINCIPAL & INTEREST	2,224,523.00	2,224,025.00	1,668,016.88	2,225,023.00	2,224,939.14	2,222,523.00	2,207,658.13
20-1900-213-000	2021A BOND PRINCIPAL & INTEREST	170,802.00	176,260.00	124,039.25	113,943.00	151,642.07	-	-
20-1900-214-000	2021B BOND PRINCIPAL & INTEREST	49,080.00	51,700.00	34,869.28	-	38,749.32	-	-
20-1900-500-000	TRANSFER EXPENSE TO O&M	15,500,000.00	15,000,000.00	10,800,000.00	15,000,000.00	15,300,000.00	15,000,000.00	14,400,000.00
20-1900-550-000	15 % DEBT COVERAGE-TRANSFER OUT	703,818.00	704,500.00	-	683,148.00	-	655,100.00	-
20-1900-600-000	BAD DEBT EXPENSE	20,000.00	20,000.00	-	20,000.00	-	20,000.00	-
	Totals	20,915,940.00	20,419,135.00	14,308,697.17	20,364,704.00	19,649,467.51	20,042,216.00	18,740,360.52

FY 2024 - 2025 Utilities Draft - Expenditures

Account Number	Account Description	2025 Admin						
		Recommended	2024 Adopted	2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
30-1909-000-000	UTILITIES - BILLING:	-	-	-	-	-	-	-
30-1909-101-000	SALARIES & WAGES	560,856.00	489,164.00	331,667.42	467,221.00	446,830.82	436,987.00	424,831.15
30-1909-102-000	OVERTIME	22,264.00	15,000.00	9,541.49	12,000.00	20,312.16	13,482.00	14,170.01
30-1909-210-000	PRINTING/OFFICE SUPPLIES	7,000.00	7,000.00	2,139.59	7,000.00	5,028.11	7,000.00	5,723.10
30-1909-211-000	POSTAGE EXPENSE	75,000.00	50,000.00	41,579.46	45,000.00	46,707.20	40,000.00	48,681.87
30-1909-214-000	DUES & MEMBERSHIPS	1,285.00	1,000.00	350.00	1,000.00	705.00	1,000.00	510.00
30-1909-215-000	TRAVEL EXPENSE	6,800.00	2,000.00	26.41	1,000.00	3,542.69	1,000.00	941.33
30-1909-217-000	AUTO OPERATING EXPENSE	15,000.00	15,000.00	8,238.17	12,000.00	15,717.37	10,000.00	15,750.45
30-1909-221-000	TELEPHONE EXPENSE	9,000.00	8,500.00	5,510.00	8,500.00	8,424.37	8,000.00	9,187.83
30-1909-226-000	SERVICE CONTRACTS	38,200.00	34,460.00	22,450.24	29,075.00	28,722.46	35,325.00	35,634.98
30-1909-227-000	EQUIPMENT REPAIRS	1,000.00	500.00	575.00	500.00	-	500.00	483.46
30-1909-231-000	HAND TOOLS & SUPPLIES	3,500.00	1,500.00	1,903.59	1,500.00	961.65	2,000.00	1,086.00
30-1909-238-000	SAFETY SUPPLIES	4,000.00	1,500.00	638.89	1,500.00	437.77	1,500.00	1,259.69
30-1909-241-000	UNIFORM EXPENSE	4,000.00	2,000.00	1,549.90	2,500.00	1,307.60	2,500.00	1,902.95
30-1909-244-000	JANITORIAL SUPPLIES	300.00	200.00	-	500.00	195.70	500.00	-
30-1909-262-000	VEHICLE INSURANCE EXPENSE	5,200.00	5,000.00	4,343.00	7,200.00	4,620.00	7,200.00	6,059.00
30-1909-264-000	EMPLOYEE TRAINING EXPENSE	4,475.00	2,500.00	650.00	2,000.00	1,257.00	2,500.00	918.28
30-1909-268-000	PROFESSIONAL SERVICES	7,000.00	65,000.00	17,344.25	-	-	-	-
30-1909-271-000	SERVICE CONTRACT COPIER	10,000.00	5,000.00	6,147.66	3,000.00	5,824.72	3,000.00	3,536.41
30-1909-272-000	COLLECTION EXPENSE BY AGENCIES/CARD FEES	67,500.00	65,800.00	24,323.36	122,600.00	145,992.43	124,100.00	142,367.25
30-1909-381-000	UTILITY BILLING EQUIP-METERS	10,000.00	-	-	-	-	-	-
30-1909-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	67,000.00	-	-	-	-	-	8,629.60
30-1909-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	28,875.00	3,400.00	3,447.32	72,820.00	65,966.70	79,050.00	51,553.70
30-1909-805-000	SCRS EXPENSE	104,433.00	87,054.00	62,816.59	79,080.00	80,270.07	72,614.00	72,375.11
30-1909-810-000	SCRS PRE-RET DEATH BENEFIT	851.00	750.00	511.92	681.00	691.52	664.00	661.93
30-1909-814-000	FICA EXPENSE	44,074.00	38,955.00	25,350.20	35,384.00	35,121.90	34,481.00	34,852.88
30-1909-820-000	GENERAL INSURANCE EXPENSE	9,368.00	6,200.00	7,807.00	4,700.00	6,061.00	4,700.00	4,807.00
30-1909-821-000	WORKERS COMP INS EXPENSE	11,517.00	9,181.00	4,654.86	10,593.00	7,982.18	11,884.00	9,843.05
30-1909-822-000	MEDICAL INSURANCE EXPENSE	96,356.00	73,484.00	52,502.10	79,182.00	69,085.16	73,440.00	70,253.86
	Totals	1,214,854.00	990,148.00	636,068.42	1,007,536.00	985,836.88	974,427.00	970,583.34

FY 2024 - 2025 Utilities Draft - Expenditures

Account Number	Account Description	2025 Admin						
		Recommended	2024 Adopted	2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
30-1910-000-000	UTILITIES - ADMINISTRATION:	-	-	-	-	-	-	-
30-1910-101-000	SALARIES & WAGES	412,518.00	394,016.00	237,884.78	398,090.00	312,518.35	366,892.00	345,335.44
30-1910-102-000	OVERTIME	5,290.00	4,895.00	18.63	4,705.00	3,945.76	1,500.00	5,234.95
30-1910-210-000	PRINTING/OFFICE SUPPLIES	7,250.00	7,000.00	2,673.73	8,000.00	6,592.90	8,000.00	6,372.77
30-1910-211-000	POSTAGE EXPENSE	1,100.00	1,000.00	592.00	2,000.00	666.94	9,500.00	774.54
30-1910-214-000	DUES & MEMBERSHIPS	1,320.00	1,200.00	526.00	750.00	554.00	750.00	782.00
30-1910-215-000	TRAVEL EXPENSE	9,460.00	5,500.00	-	4,000.00	1,078.08	4,000.00	1,656.07
30-1910-217-000	AUTO OPERATING EXPENSE	7,000.00	7,000.00	1,161.54	10,000.00	2,979.37	10,000.00	8,299.98
30-1910-221-000	TELEPHONE EXPENSE	7,000.00	7,500.00	3,193.16	8,000.00	4,669.84	6,000.00	7,157.72
30-1910-226-000	SERVICE CONTRACTS	54,125.00	38,302.00	35,676.35	33,092.00	25,947.96	25,082.00	21,484.46
30-1910-227-000	EQUIPMENT REPAIR EXPENSE	800.00	800.00	69.74	2,000.00	372.41	500.00	-
30-1910-231-000	HAND TOOLS AND SUPPLIES	1,000.00	800.00	736.31	1,000.00	1,003.63	1,000.00	711.30
30-1910-238-000	SAFETY SUPPLIES	3,000.00	4,000.00	994.14	4,250.00	3,135.73	4,250.00	2,146.69
30-1910-241-000	UNIFORM EXPENSE	1,000.00	800.00	529.39	800.00	332.64	800.00	537.63
30-1910-249-000	MEDICAL, DR, PHYSICAL EXP	4,500.00	4,000.00	3,075.00	3,000.00	4,400.00	3,000.00	2,410.00
30-1910-262-000	VEHICLE INSURANCE EXPENSE	3,744.00	3,600.00	3,475.00	3,600.00	3,692.00	3,600.00	3,784.00
30-1910-264-000	EMPLOYEE TRAINING EXPENSE	12,345.00	6,000.00	3,827.66	2,000.00	3,323.00	2,000.00	509.23
30-1910-265-000	PROF SER-AUDIT EXPENSE	11,500.00	10,750.00	3,250.00	10,750.00	10,980.00	43,000.00	35,035.19
30-1910-266-000	PROF SERVICE-ATTORNEY FEES	12,000.00	10,000.00	7,616.60	12,000.00	11,879.50	17,000.00	667.00
30-1910-267-000	PROF SER-ENGINEER EXPENSE	10,000.00	10,000.00	174.40	12,000.00	11,377.57	17,000.00	10,831.62
30-1910-268-000	PROF SER-CONSULTANT FEES	416,750.00	71,000.00	44,850.00	51,000.00	62,704.90	61,000.00	61,230.00
30-1910-269-000	EASEMENT CONTRACTS - CSX	500.00	500.00	95.83	1,000.00	4.17	1,000.00	-
30-1910-271-000	SPECIAL CONTRACT COPIER	2,500.00	2,500.00	1,016.12	2,500.00	2,236.60	2,500.00	1,018.49
30-1910-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	10,650.00	4,400.00	2,965.74	2,800.00	12,512.70	1,670.00	2,405.36
30-1910-805-000	SCRS EXPENSE	75,684.00	68,192.00	43,776.49	65,547.00	55,314.91	59,500.00	57,696.92
30-1910-810-000	SCRS PRE-RET DEATH BENEFIT	617.00	588.00	356.96	565.00	476.58	544.00	526.71
30-1910-814-000	FICA EXPENSE	31,962.00	30,532.00	17,650.41	29,347.00	24,303.43	28,250.00	26,654.88
30-1910-820-000	GENERAL INSURANCE EXPENSE	5,095.00	3,500.00	4,246.00	2,850.00	3,305.00	2,850.00	2,763.00
30-1910-821-000	WORKERS COMP INS EXPENSE	7,818.00	5,317.00	2,663.76	6,235.00	4,371.49	6,920.00	6,768.78
30-1910-822-000	MEDICAL INSURANCE EXPENSE	58,198.00	41,016.00	34,853.63	45,026.00	35,291.78	44,201.00	39,712.56
30-1910-899-000	PAYING AGENT FEE/BONDS	5,000.00	8,000.00	3,771.26	8,000.00	9,859.14	-	9,266.51
	Totals	1,179,726.00	752,708.00	461,720.63	734,907.00	583,923.10	732,309.00	678,441.89

Account Number	Account Description	2025 Admin		2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted					
30-1911-000-000	UTILITIES - WATER TREATMENT PLANT:	-	-	-	-	-	-	-
30-1911-101-000	SALARIES & WAGES	709,203.00	618,230.00	377,935.07	525,521.00	438,125.92	494,985.00	463,300.75
30-1911-102-000	OVERTIME	82,318.00	54,000.00	33,620.65	52,000.00	44,407.15	46,350.00	52,521.79
30-1911-210-000	PRINTING/OFFICE SUPPLIES	750.00	700.00	439.29	650.00	662.19	550.00	244.72
30-1911-211-000	POSTAGE EXPENSE	250.00	200.00	-	750.00	197.06	800.00	48.72
30-1911-213-000	DHEC PERMIT FEES	26,500.00	26,500.00	25,859.00	27,687.00	24,859.00	27,687.00	25,574.00
30-1911-214-000	DUES & MEMBERSHIPS	975.00	975.00	405.00	735.00	740.00	800.00	812.00
30-1911-215-000	TRAVEL EXPENSE	1,600.00	1,000.00	800.81	1,000.00	773.59	1,000.00	991.43
30-1911-217-000	AUTO OPERATING EXPENSE	3,500.00	3,500.00	2,223.14	3,500.00	3,806.45	3,500.00	4,769.93
30-1911-220-000	ELECTRIC & GAS EXPENSE	330,000.00	270,000.00	216,589.17	270,000.00	300,577.18	300,000.00	267,078.77
30-1911-221-000	TELEPHONE EXPENSE	17,500.00	12,000.00	10,670.76	8,400.00	14,720.57	8,400.00	11,719.45
30-1911-223-000	LUBRICATION SUPPLIES	1,200.00	750.00	500.00	1,200.00	199.99	1,200.00	1,271.01
30-1911-226-000	SERVICE CONTRACTS	248,100.00	136,369.00	110,427.73	120,320.00	120,382.94	120,913.00	106,838.50
30-1911-227-000	EQUIPMENT REPAIR EXPENSE	145,000.00	93,131.00	82,456.89	70,000.00	95,181.71	100,000.00	79,780.10
30-1911-228-000	BUILDING REPAIR EXPENSE	6,000.00	6,000.00	2,930.77	6,000.00	6,224.74	6,000.00	5,543.28
30-1911-231-000	HAND TOOLS & SUPPLIES	750.00	750.00	277.74	900.00	641.40	900.00	577.20
30-1911-236-000	ELECTRIC/LIGHT SUPPLIES	500.00	500.00	500.00	700.00	71.10	675.00	598.40
30-1911-238-000	SAFETY SUPPLIES	2,000.00	1,300.00	1,133.06	2,100.00	1,200.99	2,000.00	1,284.97
30-1911-241-000	UNIFORM EXPENSE	3,225.00	3,000.00	3,117.10	3,000.00	2,237.56	3,000.00	2,100.02
30-1911-244-000	JANITORIAL SUPPLIES	900.00	850.00	560.99	850.00	922.44	700.00	1,099.69
30-1911-248-000	CHEMICAL EXPENSE	411,953.00	340,000.00	218,224.76	245,000.00	292,516.69	285,000.00	255,399.30
30-1911-249-000	LABORATORY SUPPLIES	50,000.00	42,000.00	33,719.63	37,000.00	37,768.53	35,000.00	33,055.83
30-1911-262-000	VEHICLE INSURANCE EXPENSE	2,912.00	2,800.00	2,606.00	2,700.00	2,768.00	2,700.00	2,837.00
30-1911-264-000	EMPLOYEE TRAINING EXPENSE	4,990.00	2,500.00	1,774.50	4,050.00	2,791.26	2,500.00	3,062.98
30-1911-267-000	CONSULTANT SERV/LAB TESTS	10,000.00	12,000.00	6,777.57	8,000.00	24,351.72	5,000.00	18,473.88
30-1911-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	554,058.00	-	-	-	43,187.55	-	-
30-1911-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	2,633.00	-	-	6,200.00	5,717.36	-	-
30-1911-805-000	SCRS EXPENSE	143,707.00	110,061.00	75,115.12	94,141.00	82,846.69	87,306.00	83,234.52
30-1911-810-000	SCRS PRE-RET DEATH BENEFIT	1,171.00	1,006.00	611.74	811.00	713.72	798.00	760.99
30-1911-814-000	FICA EXPENSE	60,551.00	52,112.00	30,801.21	42,080.00	36,887.36	41,412.00	39,842.24
30-1911-820-000	GENERAL INSURANCE EXPENSE	39,054.00	30,000.00	32,545.00	21,600.00	25,791.00	21,600.00	22,255.00
30-1911-821-000	WORKERS COMP INS EXPENSE	26,225.00	29,905.00	13,884.81	30,415.00	23,150.92	34,841.00	31,813.48
30-1911-822-000	MEDICAL INSURANCE EXPENSE	105,705.00	93,782.00	63,403.39	86,771.00	64,288.76	87,444.00	76,249.42
	Totals	2,993,230.00	1,945,921.00	1,349,910.90	1,674,081.00	1,637,205.34	1,723,061.00	1,598,386.37

Account Number	Account Description	2025 Admin		2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted					
30-1912-000-000	WATER DISTRIBUTION & MAINTENANCE:	-	-	-	-	-	-	-
30-1912-101-000	SALARIES & WAGES	831,560.00	800,113.00	536,095.19	757,839.00	681,511.09	709,604.00	649,588.14
30-1912-102-000	OVERTIME	60,731.00	55,000.00	41,709.51	53,139.00	61,541.54	61,026.00	55,162.32
30-1912-210-000	PRINTING & OFFICE SUPPLIES	1,000.00	1,000.00	-	1,000.00	53.24	1,000.00	773.39
30-1912-214-000	DUES & MEMBERSHIPS	2,399.00	2,849.00	3,084.94	2,600.00	2,256.11	2,600.00	1,708.50
30-1912-215-000	TRAVEL EXPENSE	5,800.00	4,000.00	-	3,500.00	7,704.56	4,000.00	2,682.72
30-1912-217-000	AUTO OPERATING EXPENSE	62,400.00	50,000.00	41,408.83	45,000.00	57,922.31	45,000.00	61,201.91
30-1912-220-000	ELECTRIC & GAS EXPENSE	48,000.00	42,000.00	32,451.16	42,000.00	45,877.73	55,000.00	38,230.09
30-1912-221-000	TELEPHONE EXPENSE	18,500.00	15,000.00	13,629.78	15,000.00	15,909.95	12,000.00	18,231.07
30-1912-226-000	SERVICE CONTRACTS	230,690.00	216,456.00	184,028.85	204,234.00	194,406.35	191,547.00	186,195.64
30-1912-227-000	EQUIPMENT REPAIR EXPENSE	25,000.00	30,000.00	15,346.69	30,000.00	20,507.81	30,000.00	37,602.43
30-1912-228-000	BUILDING REPAIRS	3,100.00	3,000.00	2,909.06	3,000.00	4,232.58	3,000.00	261.32
30-1912-231-000	HAND TOOLS & SUPPLIES	8,300.00	8,000.00	6,360.99	10,000.00	8,668.74	10,000.00	9,642.43
30-1912-234-000	MASONRY/CEMENT SUPPLIES	1,500.00	3,000.00	247.85	3,000.00	765.60	3,000.00	883.47
30-1912-235-000	ASPHALT/GRADING SUPPLIES	100,000.00	80,000.00	44,607.15	40,000.00	17,661.58	40,000.00	33,673.87
30-1912-238-000	SAFETY SUPPLIES	6,000.00	6,000.00	2,600.44	6,000.00	6,133.41	7,000.00	4,672.74
30-1912-241-000	UNIFORM EXPENSE	16,600.00	16,000.00	11,644.61	16,000.00	16,468.16	13,000.00	17,606.74
30-1912-248-000	CHEMICAL EXPENSE	500.00	500.00	-	700.00	-	700.00	-
30-1912-256-000	WATER DIST REPAIR EXPENSE	175,000.00	130,000.00	144,734.04	112,000.00	100,332.10	112,000.00	120,628.16
30-1912-262-000	VEHICLE INSURANCE EXPENSE	16,500.00	16,500.00	14,284.00	16,000.00	16,611.00	16,000.00	17,025.00
30-1912-264-000	EMPLOYEE TRAINING EXPENSE	15,375.00	11,500.00	2,821.50	10,000.00	10,541.66	7,500.00	9,082.39
30-1912-381-000	WATER DIST EQUIP-METERS	50,000.00	-	-	25,000.00	36,230.20	25,000.00	38,551.74
30-1912-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	335,000.00	-	-	-	-	-	-
30-1912-805-000	SCRS EXPENSE	161,982.00	148,078.00	105,578.28	132,410.00	126,509.09	124,669.00	115,405.60
30-1912-810-000	SCRS PRE-RET DEATH BENEFIT	1,320.00	1,276.00	860.34	1,141.00	1,089.82	1,140.00	1,054.75
30-1912-814-000	FICA EXPENSE	68,267.00	66,108.00	42,790.53	59,124.00	55,782.78	59,047.00	55,355.10
30-1912-820-000	GENERAL INSURANCE EXPENSE	26,539.00	17,000.00	22,116.00	13,800.00	16,936.00	13,800.00	14,156.00
30-1912-821-000	WORKERS COMP INS EXPENSE	33,698.00	37,919.00	19,227.85	44,119.00	33,847.77	50,026.00	40,004.55
30-1912-822-000	MEDICAL INSURANCE EXPENSE	144,917.00	135,728.00	94,528.87	126,073.00	117,029.64	119,394.00	109,547.06
	Totals	2,450,678.00	1,900,627.00	1,386,234.46	1,786,179.00	1,637,738.08	1,719,553.00	1,650,581.58

FY 2024 - 2025 Utilities Draft - Expenditures

Account Number	Account Description	2025 Admin		2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted					
30-1916-000-000	WASTE WATER TREATMENT:	-	-	-	-	-	-	-
30-1916-101-000	SALARIES & WAGES	1,165,166.00	1,025,107.00	747,169.23	916,978.00	834,981.67	816,674.00	671,440.95
30-1916-102-000	OVERTIME	38,061.00	33,400.00	21,017.76	33,932.00	38,947.25	29,803.00	23,522.25
30-1916-210-000	PRINTING/OFFICE SUPPLIES	8,240.00	8,000.00	6,529.66	7,000.00	8,217.63	7,900.00	7,343.91
30-1916-211-000	POSTAGE EXPENSE	625.00	625.00	383.73	625.00	1,023.00	625.00	317.18
30-1916-213-000	DHEC PERMIT FEES	3,400.00	3,250.00	4,950.00	3,250.00	2,950.00	3,250.00	6,800.00
30-1916-214-000	DUES & MEMBERSHIPS	12,710.00	2,972.00	1,643.00	2,927.00	2,468.00	2,927.00	880.00
30-1916-215-000	TRAVEL EXPENSE	10,500.00	6,000.00	-	6,000.00	3,904.62	6,000.00	4,826.35
30-1916-217-000	AUTO OPERATING EXPENSE	84,084.00	76,440.00	53,489.36	54,600.00	96,355.99	54,600.00	79,071.42
30-1916-218-000	WATER USAGE NON-BILLED WWTP	820,500.00	600,000.00	-	600,000.00	649,070.16	600,000.00	538,792.43
30-1916-220-000	ELECTRIC & GAS EXPENSE	1,103,000.00	1,055,000.00	727,650.96	1,055,000.00	1,108,817.92	1,114,700.00	990,012.30
30-1916-221-000	TELEPHONE EXPENSE	37,000.00	35,000.00	24,073.98	40,000.00	32,683.12	35,000.00	32,627.06
30-1916-223-000	LUBRICATION SUPPLIES	3,400.00	3,400.00	-	3,400.00	3,838.16	3,400.00	3,793.54
30-1916-226-000	SERVICE CONTRACTS	334,625.00	251,362.00	199,509.67	209,604.00	208,250.80	209,604.00	167,966.58
30-1916-227-000	EQUIPMENT REPAIR EXPENSE	695,000.00	400,000.00	324,535.46	350,000.00	431,983.07	300,000.00	314,590.29
30-1916-228-000	BUILDING REPAIRS	4,400.00	4,260.00	1,982.73	3,000.00	3,926.84	3,000.00	2,321.90
30-1916-229-000	SLUDGE DISPOSAL FEES	1,114,500.00	900,000.00	515,876.42	800,000.00	747,632.98	800,000.00	548,798.05
30-1916-231-000	HAND TOOLS & SUPPLIES	5,000.00	5,000.00	1,831.34	4,000.00	4,158.93	4,000.00	2,958.71
30-1916-236-000	ELECTRIC/LIGHT SUPPLIES	1,000.00	1,000.00	508.75	5,000.00	-	5,000.00	160.50
30-1916-237-000	RADIO SUPPLIES	200.00	200.00	-	200.00	-	200.00	-
30-1916-238-000	SAFETY PROGRAM & SUPPLIES	19,500.00	10,000.00	11,634.20	10,000.00	8,781.31	10,000.00	4,295.51
30-1916-241-000	UNIFORM EXPENSE	13,000.00	7,500.00	7,728.89	10,000.00	7,417.49	9,000.00	6,385.41
30-1916-244-000	JANITORIAL SUPPLIES	2,000.00	2,000.00	957.84	2,000.00	1,905.28	2,000.00	1,900.96
30-1916-248-000	CHEMICAL EXPENSE	567,000.00	477,500.00	319,491.18	420,857.00	454,510.30	322,172.00	353,295.46
30-1916-249-000	LABORATORY SUPPLIES	47,380.00	46,000.00	30,591.40	46,000.00	45,371.68	46,000.00	36,083.41
30-1916-262-000	VEHICLE INSURANCE EXPENSE	20,280.00	19,500.00	18,240.00	18,000.00	19,379.00	17,800.00	19,421.00
30-1916-264-000	EMPLOYEE TRAINING EXPENSE	10,015.00	7,500.00	4,971.87	3,000.00	2,572.91	3,000.00	2,384.19
30-1916-267-000	PROF SERVICES-LAB TESTING	59,500.00	58,000.00	31,789.52	55,000.00	60,648.53	55,000.00	48,692.89
30-1916-268-000	PROFESSIONAL FEES	100,000.00	100,000.00	36,666.83	80,000.00	168,894.70	80,000.00	58,983.34
30-1916-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	583,690.00	350,108.00	326,313.89	236,400.00	244,408.43	286,094.00	247,204.03
30-1916-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	17,279.00	12,652.00	9,543.31	4,400.00	2,756.00	-	7,932.19
30-1916-805-000	SCRS EXPENSE	218,913.00	182,310.00	140,513.85	156,547.00	146,510.05	136,585.00	110,898.27
30-1916-810-000	SCRS PRE-RET DEATH BENEFIT	1,784.00	1,571.00	1,144.85	1,349.00	1,262.02	1,248.00	1,013.85
30-1916-814-000	FICA EXPENSE	92,047.00	81,425.00	56,740.79	69,993.00	64,373.25	64,801.00	52,495.88
30-1916-820-000	GENERAL INSURANCE EXPENSE	193,547.00	135,000.00	161,289.00	107,500.00	129,404.00	107,500.00	111,375.00
30-1916-821-000	WORKERS COMP INS EXPENSE	41,370.00	47,407.00	23,536.76	49,893.00	32,229.64	52,058.00	40,238.52
30-1916-822-000	MEDICAL INSURANCE EXPENSE	181,650.00	160,246.00	126,506.79	155,158.00	138,522.95	149,971.00	101,310.70
30-1916-825-000	UNEMPLOYMENT COMP EXPENSE	1,040.00	1,000.00	184.40	1,000.00	73.76	1,000.00	-
30-1916-867-000	CHRISTMAS BONUS POOL	3,300.00	-	-	-	-	-	-
30-1916-879-000	SPRINGDALE CONTRACT EXPENSE	1,000.00	1,000.00	-	1,000.00	-	1,000.00	-
30-1916-950-000	DEPRECIATION CHARGE	550,000.00	550,000.00	-	550,000.00	-	550,000.00	-
	Totals	8,165,706.00	6,661,735.00	3,938,997.42	6,073,613.00	5,645,716.12	5,891,912.00	4,607,124.91

FY 2024 - 2025 Utilities Draft - Expenditures

Account Number	Account Description	2025 Admin		2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted					
30-1917-000-000	WASTEWATER COLLECTION:	-	-	-	-	-	-	-
30-1917-101-000	SALARIES & WAGES	826,110.00	767,393.00	434,067.96	726,930.00	525,167.86	700,872.00	570,198.58
30-1917-102-000	OVERTIME	48,563.00	40,000.00	36,075.51	35,000.00	40,154.24	50,539.00	36,372.95
30-1917-210-000	PRINTING & OFFICE SUPPLIES	300.00	300.00	-	500.00	32.73	-	19.77
30-1917-211-000	POSTAGE EXPENSE	200.00	200.00	-	500.00	22.46	-	-
30-1917-214-000	DUES & MEMBERSHIPS	3,879.00	2,072.00	1,770.00	2,050.00	1,232.50	1,690.00	1,819.50
30-1917-215-000	TRAVEL EXPENSE	10,900.00	6,000.00	-	4,000.00	4,939.92	5,000.00	2,054.24
30-1917-217-000	AUTO OPERATING EXPENSE	85,000.00	100,000.00	47,013.32	80,000.00	121,187.20	83,750.00	110,177.77
30-1917-220-000	ELECTRIC & GAS EXPENSE	135,000.00	115,000.00	88,466.66	115,000.00	150,425.75	125,000.00	134,022.91
30-1917-221-000	TELEPHONE EXPENSE	45,000.00	40,000.00	31,263.06	40,000.00	49,149.76	35,000.00	47,138.38
30-1917-223-000	LUBRICATION SUPPLIES	300.00	300.00	-	300.00	-	300.00	-
30-1917-226-000	SERVICE CONTRACTS	20,050.00	21,550.00	4,051.22	20,050.00	6,304.57	20,050.00	2,880.74
30-1917-227-000	EQUIPMENT REPAIR EXPENSE	317,000.00	250,000.00	188,216.47	200,000.00	209,792.61	185,000.00	207,874.81
30-1917-231-000	HAND TOOLS & SUPPLIES	12,500.00	8,000.00	7,721.11	8,000.00	10,804.00	8,000.00	8,002.94
30-1917-234-000	MASONRY/CEMENT SUPPLIES	1,500.00	2,500.00	424.68	2,500.00	2,371.37	2,500.00	1,977.38
30-1917-235-000	ASPHALT/GRADING SUPPLIES	100,000.00	60,000.00	18,757.98	25,000.00	19,960.49	25,000.00	26,269.91
30-1917-237-000	RADIO SUPPLIES	300.00	300.00	-	300.00	-	-	-
30-1917-238-000	SAFETY SUPPLIES	8,000.00	8,000.00	3,029.17	8,000.00	8,239.21	7,500.00	6,210.12
30-1917-241-000	UNIFORM EXPENSE	16,600.00	15,000.00	11,195.60	15,000.00	16,772.74	13,000.00	17,606.69
30-1917-244-000	JANITORIAL SUPPLIES	1,000.00	1,000.00	77.83	1,000.00	265.97	1,000.00	616.79
30-1917-248-000	CHEMICAL EXPENSE	6,000.00	6,000.00	-	6,000.00	162.00	10,000.00	7,318.68
30-1917-256-000	WW COLL REPAIR EXPENSE	114,000.00	90,000.00	69,274.06	90,000.00	91,564.51	88,000.00	120,611.79
30-1917-257-000	TRANSMISSION LINE OPERATION & MAINT	5,000.00	5,000.00	-	5,000.00	-	5,000.00	-
30-1917-262-000	VEHICLE INSURANCE EXPENSE	24,357.00	21,000.00	23,420.00	17,800.00	24,326.00	17,800.00	21,439.00
30-1917-264-000	EMPLOYEE TRAINING EXPENSE	15,810.00	8,000.00	3,375.50	8,000.00	13,927.29	5,000.00	3,615.75
30-1917-267-000	PROF SER-ENGINEER EXPENSE	20,000.00	-	-	-	-	-	-
30-1917-385-000	MACHINES & EQUIPMENT	417,500.00	15,000.00	78,593.90	-	23,593.84	7,000.00	7,370.02
30-1917-805-000	SCRS EXPENSE	159,167.00	139,469.00	85,980.14	126,099.00	97,094.54	121,703.00	99,331.15
30-1917-810-000	SCRS PRE-RET DEATH BENEFIT	1,297.00	1,202.00	701.18	1,086.00	836.61	1,112.00	907.95
30-1917-814-000	FICA EXPENSE	66,912.00	62,136.00	35,310.27	56,186.00	43,045.30	57,560.00	48,021.96
30-1917-820-000	GENERAL INSURANCE EXPENSE	37,295.00	23,500.00	31,079.00	20,800.00	23,316.00	20,800.00	20,554.00
30-1917-821-000	WORKERS COMP INS EXPENSE	43,817.00	47,597.00	19,900.19	52,697.00	25,454.01	61,514.00	47,562.92
30-1917-822-000	MEDICAL INSURANCE EXPENSE	144,460.00	131,069.00	71,963.38	119,936.00	78,264.05	111,292.00	82,058.66
	Totals	2,687,817.00	2,015,088.00	1,291,728.19	1,902,171.00	1,571,358.85	1,876,177.00	1,643,411.85

FY 2024 - 2025 Utilities Draft - Expenditures

Account Number	Account Description	2025 Admin		2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
		Recommended	2024 Adopted					
30-1920-000-000	WASTEWATER PRETREATMENT:	-	-	-	-	-	-	-
30-1920-101-000	SALARY & WAGES	228,238.00	220,144.00	143,696.52	214,019.00	164,453.18	170,964.00	144,841.00
30-1920-102-000	OVERTIME	7,327.00	6,608.00	3,776.06	6,608.00	6,910.23	12,340.00	4,789.06
30-1920-210-000	PRINTING & OFFICE SUPPLIES	3,000.00	3,000.00	230.55	3,000.00	1,677.82	4,000.00	3,860.74
30-1920-211-000	POSTAGE EXPENSE	500.00	500.00	0.43	600.00	24.83	1,000.00	393.61
30-1920-214-000	DUES & MEMBERSHIPS	630.00	585.00	-	1,000.00	135.00	585.00	315.00
30-1920-215-000	TRAVEL EXPENSE	1,590.00	1,500.00	812.02	2,000.00	-	2,000.00	709.63
30-1920-217-000	AUTO OPERATING EXPENSE	2,000.00	2,000.00	574.60	5,000.00	185.52	7,000.00	1,484.91
30-1920-220-000	ELECTRIC & GAS EXPENSE	8,500.00	2,500.00	6,699.69	2,500.00	354.82	3,000.00	6,295.89
30-1920-221-000	TELEPHONE EXPENSE	2,000.00	2,000.00	746.32	2,500.00	1,323.56	2,500.00	2,006.60
30-1920-223-000	LUBRICATION SUPPLIES	800.00	800.00	90.83	500.00	909.07	500.00	507.82
30-1920-226-000	SERVICE CONTRACTS	8,104.00	5,250.00	5,376.64	5,250.00	7,683.42	5,250.00	6,480.35
30-1920-227-000	EQUIPMENT REPAIR EXPENSE	100,000.00	100,000.00	25,196.57	100,000.00	83,372.46	100,000.00	74,645.80
30-1920-228-000	BUILDING REPAIRS	1,000.00	-	-	-	-	10,000.00	7,030.06
30-1920-229-000	SLUDGE DISPOSAL FEES	275,000.00	235,000.00	116,186.49	190,000.00	141,136.34	180,000.00	145,691.11
30-1920-231-000	HAND TOOLS & SUPPLIES	2,000.00	2,000.00	752.08	6,000.00	924.40	6,000.00	1,545.86
30-1920-236-000	ELECTRIC/LIGHT SUPPLIES	500.00	500.00	-	500.00	-	-	-
30-1920-237-000	RADIO SUPPLIES	200.00	-	-	-	-	-	-
30-1920-238-000	SAFETY PROGRAM & SUPPLIES	2,500.00	2,500.00	1,403.23	3,500.00	2,097.35	4,000.00	2,382.19
30-1920-241-000	UNIFORM EXPENSE	5,000.00	5,000.00	1,783.35	5,000.00	2,380.70	5,000.00	3,676.32
30-1920-244-000	JANITORIAL SUPPLIES	800.00	800.00	122.38	1,000.00	506.33	1,000.00	452.66
30-1920-248-000	CHEMICAL EXPENSE	90,500.00	90,500.00	46,010.77	90,500.00	64,769.74	90,500.00	83,297.77
30-1920-249-000	LABORATORY SUPPLIES	1,000.00	1,000.00	-	2,000.00	288.68	1,500.00	1,013.89
30-1920-262-000	VEHICLE INSURANCE EXPENSE	2,080.00	2,000.00	868.00	890.00	922.00	890.00	945.00
30-1920-264-000	EMPLOYEE TRAINING EXPENSE	1,470.00	2,030.00	370.00	2,000.00	-	2,030.00	669.55
30-1920-268-000	PROFESSIONAL SERVICES LAB TESTING	13,824.00	10,800.00	9,675.75	10,000.00	13,386.85	10,000.00	9,131.14
30-1920-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	111,400.00	-	-	-	-	-	-
30-1920-805-000	SCRS EXPENSE	42,577.00	39,042.00	27,149.72	37,521.00	29,536.23	29,734.00	24,575.36
30-1920-810-000	SCRS PRE-RET DEATH BENEFIT	347.00	336.00	221.23	323.00	254.40	272.00	224.62
30-1920-814-000	FICA EXPENSE	18,021.00	17,395.00	10,931.49	16,708.00	12,870.69	14,042.00	11,447.80
30-1920-820-000	GENERAL INSURANCE EXPENSE	5,200.00	5,000.00	5,918.00	4,000.00	4,669.00	4,000.00	3,956.00
30-1920-821-000	WORKERS COMP INS EXPENSE	11,784.00	13,386.00	6,539.33	15,253.00	9,510.80	14,728.00	12,568.87
30-1920-822-000	MEDICAL INSURANCE EXPENSE	36,593.00	34,021.00	23,424.74	32,492.00	26,992.02	30,164.00	24,755.99
	Totals	984,485.00	806,197.00	438,556.79	769,664.00	571,866.81	712,999.00	581,243.79

Account Number	Account Description	2025 Admin						
		Recommended	2024 Adopted	2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
30-1990-000-000	NON-DEPARTMENTAL:	-	-	-	-	-	-	-
30-1990-822-000	RETIREE INSURANCE EXPENSE	7,300.00	7,300.00	593.74	6,251.00	(15,862.28)	6,251.00	(5,736.54)
30-1990-870-000	O&M INDIRECT COST TRANSFER	2,150,000.00	2,150,000.00	1,612,500.03	2,150,000.00	2,150,000.00	2,100,000.00	2,100,000.00
30-1990-875-000	CAPITAL IMP PROJ RESERVE	77,432.00	77,432.00	58,074.03	100,000.00	100,000.00	100,000.00	-
30-1990-877-000	CAPITAL EQUIP RESERVE TRN	77,593.00	77,432.00	58,074.03	100,000.00	100,000.00	100,000.00	-
	Totals	2,312,325.00	2,312,164.00	2,443,645.43	2,356,251.00	8,607,654.02	2,543,541.00	8,406,389.52
	Grand Totals - Expenditures	42,904,761.00	37,803,723.00	26,465,317.85	36,669,106.00	41,041,911.23	36,216,195.00	39,075,059.41

Capital Reserve Transfers	-
Capital Equipment Transfers	784,546.00
WA & SW Capacity Transfers	895,000.00
WW Renewal/Replacement Transfers	600,969.00
Total Reserve Fund Transfers	2,280,515.00

Projected Revenues	42,904,761.00
Projected Expenditures	42,904,761.00
Net Gain	-

FY 2024 - 2025 Utilities Draft Budget - Revenues

Account Number	Account Description	2025 Admin						
		Recommended	2024 Adopted	2024 Actual	2023 Adopted	2023 Actual	2022 Adopted	2022 Actual
20-1009-100-000	WATER SALES	7,780,986.00	6,120,000.00	3,342,814.39	6,000,000.00	5,796,615.65	5,975,000.00	5,686,737.99
20-1009-105-000	WATER TAPS MATERIAL/LABOR	111,100.00	110,000.00	51,192.96	100,000.00	107,295.00	100,000.00	53,719.95
20-1009-110-000	SEWER SERVICE SALES	13,543,260.00	12,310,000.00	8,163,860.52	11,875,000.00	12,485,345.59	11,763,000.00	11,401,576.14
20-1009-115-000	SEWER TAPS MATERIAL/LABOR	1,010.00	1,000.00	2,250.00	2,000.00	-	1,000.00	6,250.00
20-1009-120-001	RECONNECTION FEES - BILLED	38,380.00	38,000.00	26,915.00	35,000.00	44,440.31	31,000.00	30,269.77
20-1009-125-000	NON OPERATING REVENUE-WA & SW CAPACITY-C	1,000,000.00	1,200,000.00	690,670.00	702,632.00	864,333.70	475,000.00	1,312,791.30
20-1009-125-001	NON OPERATING REV - CAP FROM LLOYDWOOD	37,370.00	37,000.00	24,691.59	37,000.00	37,309.11	37,000.00	36,960.33
20-1009-129-000	GREASE WASTE DISPOSAL FEE	435,000.00	750,000.00	376,124.48	750,000.00	249,947.68	750,000.00	440,494.93
20-1009-130-000	SEPTIC WASTE DISPOSAL FEE	909,000.00	900,000.00	728,803.10	900,000.00	927,090.45	975,000.00	860,410.17
20-1009-132-000	HAULER TRUCK CLEANING FEE	1,010.00	1,000.00	4,200.00	3,000.00	2,400.00	2,000.00	3,350.00
20-1009-135-000	SET UP FEES	65,650.00	65,000.00	24,270.00	80,000.00	59,615.00	95,000.00	64,222.00
20-1009-135-001	SET UP FEES - BILLED	23,230.00	23,000.00	22,125.00	-	19,525.00	-	22,875.64
20-1009-140-000	MISCELLANEOUS REVENUE	85,850.00	85,000.00	88,596.00	80,000.00	79,718.96	80,000.00	84,385.73
20-1009-160-000	PENALTIES ON UTILITY BILL	202,000.00	200,000.00	195,469.26	220,000.00	220,939.99	200,000.00	207,289.93
20-1009-180-000	INTEREST EARNED	-	45,000.00	134,913.84	-	88,197.86	-	-
20-1009-181-000	DEPRECIATION CHARGE REVENUE/WWTP REPLACE	550,000.00	550,000.00	-	550,000.00	-	550,000.00	-
30-1007-180-000	INTEREST EARNED	200,000.00	10,000.00	167,380.68	10,000.00	156,854.30	10,000.00	992.44
30-1007-401-000	MISCELLANEOUS REVENUE	40,400.00	40,000.00	18,974.31	75,000.00	32,743.04	60,000.00	99,370.55
30-1008-000-000	TRANSFER FROM GROSS REVENUE FUND	15,600,000.00	15,000,000.00	10,800,000.00	15,000,000.00	15,300,000.00	15,000,000.00	14,400,000.00
30-1008-391-000	TRANSFER IN FROM RESERVES	2,280,515.00	292,423.00	29,808.90	-	490,000.00	-	-
Grand Totals - Revenues		42,904,761.00	37,803,723.00	28,028,792.36	36,669,106.00	41,758,445.60	36,216,195.00	24,015,206.75
Total Revenue From Fees & Reserves		26,554,761.00						
Total Revenue w/out Reserve Transfer (true revenue)		24,274,246.00						

**Utility Fund Capital Equipment Requests
FY 2024-2025**

Utility Fund	FY25 Requests
1909 Billing	
Replace Truck	45,000.00
2" DCVA Backflow Devices for Hydrant Meters	10,000.00
Itron MC4 & 2nd Reading unit	22,000.00
Itron IMR Mobile Radio for new tech	2,900.00
Docks and Mounts	2,000.00
(4) Tablets	4,200.00
(5) Boosters for Hotspot coverage in trucks	1,125.00
(3) Desktop w/monitor	3,650.00
(2) Laptops	2,800.00
Replacement Desk	4,000.00
2 GPS Units	8,200.00
Total 1909 Billing	105,875.00
1910 Administration	
Office Furniture	8,500.00
Utilities CMMS Evaluation for Asset Management	20,000.00
Sewer System Master Plan & CIP	200,000.00
Sewer System Hydraulic Model	125,000.00
Rugged Laptop Replacement	2,150.00
Total 1910 Administration	355,650.00
1911 Water Treatment Plant	
New Transmission Pump At RWPS	250,000.00
New gate Controller for Raw Water Station	5,912.00
Pull & Replace Raw Transmission Pump One	250,000.00
Inline Turbidimeters for filter 1-6 and settled water	48,146.00
Computer	1,200.00
pH meter	1,433.00
Total 1911 Water Treatment Plant	556,691.00
1912 Water Distribution & Maintenance	
F150 Utility Truck	45,000.00
300K Generator for CAE B/S	110,000.00
Water Distribution Meters	50,000.00
(2) HD Utility Truck	170,000.00
T14 Utility Trailer	10,000.00
Total 1912 Distribution & Maintenance	385,000.00
1916 Waste Water Treatment	
Terminal Tractor	131,500.00
Dump Trailer	67,000.00
A-BS Powerflex Aerator VFD Spare	38,890.00
Diesel Submersible Pump	54,600.00
Clarifier Gate Actuators	40,000.00

Post Aeration Dual VFD Cabinet installation	24,000.00
WWTP Entrance Gates Controls	10,700.00
Vehicle Replacement	28,000.00
4133 Kenworth Tractor/Truck	189,000.00
Latitude 5410 MMaxwell	1,400.00
Forced Fan Electric Hanging Heater	1,475.00
WWTP Control Building Card Access Front Door	3,350.00
Southwire Cable/Wire Puller	3,500.00
Chlorine SO2 regulators	3,504.00
Optiplex 5250 AIO JWishert	1,350.00
Optiplex 5250 AIO CHenderson	1,350.00
Optiplex 5250 AIO S&G	1,350.00
Total 1916 Treatment	600,969.00
1917 Wastewater Collection	
GSI Arrow Gold RTK Kit - Receiver	12,500.00
SeaSnake Sewer Service Camera	15,000.00
Aries Camera Head	35,000.00
150Kw Standby Deisel Caterpillar Generator	90,000.00
Mini Excavator	55,000.00
Old Barnwell P/S Permanent Bypass Pump	210,000.00
Total 1917 Collection	417,500.00
1920 Wasterwater Pretreatment	
Replacement Truck 4109	41,000.00
Belt Press BFP Control Panel	70,400.00
Total 1920 Pretreatment	111,400.00
TOTAL	2,533,085.00

Capital from Operating Budget: 252,570.00
Capital from Reserves: 2,280,515.00

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: June 4, 2024

Subject: City Ordinance 28-113 Entitled "Possession of Unlawful Weapons" Amendment

Issue

City Council's approval is needed to amend the City's Code of Ordinances to amend section 28-113 entitled "Possession of Unlawful Weapons".

Discussion

Currently, the City Ordinance reads "It shall be unlawful for any person to carry on or about his person, concealed or not concealed, any pistol, weapon, dirk, butcher knife, case knife six inches or longer, sword or spear, metal knuckles, razor, numb chucks (nunchaku), throwing stars, or any other weapon of offense within the corporate limits of the city, and it shall be the duty of the police chief and his assistants to arrest all such offenders".

Due to the recent state law change that allows for open carry, the City's ordinance needs to be amended to remove "Pistol" and it shall be the duty of the police chief and his assistants to arrest all such offenders."

The new version shall read "It shall be unlawful for any person to carry on or about his person, concealed or not concealed, any weapon, dirk, butcher knife, case knife six inches or longer, sword or spear, metal knuckles, razor, numb chucks (nunchaku), throwing stars, or any other weapon of offense within the corporate limits of the city".

Recommendation

Staff recommends Council approve the amendment to section 28-113 entitled "Possession of Unlawful Weapons"- First Reading

STATE OF SOUTH CAROLINA)	ORDINANCE 2024-07
)	
)	AMENDING CITY CODE SECTION 28-113
CITY OF CAYCE)	("POSSESSION OF UNLAWFUL
)	WEAPONS")

WHEREAS, the City Council has determined that it is in the interest of clarity in its local criminal laws that it amend the language of City Code Section 28-113 ("Possession of unlawful weapons") to delete the word "pistol" so as to reflect the application of recent changes in State statutory law concerning the open carry of firearms, and that it also delete certain unnecessary language in the Code section concerning enforcement,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council duly assembled, that:

Section 28-113 ("Possession of unlawful weapons") contained in Article V ("Offenses Against Public Safety") of Chapter 28 ("Offenses and Miscellaneous Provisions") of the City Code is hereby amended to delete the word "pistol" and the words " and it shall be the duty of the police chief and his assistants to arrest all such offenders.", so that the Section, as amended, shall read:

It shall be unlawful for any person to carry on or about his person, concealed or not concealed, any weapon, dirk, butcher knife, case knife six inches or longer, sword or spear, metal knuckles, razor, numb chucks (nunchaku), throwing stars, or any other weapon of offense within the corporate limits of the city.

This Ordinance shall take effect upon the second and final reading.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2024.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

First Reading: _____

Second Reading and Adoption: _____

Approved as to form:

Danny C. Crowe, City Attorney

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: June 4, 2024

Subject: New Leave Policy and Procedures for Employees of the City of Cayce

Issue

City Council approval is needed for a Resolution Approving Leave Policy and Procedures for Employees of the City of Cayce.

Discussion

The City of Cayce has a reputation of taking care of its employees. Such examples include increasing starting salaries, Council approving Parental Leave, and frequent increases in cost of living. City staff would like to recommend the following changes to the City's Leave Policy to remain competitive in the job market.

1. Administration has compared the City's annual leave policy to many other local agencies (see attached) and the State and proposes the following:

<u>Current Annual Leave</u>		<u>Proposed Change</u>	
Hire – 1 Year	5 Days	Hire – 5 Years	10 Days
1 Year – 10 Year	10 Days	5 – 15 Years	15 Days
10 Years – 20 Years	15 Days	15 + Years	20 Days
20 + Years	20 Days		

2. Accrued annual leave for Assistant Director and Director positions and above will also be adjusted based on years of experience. Assistant Directors and Directors must be employed by the City of Cayce for a minimum of 5 years to receive a 50% annual leave payout and over 10 years to receive a 100% payout of annual leave. We have had several obstacles in filling our Director-level positions due to not being competitive in our leave benefits. These positions are not entry-level and require many years of experience.
3. Annual leave accruals may be carried over each calendar year accruable up to 320 hours (current policy allows for 400 total hours to be accrued at paid out at time of departure). Any employee that currently has over 320 accrued hours will be grandfathered and will not lose any unspent hours and are entitled to full pay-out at time of departure from the City.
4. Bereavement Leave - Immediate Family member is defined as a spouse or child death and entitles the employee with up to 10 days of paid leave to cope with that loss.

If approved, the annual leave changes will affect all but 18 employees with the largest benefiting the 1-to-4-year employee. The second largest group is 5–15-year employee.

Staff is only recommending the above changes, to annual and bereavement leave, but is also asking Council to adopt the City's entire Leave Policy by Resolution, which is attached. This will take the leave section out of the City's employee handbook.

Recommendation

Staff recommends Council approve a Resolution Approving Leave Policy and Procedures for Employees of the City of Cayce to go into effect on July 4, 2024. Staff feels strongly that the proposed changes to annual leave and bereavement will be a much-needed benefit for our current employees and will help in our recruitment efforts in an increasingly competitive environment.

STATE OF SOUTH CAROLINA)	RESOLUTION
)	Approving Leave Policy and
COUNTY OF LEXINGTON)	Procedures for Employees of
)	the City of Cayce
CITY OF CAYCE)	

WHEREAS, the City Council, upon the recommendation of the City Manager, wishes to approve and adopt the Leave Policy and Procedures for Employees developed by the City Manager; and

WHEREAS, S.C. Code section 5-7-260 allows the Council to proceed by resolution or ordinance with regard to those actions of Council, such as this one, that are not referred to in that Code section,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Cayce, in Council duly assembled, as follows:

The City Council hereby approves and adopts the attached Leave Policy and Procedures for City of Cayce employees.

ADOPTED this _____ day of June 2024.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

Approved as to form: _____
Danny C. Crowe, City Attorney



CITY OF CAYCE, SOUTH CAROLINA LEAVE POLICY & PROCEDURES

ANNUAL LEAVE

The City of Cayce encourages employees to take annual leave for which they are eligible. Employees desiring to take annual leave should give their supervisors at least two weeks' advance notice if applicable. Annual leave will be scheduled as much as practical in accordance with employee requests. The City's workload demands, however, are paramount. An employee may be eligible to take annual leave after completing a successful introductory period with the City. Although employees who have not completed the introductory period accrue annual leave, the leave may not be taken until the introductory period has been completed or is approved by their department head.

Regular Full-Time Employees Accrual Rates

Hire date to five (5) years of continuous service: 3.08 hours bi-weekly (approximately 80 hours annually).

Greater than five (5) years of continuous service but less than fifteen (15) years of continuous service: 4.62 hours biweekly (approximately 120 hours annually).

Fifteen (15) years of continuous service or more: 6.15 hours biweekly (approximately 160 hours annually).

Accrued annual leave for Assistant Director & Director positions and above will also be adjusted based on years of experience. Assistant Director & Director must be employed by the City of Cayce for a minimum of 5 years to receive a 50% Annual Leave payout and over 10 years to receive a 100% payout of Annual Leave.

Regular Full-Time Shift Employee Accrual Rates (Fire Department):

Hire date to five (5) years of continuous service: 3.69 hours bi-weekly (approximately 96 hours annually).

Greater than five (5) years of continuous service but less than fifteen (15) years of continuous service: 5.54 hours bi-weekly (approximately 144 hours annually).

Fifteen (15) years of continuous service or more: 7.38 hours biweekly (approximately 192 hours annually).

Annual Leave Cap

Annual leave accruals may be carried over each calendar year accruable up to a maximum of three hundred twenty (320) hours for regular full-time employees. Accumulated annual leave credited to an employee at the time of a voluntary separation with the required notice will be paid to the employee, up to the maximum accrual limitation. Employees who are on a leave of absence for longer than 30 days, will not accrue annual leave. If the employee resigns, retires or separates on non-disciplinary terms, the employee may be paid out for their entire accrued balance up to 320 hours max.

Holiday Cash-In Benefit

Regular full-time employees may be able to "cash-in" annual leave to aid in holiday preparation. This benefit occurs only in the month of November and must adhere to the following guidelines:

- A minimum of 80 hours accrued annual leave must be available before the "cash-in" option is used.
- A maximum up to 40 hours is allowed to be "cash-in" and must be taken in 8-hour increments.
- The "cash-in" annual leave would be handled through a special payroll between the November and December payroll weeks. This benefit is available only at that time of the year.

Procedure:

- Any employee wishing to participate in this program must submit a leave form to Human Resources by November 1 of the year they want to “cash-in” their annual leave.
- The leave slip should detail the number of hours that they want to convert.
- Once the request is made, no changes will be accepted after November 10.
- Finance will generate a separate payroll check that may include required taxes.

SICK LEAVE

Regular full-time employees accrue sick leave at the rate of 3.70 hours per pay period (approximately 96 hours per year).

Sick leave pay may be granted to regular employees when they are unable to perform their duties because of sickness, injury (i.e. the first seven (7) days before Workers’ Compensation begins), or when absent for the purpose of being professionally treated (i.e. doctor, eye and dental appointments, etc.).

Sick leave cannot be granted automatically if a person is out of work: it must be requested. Sick leave must be approved by the employee’s immediate supervisor and department head and is subject to review by Human Resources and the City Manager. Sick leave is not to be taken in advance.

When sickness occurs within a period of annual leave, the period of illness, upon presentation of certification of a medical physician, may be charged as sick leave and the charge against annual leave shall be reduced accordingly.

Employees are permitted to use up to 40 hours of sick leave to care for a member of their immediate family who is ill or hospitalized- child, mother, father, spouse ONLY. The immediate family is considered to include stepfamily relationships. This benefit runs on a calendar year (January- December). After two days of absence, you MUST submit a written statement from a qualified physician stating that the treatment was for the employee’s immediate family member(s). If you cannot provide a statement, then annual leave will be used.

Discipline And Excessive Use of Leave

An attendance record is kept for every employee and is updated by the Human Resources Department every payroll. Several times a year, the records are checked for excessive absences and notification will be sent to all supervisors. If an employee is out for excessive absences, it is the Supervisors responsibility to address the situation and handle with proper documentation. Further infractions may lead to suspension or termination. Leave used for Workers Compensation will not be included in this rule.

The department head may require an employee to furnish certification of sickness or professional treatment at such time and for such period as he deems necessary for monitoring the use of sick leave.

Sick Leave Cap

Sick leave accruals may be carried over each calendar year accruable up to a maximum of seven hundred twenty (720) hours for regular full-time employees. Sick leave accruals are not paid out upon separation or retirement. Employees who are on a leave of absence for longer than 30 days, will not accrue sick leave.

PAID PARENTAL LEAVE POLICY

As of April 19, 2023, City of Cayce employees who give birth to a biological newborn child are entitled to receive 6 weeks of paid parental leave. City of Cayce employees whose co-parent gives birth to a biological newborn child are entitled to receive 2 weeks of paid parental leave following the birth of the employee's child. The City will also provide the same paid parental leave to employees following the initial placement of a child for legal adoption where the employee is primarily responsible for the care and nurturing of the child. The child must be 17 years of age or younger on or after April 19, 2023

The purpose of paid parental leave is to enable the employee to care for and bond with a newborn or a newly adopted child. This policy will run concurrently with the Family and Medical Leave Act (FMLA) leave, as applicable. This policy will be in effect for births or adoptions occurring on or after April 19, 2023.

Eligibility

Eligible employees must meet the following criteria:

- Have been employed with the City of Cayce for at least 12 consecutive months.
- Have worked at least 1,250 hours during the 12 consecutive months immediately preceding the date the leave would begin.
- Be a full-time, regular employee (temporary employees and part-time employees are not eligible for this benefit).

In addition, employees must meet one of the following criteria:

- Have given birth to a child.
- Be a spouse or committed partner of a woman who has given birth to a child.
- Have adopted a child aged 17 or younger. The adoption of a new spouse's child is excluded from this policy.

Amount, Time Frame and Duration of Paid Parental Leave

- Eligible employees will receive a maximum of 240 hours (birth parent) or 80 hours (coparent) of paid parental leave per birth or adoption. The fact that a multiple birth or adoption occurs (e.g., the birth of twins or adoption of siblings) does not increase the 240-hours or 80 hours total amount of paid parental leave granted for that event. In addition, in no case will an employee receive more than 240 hours or 80 hours of paid parental leave in a rolling 12-month period, regardless of whether more than one birth or adoption placement event occurs within that 12-month time frame.
- Each week of paid parental leave is compensated at 100 percent of the employee's regular, straight-time weekly pay. Firefighting personnel have a special work schedule and a separate leave policy which will be communicated to them. Paid parental leave will be paid on a biweekly basis on regularly scheduled pay dates.
- Approved paid parental leave may be taken at any time during the twelve-month period immediately following the birth or adoption of a child with the employee. Paid parental leave may not be used or extended beyond this twelve-month time frame.
- Employees must take paid parental leave in one continuous period of leave up to the maximum paid parental leave allowed during the twelve-month time frame indicated above.
- If both parents are eligible City of Cayce employees, paid parental leave may be taken concurrently, consecutively, or at a different time as the other eligible employee.
- Upon termination of the individual's employment at the City of Cayce, he or she will not be paid for any unused paid parental leave for which he or she was eligible.

Coordination with Other Policies

- Paid parental leave taken under this policy will run concurrently with approved leave under FMLA; thus, any leave taken under this policy that falls under the definition of circumstances qualifying for leave due to the birth

or placement of a child due to adoption, the leave will be counted toward the 12 weeks of available FMLA leave per a 12-month period. All other requirements and provisions under the FMLA will apply. In no case will the total amount of leave—whether paid or unpaid—granted to the employee under the FMLA exceed 12 weeks during the 12-month rolling FMLA period. Please refer to the Family and Medical Leave Policy for further guidance.

- After the paid parental leave is exhausted, the balance of FMLA leave (if applicable) will be compensated through employee’s accrued sick and/or vacation time. Upon exhaustion of accrued sick and vacation time, any remaining leave will be unpaid leave. Please refer to the Family and Medical Leave Policy for further guidance.
- The City of Cayce will maintain all benefits for employees during the paid parental leave period just as if they were taking any other City paid leave such as paid vacation leave or paid sick leave.
- If a City of Cayce holiday occurs while the employee is on paid parental leave, such day will be charged to holiday pay; such holiday pay will not be counted against the total paid parental leave entitlement.
- If the employee is on paid parental leave when the City of Cayce offices close for inclement weather or other non-traditional closing that time will be recorded as paid parental leave. City of Cayce office closure days will not extend the paid parental leave entitlement.
- An employee who takes paid parental leave that does not qualify for FMLA leave will be afforded the same level of job protection for the period of time that the employee is on paid parental leave as if the employee were on FMLA-qualifying leave.

Requests for Paid Parental Leave

- The employee will provide his or her supervisor and the human resource department with notice of the request for leave at least 30 days prior to the proposed date of the leave (or if the leave was not foreseeable, as soon as possible). The employee must complete the necessary HR forms and provide all documentation as required by the HR department to substantiate the request.
- As is the case with all City of Cayce policies, the City has the exclusive right to interpret this policy.

Required Documentation

- Employees must submit the requested documentation to receive the Paid Parental Leave within thirty (30) days of the birth or initial legal placement for adoption, or as soon as is practicable after the documentation becomes available. Employees may be permitted to begin Paid Parental Leave following the qualifying event and pending receipt of this documentation. However, if the required documentation is not provided within thirty (30) days of the event, the employee will be required to substitute all other paid leave available and, if sufficient leave is not available, will be placed on Leave Without Pay for the period they were absent from work. *Please note that the documentation required related to FMLA leave is governed by the Family Medical Leave Act. While the request for Paid Parental Leave and the paperwork related to FMLA leave require some of the same information, the Paid Parental Leave request and FMLA paperwork are separate documents.*
- The employee is required to supply only one form of documentation from the applicable qualifying event list below:

Qualifying Event	Required Documentation (Employee Selects One)
Adoption	- Adoption order and/or agreement confirming the initial date of placement
Birth	- Birth Certificate - Custody Order

All documents must include the date of the qualifying event and reflect that the employee is the legal parent of the child.

RECOGNIZED HOLIDAYS

The following days are currently considered official holidays for regular full-time employees whose work does not require their being on duty:

- New Year's Day
- Martin Luther King, Jr.'s Birthday
- President's Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Juneteenth Day
- Veteran's Day
- Thanksgiving Day/Day after Thanksgiving
- Christmas Eve/Christmas Day/Day after Christmas

Additionally, the City typically provides employees with three (3) hours of leave on the day before Thanksgiving.

When the holiday falls on Saturday, the preceding Friday is usually observed. When the holiday falls on Sunday, the following Monday is usually observed as the holiday. If a holiday falls in a week during which a regular employee is required to work his full scheduled hours, he will be paid his regular rate of pay in addition to eight hours of holiday pay at straight rate.

To receive holiday pay, the employee must work his last scheduled working day before, and first scheduled working day after a holiday or have approved annual leave, pre-approved sick leave or provide a doctor's excuse.

COUPONS

The City may annually reward the employees with a free day off coupon for Safe Driver. Any coupon program must be prior approved by the City Manager and Council due to possible budgetary impact.

PERSONAL LEAVE TIME FOR SICK FAMILY MEMBERS

The City of Cayce currently provides paid annual and sick leave for all regular full-time personnel. Effective 1/1/2021, employees are permitted to use up to 40 hours of sick leave when they need to be off in cases where a member of their immediate family is ill or hospitalized - child, mother, father, spouse ONLY. The immediate family is considered to include stepfamily relationships. This benefit runs on a CALENDAR YEAR (January – December).

It should be stressed that this policy and the use of these sick days by City employees is not a substitute for annual leave or non-family illness or business reasons, or purposes other than noted above. After two days absent, you MUST provide a written statement from a qualified physician stating that the treatment was for the employee's immediate family member(s) (as stated above). If you cannot provide a statement, then annual leave will be used.

MEDICAL/PERSONAL

PHYSICAL DISABILITY AND PERSONAL LEAVE (APPLIES ONLY TO EMPLOYEES EMPLOYED LESS THAN 12 MONTHS AND TO EMPLOYEES WHO HAVE WORKED FEWER THAN 1250 HOURS OR LESS IN THE PRECEDING 12 MONTHS).

An employee who has completed his introductory period (and any extension thereof) may request a leave of absence for up to 12 weeks when unable to work because of sickness, pregnancy or injury on or off the job. Such an employee may also apply for leave of absence for personal reasons. Personal leave or any extensions of medical leave must be supported by proper documentation and granted only at the discretion of the City Manager.

Employees are requested to apply for leaves of absence as far in advance of need as is possible, but an employee may be placed on leave status without application when the circumstances warrant such action.

Physical disability leave begins on the first day of absence.

After the employee has exhausted his annual and/or sick leave, as a general rule, an employee on leave of absence is not entitled to wages or fringe benefits and does not accrue fringe benefits. Employees on leave of absence may not engage in other employment.

Employees desiring to return to work from an unpaid leave of absence should notify the Human Resources Department in writing at least ten days prior to their desired return date. If the City finds that the employee is fit to resume his duties, the employee may be returned to his previous position if it is vacant and is to be filled, or to some other position of equal or lesser compensation for which he is qualified and where there is a vacancy to be filled. If the employee is not returned to active employment, he may be continued on leave of absence status until he is returned to active duty status or his leave of absence expires, whichever occurs sooner. Any employee who has not been reinstated within six months following the commencement of a leave of absence is subject to termination if no reasonable accommodation can be made. Termination does not affect the employee's eligibility to be considered for hire as a new employee at some future time. Further, employees with circumstances that warrant special consideration should bring those circumstances to the attention of management.

FAMILY AND MEDICAL LEAVE ACT (FMLA)

Applies only to employees employed 12 months or longer and who have worked 1250 hours or more in the preceding 12 months, both prior to commencement of leave.

General Information

Employees who meet the length of service and hours worked requirement described above have rights under the Family and Medical Leave Act. Generally, employees must request leaves of absence under this law and policy but, in appropriate situations, employees may be placed on leave status without application.

Reason for Leave of Absence

1. Medical and Family Leave.

An eligible employee may be entitled to a leave of absence under this law and policy if a serious health condition, including disability resulting from an on-the-job injury, prevents the employee from being able to perform his job, if the employee's spouse, child or parent has a serious health condition and the employee must be absent from work in order to care for that relative, or to care for a natural child, adopted child, or formally placed foster child, provided that entitlement to leave to care for a child who is newly born or newly received in the employee's household shall end 12 months after a natural child is born or 12 months after an adopted or foster child is received in the employee's household.

2. Military Caregiver Leave.

An eligible employee whose spouse, parent, child or next-of-kin is a covered service member of the Armed Forces of the United States may be entitled to leave of absence to care for the service member if he is injured while on covered active duty.

3. Qualifying Military Exigency Leave.

An eligible employee whose spouse, parent or child is a member of the Armed Forces of the United States and is on active duty or called to active duty in federal service may be entitled to a leave of absence due to one or more qualifying exigencies arising out of the active duty or call to active duty. Qualifying exigencies are: (1) Short-notice deployment (*i.e.*, notice of 7 days or less); (2) Military events and related activities; (3) Childcare and school activities (regular or routine childcare by the employee

does not count); (4) Financial and legal arrangements; (5) Counseling; (6) Rest and recuperation; (7) Post-deployment activities; and (8) Additional activities not encompassed in the other categories, but agreed to by the employer and employee.

Proof of need for leave of absence may be required regardless of the type of leave taken.

An eligible employee will be granted a leave of absence under this law and policy if a serious health condition, including disability resulting from an on-the-job injury, prevents the employee from being able to perform his job; if the employee's spouse, child or parent has a serious health condition and the employee must be absent from work to care for that relative; or if the employee must care for a natural child, adopted child, or formally placed foster child, provided that entitlement to leave to care for a child who is newly born or newly received in the employee's household shall end 12 months after a natural child is born or 12 months after an adopted or foster child is received in the employee's household.

Length of Leave

1. Medical and Family Leave.

An eligible employee may take the equivalent of a total of 12 work weeks of leave during any 12 consecutive months for his own serious health condition, that of a parent, spouse or child, or to care for a newly born or newly received child. Leave to care for a newly born or newly received child must be taken consecutively. Leave required because of the employee's own serious health condition or that of a spouse, child, or parent, may be taken intermittently or by means of a modified work schedule when necessary.

2. Military Caregiver Leave.

Leave to care for an injured service member may be taken for up to 26 work weeks in a single 12 month period. Any leave taken by the employee for any other FMLA-qualifying reason will count against the 26 weeks of leave permitted to care for an injured service member.

3. Qualifying Military Exigency Leave.

Leave taken because of a qualifying exigency is available for up to 12 work weeks in any 12 consecutive months. Leave taken because of a short notice deployment is limited 7 days from the date of notice, and leave taken to be with the service member during periods of rest and recuperation are limited to 5 days per period of rest and recuperation. Leave taken to attend post-deployment activities must be taken within 90 days of the end of active-duty service.

Coordination of Leave and Paid Time Off

An employee who must be absent due to his own serious health condition will be paid for time lost from work first from any accrued sick leave balances then from any accrued annual leave balances and similar balances. An employee who takes leave for any other reason will be paid for time lost from work from any accrued annual leave balance and similar balances. Leave taken under this policy counts toward the employee's 12-weeks (or 26-weeks, where appropriate) of leave regardless of whether all or part of the employee's leave is paid.

Effect of Leave on Accrual of Fringe Benefits

1. Health benefit plan.

Employees taking leave under this policy must continue to pay their portion of health benefit plan premiums on the same date that such portion of premiums would be deducted from the employee's wages. Failure to make timely premium payments may result in a lapse or termination of benefits.

2. Accrual of paid leave.

Unpaid time lost from work due to leave granted under this policy is not considered time worked for the purpose of accrual of paid time off.

Employee Responsibility

Employees who request leave under this policy must give 30 days advance notice or such lesser amount of notice as is possible in the particular circumstances. When the need for leave is unforeseeable, the employee must follow the normal procedure for reporting an absence. Employees may not engage in other employment while on leave of absence without the express written permission of the [administrator/manager/mayor].

Termination of Leave of Absence

A leave of absence under this policy generally ends when the need for the leave of absence ends or when the maximum leave described above has been taken, whichever occurs sooner.

Reinstatement

At or before the conclusion of the FMLA leave of absence the employee is entitled to reinstatement to his former position or to a position equivalent to his former position. The employee must demonstrate that he is fit for duty and must give reasonable notice of intent to return to work.

Extension of Leave Without Benefits

An employee who is unable to perform the duties of his position due to his own disability and who has exhausted his entitlement to leave under the Family and Medical Leave Act by taking 12 consecutive weeks of leave may, in the discretion of the [administrator/manager/mayor], upon written application, be granted up to an additional 12 weeks of leave. This additional leave of absence does not entitle the employee to reinstatement or to payment of any portion of his health benefit plan premiums. If the employee is able to return to work prior to the exhaustion of his extended leave, he may be returned to his previous position if it is vacant and is to be filled, or to some other position of equal or lesser compensation for which he is qualified and where there is a vacancy to be filled. If the employee is not returned to active employment, he may be continued on extended leave of absence status until he is returned to active-duty status or his extended leave of absence expires, whichever occurs sooner. Employees who have exhausted their FMLA leave under other circumstances, but who continue to require leave that would qualify for FMLA leave if such leave had not been exhausted, may apply for an extended leave of absence for personal reasons. Such extended leaves are granted only at the discretion of the City Manager.

Special Situations

1. Spouses

When both a husband and a wife are employed by the City, their combined right to a leave of absence because of the birth or placement of a child, or to care for a newly born or placed child or to care for a parent with a serious health condition is 12 weeks in a 12-month period, or 26 weeks in a single 12-month period to care for an injured service member.

2. Key employees (salaried employee in highest paid 10 percent of all employees).

Such employees may be denied reinstatement rights if reinstatement would cause substantial and grievous economic injury to operations.

Notice of Rights

Federal law requires that we provide you with the notice of your rights that appears as Appendix A. (At the End of this Document)

MEDICAL COMMUNICATIONS

Employees may be required to have a medical examination before they return to work from leave involving the employees own serious health condition whenever a genuine issue exists as to whether the employee can perform the essential functions of the job. Medical examinations required by City of Cayce will be paid for by City of Cayce. The results of the examination become the property of City of Cayce.

Employees who become ill on the job or suffer any work-related injury, no matter how minor, and any other employee who observes such illness or injury are required to report the incident immediately to their supervisor or other management official.

Giving false information about an alleged injury or illness on oneself or another person may result in disciplinary action, up to and including termination without notice.

MILITARY/UNIFORMED SERVICE LEAVE

Employees are entitled to leave of absence and reinstatement upon return from leave of absence for military service (including Reserve and National Guard duty) as may be provided by applicable state and federal law. The provisions of these laws change from time to time and for that reason no effort is made to set forth the law in this policy.

Employees on military leave receive paid leave for up to 15 days per military fiscal year for training or call-up. In addition, if an employee is called upon to serve during an emergency the employee receives paid leave for not exceeding thirty additional days.

Military Leave is any time off that is provided to staff who are members of the National Guard or other reserve component of the United States Armed Services and who are called to active duty, attend scheduled reserve service, and/or temporary training duty. Paid leave will only be granted for Military branches recognized as part of the US Armed Forces. The SC State Guard is not considered part of the US Armed Forces. SC State Guard leave will be approved but will not be paid.

JURY DUTY

The city recognizes Jury Duty as a civic responsibility and an opportunity for meaningful service. Accordingly, an employee who is summoned to report to jury duty shall be excused from employment for the days required to serve as a juror. Employees who serve will be compensated in addition to court payments so that the daily amount will equal their normal daily earnings up to a *maximum of ten working days per calendar year*. However, an employee will not be compensated for more than 8 hours in any one day, or for more than 40 hours per week. Employees are expected to report to work when released by the court on any day of jury service.

BEREAVEMENT

The city recognizes the problems involved when a member of one's immediate family passes away. To lend assistance, the city grants paid time off to regular employees up to a maximum of ten scheduled workdays (Two Weeks) in order to arrange for and/or attend the funeral service. Verification of the reason for the absence may be required upon request of the employee's supervisor, department head or Human Resources. Pay for each day of funeral leave will be made at the employee's current straight-time rate of pay for a scheduled workday. For the purpose of this policy, "immediate family" is defined as being the employee's spouse, son, or daughter. Three days may be granted for family. For the purpose of this policy "family" is defined as father, mother, brother, sister, grandparent, grandchild, father-in-law, mother-in-law, son-in-law, daughter-in-law or any other dependent living in the employee's household. The family is considered to include stepfamily relationships.

In the case of other close relatives, the allowance is limited to not more than two full days of absence to be reimbursed at one scheduled day's straight rate employee's brother-in-law, sister-in-law, aunt, uncle, niece, nephew. The allowance is limited to not more than one full day of absence to be reimbursed at one scheduled day's straight rate for the employees' cousin. If the employee wishes to attend the funeral of a person who is not named above, the employee should request a personal leave of absence through their Department Head and the Human Resources Department, explaining the nature of his relationship with the deceased. The employee will receive no pay for the period he is on leave, or it can be charged to annual leave.



**Minutes for the February 20, 2024 Annual Board Meeting
of the Housing Authority of the City of Cayce, SC**

The Board of Commissioners of the Housing Authority of the City of Cayce, SC held its Annual Board Meeting on Tuesday, February 20, 2024, at Cayce City Hall.

Chairman Jack Sightler called the meeting to order at 6:07 pm. A copy of the agenda was posted on the Housing Authority’s website. Roll call was conducted, and the following members of the Board were present:

CH Board Members			Columbia Housing Authority Staff Present
Chairman	Jack Sightler	Present	Yvonda A. Bean, Chief Executive Officer
Vice-Chairman	Bruce Smith	Present	Barry Hall, Chief Operating Officer
Commissioner	Johnetta Riley	Present	Cindi Herrera, Chief Development Officer
Commissioner	Cheryl Seymour	Present	Lee McRoberts, Chief of Staff
Open Seat			Brianna Weston, Property Manager
			Gloria Warner, Regional Property Manager
			Damian White, Community Safety Manager
			Julia Gibbs, Project Manager
Visitors:			
			Jarrett Epperson, City of Cayce
			Chris Taylor, Spencer Place resident
			Katrina Sanderson, Spencer Place Resident

ELECTION OF OFFICERS

Chairman Sightler called for nominations for Chairman. Commissioner Smith nominated Mr. Sightler as Chairman, seconded by Commissioner Seymour, it was unanimously approved.

Board Member		Aye	Nay	Absent
Chairman	Jack Sightler	X		
Vice-Chairman	Bruce Smith	X		
Commissioner	Johnetta Riley	X		
Commissioner	Cheryl Seymour	X		
Open Seat				

Chairman Sightler called for nominations for Vice-Chairman. Commissioner Smith nominated Commissioner Riley as Vice-Chairman, seconded by Chairman Sightler it was unanimously approved.

Board Member		Aye	Nay	Absent
Chairman	Jack Sightler	X		
Vice-Chairman	Bruce Smith	X		
Commissioner	Johnetta Riley	X		
Commissioner	Cheryl Seymour	X		

Mrs. Bean said that the appointment of a new Cayce Housing Commissioner is on City Council's agenda for the meeting being held February 21, 2024. Chairman Sightler asked if the appointment process has changed as feedback and input regarding new commissioner appointments has been given by Cayce Housing in the past. Mrs. Bean said that the process has been modified to have Council select based on the age of the applications and that Cayce Housing is no longer involved in the process. Mrs. Bean stated that the process of Cayce Housing vetting potential candidates and making a recommendation was followed for the last appointment of Commissioner Riley but has since changed.

ADJOURNMENT

There being no further business and upon motion of Chairman Sightler, seconded by Commissioner Seymour, it was unanimously approved to end the meeting at 6:11 pm.

Prepared by:

Yvonda A. Bean
Secretary/Executive Director



**February 20, 2024
Regular Board Meeting of the Housing Authority of the City of Cayce, SC**

The Board of Commissioners of the Housing Authority of the City of Cayce, SC held its Regular Board Meeting on Tuesday, February 20, 2024 at Cayce City Hall.

Chairman Jack Sightler called the meeting to order at 5:08 pm. A copy of the agenda was posted on the Housing Authority’s website.

Roll call was conducted, and attendance was as noted below:

CH Board Members			Columbia Housing Authority Staff Present
Chairman	Jack Sightler	Present	Yvonda A. Bean, Chief Executive Officer
Vice-Chairman	Bruce Smith	Present	Barry Hall, Chief Operating Officer
Commissioner	Johnetta Riley	Present	Cindi Herrera, Chief Development Officer
Commissioner	Cheryl Seymour	Present	Lee McRoberts, Chief of Staff
Open Seat			Brianna Weston, Property Manager
			Gloria Warner, Regional Property Manager
			Damian White, Community Safety Manager
			Julia Gibbs, Project Manager
			Visitors:
			Jarrett Epperson, City of Cayce
			Chris Taylor, Spencer Place resident
			Katrina Sanderson, Spencer Place Resident

APPROVAL OF AGENDA

Commissioner Smith opened with prayer.

Chairman Sightler made a motion to approve the Agenda for the February 20, 2024 meeting, the motion was seconded by Commissioner Smith, it was approved.

APPROVAL OF MINUTES:

Chairman Sightler called for a motion to approve the minutes of the October 17, 2023. Upon motion of Commissioner Riley, seconded by Commissioner Smith, they were approved.

Board Member		Aye	Nay	Absent
Chairman	Jack Sightler	X		
Vice-Chairman	Bruce Smith	X		
Commissioner	Johnetta Riley	X		
Commissioner	Cheryl Seymour	X		
Open Seat				

DISCUSSION ITEMS:

Mrs. Bean introduced Resolution 2024-001: a. Resolution 2024 –001: Approval of the Housing Authority of the City of Cayce, SC Amended and Restated Bylaws

Mrs. Bean said that a Committee was formed to review and suggest updates to the Cayce Housing bylaws as they had not been updated in some time. The Committee consisted of Chairman Sightler, Commissioner Riley, and Mrs. Bean; Attorney Campbell also participated to ensure compliance with state statutes. Language was cleaned up in some places but the biggest overall change will be the schedule of meetings. The updated bylaws set the Annual Meeting for January going forward and meetings to occur every other month going forward (January, March, May, July, September, and November). Mrs. Bean stated that the Cayce Board was meeting in February as the previous bylaws were still in place and the new schedule had not yet taken effect. Mrs. Bean said the bylaws had not been out of compliance with state regulations but it was a valuable exercise to review them in depth and make changes where necessary. Chairman Sightler thanked Mrs. Bean and Attorney Campbell for their guidance and input during the process and thanked Commissioner Riley for starting the process; Commissioner Riley said that it was a good exercise and she appreciated being involved. Upon motion of Commissioner Smith, seconded by Commissioner Seymour the bylaws were approved.

Board Member		Aye	Nay	Absent
Chairman	Jack Sightler	X		
Vice-Chairman	Bruce Smith	X		
Commissioner	Johnetta Riley	X		
Commissioner	Cheryl Seymour	X		
Open Seat				

Mrs. Bean said that proposed schedule of meeting dates for 2024 had been included in the Board Packet and included the Resident Advisory Board meeting on February 27 and the virtual Public Hearing to present the 2025 Annual Plan on April 2. Mrs. Bean said that a proposed Special Called meeting to approve the 2025 Annual Plan is tentatively scheduled for April 9 and that the next Regular meeting would be in May. Mrs. Bean said that staff is requesting approval to cancel what would normally be a regularly scheduled meeting in March and to recess meetings in July as is done in Columbia to accommodate time off and lack of actionable items. Upon motion of Chairman Sightler, seconded by Commissioner Riley the schedule was approved as presented.

Board Member		Aye	Nay	Absent
Chairman	Jack Sightler	X		
Vice-Chairman	Johnetta Riley	X		
Commissioner	Cheryl Seymour	X		
Commissioner	Bruce Smith	X		
Open Seat				

CEO REPORT:

Mrs. Bean asked Ms. Weston to present the Operations Report.

Ms. Weston reported the following:

	October	November	December
Accounts sent to Magistrate	0	0	0
Account more than 30 days	0	0	5
Work Orders received	5	20	6
Work Orders Completed	1	17	6
Work Orders Remaining	4	3	0
Emergency Work Order	0	3	1

****Magistrate Update:**

October- zero cases sent to the magistrate.

November- zero causes sent to the magistrate.

December- zero cases sent to the magistrate.

Chairman Sightler asked if the increase in work orders in November was due to weather, Ms. Weston said that they were primarily HVAC related which happens when there are drastic changes in temperature. Chairman Sightler thanked Ms. Weston and commented that it was encouraging to see no cases were sent to the magistrate during the reporting period.

Mrs. Bean stated that she and Mrs. Herrera attended a Cayce City Council meeting in January and presented about the conversion of Cayce public housing units to the Rental Assistance Demonstration program (RAD). Staff is currently waiting on a Letter of Support for the conversion from Cayce City Council and is hopeful that it will be approved at the next City Council meeting which is scheduled for February 21, 2024.

Mrs. Herrera said that Staff has also been talking about the road at Spencer Place with the City of Cayce and how best to resolve the maintenance issues. The City has proposed that they will complete approximately \$35,000 in improvements and repairs to the street but are not interested in owning the road long-term; once repairs have been completed the road could be transferred to Cayce Cove via easement and maintenance would be shared by Cayce Housing and Cayce Cove. Mrs. Herrera said that there has been some confusion over who actually owns the road as the City says the deed was not recorded properly after it was turned back over to the City when construction of Spencer Place was complete. There was a general conversation regarding whether a recorded deed had been located and if a deed will be recorded once a resolution has been agreed upon; Mrs. Bean said that all documents will be handled correctly going forward.

Mrs. Herrera said that special called meeting of the Cayce Board may be necessary once the Letter of Support has been received to pass the final Resolution needed to complete the RAD conversion. The Board has previously approved the final Resolution, but the action must be taken after City Council approves the letter of support, which is on Council's agenda for the February 21, 2024, meeting.

Mrs. Bean said that a financial summary was included in the Board report. There is currently not a full-time CFO in place and interim CFO duties are being performed by HCF Consulting. A search is underway, and a recruiting firm is assisting with the search. Mrs. Bean said that Cayce is in a good financial position and currently has a positive cash position of \$87,187. Chairman Sightler asked if the financial position of the authority would be stable post conversion and Mrs. Bean replied yes as there will be more revenue.

Chairman Sightler thanked the residents in attendance for coming and asked if they had any comments. Mr. Taylor said that Ms. Weston has been a good manager and handles issues in a timely manner. He stated that he recently had an issue involving his rent payment not being posted correctly and asked if there was an ongoing issue with rents being credited in a timely manner. Mrs. Bean said that a new rent payment software was recently implemented, and several glitches have been identified that are currently being corrected, she thanked Mr. Taylor for the information and said everything should be resolved soon. Commissioner Riley stated as a point of order that there is a process for public comment and that should be adhered to going forward and included on the Agenda.

Mrs. Bean gave an update on the 2025 Annual Plan and said that the dates for the related meetings had been discussed earlier. A copy of the notice for the public hearing was included in the Board Report. There was a general discussion regarding the benefits of holding the meeting virtually as it makes it easier for people to attend.

Commissioner Seymour stated that the gas stoves installed at Spencer Place during the renovation have electric starters which make them unusable if the power is out. Mrs. Herrera said that is correct and that the stoves have that feature for safety as manually lighting the gas stoves poses risk. Commissioner Seymour said that she had been instructed by someone at the work order number to use a match to light the stove when the power was not on. Mr. Hall said that under no circumstances should the stoves be lit manually.

Commissioner Seymour stated that there are ongoing issues with the lawn service vendor not performing to expectations and leaving the grounds at Spencer Place a mess. Ms. Weston said that she has had him return to the property several times to complete tasks and is continuing to monitor his performance. Mrs. Bean thanked Commissioner Seymour for bringing the issues to staff's attention.

ADJOURNMENT

There being no further business and upon motion of Chairman Sightler, seconded by Commissioner Smith, it was unanimously approved to end the meeting at 6:07 pm.

Prepared by:

Yvonda A. Bean
Secretary/Chief Executive Officer

Cayce Historical Museum Commission

April 3, 2024

Meeting Minutes

The April 3, 2024 meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 4:01pm by Chair James Stewart. The following individuals attended the meeting:

Name	Status
James Stewart	Chair
Pamela Sulton	Vice Chair
Marcy Hayden	Secretary
Archie Moore	Commissioner
A.G. Dantzler	Commissioner
Charlita Earle	Commissioner (absent)
Garrett Creasman	Commissioner (absent)
Mary Sharp	Commissioner
David Brinkman	Commissioner
Andy Thomas	Cayce Museum Curator
Elizabeth Lumsden	Cayce Museum Assistant

Upcoming Events:

April 6th-Tartan Day South
 April 20th-Beeswax Candle Making Activity 9am
 Cayce Legends Event-TBA

Invocation: Commissioner Dantzler

Action Items:

Donation Review
 Strategic Planning Document Review
 Historic Preservation Planning and Goals Discussion

March Meeting Minutes:

The Commission reviewed the previous meeting minutes. Vice Chair Sulton motioned that the meeting minutes be accepted with change to date. Commissioner Sharp seconded the motion, and the minutes were approved.

Museum Staff Report

The African American Committee is working on the Cayce Legends Reception and event. The date is being finalized.

Repair work is ongoing for the Main building with windows being installed starting in March through June and the Public Safety building has been painted. Chair Stewart asked about touring the outbuildings and how tours will be handled now that this exhibit is reopening. Mr. Thomas stated that he offers tours as visitors request them. Some discussion took place among Commissioners offering suggestions of creating a schedule for tours i.e. tours each day at 10am and 2pm for out buildings or a “request a tour” option on website..

The Confederate money exhibit is still a work in progress and will include other Confederate items from our collections. This should be finalized in June. Additionally, Mr. Thomas along with Chair Stewart will have a “review exhibition” policy created which would streamline process and include processes for designing, building, and displaying exhibits in the future.

The Columbia Airport Exhibit is moving forward and will include history of the airport from military beginnings, commercial airport, and from 1967 to present day. Ms. Lumdsen is working with Columbia Airport to secure items for display and market the event. Mr. Thomas and Ms. Lumdsen visited the airport to learn more about the history and shared that the movie “A Guy Called Joe” was filmed there in the 1940’s and starred famous actor, Spencer Tracy.

The staff scheduled events targeting school age children, homeschoolers and families. March 16th staff made pinch pots with children and on April 20th the staff plans to make beeswax candles. Commissioner Hayden conducted a Native American pottery demonstration on March 9th at the museum which included creating a piece of pottery.

Staff and Commissioners attended the Soiree on State Street event where they did pinch pots and signed up volunteers.

Planning has started on the 160th Anniversary of the Battle of Congaree Creek which will be on February 15th, 2025. Mr. Thomas is working with reenactors to plan a tour during this time. More details will follow.

New federal guidelines have been issued regarding the Native American Graves Protection and Repatriation Act which will require a detailed inventory of Native American items housed in the Museum’s collections. This is going to be an intensive process that Staff has determined will need volunteers. Commissioners are encouraged to contact Mr. Thomas to help with reviewing the almost 8000 individual Native American Indian items. This process will include assistance from the South Carolina Department of Anthropology and Archaeology as the state liaison to the federal government. Inventory will need to be reviewed, categorized and a summary report

created. Additional discussion regarding concerns about past items and inventory in collections held by Commissioners.

Donations

No updates at this time.

Strategic Planning

No updates at this time.

Ongoing Business:

Historic Preservation

Sub-Committee Assignments (Assignment table to be provided to Commissioners):

- Goal 1: Develop a community-inclusive historic preservation plan.
 1. Develop a comprehensive site list. (All Commissioners)
 2. Identify funding, grants, tax incentives and rules (Chair Stewart and Commissioner Hayden)
 3. Monitor ongoing risks to historic preservation (All Commissioners-Lead Commissioner Moore)
 4. Provide ongoing education for commission members on relevant issues (Chair Stewart, Vice Chair-Sulton, Commissioner Hayden and Staff)
 5. Ensure community accessibility and participation in historic preservation (All Commissioners (Section A), Staff (Section B through C))
- Goal 2: Cultivate stewardship of historic resources through active community engagement.
 1. Attract an increased number of site visitors that will set a baseline for future planning. (Section A -C: Vice Chair Sulton, Commissioner Sharp and Moore)(Section D-F: Staff, Commissioner Creasman and Earle)
 2. Engage potential visitors through off-site events (Added to Object 1, Section A-C)
 3. Audit and create communication tools (Section A-C: Staff, Commissioner Creasman and Earle) (Section D-F: Staff and Commissioner Hayden)
 4. Ensure community accessibility and participations in historic preservation (Staff, All)

Historic Preservation Assignments:

- Commissioners provide a list of places and place names important to save/share history in Cayce

Old State Road NRHP Nomination

No updates at this time.

Additional Business:

With no other business on the meeting agenda, Commissioner Sharp motioned to adjourn the meeting. Commissioner Sulton seconded the motion and the Commission voted to adjourn the meeting at **5:08PM**.

ACCOMMODATIONS TAX COMMITTEE
April 9, 2024, Meeting Minutes

In attendance: Mark C. Burt, Marie Pound, Peter Fikas, Neal Patel, Sullange Solomon

Absent: Angela Emerson, Sophia Chen

City representatives: Kelly McMullen, Leila Williams, Amanda Rowan

Mr. Mark Burt called the meeting to order. The FY 23-24 meeting minutes were reviewed. Mr. Patel made a motion to approve the minutes, Ms. Pound seconded. The motion passed unanimously.

Mr. Burt requested the committee conduct the annual election of officers. Mr. Fikas nominated Mr. Patel as Chair. Marie Pound seconded. The motion passed unanimously.

Mr. Fikas nominated Ms. Pound as Vice-Chair. Mr. Patel seconded. The motion passed unanimously.

Mr. Burt nominated Mr. Fikas as secretary. Ms. Solomon seconded. The motion passed unanimously.

The bylaws were reviewed. Mr. Burt recommended changing the meeting time from 8:00 am to 10:00. The committee agreed to accept the bylaws with the amendment.

The Committee reviewed the requests for the 24-25 year. Ms. McMullen explained that the City-hosted events were being presented without applications to streamline the City's process while still allowing finance to create a line item for the events. Mr. Burt reviewed with the committee how Accommodations Taxes are collected and used for the grants. It was noted that there was \$130,875.00 requested in funding and \$128,250.00 estimated available. The Committee reviewed the City's Ad Specialty request. Mr. Burt noted that the Committee awarded the City \$6,000.00 last year but only used \$2,884.31. Ms. McMullen clarified that was the amount used when the report was generated but did not include Soiree purchases. Ms. Rowan confirmed that Soiree used the remaining amount. Mr. Patel made a motion to approve the requested \$7,000 for FY 24/25. Mr. Fikas seconded the motion. The motion passed unanimously.

The Police Department requested \$5,000.00 in ad specialties. Mr. Fikas made a motion to approve the full amount for the Police Department ad specialty items, and Mr. Patel seconded. The motion passed unanimously.

Ms. McMullen confirmed that Airport High School was not submitting any requests this year, and that due to scheduling conflicts the Cayce Pickleball and Cayce Serves were not applying for the upcoming year either.

The Woman's Club requested \$11,125.00 for the Hot Flash 5K. Mr. Burt stated he felt that was a lot of money for an event of approximately 200. Ms. McMullen stated the committee could award a smaller amount, designate where the grant was to be used, or deny the award. Ms. Sullange suggested awarding the amount needed for advertising. Mr. Patel suggested awarding \$1,500 (half of advertising). Mr. Patel made a motion to award the Woman's Club \$1,500, Mr. Fikas seconded. The motion passed unanimously with the agreement Ms. McMullen would designate the money to be used for advertising.

Tartan Day South was requesting \$20,000. Mr. Burt explained what Tartan Day is and what events take place. The Committee reviewed attendance and zip codes collected. Mr. Fikas made a motion to approve the \$20,000. Ms. Pound seconded. The motion passed unanimously.

The Committee reviewed the Cayce Events. Mr. Burt requested the museum allow the Committee members to tour the museum and receive invitations to events. Ms. McMullen stated she would email Mr. Thomas. Mr. Fikas made a motion to approve the four city events together. Ms. Pound seconded. The motion passed unanimously.

The Committee reviewed the 30% designees' applications. Mr. Burt asked the Committee what Experience Columbia was doing with funds. In the past they were the only advertising agency to apply but now there were the two others. Ms. Rowan confirmed they did advertise for Soiree. Mr. Patel suggested awarding the same percentages from last year to each organization. Ms. McMullen stated that Lake Murray Country would receive 30% or approximately \$11,542.50. Experience Columbia would receive 35% or \$13,466.25 and the Greater CWC Chamber of Commerce would receive 35% or \$13,466.25. Mr. Patel made a motion to award the 30% designees those amounts, Ms. Pound seconded. The motion passed unanimously.

Total requests submitted equaled \$130,875.00. Total amount recommended was \$89,725.00

Mr. Burt asked if the remaining funds that were not allocated could be used to beautify the State Street area with lights and plants. Ms. Sullange agreed it was needed. Mr. Burt asked if this could be tied to an event. Ms. McMullen stated she would speak with the City Manager and contact at the SC DOR to determine if funds could be utilized in that manner. Ms. McMullen will let the Committee know via email of the response.

There being no further business the meeting was adjourned, with Mr. Patel making a motion to adjourn and Mr. Fikas seconding.

Respectfully submitted,

Amanda Rowan



April 9, 2024
Special Called Board Meeting of the Housing Authority of the City of Cayce, SC

The Board of Commissioners of the Housing Authority of the City of Cayce, SC held a Special Called Board Meeting on Tuesday, April 9, 2024 virtually via Zoom.

Chairman Jack Sightler called the meeting to order at 4:33 pm. A copy of the agenda was posted on the Housing Authority’s website.

Roll call was conducted, and attendance was as noted below:

CH Board Members			Columbia Housing Authority Staff Present
Chairman	Jack Sightler	Present	Barry Hall, Chief Operating Officer
Vice-Chairman	Johnetta Riley	Present	Taleshia Stewart, Senior VP Resident & Strategic Initiatives
Commissioner	Evony Reed	Present	Lee McRoberts, Chief of Staff
Commissioner	Cheryl Seymour	Present	Brittany Hutcherson, Executive Assistant
Commissioner	Bruce Smith	Present	

APPROVAL OF AGENDA

Chairman Sightler made a motion to approve the Agenda seconded by Commissioner Smith, it was approved.

DISCUSSION ITEMS:

Resolution 2024 – 002: Approval of Annual Plan FY 2024 (July 1, 2024 – June 30, 2025).

Chairman Sightler stated that he had received the video of the public hearing to review the plan that was held on April 2, 2024 and asked if the plan would be presented again, Mr. Hall said that was up to the Board and staff would be glad to present again if needed or to answer any questions that the Board may have regarding the plan. Chairman Sightler asked if the Board had reviewed the plan and video and had any questions. All Commissioners indicated they had reviewed the supplied information and had no questions.

Vice Chair Riley motioned that Resolution 2024 – 002 be approved, seconded by Commissioner Smith, Chairman Sightler opened the floor to discussion. Chairman Sightler noted that the date for the Special Called meeting was incorrect in the powerpoint presentation (noted as April 16, 2024 vs. April 9, 2024) but otherwise it looked good. Hearing no additional questions or comments from the Board, a roll call vote was taken and the Resolution was approved.

Board Member		Aye	Nay	Absent
Chairman	Jack Sightler	X		
Vice-Chairman	Johnetta Riley	X		
Commissioner	Evony Reed	X		
Commissioner	Cheryl Seymour	X		
Commissioner	Bruce Smith	X		

Mr. Hall acknowledged Ms. Stewart for her work on the plan and thanked her for her efforts. Ms. McRoberts gave an update on the Columbia Housing 90th Anniversary plans and invited the Board to attend the celebration event on April 30, 2024. Chairman Sigtler reminded everyone that the next regularly scheduled meeting would be held on Tuesday, May 21, 2024.

ADJOURNMENT

There being no further business and upon motion of Chairman Sigtler, seconded by Commissioner Seymour, it was unanimously approved to end the meeting at 4:45 pm.

Prepared by:

Yvonda A. Bean
Secretary/Chief Executive Officer

Events Committee Minutes
April 11, 2024

Present: Maxine Creamer, Johnathon Moore, Alexis Moore, Dwede Dennis, Carrie Ridgeway, Megan Lightle, Tiffany Aull, Jean Boiteau

Absent: Alyssa Hacker, Dave Capps, Ashley Hunter

City Representatives: Amanda Rowan

Ms. Dennis opened the meeting. Ms. Lightle led the invocation.

The committee reviewed the February 8, 2024 minutes. Ms. Lightle made a motion to approve. Ms. Ridgeway seconded, and motion was unanimously passed.

Old Business:

Mr. Moore asked the committee their opinion on how the Soiree went this year. Ms. Aull stated that she thought it was a great event. Mr. Moore stated he enjoyed the pop-up bike lanes and the golf cart rides for attendants. Ms. Rowan asked the committee if they would like to be involved in all future Soiree on States and assist the City with staffing the kid's area and anywhere else that help is needed. She stated that the City would love their feedback on future Soirees and any ideas they have to better the event. Ms. Dennis made a motion for the events committee to be a part of the Soiree moving forward, Ms. Moore seconded. The motion passed unanimously.

Mr. Moore stated the City was looking to honor Mr. Rudy Mancke. Ms. Creamer suggested keeping the nature tours but having Mr. Mancke's brother lead them. The tours would be named after him going forward. Ms. Lightle made a motion to name any future nature tours after Mr. Rudy Mancke. Ms. Moore seconded. Ms. Rowan read an email from Mayor Partin suggesting an ordinance named after Mr. Mancke. Ms. Boiteau suggested something similar to the beaches and turtles (night light ordinance). The committee agreed to consider this and think more on it.

Ms. Creamer asked about the Funk on Frink idea. Ms. Rowan stated the City was still trying to figure out logistics.

New Business:

Cayce Cool Down's date has been set for July 27th from 11-1 due to school starting within the following 2 weeks. Ms. Boiteau asked if the police would be involved as part of their back to school events. Ms. Rowan stated she was not sure.

The committee discussed bands for Fall Fest. The committee would like to look into new bands for the 2024 Fall Fest. The committee will research bands and bring suggestions back to the group at the next meeting. Ms. Ridgeway suggested incorporating some of the events suggested from Soiree into current events like Fall Fest. Ms. Rowan will email out a list of those suggested events.

With no further business, Ms. Lightle made a motion to adjourn, and Ms. Moore seconded. Motion carried and the meeting was adjourned. The next Events Committee meeting will be May 9, 2024, at 5:30 PM in Council Chambers.