

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Phil Carter
Tim James
Hunter Sox

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley



**City of Cayce
Regular Council Meeting
Tuesday, October 3, 2023
6:00 p.m. – Cayce City Hall – 1800 12th Street
www.caycesc.gov**

**To Access Council Meeting Livestream, click
<https://www.youtube.com/@cityofcayce1137/streams>**

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
September 5, 2023 Regular Council Meeting
September 20, 2023 Regular Council Meeting
September 26, 2023 Special Council Meeting

II. Public Comment Regarding Items on the Agenda

III. Proclamation

- A. Approval of Proclamation – Declaring October 15, 2023 as South Carolina Latino/Hispanic Business Day

IV. Presentation

- A. Presentation by Ms. Kimberly Hinder with Stantec on the Findings for the City of Cayce African American Cemeteries Survey Grant

V. Items for Discussion and Possible Approval

- A. Discussion and Approval to Reschedule the November 14, 2023 Council Meeting to November 15, 2023

VI. Committee Matters

- A. Approval to Enter the following Committee Approved Minutes into the City's Record
Museum Commission – August 2, 2023
Events Committee – August 10, 2023
- B. Appointments and Reappointments
Beautification Foundation – One (1) Position

VII. City Manager's Report

VIII. Council Comments

IX. Executive Session

A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

X. Reconvene

XI. Possible actions by Council in follow up to Executive Session

XII. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

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**City of Cayce
Regular Council Meeting
Tuesday, September 5, 2023**

The September 5, 2023 Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Pro Tem James Jenkins and Council Members Phil Carter, Tim James and Hunter Sox. City Manager Tracy Hegler, Deputy City Manager Jim Crosland, Assistant City Manager Michael Conley, Municipal Clerk Mendy Corder, Police Chief Chris Cowan, Assistant Fire Chief Ryan Gates, Finance Director Kelly McMullen, Human Resources Director Lynn Dooley and City Attorney Danny Crowe were also in attendance.

Mayor Pro Tem Jenkins asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Pro Tem Jenkins called the meeting to order. Council Member James gave the invocation. Mayor Pro Tem Jenkins led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Carter made a motion to approve the August 16, 2023 Regular Council Meeting minutes as written. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Resolutions

- A. Consideration and Approval of Resolution Authorizing and Approving Financing through Lease Purchase and Award of Lease Purchase Contract – General Fund Vehicles and Equipment

Ms. Hegler stated that Council's subsequent approval of the 2023-2024 lease purchase at the July 22, 2023 Council Meeting contained a scrivener's error in the name of the awarded banking institution. She stated that due to this error staff recommended that Council approve the corrected award and Resolution. She stated that the Resolution authorized and approved financing through a lease purchase contract to a financial institution for 11 general fund vehicles and equipment that included six (6)

Police Department vehicles, a Fire Department vehicle, an IT vehicle, a Planning and Development vehicle, a Sanitation vehicle and an Administration vehicle. Ms. Hegler stated that the vehicles and equipment were approved in the current budget and the total value and financing for all vehicles and equipment would not exceed \$500,000.

Ms. Hegler stated that staff contacted 18 financial institutions and requested lease purchase financing proposals for the vehicles and equipment based on the purchase price. She stated that the City received two (2) proposals, one (1) from Ameris Bank with a four-year term of 8.5% and one from First Citizens Bank with a four-year term of 4.78%. She stated that the City approved the First Citizens Bank quote with annual payments of \$137,579 for four (4) years at 4.78% with no down payment. She stated that the total interest paid over four (4) years would be \$50,314.45 and the payments would be monthly in arrears. Ms. Hegler stated that funding for the lease purchase contracts was included in the budget and would be included in successive years.

Council Member James made a motion to award a lease purchase contract to First Citizens Bank for a four-year term contract at 4.78% with annual payments in arrears of \$137,579 for principal and interest and approve a Resolution approving financing through First Citizens Bank and that the City Manager be authorized to execute the contract document. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

B. Consideration and Approval of Resolution Approving Memorandum of Agreement for Detention of Juveniles with the South Carolina Department of Juvenile Justice

Ms. Hegler stated that in certain circumstances, the Cayce Police Department might be required to hold juveniles for violating State statutes until proper hearings could be scheduled. She stated that the only facility in the Midlands that could assist the Police Department with the housing of juveniles was the South Carolina Department of Juvenile Justice and South Carolina Code Section 23-2050 required that an agreement be entered into pursuant to Title 23 on behalf of a law enforcement authority and must be approved by the appropriate local government and by the governing body of each jurisdiction. She stated that Council's approval of the Resolution would ratify and meet the new requirement of these agreements. Ms. Hegler stated that the Resolution in the agenda packet was an attempt at an agreement that stipulated requirements for both parties and clarity and enforcement of a State law requiring governments to pay the Department of Juvenile Justice \$50 per day per juvenile until the juvenile became a ward of the State or was released.

Council Member Sox made a motion to approve the Resolution approving the agreement for the detention of juveniles with the South Carolina Department of Juvenile Justice and authorize the City Manager to sign the agreement on behalf of the City.

Council Member Carter seconded the motion which was unanimously approved by roll call vote.

C. Consideration and Approval of Resolution Approving Law Enforcement Assistance and Support Agreement with Midlands Technical College

Ms. Hegler stated that like the Department of Juvenile Justice agreement, the City was required to follow South Carolina Code Section 23-20-50 as well with the Midlands Technical College agreement. She stated that Council had already approved similar Resolutions that ratified mutual aid and support agreements between the City's Law Enforcement Agency and others and Council's approval of the Resolution would ratify and meet the new requirements of the State statute.

Council Member Carter made a motion to approve the Resolution approving the Law Enforcement assistance and support agreement with Midlands Technical College and authorize the City Manager to sign the agreement on behalf of the City. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

Items for Discussion and Possible Approval

A. Discussion and Approval of an Agreement with the SCDOT Granting Temporary Rights for Them to Enter City of Cayce Property

Ms. Hegler stated that the South Carolina Department of Transportation was scheduled to repair the bridge on Charleston Highway over the Congaree Creek. She stated that the City owned the land next to that creek at the bridge and the property was currently used as a parking area for public access to the creek. She stated that at the present time, the public ingress and egress was situated directly adjacent to the bridge and the work for the DOT bridge project made it necessary for DOT's staff and their contractor to gain access to the property for equipment and work. She stated that once the work begins, for the safety of the workers and the public, it would be necessary to prohibit access to the property during the construction project.

Ms. Hegler stated that per the agreement SCDOT would compensate the City for the temporary encroachment of the property at a value of \$700 and additionally, as a result of the bridge project, the entrance to the City's property would be moved after the completion of the project. She stated that DOT had obtained right of way from the neighboring property owners to move the access to the City's property further down Charleston Highway which would be further away from the bridge. She stated that this would allow for improved safety entering and exiting the parking area and would be a good improvement. Ms. Hegler stated that the agreement, appraisal, and map that were in the agenda packet had been reviewed by the City's attorney.

Council Member James made a motion to approve the temporary right of entry agreement with South Carolina Department of Transportation for US Highway 21 at the bridge over Congaree Creek including acceptance of \$700 of just compensation to the City and authorize the City Manager to execute the agreement. Council Member Sox seconded the motion. Council Member Carter asked if the DOT paid for the appraisal. Ms. Hegler confirmed that they did pay for it. Mayor Pro Tem Jenkins called the question which was unanimously approved by roll call vote.

Committee Matters

- A. Approval to Enter the following Committee Approved Minutes into the City's Record
 - Museum Commission – July 5, 2023
 - Events Committee – July 13, 2023

Council Member Carter made a motion to enter the Committee approved minutes into the City's Record. Council Member James seconded the motion which was unanimously approved by roll call vote.

- B. Appointments
 - Public Safety Foundation – Two (2) Positions
 - Standard Technical Codes Board of Appeals – One (1) Position

Council Member James made a motion to reappoint Ms. Pamme Eades to the City's Public Safety Foundation. Council Member Sox seconded the motion which was unanimously approved by roll call vote. Council Member Carter made a motion to appoint John Sloan Jr. to the Public Safety Foundation. Council Member Sox seconded the motion which was unanimously approved by roll call vote. Council Member James made a motion to reappoint Mr. Frank Dedmon to the Standard Technical Codes Board of Appeal. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that Saturday, September 16 at 10am was the City's fall plant exchange held at City Hall. She stated that the Police Department was holding its second annual Fiesta September 24 from 11am to 3pm in Granby Gardens Park. She stated that it was an opportunity for the City's Police Department to celebrate the relationships it had built in the community. She stated that Cayce Fall Fest was Saturday, October 7 from 12 to 6pm and was also being held in Granby Gardens. She stated that the City's Events Committee and staff had worked hard to put together a great musical lineup, kids area and awesome local food and craft vendors. Ms. Hegler

stated that she had two (2) staff kudos to share. She stated that Mayor Partin received an email from a resident asking that she commend Sanitation staff members Connor and Curtis for their excellent job. Curtis operated the claw, picking up all their limbs that snapped off during the storm last week and Connor raked up all the small twigs and leaves so no debris was left on site, including on the street and curb. She stated that the City received a call from a gentleman that resides on Middleton Street who said Mr. Ben McCartha, a Utility Billing Department staff member, did an excellent job cleaning his meter out and was pleasant, knowledgeable and helpful. He said the City should hire more people like Mr. McCartha. Ms. Hegler stated that she loved it when people called to give staff those kudos.

Council Comments

Council Member James stated that the City and staff were well prepared for the recent storm and the Parks crew and other staff members responded quickly. He thanked them for their hard work.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were no items to discuss in Executive Session.

Adjourn

Council Member James made a motion to adjourn the meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:19pm.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Phil Carter
Tim James
Hunter Sox

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley

**City of Cayce
Regular Council Meeting
Wednesday, September 20, 2023**

The September 20, 2023 Regular Council Meeting was held this evening at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Mayor Pro Tem James Jenkins and Council Members Phil Carter, Tim James and Hunter Sox. City Manager Tracy Hegler, Deputy City Manager Jim Crosland, Assistant City Manager Michael Conley, Municipal Clerk Mendy Corder, Police Chief Chris Cowan, Fire Chief Steven Bullard, Finance Director Kelly McMullen, Human Resources Director Lynn Dooley, Utility Director Betsy Catchings and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Mayor Pro Tem Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentation

- A. Presentation by the Members of the Columbia Area League of Voters on VOTE411

Ms. Amy Mikell stated that she and her colleagues were there to present on VOTE411. She stated that VOTE 411 was a nationally recognized website provided by the League of Women Voters. She stated that the website was designed to help voters and candidates. She stated that as a voter, the website tells whether that person was registered, which districts they belong to, where and when they vote and who the candidates were. She stated that the website also educates the users about early voting and mail-in votes, which were important options. Ms. Mikell stated that as a candidate, the website gives an easy, cost-free way to present their views on relevant issues.

Ms. Mikell stated that the Columbia Area League of Women Voters promoted the website as a way to encourage free and fair elections which was one of their primary goals. She stated that all candidates running in the fall would receive an email from the League President Kerry Elliot inviting them to make use of the website and would give

each candidate a link so they could share their vision for the community. Ms. Mikell thanked Council for the opportunity to discuss this valuable resource and invited them to explore all the information on the website.

Ms. Keller Barron, the co-chair of the League's 411 committee, spoke next. She stated that the VOTE411.org website was very easy to use. She stated that one could enter their address to find out who was running and their stand on various issues. She invited everyone to utilize the website.

Items for Discussion and Possible Approval

A. Discussion and Approval of a Service Contract to Rebuild a Major Water Reservoir Pump

Ms. Hegler stated that the City had four (4) pumps at the raw water reservoir site that were used to pump water from the Congaree River into the reservoir and then to the City's Water Treatment Plant and the largest of the pumps was in need of repair. She stated that the pump was pulled and required transport to a qualified contractor for a diagnostic evaluation to determine the cause of the issues and it was discovered that it had excess water coming out of the packing gland and some shaft movement. She stated that staff transported the pump to Charles R. Underwood Inc., because they had experience with these pumps and worked on the City's in the past.

Ms. Hegler stated that Underwood completed the evaluation to determine the cause of the issue which they indicated was due to normal wear and tear. She stated that it was estimated that the repairs would cost approximately \$52,000 before taxes and the cost of freight. She stated that the pump was currently at Underwood and had been disassembled for evaluation. She stated that this was a specialty line of work since it was difficult to find a company to evaluate or repair a pump of this size and type. Ms. Hegler stated that for this reason, staff was requesting that Council approve sole sourcing the repair to Charles R. Underwood Inc. which was afforded to them by the City's Ordinance. She stated that the existing utility maintenance line item within the Water Treatment Plant's budget would provide the funds for this work so the project was funded.

Mayor Pro Tem Jenkins made a motion to waive the formal bid process and allow the repair of the raw water pump by Underwood at a not to exceed cost of \$54,000 plus tax. Council Member James seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval to Purchase a Replacement Police Vehicle

Ms. Hegler stated that the Police Department had a 2018 Ford Interceptor that was involved in a collision that was not the Officer's fault. She stated that the insurance

company determined the vehicle to be totaled. She stated that the City would receive a check once the insurance agency settled but staff anticipated that settlement would cover the current value of the vehicle and not a total replacement. She stated that once the money was received it would go into the General Fund's revenue account. Ms. Hegler stated that the total cost to replace the vehicle was \$63,800, which included the vehicle delivery and all associated equipment. She stated that staff was requesting to utilize funds from the General Fund balance for this unexpected and unbudgeted purchase. Ms. Hegler stated that the vehicle was currently available at Brandon Motor Company in Georgia and was on a State contract. She stated that staff was aware that these vehicles would not always be available and the next line of vehicles was several months out.

Council Member James made a motion to approve the purchase of one (1) police package Explorer, to replace the one that was involved in the accident, and associated equipment in the amount of \$63,800 and utilize the General Fund balance to fund that. Council Member Sox seconded the motion which was unanimously approved by roll call vote.

C. Discussion and Approval of Request to Lexington County Board of Voter Registration and Elections for an Early Voting Center for the November 7, 2023 Municipal Election

Ms. Hegler stated that early voting was implemented in June 2022 for the November General Elections. She stated that the Lexington County Board of Voter Registrations and Elections Office evaluated Lexington County as a whole and created five (5) early voting centers for the municipalities within the county. She stated that the early voting centers were used in the 2022 election and the County had approached the City with the option of using them again in the upcoming election to make voting more accessible to voters throughout the county. Ms. Hegler stated that the closest early voting center for the City's residents would be the West Columbia Community Center on B. Avenue which was used in the last election. She stated that the County stated that the approximate cost for funding one (1) early voting center was approximately \$10,000 to \$12,000 depending on staffing costs.

Ms. Hegler stated that the Lexington County Board of Voter Registration and Elections reached out to staff and requested that each municipality take this matter before their Council and report back to them for their Board consideration at a meeting on September 25. She stated that the request before Council was to report back to the County on whether or not Council would like them to open additional early voting centers for the November 7 Municipal Election. She stated that the municipalities would be required to fund that cost depending on the number of municipalities that participated in the centers, and how many would be open. She stated that the cost would be no more than \$12,312 and staff was recommending letting them get back to the County with that approval.

Mayor Pro Tem Jenkins made a motion to approve staff's recommendation. Council Member Sox seconded the motion. Mayor Pro Tem Jenkins stated that the reason for early voting was to help elderly and sick people who could not go to vote on Election Day. He stated that if they were able to vote early, they would not have to stand in line. He stated that the sole purpose of early voting centers was to look out for the City's residents.

Council Member Sox stated that he had a couple of questions. He stated that you could not put a price tag on democracy. He asked when did Lexington County reach out to staff about the early voting centers regarding having to fund them considering the County had funded them in the past. He stated that he knew the General Assembly passed early voting centers last year, but he believed the County funded it for last year's elections, which would have been the 2022 general election. He stated that the County pushed municipalities, from what he understood, to have their elections on off cycle but now wanted them to fund the early voting centers. Council Member Sox stated that it was pretty late in the game to ask Council to approve that. He asked why did the City not just tell the County that they should fund it. He asked if the City was getting double taxed for this. He stated that the local early voting center was in West Columbia and asked if West Columbia was going to have to pay as well. He asked if the location would be West Columbia's or just the City's.

Mayor Partin stated that she agreed with Council Member Sox. She stated that the County had one job and that was to create fair and free elections. She stated that the fact that they approached the City and asked staff to change elections to an odd year but did not say the City would receive less services. She stated that now the County at the ninth hour was telling the City what needed to be done. She stated that she was pretty disappointed in that for the City's citizens. Mayor Partin stated that she did not know what the options were so late in the process but Council believed they should be standing up for their citizens and make it easy for people to have access to early voting. She stated that they knew people expected B Avenue to be open and if it was not open and people went there, they would not know what to do. She stated that meant they were impacting people's ability to vote.

Mayor Partin stated that it took roughly 30 minutes to get to Lexington and 30 minutes back and the early voting center was only open from 8:30am to 5pm. She stated that if one had a job it would be impossible to get there, vote and get back in an hour. She stated that she thought it was Council's duty to make sure they ensured that their citizens had access to the ballot. She stated that it was something they should absolutely do but that did not mean they had to be okay with how the Lexington County Board of Voter Registration and Elections was handling it. She said that Council could give approval just as the motion stated to not exceed that amount.

Council Member James stated that he was as frustrated as the rest of Council. He stated that first and foremost, Council wanted early voting centers for their voters

and wanted to make it extremely easy for their voters. He stated that Council was led by the Election Commission to have their elections off cycle and there was never any indication that if there were early voting centers it would cost the City. He stated that Ms. Hegler was good about getting information to Council quickly and he just learned about the early voting centers issue a couple of days prior. Council Member James stated that it was totally incorrect for the City to have to utilize the citizens of Cayce's \$12,000 for an early voting center. He stated that the County was holding a meeting on Monday night so they were not in the ninth hour yet. He stated that maybe it would be best that the City not tell the County that they were going to spend money on an early voting center because they felt it was the County's onus.

Mayor Partin stated that they were actually in the ninth hour per the law by the time the County met and started getting the notice of early voting centers out with their notice requirements. She stated that Council had to let the County know that night but that did not mean that the City expend that money. She stated that Ms. Hegler was really good at negotiating and that did not take an action that night. Mayor Pro Tem Jenkins stated that he saw emails from Irmo stating the cost for an early voting center was \$300. He asked where that number came from and if each municipality paid \$300 would that equal the \$12,000 cost. Mayor Partin stated that the cost had been a moving target and ideally it would come in a lot less than that. She stated that if the early voting center was in West Columbia like it had been in the past, then surely that costs would get shared.

Council Member Carter stated that the County stated that the approximate cost of one early voting center was \$12,000 and they stated they had created five. He stated that told him there were 12 municipal elections in Lexington County. Mayor Partin stated that 13 municipalities in Lexington County had elections in November. Council Member Carter asked if there were going to be five (5) early voting centers were all 13 municipalities going to equally participate in the financial obligation to have the remote locations. He stated that there was still an absentee ballot and curbside voting for the residents that had trouble getting in and out of the polls on Election Day. He stated that he believed that anyone from any municipality in Lexington County could vote at the early voting center in West Columbia and if that was the case, then why would the City of Cayce and perhaps West Columbia fund ballot box locations for the other 12 municipalities. He stated that he would not be opposed to an equitable share of the cost but he did not know if the other municipalities were willing to do that.

Council Member Carter stated that he just received the information on early voting centers in his agenda packet the Friday prior. He stated that he had not heard from any other municipalities or the Election Commission regarding if they initiated the early voting center discussion and did not know their position on it. He stated that he was certainly for voting and would never want to disenfranchise anybody from voting but did not think it was fair to the City's taxpayers to underwrite the cost of a county wide voting initiative.

Mayor Partin stated that she did not think Council needed to get bogged down in how complicated the County made the situation. She stated that they were making a decision for their citizens. She stated that if Council wanted early voting centers to happen the motion had been made that the cost of \$12,312.64 was the maximum amount the City would spend. Council Member Carter asked where that amount came from. Mayor Partin stated that the County provided that number. She stated that the rest of the negotiating would be left to Ms. Hegler to do with the County. She stated that she thought the City had options and all that needed to be said was that Council wanted early voting centers for their citizens and the maximum amount they were willing to pay. Mayor Partin stated that she also wanted to express Council's displeasure at the fact that this was the County's job and they should have planned for early voting centers a long time ago.

Council Member Sox asked for clarification on the rules on the dates. He stated that if the County needed to know by the following Monday why did Council need to decide that night. Ms. Hegler stated that Council was already scheduled to meet that day so that was when the discussion was taking place. Council Member Sox stated that if the County was meeting Monday, then Council could call a special meeting after that and make a decision then. He stated that would give Council some time and let the County know they were displeased with them and they made the wrong decision. Council Member Sox stated that he did not see the need to pay the money if there was a way to not.

Mayor Partin stated that Council as a body often gave the City Manager a motion that stated we commit to this, with no more than this amount, and we authorize you to negotiate and Ms. Hegler did that well. She stated that if Ms. Hegler went to the County with the mandate and she was good at negotiating the cost to a respectable position. Mayor Pro Tem Jenkins stated that Council needed to make sure that the citizens of Cayce understood if the early voting centers fell through it was not because of Council but because of the County.

Council Member James stated that he agreed with Mayor Partin that Ms. Hegler was an excellent negotiator but he thought it ought to be unified that Council deferred the vote to later because of the frustration that they were all feeling and not being given the answers to many of their questions. He stated that he felt they were treated unfairly about this coming at the ninth hour and the cost had to be put on the backs of the taxpayers of Cayce. Mayor Partin asked Council Member James if he knew that the City paid the County for their elections regardless. Council Member James stated that was correct but not up to \$12,000. Mayor Partin stated that if the County had done their job six months ago, the City would be paying for early voting. Council Member James stated not at the \$12,000 amount. Mayor Partin asked if they knew that for sure. Council Member James stated that he felt very sure if they had had been communicating with all the other municipalities there would have been other municipalities involved in the discussion.

Council Member Carter asked of the 13 municipal elections, how many of those municipalities were going to participate in the early voting centers. Mayor Partin asked what that had to do with the City. Council Member Carter stated that it spoke to shared costs. Council Member James asked if the City funded the early voting center were residents from other municipalities able to vote there and not share the cost. Mayor Partin asked if she was hearing that Council was willing to let their citizens be held hostage by other municipalities being a part of the early voting centers or not. Council Member James stated that he was willing to defer the vote until after the election commission met to discuss what they believed was fair and then if Council needed to have a special council meeting, then they would meet to be able to make that decision. He stated that he did not call for special council meetings often but this issue was different. He stated that he believed Council needed to do what they could to make it easy for voters but this did not feel like it was the right way to do that.

Mayor Partin asked what other questions Council had. Council Member James stated his questions were if the City did pay for an early voting center could other municipalities vote there and where would it be located. Council Member Carter stated he was curious about the costs of the early voting centers. He stated that Mayor Pro Tem Jenkins mentioned it had been a moving target and he wanted to know how long it had been a moving target and how long it had been going on. He stated that it was frustrating to him that he did not know about the issue earlier. Mayor Pro Tem Jenkins asked if the City got an answer back from the County stating that the City could pick a location in Cayce and the cost would be \$12,000, what was Council going to do then. He stated that the problem was the City paying \$12,000 for an early voting center but the location was in West Columbia and wanted to know if there was a location in Cayce and the cost was still \$12,000, would Council still have a problem. Mayor Partin stated that if the early voting center was in West Columbia, the cost would be at least half that. She stated that it concerned her that Council was saying they were not going to vote for the motion that was on the table, but just took a motion to get a raw water pump fixed at a cost not to exceed \$54,000 plus tax. She stated that that she thought their citizens being able to have access to the ballot was worth \$12,000. She stated that she was willing to risk that for their citizens and to take a vote to move forward so they could let their citizens know as soon as possible what they could plan on.

Council Member James stated that he did not usually get a lot of phone calls or emails but when he did he listened to all of them and in the past two (2) days he received a great deal and they all asked that Council not spend \$12,000 of their money. He asked if anyone else received any correspondences. Council Member Sox stated that he did and he thought the people wanted to see Council step up to the plate, get all the answers and make a more informed decision. He stated that he did not mind coming back the following week for their citizens to take a vote. He stated that it was being thrown on Council last minute and everyone was hyper focused with the election season. He stated that Council needed to do what was right by their citizens and it would still give them enough time to be able to plan accordingly to vote. Council

Member Sox stated that by pushing the issue a week there was still time to inform their citizens. He stated that he wanted to make sure that Council had all their answers and had the opportunity to actually negotiate. He stated that he would like to see the County pay for the early voting centers since they pushed the City to move the elections to off-cycle elections.

Mayor Partin stated that she had received 25 to 30 phone calls asking for an early voting center. She stated that early voting mattered a lot. She stated that she did not have any questions written down because she had not heard anything that was just for their citizens. She stated what other municipalities did should not affect the City. She stated that their goal was to be able to create a free and fair election and reduce confusion so they were not putting an undue burden on their citizens, especially the cost of gas money to drive all the way out to Lexington and back. Mayor Partin called the question. Council Members Carter, James and Sox voted no. Mayor Partin and Mayor Pro Tem Jenkins voted yes.

Committee Matters

A. Appointments

Beautification Foundation – Two (2) Positions

Ms. Hegler stated that there were two (2) applications in the agenda packet but Mr. Yackel withdraw his and asked to be considered for a different board or committee. Council Member Carter made a motion to appoint Ms. Corley to the Beautification Foundation. Council Member James seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that the City was hosting a cleanup in the Riverland Park neighborhood along Old State Road and the boat landing on Saturday, September 23 from 8am to 12pm. She stated that the City's Finance Department had made adjustments to the City's banking relationship with Synovus to leverage the City's combined bank balances and earn more interest. She stated that as of June 30, 2023, the City had earned a combined \$512,731 in interest across all funds and just three (3) years ago in FY2020, the City was paying service charges to BB&T and earning no interests. She stated that October was National Crime Prevention Month and the Police Department had planned a variety of events for that month. Ms. Hegler stated that the Museum was again the selected location for the South Carolina Federation of Museums Conference Reception that was being held that night. She stated that it was being attended by museum curators and others in the profession around the state. She stated that the City's curator, Andy Thomas, was also presenting at the conference that week about their work on creating an African American exhibit. She stated that she was extremely proud of the attention that Mr. Thomas was bringing to the City's museum.

She stated that the museum would be hosting a public presentation on October 3 from 5pm to 6pm of the findings of the City's African American Cemetery Survey that was funded by a grant.

Ms. Helger stated that Mayor Partin received an email commending Sanitation staff David and Emilio for their excellent work collecting recyclables. The email stated that they always left a clean area around the containers and Emilio did his best to pull over out of the way of traffic, while David emptied the recycling containers. The resident stated that they were always very polite and thanked them for a job well done.

Council Comments

Council Member James stated that he spoke to Ms. Hegler about the November Council Meeting being moved ahead a week to November 14 since November 7 was Election Day. He stated that it was moved to create a special council meeting the day before the regular standing Wednesday Council Meeting. Mayor Partin stated that the next meeting got moved as well. Council Member James asked why not just meet on that Wednesday versus making a special Tuesday meeting. Mayor Partin stated that was what was always done. She stated that if the Tuesday Council Meeting was moved because of July 4 or Election Day, it was moved to the next Tuesday. Council Member James stated that the third Wednesday Council Meeting did not usually follow the day after. Mayor Partin stated that Council voted on the Council Meeting dates at the beginning of the year. Council Member James stated that he thought that maybe it was an oversight being that the 15th, the day after was a regular standing council meeting, the 14th is where it was moved it to but the next day was really the third Wednesday. Mayor Partin stated that when Council met the beginning of the year, they looked at the calendar and that date got moved. Council Member James stated he had a feeling that it must have been an oversight, because it would have been so much easier just to make it the next day, which was already a Council Meeting. Mayor Partin asked if Council Member James had a conflict. Council Member James stated that he did have a conflict and asked if Council could not meet that third Wednesday of that month being as it was the next day. Mayor Partin stated that there were two (2) Council Meetings on the calendar so they would be changing two (2) meetings. She stated that if Council Member James needed to miss one that was fine but there were already two (2) that their citizens had on the calendar for that month. Council Member James asked if they could change the November 14th meeting to the 15th. Mayor Partin stated that staff would have to look at everybody else's calendars. Council Member James stated that he did not think Ms. Hegler was planning on meeting on November 29th. Ms. Hegler stated that they had discussed not having the November 29th meeting because it was back-to-back with the first one in December. She stated that it was difficult for staff to have the back-to-back meetings since it was a lot of work. Council Member Sox stated that he was open to considering it if Ms. Hegler did not mind looking into it.

Council Member Sox stated that there were a couple of tickets left for the Beautification Foundation's Brickworks Dinner. He stated that it was a great fundraising event last year and he encouraged everyone to buy a ticket and support the Beautification Foundation.

Mayor Partin stated that she wanted to thank Council Member James. She stated that they were working together on some recreational opportunities for the City. She stated that the City had great parks but they could always be made better.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were no items for Executive Session.

Adjourn

Council Member James made a motion to adjourn the meeting. Council Member Sox seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 5:49pm.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Phil Carter
Tim James
Hunter Sox

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley

**City of Cayce
Special Council Meeting
Tuesday, September 26, 2023**

The September 26, 2023 Special Council Meeting was held this evening at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Mayor Pro Tem James Jenkins and Council Members Phil Carter, Tim James and Hunter Sox. City Manager Tracy Hegler, Deputy City Manager Jim Crosland, Assistant City Manager Michael Conley, Municipal Clerk Mendy Corder, Assistant Police Chief Shawn Grant, Fire Chief Steven Bullard, Finance Director Kelly McMullen, Utility Director Betsy Catchings and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Carter gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Discussion Items

- A. Discussion and Approval of Request to Lexington County Board of Voter Registration and Elections for an Early Voting Center for the November 7, 2023 Municipal Election

Ms. Hegler stated that the item before Council was discussed at the September 20, 2023 Council Meeting. She stated that in short summary, it was a request before Council to consider early voting centers. She stated that at the prior week's Council Meeting Council relayed a number of questions pertaining to this item. She stated that she attended the Lexington County Board of Voter Registration and Elections Commission meeting the prior night along with City Attorney Danny Crowe. She stated that three (3) of the City's Council Members were also in attendance. She stated that the Commission did not announce a quorum at the opening of the meeting but also indicated instead that it was an informational meeting only. She stated that they shared that State law required the County host at least one (1) and no more than seven (7) early voting centers around the county and they had elected to hold one (1) at the Voter Registration office in Lexington.

Ms. Hegler stated that the Chairman indicated that the Commission voted in May to not hold any additional early voting centers citing the lack of funding for them and that the municipalities would not want to pay for them but having received calls about opening the early voting centers, the Commission agreed to meet to reconsider.

She stated that based on a previous election, the County identified four (4) potential outlying early voting centers one in Batesburg Leesville, one in Pelion, one in Irmo, and one in the Cayce- West Columbia area. Ms. Hegler stated that they stated that because anyone in the county could vote at any of these early voting centers, all 13 municipalities would have to share the cost of the additional centers. She stated that there was some discussion over whether or not those 13 would also have to split the cost of the Lexington early voting center and it was pretty clear from the Executive Director that they would. She stated that the estimated cost for each center was \$9,000 to \$12,000.00, depending on whether or not they would need to pay to rent the space and for the four (4) additional centers that would equal \$2,769 to \$4,000 per municipality. Ms. Hegler stated that the Chairman indicated they could not secure certain sites for the early voting centers and cited security needs for the equipment at these sites. She stated that they ultimately asked all municipalities to respond with their intentions by the end of the week but that was not a hard date but the Chairman did indicate Friday in one of his comments. She stated that she was happy to try to answer any questions Council had to help with the deliberation and if anybody else had anything to add that was in attendance.

Mayor Partin stated that she believed Council needed to be responsive to the Election Commission even though they had not been responsive to Council. She made a motion to let them know that Council did want to participate in an early voting center that was in or near the City of Cayce. She stated that did not necessarily obligate the City to any funds, but just let the County know that they were interested in participating in such. Mayor Pro Tem Jenkins seconded the motion. Mayor Partin stated as State law, it followed that regard and if Council could just let them know that they were interested, she thought they could continue to work with the County and the State to help fund that just like they have other situations.

Council Member James stated that the Mayor's motion was just to advise the County that Council was interested but no finances. He stated that he believed that at the meeting the prior night they knew that Council was interested or they would not have been there. He stated if Mayor Partin's point was just that Council was interested in an early voting center, certainly everyone recognized that having early voting was not anything that they did not want. He stated that he learned a great deal at the previous night's meeting and in finding out where the early voting actually came from, when it was a gubernatorial election and for the Presidential election but not usually for municipal elections. Mayor Partin stated that there had not been a cycle yet for municipal elections. Council Member James stated that he truly thought that it was just missed and when it was missed, then everyone had to try to figure out something that could be done last minute and it certainly was not the Election Commission's fault. He stated that the City could have easily caught it and figured out what needed to be done to be able to make sure early voting centers were in place.

Mayor Partin stated that the City would not have caught that because it was absolutely the County's one job to do. Council Member James stated that the City had never even asked before if it was going to take place and it had not taken place in a cycle in the past. Mayor Partin stated that in the last several elections it had been offered so there were a lot of people saying it was going to be open. She stated that it was not on City staff and asked Council Member James if he was saying that it was on staff. Council Member James stated that he was not saying that but was saying that there were 13 municipalities that were there all asking why there were not early voting centers but it was obviously the first time that a municipal election was taking place out of cycle of a gubernatorial and a presidential election.

Mayor Pro Tem Jenkins stated that Council was going to punish their citizens and whether or not Council believed it, it was a punishment. He stated that Council needed to do things for their citizens and they were griping over a couple of dollars. Council Member Sox stated that an article published that day pushed on why the elections board didn't go to the municipalities with this idea for 2023. He stated that the Board Chair stated that with the tight timeframe to figure out how to handle the first year of early voting for municipal elections, he did not want to get into it with the various Town and City Councils, regarding how much they would be willing to pay. He stated that some more equitable solutions on how to pay in the future were brought up. Council Member Sox stated that he did not know that anyone left the prior night's meeting thinking that needing an answer from all municipalities by Friday would be a viable option. He stated that multiple municipalities did not even consider having an early voting center. He stated that it was brought up that everyone need to figure everything out for 2025 and start working towards that. He stated that based on some of the numbers that were mentioned, only six people voted early absentee in the last election, which was the first municipal election off cycle, which is 0.13% of in person absentee but the City's voter turnout was higher than the County's average. Council Member Sox stated that it was a great time to start being proactive for the future and start considering how to work with other municipalities in the county for the 2025 elections. He stated that it was necessary to find a way to be equitable.

Council Member Carter stated that the Chairman of the Commission mentioned that they voted in May not to have additional early voting centers. He stated that the Chairman also stated that he sent that notice to all the municipalities and heard nothing back from any of them. He stated that the Chairman also stated that that it was an all or none issue so if there were any municipalities not on board with an equitable cost share, then it was simply not going to happen this cycle. He stated that there were several municipalities present that stated that they had no intention of proceeding with an early voting center because their numbers just did not support it. Council Member Carter stated that it had not been budgeted by any municipality because obviously it was past budget time. He stated that he did not really understand the nature of why Council was there voting on this issue since they disposed of the matter the prior week. He stated that Council supported early voting but logistically, the Chairman named several

facilities that they normally used, that were not available in November. He stated that while they certainly could pivot and use other facilities, it was cumbersome for them because they had to have a two-week block of full-time availability to facilities. Council Member Carter stated that the Chairman was adamant that it simply was not going to happen this year so he did not understand how Council could decide to do it and cover the cost for all five (5) centers.

Mayor Partin asked Council Member Sox to repeat the early voting statistic he mentioned earlier. Council Member Sox stated that in-person absentee in the first municipal off cycle election six (6) people voted in-person absentee, 581 people voted in total and there were 4,739 registered voters during that cycle. Mayor Partin asked if that was when early voting was only held at the County office about 30 minutes from the City. Council Member Sox stated that was correct, that people could turn in their absentee ballot in person there. Mayor Partin stated that number was what they should expect this time because they were making it that hard for people because they had to drive out to the town of Lexington. She stated that those statistics helped to support the need for early voting close to the City. She asked Ms. Corder if she received an email in May from Dean Crepes from the County office. Ms. Corder stated that she did not remember receiving anything.

Mayor Partin stated that she was not sure how they would have known about the May meeting since the County's minutes were not online and basically their meetings were secret since they did not notice them publicly. Mayor Partin called the question. Council Members Carter, James and Sox voted no. Mayor Partin and Mayor Pro Tem Jenkins voted yes.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were not any items for Executive Session.

Adjourn

Council Member James made a motion to adjourn the meeting. Council Member Sox seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 5:15pm.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Phil Carter
Tim James
Hunter Sox

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley

**Proclamation
Latino/Hispanic Business Day
October 15, 2023**

Whereas, September 15 through October 15 the City of Cayce celebrates the color, accomplishments and traditions Nationally of the Latin/Hispanic community, and

Whereas, eight Hispanic origin groups had at least 1 million people living in the U.S. in 2021. The five largest Hispanic populations in the U.S. by origin groups were Mexicans (37.2 million), Puerto Ricans (5.8), Salvadorans (2.5), Dominicans (2.4) and Cubans (2.4). The other three origin groups with populations over 1 million were Guatemalans (1.8 million), Colombians (1.4) and Hondurans (1.1), and

Whereas, South Carolina is home to over 800,000 Latino businesses, and

Whereas, the City of Cayce welcomes the growing Latino/Hispanic owned business community, and

Whereas, in 2023 the City of Cayce houses Latino/Hispanic owned businesses in the hospitality, retail, automotive, construction and personal services, and

Whereas, Mota Enterprises Chief Executive Officer, Vanessa Mota, established the first Latino/Hispanic Business Day on October 15, 2019 in the state of South Carolina to celebrate the contributions to the community, the economy and to celebrate the individual accomplishments of the Latino/Hispanic population to our state, and

Whereas, the City of Cayce celebrates contributions of Latino/Hispanic Businesses and will recognize events and festivities during Hispanic Heritage month and recognize October 15, 2023 as South Carolina Latino Business Day.

Now, Therefore, I, Elise Partin, Mayor of the City of Cayce and on behalf of Council, do hereby proclaim October 15, 2023 as South Carolina Latino/Hispanic Day in the City of Cayce.

Dated this 3rd day of October 2023.

ATTEST:

Elise Partin, Mayor

Mendy Corder, CMC, Municipal Clerk

**Cayce Historical Museum Commission
August 2, 2023, Meeting Minutes**

The August 2, 2023, meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 4:04 by Chair, James Stewart. The following individuals attended the meeting:

Name	Status
Archie Moore	Commissioner
Mary Sharpe	Commissioner
James Stewart	Commissioner (Chair)
A.G. Dantzler	Commissioner, Absent
Charlita Earle	Commissioner
Pamela Sulton	Commissioner (Vice Chair), Absent
Garrett Creasman	Commissioner
David Brinkman	Commissioner
Marcy Hayden	Commissioner
Andy Thomas	Cayce Museum Curator
Mike Conley	Assistant City Manager
Jeff Wilkinson	Volunteer
Elizabeth Lumsden	Cayce Museum Associate Staff

Upcoming Events:

9/20 SC Federation of Museums Reception 5pm-6:30pm
Christmas in Cayce Events (Dec 2)

Invocation: Mr. Andy Thomas

Action Items:

Strategic Planning
Christmas In Cayce Event Planning

July Meeting Minutes:

Commissioner Moore motioned that the meeting minutes be accepted and Commissioner Sharpe seconded the motion, and the minutes were approved.

Museum Staff Report:

Updates:

Mr. Thomas explained that work has started on the roof repairs for the Public Safety exhibit. An electrician has been hired to do the work on the building and is starting with ceiling tiles.

The African American exhibit continues to move forward and is very close to being completed. The donated gas tank and purchased artwork by Mr. Levi is being finalized. Mr. Thomas again stated that he would like to have an opening reception for the exhibit and asked that this item be discussed further in the next meeting.

The Midlands Coin Club donated the remaining missing bills from the Museums collection and Ms. Lumsden will be working to create content and a display case with UV film to protect the assets.

Events:

- Plans to host the SC Federation of Museums reception at the Cayce Museum on Sept. 20th, 2023 from 5pm-6:30pm are moving forward. Mr. Thomas will continue to update the Commissioners as the event gets closer.
- Sweet Grass Jewelry making class will be held on August 12th.
- Drive-thru Christmas Lights in Cayce-November 30th
- Cayce Historical Museum Open House-December 2nd
- Cayce-West Columbia Christmas Parade-December 9th

New Information:

- Mr. Thomas requested the Commissioners consider doing a fundraising event for the CHM called “A Night at the Museum” where we could have reenactors, demonstrations, silent auction and/or a gala. This could be done through the Cayce Historical Foundation once it is operational.

New Acquisitions:

- No new acquisitions.

Ongoing Business:

Committee Reports:

- The Committee for Strategic Planning is working with the staff and StopGap Solutions to finalize a date for the strategic planning session in October. Commissioners were asked about conflicts during the week and on weekends. Mr. Thomas will check dates for the museum meeting space during that time.
- The Christmas in Cayce Committee has had two meetings and has the event organized. The Commissioners will need to volunteer to serve leads in several areas

to ensure that all planning and preparation is completed. This year's event will be a "European-Style Christmas Market" with five-six vendor stalls created by the Commissioners selling items such as food, crafts, etc. The lantern tours will be fully scripted and scheduled. Chair Stewart asked for volunteers from the Commissioners for the various jobs. They are as follows:

- Vendors-James Stewart
- Entertainment-Andy Thomas
- Lantern Tour and Scripts-James Stewart and Jeff Wilkerson
- Volunteers-Mary Sharpe
- Prepwork and Internal Decorations-Marcy

Chair Stewart said there will not be additional larger meetings until closer to the events unless otherwise needed and that Ms. Sharpe will be working to secure a volunteer list to assist with work like decorating. There was discussion about the canon and reenactors not attending this event this year, but it was suggested that it would be more fitting to have them participate in the Battle of Congaree Creek event in February through the 12,000 Year History Park.

- The Old State Road National Historic Register Committee reported that the project for Old State Road is moving forward with Genesis and Commissioner Moore conducting the drone flyovers and getting great footage and still shots of the area for the National Historic Preservation Application.

New Business:

- Chair Stewart discussed the need to revisit our new bylaws in regards to the Historical Preservation in the City and the role the Commission has. He suggested that we consider having a Historic Preservation Awards. Members briefly discussed what this could like from awards presented from the city to a fundraising type of event with sponsorships. A brainstorming session and discussion will be on the agenda for 2024.

Having no further business, Commissioner Hayden motioned for the meeting to adjourn. The motion was seconded by Commissioner Earle and the meeting was adjourned at **4:53PM**.

**CITY OF CAYCE
EVENTS COMMITTEE MEETING MINUTES
August 10, 2023**

Present: Johnathon Moore, Alexis Moore, Meghan Lightle, Byron Thomas, Danny Creamer, Maxine Creamer, Dave Capps, Evony Reed, Carrie Ridgeway, Alyssa Daniel

Absent: Dwede Dennis,

City Representatives: Amanda Rowan, Mendy Corder, James Denny

Chairperson Moore called the meeting to order. Mr. Creamer led the invocation and Mr. Moore led the group in the Pledge of Allegiance.

Review of July 13, 2023, Minutes:

Ms. Lightle made a motion to approve the July 13, 2023, minutes. Ms. Reed seconded, and the motion passed unanimously.

Fall Fest:

Ms. Rowan stated that a DJ has been found and contracted. Vendor spaces are currently full with a variety of food and craft vendors. Ms. Rowan stated that a few vendors selling insurance and other services have reached out requesting space. Ms. Lightle made a motion to only accept craft/handmade vendors and food this year. Ms. Daniel seconded. The motion passed unanimously. Ms. Rowan will reach out to vendors to let them know of the groups' decision. The next meeting in September will include marketing details. Mr. Moore requested that the Committee market to friends, family and social networks to get the word out about Fall Fest. Mr. Creamer asked what the budget for Fall Fest Marketing is. Ms. Corder stated approximately \$8,000. Mr. Thomas suggested creating a hashtag early on to be shared in marketing. Ms. Rowan suggested #CayceFallFest and the Committee agreed.

Mr. Moore requested the City look into creating t-shirts for the Committee members. Ms. Rowan stated that she and Ms. Corder had begun research into shirts but would like to know what the committee would like on them. The Committee agreed to Cayce Events on the front and Crew on the back in either olive green or sunflower yellow.

Mr. Moore requested the September meeting take place at the park to go over set up and a brief walk through with maps.

Fall Plant Exchange:

Mr. Moore reminded the Committee that the Fall Plant Exchange would take place on September 16, 2023. The Exchange begins at 10:00 so volunteers should arrive no later than 9:45 am. Ms.

Creamer, Mr. Moore, Ms. Rowan, Mr. Denny, Ms. Daniel, Ms. Lightle and Ms. Ridgeway have volunteered for the Fall Plant Exchange.

With no other business, Ms. Lightle made a motion to adjourn the meeting. Ms. Moore seconded. The motion passed unanimously, and the meeting was adjourned.

Respectfully submitted by
Maxine Creamer

The next Events Committee meeting is September 14, 2023 at 5:30PM in Granby Gardens Park

COUNCIL ACTION REQUIRED

BEAUTIFICATION FOUNDATION – ONE (1) POSITION

The Beautification Foundation currently has one (1) open position. The City has received a potential member application from Mr. Rembert William Jr. His application is attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions remain open until receipt of potential member applications.

ACCOMMODATIONS TAX COMMITTEE – TWO (2) POSITIONS

The Accommodations Tax Committee advises Council on the expenditure of local accommodations tax funds for the purpose of promoting tourism, the arts and cultural affairs in the community. Members are selected from the hospitality and lodging industries, as well as from the community at large. The Committee currently has two (2) open positions that must be filled by someone who works at a Cayce restaurant.

CAYCE MUNICIPAL ELECTION COMMISSION – TWO (2) POSITIONS

Commissioners observe the voting process on Election Day that is handled by Lexington County.

PUBLIC SAFETY FOUNDATION – ONE (1) POSITION

The Public Safety Foundation is a 501 C (3) that raises funds to provide equipment and supplies to the Cayce Police and Fire Departments which are not available through other means.

STANDARD TECHNICAL CODES BOARD OF APPEALS – ONE (1) POSITION

Meets as needed. Reviews citizen appeals to ensure building codes, property maintenance codes and fire codes are properly interpreted and implemented fairly. Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional.

APPOINTMENT PROCESS

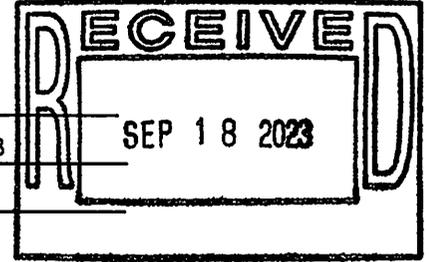
Cayce citizens have an opportunity to actively participate in the City through their services on a number of advisory boards, commissions, foundations and committees. These groups help shape and carry out policy.

Applications are accepted at any time for all City of Cayce boards, commissions, foundations and committees. Cayce citizens wishing to apply for appointment may submit a potential member application to the Municipal Clerk, P. O. Box 2004, Cayce, SC 29171. More information and a copy of the application can be found on our website at caycesc.gov or by calling City Hall at 803-796-9020.

City Council considers received applications at a meeting immediately following an opening.

**CITY OF CAYCE
POTENTIAL MEMBER APPLICATION**

Name: Rembert (Rem) Williams, Jr. Date 9/18/2023
Home Address: Chinaberry Lane City, State, Zip Cayce, SC 29033
Telephone: 803 E-Mail: _____
Resident of Cayce: Yes No Number of Years: 8 (family since 1980)
Business in Cayce: Yes No Number of Years: _____



Please indicate the Committee(s) for which you are applying:

- | | | |
|---|--|---|
| <input type="checkbox"/> Accommodations Tax Committee | <input type="checkbox"/> Cayce Housing Authority | <input type="checkbox"/> Events Committee |
| <input type="checkbox"/> Consolidated Board of Appeals | <input type="checkbox"/> Municipal Election Comm | <input type="checkbox"/> Museum Commission |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Board of Zoning Appeals | <input checked="" type="checkbox"/> Beautification Foundation |
| <input type="checkbox"/> Cayce Public Safety Foundation | | |

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?

Yes No If yes, specify below.

Work Address

Company: MASC - SCMIRF Position: Senior Adjuster
Address: 1411 Gervais St., Ste. 100 City, State, Zip Columbia, SC 29201
Telephone: 803.933.1253 E-Mail: nwilliams@masc.sc

Work Experience:

Eight years USCG, Eight years FedEx, Five years IBM Global Services, 18 years insurance adjuster

Educational Background: Attended College of the Albemarle while stationed in Elizabeth City, NC

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Occasionally involved with the Moss Creek HOA.

Volunteer Work:

Moss Creek Neighborhood Watch.

Hobbies: DIY home projects, hiking, walking the Riverwalk, home landscape projects and traveling.

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, PO Box 2004, Cayce, SC 29171-2004 Telephone: 803-550-9557 ♦ Fax: 803-796-9072 ♦ Email: mcorder@caycesc.gov