

# CITY OF CAYCE

*MAYOR*  
ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

*COUNCIL MEMBERS*  
TARA S. ALMOND  
EVA CORLEY  
TIMOTHY M. JAMES

*CITY MANAGER*  
REBECCA VANCE

*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

**City of Cayce  
Regular Council Meeting  
Tuesday, July 1, 2014  
6:00 p.m. – Council Chambers - 1800 12<sup>th</sup> Street  
[www.cityofcayce-sc.gov](http://www.cityofcayce-sc.gov)**

**I. Call to Order**

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes  
June 3, 2014 Regular Meeting  
June 18, 2014 Special Meeting

**II. Presentation**

- A. Presentation of Cayce Calendar Photo Contest Awards

**III. Public Comment regarding Items on the Agenda**

**IV. Resolutions and Ordinances**

- A. Approval of Resolution Declaring the Elections to be Open and Advising Deadline for Write-In Candidates
- B. Approval of Ordinance Amending Zoning Map and Rezoning property located at Tax Map Number 005724-06-005 from M-2 to M-1 - Second Reading
- C. Approval of Ordinance Amending Zoning Map and Rezoning property located at Tax Map Number R11000-01-06 (Portion) from D-1 to M-1 – Second Reading
- D. Approval of Ordinance Amending Zoning Map and Rezoning property located at Tax Map Number R11100-01-10 (Portion) from D-1 to C-4 – Second Reading
- E. Approval of Ordinance Calling for a Referendum and Ballot Question to Authorize the South Carolina Department of Revenue to Issue Temporary Permits for Off-Premises Sales of Beer and Wine Without Regard to the Days or Hours of Sales in the City of Cayce

**V. Other**

- A. Approval of FY14-15 Memorandum of Agreement between the City of Cayce and the Department of Juvenile Justice's Detention Center
- B. Bid Award – Phase IV of Cayce Riverwalk Park

**VI. Committee Matters**

- A. Approval to Enter the following approved Committee Minutes into the City's Official Record
  - Museum Commission – May 6, 2014
  - Cayce Events Committee – May 8, 2014
  - Planning Commission – May 19, 2014
- B. Appointments and Reappointments
  - Beautification Board – One (1) Position
  - Consolidated Board of Appeals – One (1) Position
  - Events Committee – One (1) Position
  - Planning Commission – One (1) Position

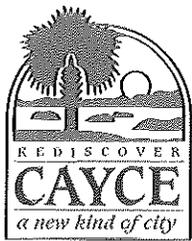
**VII. Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of contractual matters as it relates to sewer service

**VIII. Possible Actions by Council in follow up to Executive Session**

**IX. Adjourn**

**SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.**

**CITY OF CAYCE**

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<i>MAYOR</i> ELISE PARTIN	<i>MAYOR PRO-TEM</i> JAMES E. JENKINS	<i>COUNCIL MEMBERS</i> TARA S. ALMOND EVA CORLEY TIMOTHY M. JAMES	<i>CITY MANAGER</i> REBECCA VANCE	<i>ASSISTANT CITY MANAGER</i> SHAUN M. GREENWOOD
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**CITY OF CAYCE  
Regular Council Meeting  
June 3, 2014**

The June Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood and Municipal Clerk Mendy Corder. Municipal Treasurer Garry Huddle, Director of Utilities, Blake Bridwell, and Chief Charles McNair were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

**Call to Order**

Mayor Partin called the meeting to order. Council Member Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

**Approval of Minutes**

Council Member Almond made a motion to approve the minutes of the May 6, 2014 Regular Meeting and the May 21, 2014 Special Meeting as submitted. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**Presentations and Proclamations****A. Presentation of Whole Sole Award**

Mayor Partin presented the Whole Sole Award to Ms. Melissa Denny, Ms. Angie Roof and Ms. Jane Smoak. Mayor Partin thanked them for their hard work in coordinating a fundraiser and raising close to \$10,000 for a fellow employee's wife who was diagnosed with cancer.

**B. Presentation by Mr. Lowe Sharpe re Tree City USA**

Mr. Lowe Sharpe, the Urban Coordinator, with the South Carolina Forestry Commission explained that the City of Cayce has been designated a 2013 Tree City USA city. He thanked Mayor and Council for their commitment to effective urban forest management. He explained that the City achieved the status by meeting the program's four requirements: having a tree board or department, having a tree-care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day

observance and proclamation. Mayor Partin and Council had their picture taken with Mr. Sharpe holding the Tree City USA banner.

**C. Approval of Proclamation – Communications Month and Say Something Nice Day**

Council considered for approval a Proclamation designating May as Communications Month and June 1<sup>st</sup> as Say Something Nice Day. Council Member Jenkins made a motion to approve the Proclamation as presented. Council Member James seconded the motion which was unanimously approved by roll call vote. Mayor Partin thanked staff for all their hard work and said it was her privilege to work with them and Council.

Mayor Partin stated that Council would not be taking action on agenda items IV.C. and IV.D since there would be a vote later in the meeting to postpone both rezonings. She explained that the public could still comment on either item.

**Public Comment Regarding Items on the Agenda**

Mr. Matt Carroll, 1118 Blake Drive, Item IV.C. – Mr. Carroll stated that he lives on the street adjacent to the property that is under consideration for rezoning. He stated he and his neighbors are in favor of the development but were concerned about people parking on their street and hoped there was a plan in place to enforce parking and traffic issues. Mr. Carroll stated he had heard there was going to be a gate installed at the back of the property for entrance to the Riverwalk Park and there was concern people may park on Blake Drive to access the park through the gate.

Mr. Russell Cann, 1120 Blake Drive, Item IV.C. – Mr. Cann thanked Mayor and Council for their service and stated that the City's staff was awesome. He stated that he wanted to make sure that stormwater is addressed in the plans for the new development. He explained that all the neighbors on Blake Drive support the new development and think it will be a great improvement to the area. Mr. Cann stated that the neighbors want to make sure that the neighborhood stays a single home community.

Mr. Derek Nattier, 1111 Blake Drive, Item IV.C. – Mr. Nattier stated he thinks development in Cayce is fantastic and he loves to see the City grow but he wants to make sure it is done the right way. He stated he was concerned that the development could turn into college student housing.

Mr. Russell Long, 900 K Avenue, Item IV.F. – Mr. Long stated that he felt the hospitality tax would penalize Cayce's residents and small business owners. He stated it might be time to look at cutting services rather than raising taxes or fees. He

explained that people on fixed incomes would appreciate any consideration Council could give them.

Ms. Carol Bowles, 1402 Prentiss Street, Item IV.F. – Ms. Bowles asked a question concerning the Budget Facts sheet that was distributed to all the City's residents. She thought the pie chart showed that only 31.4% of property taxes were collected. Mayor Partin explained that it actually illustrated that property taxes only make up 31.4% of the City's revenue.

Mr. Jamie Campbell, 1131 M Avenue, Item IV.F. – Mr. Campbell explained that he had concerns about the budget process. He felt there were a number of ideas for cuts that weren't considered, he stated only tax increases were considered. He stated he felt that some of the matching monies for grants should be reconsidered since beautification projects were nice but not necessary. Mr. Campbell stated he was totally against the hospitality tax and felt that it currently was not the time to ask for it.

#### **Ordinances and Other**

- A. Approval of Ordinance Amending Chapter 28 ("Offenses and Miscellaneous Provisions") of the City Code to Add a New Section 28-59 ("Damaging and Looting Archaeological/Historical Sites") – First Reading

Council Member James made a motion to approve an Ordinance amending Chapter 28 of the City of Cayce Code of Ordinances. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin explained that the ordinance was created to preserve archaeological pieces in the 12,000 Year History Park. Ms. Vance stated the ordinance is part of the Memorandum of Understanding with the National Park Service. She stated they had asked the City to adopt an ordinance to protect and preserve the archaeological and historical sites within the City. This ordinance gives Cayce law enforcement tools for prosecuting individuals who remove artifacts from these sites and/or damage these sites.

- B. Approval of Intergovernmental Agreement with Lexington County Concerning implementation of Stormwater Management Program

Mr. Greenwood stated as part of the City of Cayce's participation in the National Pollutant Discharge Elimination System (NPDES), the City, Lexington County and other municipalities in the watershed participate in a Stormwater Consortium. The NPDES requires the City to maintain a Stormwater Management Program. The agreement outlines the responsibilities of the City of Cayce and Lexington County as it relates to the City's SWMP. A new NPDES permit was placed into effect as of January 1, 2014. As a result, a new agreement is required between the City of Cayce and Lexington County. Council Member Almond made a motion to approve the Intergovernmental

Agreement with Lexington County and authorize the Mayor and City Manager to sign the agreement. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Mayor Partin explained that the land owners had requested that agenda items IV.C. and IV.D. be postponed until they can get some further data needed to staff. Council Member Almond made a motion to postpone Item IV. C. and Item IV. D. Council Member James seconded the motion which was unanimously approved by roll call vote.

- E. Approval of Ordinance Amending Zoning Map and Rezoning property located at Tax Map Number 005749-13-002 (003)(005) from RG-2 (General Residential, High Rise) to M-1 (Light Industrial) – Second Reading

Council Member Almond made a motion to approve the ordinance on second reading amending the zoning map and rezoning the property from RG-2 to M-1. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- F. Approval of Ordinance Providing for a Local Hospitality Tax on the Sales of Prepared Meals and Beverages in Establishments – First Reading

Council Member Almond made a motion to approve the ordinance providing for a local hospitality tax. Council Member James and Council Member Jenkins seconded the motion at the same time. Ms. Vance explained that the hospitality tax is a 2% tax on prepared food and beverages. She stated the 2% tax is added to the bill at a restaurant and is not subtracted from the restaurant's revenues. She explained it is not an extra tax on the restaurant. She stated that if the capital penny passes in Lexington County then the City will be required to reduce its 2% hospitality tax to 1%.

Ms. Vance explained that Lexington School District Two will have a bond referendum on the November ballot. She stated there is currently a penny sales tax that pays for school debt and the referendum won't add another penny. It will just increase the school debt.

Ms. Vance explained that the hospitality tax is purely a use tax; you have to purchase prepared foods or beverages to pay the tax. The tax can only be two pennies and can only be used for tourism related facilities and operation and maintenance. She stated half of the money can be spent on operation and maintenance of the Cayce Historical Museum and the Cayce Riverwalk Park. Ms. Vance explained that the first phase of the Riverwalk is twelve years old and is at the point that it needs repairs. There is not money in the General Fund budget to make these repairs and there are not any grants for repairs; there are only grants available for new sections.

Ms. Vance explained that the other half of the hospitality tax money can be used on brick and mortar capital facilities. For example, building a new Museum or a new trail. The money can also be used for the 12,000 Year History Park or used to match grants on beautification projects.

Mayor Partin stated she was not able to attend the May 21, 2014 Special Council Meeting due to an illness but she was told that Mr. Leo Redmond, the Director of the Cayce Museum, spoke at the meeting in support of the Hospitality Tax. There was a large amount of people in the audience in support of it as well. Mr. Redmond also gave Mayor and Council a list of approximately fifty people who support the hospitality tax. Mayor Partin stated one reason Council looked at the hospitality tax as an option to balance the budget is because they had heard from a lot of people in favor of it.

Ms. Vance stated that one of the options given to Council to balance the budget was to go to a part-time Museum or discontinue it altogether. She explained one of the problems the City has is a lack of operation and maintenance revenue. The City's property taxes and business license fees have declined and the hospitality tax is another source of revenue that can take pressure off the General Fund. It would free up money to be spent on core services such as police and fire.

Council Member James stated in all his time in Cayce he had never seen so many people attend a Council Meeting in support of something. He explained that at a time when Council was trying to figure out the best way to balance the budget it was a pleasant surprise to have so many people present the hospitality tax as an option. He stated he has received many phone calls from residents in support of the hospitality tax. Council Member James stated many people visit the City now to enjoy the Riverwalk and many college students live in the City so let them share the expenses of the great things going on in the City.

Mayor Partin stated a majority of the people who visit the City's restaurants during lunch hours are not residents of the City. She explained that the Interstate 77 interchange will also be a large site where the source of the hospitality tax will come from. Council Member James stated over six million people have visited the Riverwalk and that is a lot of people visiting the City of Cayce. Mayor Partin called the question and the motion passed unanimously by roll call vote.

G. Approval of Ordinance to Adopt an Annual Budget for the City of Cayce for FY14/15 – First Reading

Ms. Vance explained that the budget was balanced with option three. She stated option three includes all the other cuts that were made along with not hiring a Director for Planning and Department, not taking positions from part time to full time and only purchasing \$107,000 in equipment of the \$1.7 million that was requested and is

needed. She explained that just that morning she had to make the hard decision to spend \$5,000 in repairs on a truck in the Fire Department that is only worth \$1,500 but there are not any funds to purchase new capital items. Ms. Vance stated the City did not make any capital purchases last year or this year so unfortunately the City is going to get back to the point where it is spending money on vehicles that should be replaced and that is not a good use of taxpayers' money.

Ms. Vance stated that Council wanted to keep their promise to add twelve new firefighters in four years so to balance this year's budget it was decided to hire three new firefighters for half of a year instead of a full year. She stated the residential sanitation fees are going to increase from the originally budgeted amount of \$7.50 to \$9.00 per month. This is part of the five year plan to make the department self sustaining like Sanitation Department's are in other communities.

Ms. Vance stated it was also decided to change the Police Officers in the City Parks to Park Rangers to save money on equipment and retirement costs. She explained that nine months of hospitality tax revenue is included in the budget so the City would start collecting it in October. Council Member Almond made a motion to approve the budget on first reading. Council Member Corley seconded the motion. Council Member James stated if any unexpected funds become available then staff needs to look at decreasing the unanticipated increase in sanitation rates and lower the fees to \$7.50 a month instead of \$9 a month. Mayor Partin explained that the World Wide Recycling fire cost the City a million dollars which didn't help the budget. Mayor Partin called the question and the motion passed unanimously by roll call vote.

### **City Manager's Report**

Ms. Vance stated the City received a JAG Grant that will be used to purchase all the capital equipment that was requested in the Court's budget and cut. A new printer, computer, recording equipment and metal detector will be purchased. She reminded everyone that the City's Centennial Celebration is September 5 – 7, 2014. There will be a free concert at the Brickworks property, a family friendly celebration at Granby Gardens Park and a historic day where a twenty five year old time capsule will be unburied and a new one buried.

Ms. Vance stated that Phase IV of the Riverwalk was re-bid since all the bids came in so high. She explained that staff cleared the area to save money. The Lexington Avenue CDBG project is about to come to completion. She stated that staff had software training for the new software recently. The new software will be much more effective and efficient and there will be less duplication. She stated implementation for the software is July 1, 2014.

## **Committee Matters**

- A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member Corley made a motion to approve entering the following Committee minutes into the City's official record:

Museum Commission – April 1, 2014  
Cayce Events Committee – April 17, 2014  
Planning Commission – April 21, 2014  
Museum Commission – April 30, 2014

Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointments

### **Beautification Foundation – Two (2) Positions**

Mr. Butch Kelly and Mr. Ross Shealy's terms expired in May. They would both like to serve again and the Foundation has recommended them for reappointment. Council Member Jenkins made a motion to reappoint both members. Council Member James seconded the motion which was unanimously approved by roll call vote.

### **Events Committee - One (1) Position**

Ms. Frankie Newman's term expired in June. She would like to serve again and the Committee has recommended her for reappointment. Council Member James made a motion to reappoint Ms. Newman. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

### **Public Safety Foundation – One (1) Position**

Mr. Murray Fant's term expired in May and he would like to serve again. Council Member Almond made a motion to reappoint Mr. Fant. Council Member James seconded the motion which was unanimously approved by roll call vote.

Mayor Partin reminded the audience that the City does have open positions on the Accommodations Tax Committee, Consolidated Board of Appeals and the Public Safety Foundation. She asked them to see Ms. Corder if they were interested in serving.

- C. Request by Events Committee to Amend By-Laws

Ms. Corder explained that Council approval was needed for the Cayce Events Committee to amend their By-Laws to reflect the meeting time change from 5:30pm to 5:45pm and to increase the number of members from nine to eleven. She explained that the Committee is a very active committee that is instrumental in putting on the Congaree Bluegrass Festival, Christmas in Cayce and the Caroling Along the Riverwalk event every year. The events the Committee put on are physically demanding and it would be beneficial to have more members to assist with the various events. Council Member Jenkins made a motion to approve the amendments to the By-Laws. Council Member James seconded the motion which was unanimously approved by roll call vote.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by the City  
And other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements  
between the City of Cayce and Lexington School District Two

Council Member Jenkins made a motion to move into Executive Session to discuss the matters above. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

#### **VII. B.**

Council Member James made a motion to authorize the City Manager to negotiate as discussed in reference to the new sewer line that was installed and deeded back to the City. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

There being no further business, Council Member James made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:26 p.m.

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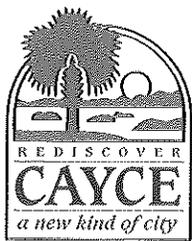
Elise Partin, Mayor

ATTEST:

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Mendy C. Corder, Municipal Clerk





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SHAUN M. GREENWOOD

### CITY OF CAYCE Public Hearings and Special Council Meeting June 18, 2014

A Public Hearing was held at 5:00 p.m. in Council Chambers to obtain public comment on the proposed local hospitality tax on the sales of prepared meals and beverages in establishments. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Mendy Corder, Municipal Clerk and Garry Huddle, Municipal Treasurer. Mayor Partin asked if members of the press and the public were duly notified of the Public Hearing in accordance with the FOIA. Ms. Corder confirmed they were notified.

#### Opening Statement

Mayor Partin explained that the tax would be a 2% sales tax on prepared foods in the City. She stated the City's property taxes are currently lower than they were in 2010 and Council is very proud of that. She stated Council feels that the hospitality tax is an option that enables the City to continue to offer great quality services to its citizens with help from people who live outside the City.

Ms. Vance explained that the hospitality tax is purely a use tax; you have to purchase prepared foods or beverages to pay the tax. She explained that it was not a tax on the restaurants; the restaurants will collect the tax for the City. She stated staff is estimating that the City will collect approximately \$644,000 yearly. The tax can only be two pennies and the money can only be used for tourism related facilities and operation and maintenance of those facilities. She stated half of the money can be spent on operation and maintenance of the Cayce Historical Museum and the Cayce Riverwalk Park. She explained what the money can be spent on centers around developing tourism with the hope that more people will visit the City and spend money in the local restaurants and therefore more money is collected to be spent on bringing more tourists to the City.

Ms. Vance explained that the other half of the hospitality tax money can be used on brick and mortar capital facilities. For example, building a new Museum or a new park trail. She explained that the first phase of the Riverwalk is twelve years old and is at the point that it needs repairs. She stated upkeep of the Riverwalk and the Museum are currently paid for with money out of the General Fund. The hospitality tax would be another option to fund both the Riverwalk and the Museum and free up money in the General Fund to be used on core services. The money can also be used for the 12,000 Year History Park or used to match grants on Beautification projects. Examples of beautification projects are streetscaping and signage for the City.

### **Public Testimony**

Mr. Leo Redmond, 1601 Axtell Drive - Mr. Redmond stated that he was in favor of the hospitality tax since the Museum could be funded with it. He explained that the Museum could one day have to become a part time Museum or even close altogether if there is not money in the General Fund to fund it. He stated initially many of the people that he spoke to were against the hospitality tax, but once he explained that the revenues from the tax would fund the Cayce Historical Museum they were in favor of it. Mr. Redmond stated he supports Council and all the people in the assembly support them as well with the hard decision to implement a hospitality tax. He stated that he feels the hospitality tax option is the best option for the City

Mr. Joe Long, 737 Naples Avenue – Mr. Long stated he does support the hospitality tax but does not support spending the money on projects that are not smart or strategic to the promotion of growth and development for the City. He stated that last Fall the hospitality tax was promoted as a way to improve the City's beautification and help attract new businesses but now is being promoted as a way to save the Museum. Mr. Long questioned whether the City's future should be so history oriented. He suggested using the money to make a film on the City's history or create an interactive website. He stated he recently learned that the Museum had 7,799 visitors in 2013. He questioned the attendance data and its impact on the City for attracting significant numbers of tourists to the City. He stated he questions spending \$150,000 every year on the Museum. He suggested spending that money on a marketing campaign for the City.

Mr. John Banks, 2032 Fairlawn Circle – Mr. Banks stated he was in favor of the hospitality tax. He stated the City needs beautification projects since the way the City looks says a lot about what kind of City it is and attracts new people to the City. As more people move into the City they will spend their money in the City's restaurants and businesses and create more jobs in the City. Mr. Banks explained that he is the Director of Tourism for the West Metro Visitors Center. He stated that at this time the City only has a few attractions that he can promote for tourism. He explained that the 12,000 Year History Park could be an incredible avenue to bring people to the City and make Cayce and the 12,000 Year History Park a destination. He stated that every day over 500 people an hour visit the Riverwalk. He stated in order to keep the Riverwalk safe and comfortable for people to visit it money has to be spent to maintain it.

Mr. Banks stated he is a stakeholder in the Columbia Speedway. He explained that many national events are held there every year but many more could be held there if hospitality tax funds were available. He explained that when people contact him regarding renting the Speedway for their event their first question is whether the City of

Cayce has hospitality tax funds available to assist with the event. He stated 9,000 people from thirteen states attended the Tartan Day South event this year which proves people will come to Cayce if we give them things to do.

### **Close Hearing**

Mayor Partin asked if anyone else in the assembly would like to speak. No other public comment was received; Mayor Partin closed the public hearing.

A Public Hearing was held at 5:30 p.m. in Council Chambers to obtain public comment on the annual budget for the City of Cayce for FY14-15. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Mendy Corder, Municipal Clerk and Garry Huddle, Municipal Treasurer. Mayor Partin asked if members of the press and the public were duly notified of the Public Hearing in accordance with the FOIA. Ms. Corder confirmed they were notified.

### **Opening Statement**

Mayor Partin stated that Council is proud of the fact that they run a very tight budget. She stated there is not any fluff in the budget and on occasion Council has to make very tough decisions. Ms. Vance explained that she, Mr. Greenwood and Mr. Huddle meet with each department head and literally go through each department's budget line by line comparing it to the audit and the actual numbers to decide what to keep and what to cut. The department heads are also given the opportunity to present their budget to Council and answer any questions they may have. Ms. Vance explained that this year's budget process was particularly hard since there were unexpected increases in expenditures and decreases in revenues.

Ms. Vance stated the budget was balanced at \$10,127,179. She explained \$1.7 million in capital equipment was requested but only \$107,000 is in the budget. Three additional firefighters will be hired in January rather than in July but they will have to be budgeted for a full year next year. The budget also includes an increase in the residential sanitation fee to nine dollars a month. She stated there is a five year plan in place to increase the fee so that residential sanitation service will eventually be self sustaining. The budget also includes \$251,000 which is approximately nine months of the hospitality tax.

### **Public Testimony**

No one from the public in attendance offered any public testimony or comment.

### **Close Hearing**

Mayor Partin closed the public hearing noting that no public comment was received.

The Special Council Meeting immediately followed the Public Hearing at 5:45 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder and Garry Huddle, Municipal Treasurer and Public Safety Director Charles McNair were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Mayor Partin called the meeting to order. Mayor Partin asked Council Member Jenkins to include Andrew Evans, a 2006 Brookland-Cayce High School graduate that passed away, in the prayer. Council Member Jenkins gave the invocation and Mayor Partin lead the assembly in reciting the Pledge of Allegiance.

### **Other**

- A. Approval of a Resolution Authorizing an Application to the South Carolina Water Quality Revolving Fund Authority for a Loan from the Drinking Water Revolving Loan Fund

Ms. Vance stated that the SRF loan is for the repair of the Hwy. 321 line that had a break in it last year and caused the entire City to be without water for sixteen hours. She explained part of the application process requires that a Resolution be passed by Council. She explained that in the Resolution it says up to \$3.5 million but staff is in hopes it will not exceed \$3.2 million. She reminded Council that the bond payment and the 15% debt coverage are already in the Utility Budget. Ms. Vance stated the line is the main trunk line that serves everyone's water and sewer service. She stated it is going to be replaced and upsized in places so the City can provide good water service for the next thirty years. Council Member James made a motion to approve the Resolution authorizing the application. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- B. Approval of Ordinance Amending Chapter 28 ("Offenses and Miscellaneous Provisions") of the City Code to Add a New Section 28-59 ("Damaging and Looting Archaeological/Historical Sites") – Second Reading

Council Member Jenkins made a motion to approve the Ordinance amending Chapter 28 of the City Code to add a section prohibiting damaging and/or looting an archaeological or historic site in the City. Council Member James seconded the motion which was unanimously approved by roll call vote.

- C. Approval of Ordinance Amending Zoning Map and Rezoning property located at Tax Map Number 005724-06-005 from M-2 to M-1 – First Reading

Mr. Greenwood explained that the property is the Town and Country Shopping Center and is currently zoned as M-2 (Heavy Industrial). He stated staff believes this zoning is erroneous and does not support current and historical uses of the property. The various uses of the subject property are legal non-conformities because, in the past, units have been occupied by eating establishments, beauty salons, and thrift stores. He stated if a legal non-conforming use were to sit vacant for over 6 months, it would lose the non-conformity status and could not be used for that purpose.

Mr. Greenwood explained that two zoning permits have been recently denied because of this. Due to the types of uses that have occupied units at the subject property, the applicant is requesting an M-1 zoning designation. Mr. Greenwood stated the requested zoning is in compliance with the Comprehensive Plan. Council Member Almond made a motion to approve the Ordinance amending the zoning map and rezoning the property from M-2 to M-1. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- D. Approval of Ordinance Amending Zoning Map and Rezoning property located at Tax Map Number R11000-01-06 (Portion) from D-1 to M-1 - First Reading

Mr. Greenwood stated that the property is located at the corner of S. Beltline Boulevard and Bluff Road in Richland County. He explained there are two different requests for this property. He stated the developer of the property wants to put a billboard style sign on the property that is closer to the interstate. The property consists of 149 or more acres and the applicant wishes to rezone a portion, 8.23 acres, of the property to M-1 (Light Industrial). The property is currently zoned as D-1. Mr. Greenwood explained that the D-1 zoning classification is used as an agricultural holding zone and requires rezoning to an appropriate zoning classification before it may be developed. The M-1 zoning classification accommodates wholesaling, light manufacturing, and business park settings.

Mr. Greenwood stated the Planning Commission considered the request for re-zoning at its regular meeting on June 16, 2014. The re-zoning request was opened for

public hearing and the Head Master of Heathwood Hall addressed the Planning Commission. He stated the Head Master did not speak in favor or against the rezoning but wanted to make sure the Planning Commission took into account concerns regarding traffic.

Mr. Greenwood stated the developer was at the meeting and the developer explained that he was working with SC DOT regarding the roads. He stated the site plan design is not complete yet and that it will ultimately determine if a traffic impact study has to be done. The developer did say that they are designing the site to allow for safe travel by adding entrances and exits as far from the intersection as possible. They are also designing it so there will be free flow of traffic behind the building as well. Mr. Greenwood stated the developer is trying to design the property so it will be as traffic friendly as possible.

Mayor Partin asked if Council will know about the site plan and SC DOT's findings before the second reading of the Ordinance. Mr. Greenwood stated that technically the developer does not have to have a site plan when requesting rezoning but stated staff will get that information to Council if the developer submits it to staff. Council Member Jenkins voiced concern over Council not seeing the site plan before passing the rezoning request. Council Member James voiced concern as well and stated he would like to be educated more on the process before second reading.

Ms. Vance explained that the site plans are submitted to the Planning Commission or staff; they do not come before Council. She stated that Council recently approved new Land Development Regulations and these regulations control what is on the site, how the site is configured, lot coverage, etc. Ms. Vance stated staff would be happy to go over the Land Development Regulations with Council so they will be comfortable with the regulations and know that the requirements will create a site plan that Council would be pleased with. Mr. Greenwood stated he would meet with Council Member James and Council Member Jenkins so they can discuss the issue further. Council Member James made a motion to approve the Ordinance on first reading. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

- E. Approval of Ordinance Amending Zoning Map and Rezoning property located at Tax Map Number R11100-01-10 (Portion) from D-1 to C-4 –  
First Reading

Mr. Greenwood stated the property is currently zoned as D-1. He explained the D-1 zoning classification is used as an agricultural holding zone and requires rezoning to an appropriate zoning classification before it may be developed. The property identified by TMS# R11100-01-10 consists of 221 or more acres and the applicant

wishes to rezone a portion, 26.65 acres, of the property to C-4 (Highway Commercial). The C-4 zoning classification accommodates commercial development which caters to the needs of the traveling public and highway dependent uses. The developer plans on building a travel center on the property. Council Member James made a motion to approve the rezoning. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

F. Approval of Ordinance Providing for a Local Hospitality Tax on the Sales of Prepared Meals and Beverages in Establishments – Second Reading

Council Member Almond made a motion to approve the Ordinance providing for a local 2% hospitality tax. Council Member Corley seconded the motion. Mayor Partin stated she spoke to a local restaurant owner earlier that day and he reminded her that when a zip code study was done as part of the Charette the study showed that 75% of his business at lunch was from outside the City. Mayor Partin called the question and the motion was unanimously approved by roll call vote.

G. Approval of Ordinance to Adopt and Annual Budget for the City of Cayce for FY14/15 – Second Reading

Council Member James made a motion to approve the FY14/15 budget. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

**Executive Session**

A. Receipt of legal advice relating to a claim and potential claim by the City and other matters covered by the attorney-client privilege

Ms. Vance stated the City Attorney's flight was delayed and he would not be able to attend the meeting so there would not be an executive session. Council Member James asked if a decision had been reached regarding the July 1, 2014 Council Meeting date. Ms. Vance stated two Council Meetings are required in July since there will need to be two readings regarding the Sunday Alcohol Sales before it can be put on the ballot. The Mayor asked Ms. Vance and Council Member James to meet and discuss what items will be on the July 1, 2014 meeting agenda to see if Council Member James is comfortable missing that meeting.

**Adjourn**

There being no further business, Council Member James made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 6:00 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy C. Corder, Municipal Clerk





### 2014-2015 Cayce Calendar Contest Winners

<b>Name</b>	<b>Title of Photo</b>	<b>Month</b>
Renea Eshelman	Bridge Reflections	July
Charles Hite	Edenwood Community Pool...50 Years	August
Charles Hite	Old Kiln, New Gateway	September
Charles Hite	Congaree Bluegrass Festival	October
Charles Hite	Congaree Creek at Dawn	November
Skip Willits	A Cayce Christmas	December
Charles Hite	Winter Cabin	January
Charles Hite	BCHS at Twilight	February
Charles Hite	Bridging the Past and Future	March
Skip Willits*	Fog and Rain	Cover/April
Venetia Sharpe	Spring, A New Beginning	May
Charles Hite	Cayce UMC Courtyard	June

\*Skip Willits, the grand prize winner, receives a \$100.00 check and his winning photo featured on the cover of the calendar as well as the photo for the month of April.

All other contestants receive a *Reflections of Cayce* poster and a Cayce t-shirt.

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# Memorandum

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**To:** Mayor and Council

**From:** Rebecca Vance, City Manager

**Date:** June 24, 2014

**Subject:** Approval of Resolution Declaring Elections to be Open and Advising Deadline for Write-In Candidates

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## **ISSUE**

Resolution to declare the election open for filing and advising the deadline for filing for write-in candidates.

## **BACKGROUND/DISCUSSION**

As has been done in the past, the City Attorney suggests that a resolution be approved to declare the election open for filing. In addition, by State Law, it is the City's responsibility to notify write-in candidates the deadline for filing. The attached Resolution prepared by the City Attorney addresses both issues.

## **RECOMMENDATION**

It is recommended that Council give approval to the Resolution to declare the election open for filing and to advise write-in candidates of the deadline to file as a write-in.



# PUBLIC NOTICE CITY OF CAYCE GENERAL ELECTION

The Municipal Election Commission of the City of Cayce announces the General Election for the City of Cayce to be **Tuesday, November 4, 2014.**

The following offices shall be included in this election:

Mayor term expiring 11-4-18  
Councilmember District #2 - term expiring 11-4-18  
Councilmember District #4 - term expiring 11-4-18

Precincts are as follows:

Cayce #1 – American Legion Post, 402 N Ave.  
Cayce #2 – Edwards Memorial Presbyterian Church, 1600 Summerland Dr.  
Cayce #3 – Cayce United Methodist Church, 1600 12<sup>th</sup> St.  
Cayce #2A – Trinity Baptist Church, 2003 Charleston Hwy.  
Edenwood – Claude A. Taylor Elementary School, 103 Ann Ln.  
Emmanuel Church – Emmanuel Lutheran Church, 2491 Emmanuel Church Rd.  
(Hunters Mill subdivision)  
Olympia – Olympia School, 621 Bluff Rd. (The Retreat)

**People desiring to vote in the upcoming election must be registered by October 4, 2014. To register, one must contact the County Board of Voter Registration.**

Citizens desiring to be candidates for one of the above listed offices must file a Statement of Candidacy at Cayce City Hall, 1800 12<sup>th</sup> Street, Cayce, SC, 29033 and pay the appropriate fee. The fee for the office of Mayor is \$100.00 and Councilmember is \$50.00.

Statement of Economic Interest and Campaign Disclosure file according to Ethics requirement.

**Books are open for filing beginning noon, August 1, 2014 and remain open during regular business hours until noon August 15, 2014.** Any declaration to be a write-in candidate must be filed at Cayce City Hall within **fourteen (14) days** after the close of the filing period for candidates.

This is a nonpartisan election and no party affiliation shall be placed on the ballot.

The polls shall be open at 7:00 a.m. on Election Day and close at 7:00 p.m. At 9:00 a.m. on said Election Day the poll managers will begin examination of the absentee ballot return envelopes. This examination will be held at the Lexington County Voters Registration Office.

On Friday, November 7, at 9:00 a.m. at the Lexington County Voters Registration Office, the Municipal Election Commission will hold a hearing to determine the validity of ballots challenged in this election.

## 2014 ELECTION DEADLINES

Three offices: Mayor, Council Member District 2 (James "Skip" Jenkins) and Council Member District 4 (Tim James)

Action	Deadline
<input type="checkbox"/> Review Election Laws and Update Ordinances	Now
<input type="checkbox"/> Declare Election Open beginning Aug 1 at Council Meeting (Resolution) - 90 days prior to election	July 1 Regular Mtg
<input type="checkbox"/> Prepare and send press release announcing election open	Wk of July 1
<input type="checkbox"/> Prepare and place Public Notice in Newspaper (1 <sup>st</sup> notice) To run July 24	July 1
<input type="checkbox"/> Public Notice in Newspaper (2 weeks after 1 <sup>st</sup> notice) To run August 7	July 24
<input type="checkbox"/> <b>Deadline for filing</b>	<b>August 15 noon</b>
<input type="checkbox"/> Copy of Candidates Roster, Statement of Econ Interest, copies of Statement of Candidacy forms, SEI form and SEI Confirmation sheets forwarded to County Board of Voter Registration and Chair of Cayce MEC	August 15
<input type="checkbox"/> Original Candidates Roster, Statement of Econ Interest, copies of Statement of Candidacy forms, SEI form and SEI Confirmation sheets forwarded to State Ethics Comm	August 15
<input type="checkbox"/> <b>Deadline for write-in candidates</b>	<b>August 29</b>
<input type="checkbox"/> Once ok received from Ethics Comm, send letter to candidates advising they have been approved to be placed on the ballot	Ethics Comm
<input type="checkbox"/> Send letter to MEC to confirm their commitment	September 10
<input type="checkbox"/> Place notice of MEC meetings on city web site and outside board	As needed
<input type="checkbox"/> Hold MEC Meeting	Wk of Oct 13
<input type="checkbox"/> Election Day	November 4
<input type="checkbox"/> MEC to meet with County Election Commission to declare results	November 7
<input type="checkbox"/> File results with County Clerk	November 7

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# Memorandum

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**To:** Mayor and Council

**From:** Rebecca Vance, City Manager  
Shaun Greenwood, Asst. City Manager  
Monique Ocean, Planning & Zoning Technician

**Date:** June 25, 2014

**Subject:** Second Reading of an Ordinance to re-zone 1816 – 1830 Frink Street, TMS #005724-06-005 (Town & Country Shopping Center) from M-2 (Heavy Industrial) to M-1 (Light Industrial).

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## ISSUE

Council approval is needed for the Second Reading of an Ordinance to re-zone 1816 – 1830 Frink Street, TMS #005724-06-005 (Town & Country Shopping Center) from M-2 (Heavy Industrial) to M-1 (Light Industrial).

## BACKGROUND/DISCUSSION

The property is currently zoned as M-2 (Heavy Industrial). Staff believes this zoning is erroneous and does not support current and historical uses of the property. The various uses of the subject property are legal non-conformities because, in the past, units have been occupied by eating establishments, beauty salons, and thrift stores. If a legal non-conforming use were to sit vacant for over 6 months, it would lose the non-conformity status and could not be used for that purpose. Two zoning permits have been recently denied because of this. Due to the types of uses that have occupied units at the subject property, the applicant is requesting an M-1 zoning designation.

The Planning Commission considered the request for re-zoning at its regular meeting on June 16, 2014. The re-zoning request was open for public comment and the vote was unanimous to recommend that Council approve the requested rezoning. The requested zoning is in compliance with the Comprehensive Plan.

## RECOMMENDATION

Staff recommends Council approve Second Reading of an Ordinance to re-zone 1816 – 1830 Frink Street, TMS #005724-06-005 (Town & Country Shopping Center) from M-2 (Heavy Industrial) to M-1 (Light Industrial).

STATE OF SOUTH CAROLINA	)	<b>ORDINANCE</b>
	)	<b>Amending Zoning Map and</b>
COUNTY OF LEXINGTON	)	<b>Rezoning property located at Tax</b>
	)	<b>Map Number 005724-06-005 from M-</b>
CITY OF CAYCE	)	<b>2 to M-1</b>

**WHEREAS**, Herr International, as the property owner, requested that the City of Cayce amend the Zoning Map to re-designate the property comprising and shown as TMS#005724-06-005, now zoned Heavy Industrial (M-2) to Light Industrial (M-1); and

**WHEREAS**, the Planning Commission held a public hearing on this request to receive comments from the public and adjacent property owners; and

**WHEREAS**, the Planning Commission met on June 16<sup>th</sup>, 2014, to review public comments and vote on recommending the rezoning request and unanimously voted to recommend this change to the existing zoning,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Cayce, in Council, duly assembled, that the property hereinafter listed is hereby rezoned and reclassified on the Zoning Map of the City of Cayce as M-1 Light Industrial:

**TMS# 005724-06-005  
1816 – 1830 Frink Street Cayce, SC 29033**

This Ordinance shall be effective from the date of second reading approval by Council.

**DONE IN MEETING DULY ASSEMBLED**, this \_\_\_\_\_ day of \_\_\_\_\_ 2014.

\_\_\_\_\_  
Elise Partin, Mayor

Attest:

\_\_\_\_\_  
Mendy Corder, Municipal Clerk

First Reading: \_\_\_\_\_

Second Reading and Adoption: \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney



**AGENDA**  
**PLANNING COMMISSION**  
**COUNCIL CHAMBERS**  
**CITY OF CAYCE, 1800 12<sup>TH</sup> STREET EXTENSION, CAYCE SC**  
**Monday, June 16, 2014**  
**6:00 PM**

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES**  
Minutes of Meeting- May 19, 2014
- III. **STATEMENT OF NOTIFICATION**
- IV. **PUBLIC HEARING – Map Amendment 005-14** [Request for zoning change from M-2 to M-1 for TMS 005724-06-005 ]
  - a. Opening Statement
  - b. Public Testimony
  - c. Close Hearing
- V. **MOTION – Map Amendment 005-14**
- VI. **OPEN PUBLIC HEARING – Map Amendment 006-14** [Request for zoning change from D-1 to C-4 for TMS R11100-01-10(portion)]
  - a. Opening Statement
  - b. Public Testimony
  - c. Close Hearing
- VII. **MOTION – Map Amendment 006-14**
- VIII. **OPEN PUBLIC HEARING – Map Amendment 007-14** [Request for zoning change from D-1 to M-1 for TMS R11000-01-06 (portion)]
  - a. Opening Statement
  - b. Public Testimony
  - c. Close Hearing
- IX. **MOTION – Map Amendment 007-14.**
- X. **ADJOURN**

A quorum of Council may be present.  
No discussion or action on the part of Council will be taken.

**CITY OF CAYCE  
PLANNING COMMISSION  
STAFF EVALUATION REPORT**

**CASE NO. MA005-14**

**APPLICANT:** Michael Grusso, Site Manager

**TYPE OF REQUEST:** Re-Zoning

**LOCATION/ADDRESS:** 1818 – 1830 Frink Street (Town & Country Shopping Center)

**TAX MAP NUMBER:** TMS# 005724-06-005

**NUMBER OF ACRES:** less than 1

**EXISTING ZONING CLASSIFICATION:** M-2 (Heavy Industrial)

**REQUESTED ACTION:**

The applicant is requesting to change the current zoning to M-1 (Light Industrial).

**COMPLIANCE WITH COMPREHENSIVE PLAN:**

The proposed zoning is in compliance with the adopted plan for the area and the surrounding neighborhood.

**STAFF COMMENTS/CONCERNS:**

The applicant is requesting to change the M-2 (Heavy Industrial) zoning classification on the property listed above. The M-2 zoning classification does not permit the current and historical use of the property as a shopping center with various businesses, such as eating places, beauty salons, and retail stores and thus has created legal non-conforming uses. In the event that any of the above mentioned current and historical uses were to sit vacant for longer than 6 months, the use would lose its legal non-conformity status and Staff would not be able to issue a new zoning permit and business license for a replacement of the same use. If the zoning is changed to M-1 (Light Industrial), the legal non-conformity status for the same current and historical uses would no longer be an issue and new zoning permits and businesses licenses could not be denied based solely on zoning. The property is surrounded by residential and commercial uses.

City of Cayce  
South Carolina

Planning Commission Zoning Map Amendment

Date Filed: 5/15/14  
Fee: 0 waived

Request No.: MA005-14  
Receipt No.: \_\_\_\_\_

A zoning map amendment may be initiated by the property owner(s), Planning Commission, Zoning Administrator, or City Council. If the application is on behalf of the property owner(s), all owners must sign. If the applicant is not an owner, the owner(s) must sign the Designation of Agent section.

THE APPLICANT HEREBY REQUESTS that the property described as above be considered for rezoning from M2 to M1.  
The justification for this change is as follows: The property was rezoned after 50 years of doing business with the same car/rental businesses

APPLICANT(S) [print]: Orion K County Shopping Center (Michael Grasso, Manager)  
Address: 1816-1830 FRANK STREET  
Telephone: 803 221 5238 [business] General Retail [residence]  
Interest: Owner(s) Agent of owner(s): Other: \_\_\_\_\_

OWNER(S) [if other than Applicant(s)]: Herr International  
Address: 2900 Alpine Rd Columbia, SC 29223  
Telephone: \_\_\_\_\_ [business] \_\_\_\_\_ [residence]  
[use reverse side if more space is needed;]

PROPERTY ADDRESS: 1816-1830 Frank St - Cayce, SC  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_  
Tax Map No. 5724-06-005 Plat Book \_\_\_\_\_ Page \_\_\_\_\_  
Lot Dimensions: \_\_\_\_\_ Area: [sq. ft. or acreage] \_\_\_\_\_  
Deed restrictions/limitations on property: \_\_\_\_\_

DESIGNATION OF AGENT [complete only if owner is not applicant]  
I (we) hereby appoint the person named as Applicant as my (our) agent to represent me (us) in this request.  
Date: 5/15/14 P. K. KERAI  
P. K. Kerai  
Owner signature(s)

I (we) certify that to the best of my (our) knowledge that the information contained herein is accurate and correct.  
Date: 5/15/14 Michael P. Grasso  
Applicant signature(s)

Official Use Only: 5-30-14 By: MG Published in Newspaper on: 5-29-14

PLANNING COMMISSION: \_\_\_\_\_ RECOMMENDATION: \_\_\_\_\_  
CITY COUNCIL [1<sup>st</sup> Reading] \_\_\_\_\_ ACTION: \_\_\_\_\_  
CITY COUNCIL [Final Reading] \_\_\_\_\_ ACTION: \_\_\_\_\_

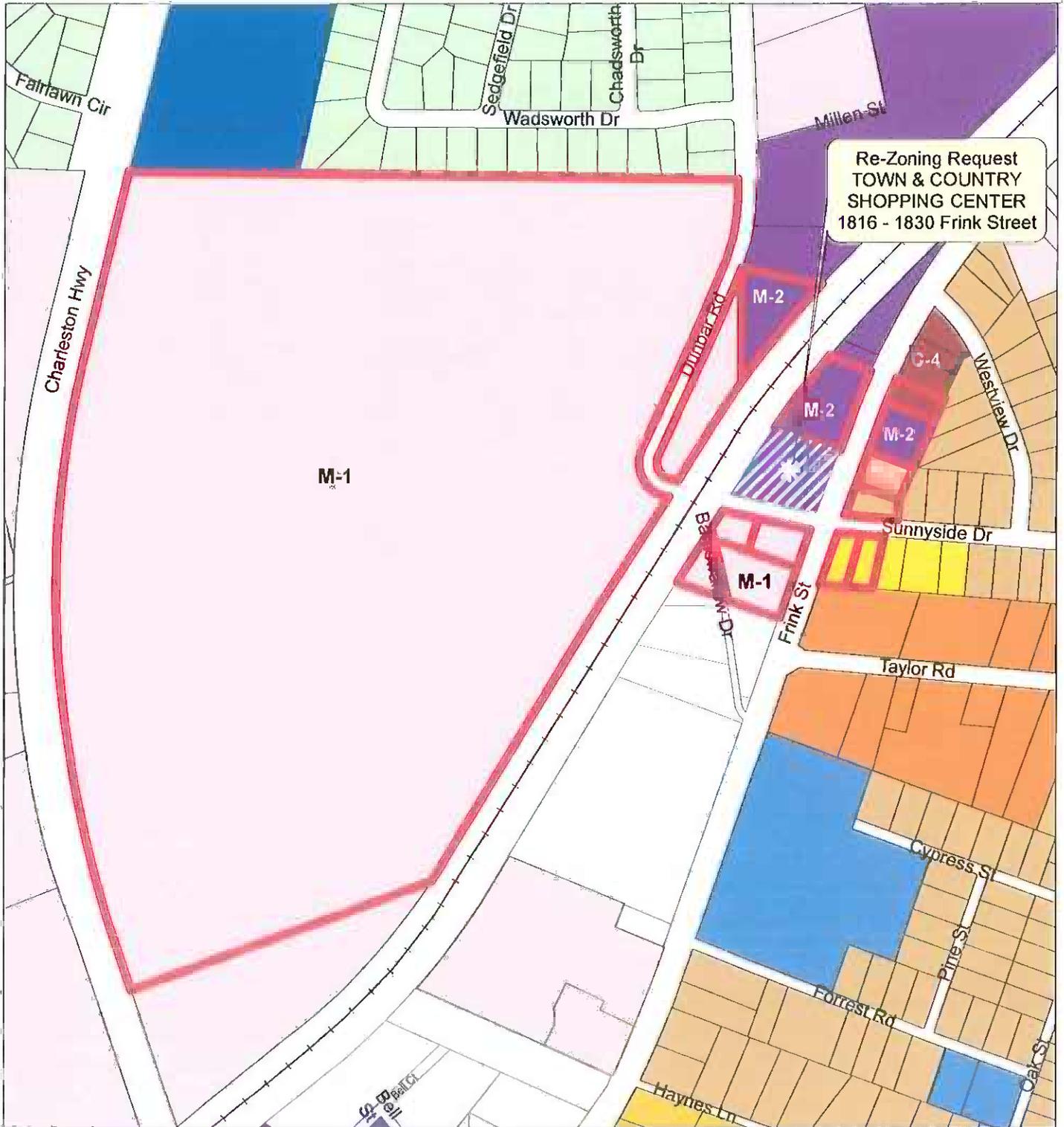
Notice to applicant sent on \_\_\_\_\_ advising of Councils action. If approved a statement to the effect that our zoning maps and records now reflect the new zoning of the property. If disapproved, the reasons for disapproval, a statement that any other request for rezoning on the same piece of property will not be accepted for a period of one (1) year from Councils action.

Re-Zoning Request  
MA005-14  
TMS# 005724-06-005



**Legend**

- Railroads
- PROPERTIES WITHIN 200' OF RE-ZONING REQUEST
- RE-ZONING REQUEST



MA005-14



**CERTIFICATION OF NOTIFICATION:**

*The City of Cayce Zoning Ordinance requires that all property owners of parcels within two hundred feet of the subject parcels be notified by mail of the Public Hearing.*

Planning & Zoning Technician

I, Monique Ocean, do hereby certify that I processed the letters of notification for the property owners, and all property owners within two hundred (200) feet of the affected parcels for Map Amendment MA005-14, City of Cayce.

  
\_\_\_\_\_  
Monique Ocean

6-6-14  
Date

Director, Planning & Development

I, Shaun M. Greenwood, Director, do hereby certify that I have personally signed each and every notification concerning MA005-14. Under my direct supervision, all materials were placed at postal facilities at Cayce City Hall for mailing.

  
\_\_\_\_\_  
Shaun M. Greenwood, ACIP  
Assistant City Manager

6/06/14  
Date

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# Memorandum

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**To:** Mayor and Council

**From:** Rebecca Vance, City Manager  
Shaun Greenwood, Asst. City Manager  
Monique Ocean, Planning & Zoning Technician

**Date:** June 25, 2014

**Subject:** Second Reading of an Ordinance to re-zone a portion of the property identified as R11000-01-06 from D-1(Development) to M-1(Light Industrial).

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## **ISSUE**

Council approval is needed for the Second Reading of an Ordinance to re-zone a portion of the property identified as R11000-01-06 from D-1(Development) to M-1(Light Industrial). The property is located at the corner of S. Beltline Boulevard and Bluff Road in Richland County.

## **BACKGROUND/DISCUSSION**

The property is currently zoned as D-1. The D-1 zoning classification is used as an agricultural holding zone and requires rezoning to an appropriate zoning classification before it may be developed.

The property identified by TMS# R11000-01-06 consists of 149 or more acres and the applicant wishes to rezone a portion, 8.23 acres, of the property to M-1 (Light Industrial). The M-1 zoning classification accommodates wholesaling, light manufacturing, and business park settings. The applicant intends to subdivide the parcel, pending successful re-zoning.

The Planning Commission considered the request for re-zoning at its regular meeting on June 16, 2014. The re-zoning request was opened for public comment and the Planning Commission voted unanimously to recommend that Council approve the requested rezoning. The requested zoning is in compliance with the Comprehensive Plan.

## **RECOMMENDATION**

Staff recommends Council approve Second Reading of an Ordinance to re-zone a portion of the property identified as R11000-01-06 from D-1(Development) to M-1(Light Industrial).

STATE OF SOUTH CAROLINA	)	<b>ORDINANCE</b>
	)	<b>Amending Zoning Map and</b>
COUNTY OF LEXINGTON	)	<b>Rezoning property located at Tax</b>
	)	<b>Map Number R11000-01-06 (Portion)</b>
CITY OF CAYCE	)	<b>from D-1 to M-1</b>

**WHEREAS**, Columbia Venture LLC., as the property owner, requested that the City of Cayce amend the Zoning Map to re-designate approximately 8.23 acres of the property comprising and shown as TMS# R11000-01-006(P), now zoned Development District (D-1) to Light Industrial (M-1); and

**WHEREAS**, the Planning Commission held a public hearing on this request to receive comments from the public and adjacent property owners; and

**WHEREAS**, the Planning Commission met on June 16, 2014, to review public comments and vote on recommending the rezoning request and unanimously voted to recommend this change to the existing zoning,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Cayce, in Council, duly assembled, that the property hereinafter, and as shown on the attached sketch, listed is hereby rezoned and reclassified on the Zoning Map of the City of Cayce as M-1 Light Industrial:

**TMS# R11000-01-06 (P)**

This Ordinance shall be effective from the date of second reading approval by Council.

**DONE IN MEETING DULY ASSEMBLED**, this \_\_\_\_\_ day of \_\_\_\_\_ 2014.

\_\_\_\_\_  
Elise Partin, Mayor

Attest:

\_\_\_\_\_  
Mendy Corder, CMC, Municipal Clerk

First Reading: \_\_\_\_\_

Second Reading and Adoption: \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney



**AGENDA**  
**PLANNING COMMISSION**  
**COUNCIL CHAMBERS**  
**CITY OF CAYCE, 1800 12<sup>TH</sup> STREET EXTENSION, CAYCE SC**  
**Monday, June 16, 2014**  
**6:00 PM**

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES**  
Minutes of Meeting- May 19, 2014
- III. **STATEMENT OF NOTIFICATION**
- IV. **PUBLIC HEARING – Map Amendment 005-14** [Request for zoning change from M-2 to M-1 for TMS 005724-06-005 ]
  - a. Opening Statement
  - b. Public Testimony
  - c. Close Hearing
- V. **MOTION – Map Amendment 005-14**
- VI. **OPEN PUBLIC HEARING – Map Amendment 006-14** [Request for zoning change from D-1 to C-4 for TMS R11100-01-10(portion)]
  - a. Opening Statement
  - b. Public Testimony
  - c. Close Hearing
- VII. **MOTION – Map Amendment 006-14**
- VIII. **OPEN PUBLIC HEARING – Map Amendment 007-14** [Request for zoning change from D-1 to M-1 for TMS R11000-01-06 (portion)]
  - a. Opening Statement
  - b. Public Testimony
  - c. Close Hearing
- IX. **MOTION – Map Amendment 007-14.**
- X. **ADJOURN**

A quorum of Council may be present.  
No discussion or action on the part of Council will be taken.

**CITY OF CAYCE  
PLANNING COMMISSION  
STAFF EVALUATION REPORT**

**CASE NO. MA007-14**

**APPLICANT:** David Brandes – Genesis Consulting Group

**TYPE OF REQUEST:** Re-Zoning

**LOCATION/ADDRESS:** Intersection of Bluff Rd and S Beltline Blvd

**TAX MAP NUMBER:** TMS# R11000-01-06 (portion – Exhibit #2)

**NUMBER OF ACRES:** 8.23

**EXISTING ZONING CLASSIFICATION:** D-1 (Development)

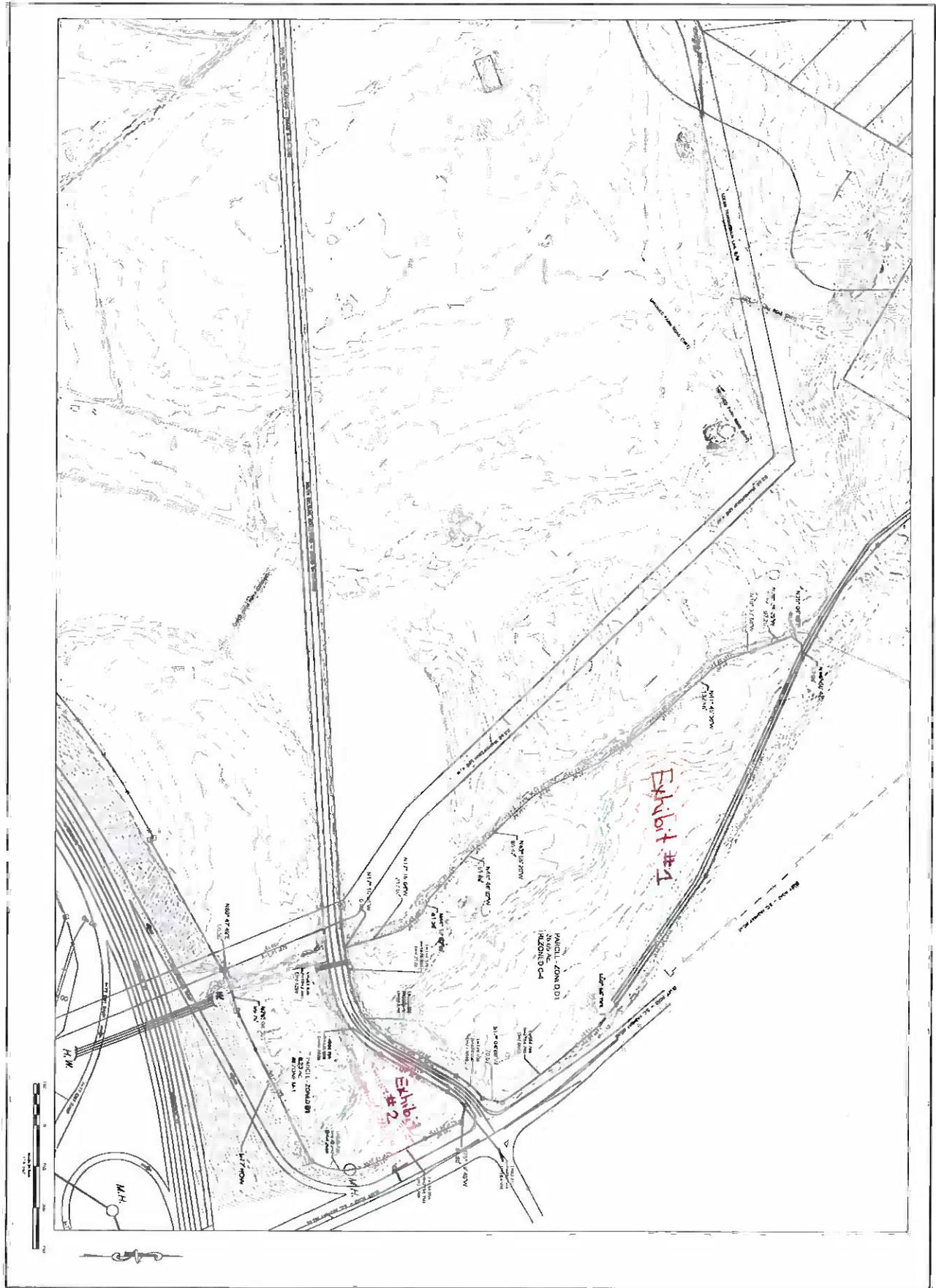
**REQUESTED ACTION:** The applicant is requesting to change the current zoning to M-1 (Light Industrial).

**COMPLIANCE WITH COMPREHENSIVE PLAN:**

The proposed zoning is in compliance with the adopted plan for the area and the surrounding neighborhood.

**STAFF COMMENTS/CONCERNS:**

The applicant is requesting to change the D-1 (Development) zoning classification on the property listed above. The D-1 zoning classification is used as an agricultural holding zone and requires re-zoning in order to become developed property. The parcel is located in Richland County and consists of 149.09 acres. The applicant wishes to rezone 8.23 acres of the property and will later subdivide that portion from the whole. The M-1 zoning district accommodates wholesaling, light manufacturing, and business park settings.



<b>RZ-1</b>	<b>REZONING PLAN</b>	Drawing No. _____ Project No. <b>18-043</b> Date _____ Prepared by _____ Checked by _____ Drawn by _____ Title _____ Scale _____ Date _____ Author _____ Date _____	Sheet No. / Total Sheet(s) _____ <b>BLUFF ROAD AND S. BELTLINE DEVELOPMENT</b> COLUMBIA VENTURES, INC., LLC 6A-002 SOUTH BROADWAY			P.O. Box 11604 Columbia, SC 29211 1330 Lady Street, Suite 205 Columbia, SC 29201 (803) 744-4500 (Main) (803) 744-4501 (Fax) <a href="http://www.genesis-consultinggroup.com">www.genesis-consultinggroup.com</a>



City of Cayce  
South Carolina

**Planning Commission Zoning Map Amendment**

Date Filed: May 23, 2014 Request No: MA001-14

Fee: \_\_\_\_\_ Receipt No: \_\_\_\_\_

*A zoning map amendment may be initiated by the property owner(s), Planning Commission, Zoning Administrator, or City Council. If the application is on behalf of the property owner(s), all owners must sign. If the applicant is not an owner, the owner(s) must sign the Designation of Agent section.*

**THE APPLICANT HEREBY REQUESTS** that the property described as above be considered for rezoning from D-1 to M-1 (see attached exhibit)

The justification for this change is as follows; The majority of the property along Bluff Road and at the intersection of Bluff and South Beltline is commercial and this rezoning is making that consistent with the surrounding uses. The small section that is being rezoned M-1 is contemplating an ancillary use of the property in support of the Commercial Zoning. This area is not suited for residential use.

APPLICANT(S) [print]: David Brandes – Genesis Consulting Group  
Address: 1330 Lady Street, Suite 205, Columbia, SC 29201  
Telephone: 803.744.4502 [Business] 803.315.9822 [Residence]  
Interest: Owner(s):  Agent of owner(s):  Other:

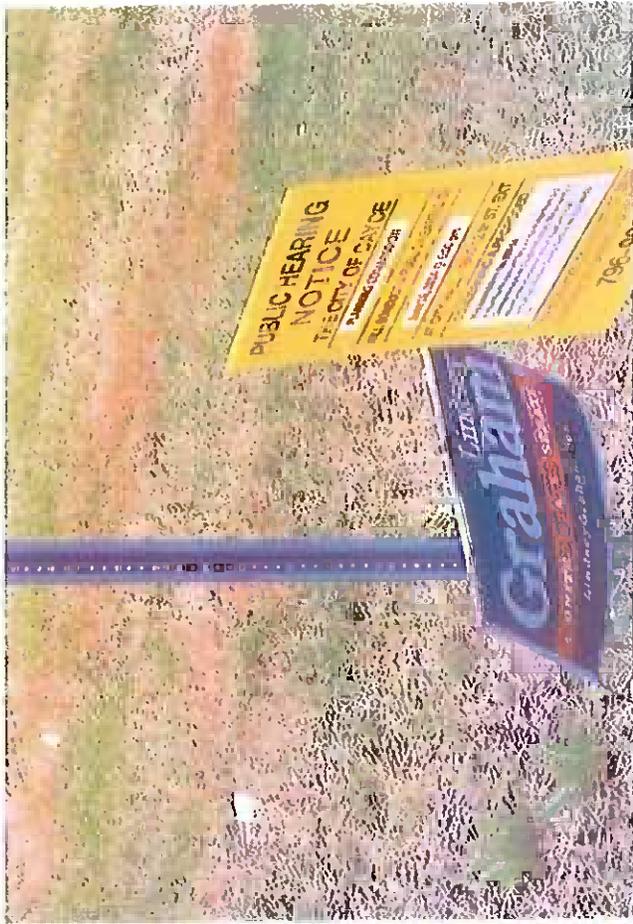
OWNER(S) [if other than Applicant(s)] : Columbia Venture, Inc., LLC  
Address: PO Box 6288, Columbia, SC, 29260  
Telephone: 803.787.2770 [Business] \_\_\_\_\_ [Residence]

PROPERTY ADDRESS: Beltline Boulevard (no identified address at this time)  
Lot: N/A Block: N/A Subdivision: N/A  
Tax Map No. R11000-01-06 (portion) Plat Book R0281 Page 1855  
Lot Dimensions: Irregular Area: [sq. ft. or acreage] 8.23 Acres  
Deed restrictions/limitations on property: None

DESIGNATION OF AGENT [complete only if owner is not applicant]  
I (we) hereby appoint the person named as Applicant as my (our) agent to represent me (us) in this request.

Date: May 22, 2014

MA007-14



MA006-14

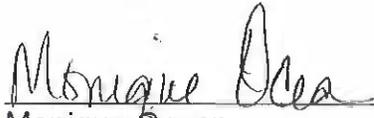


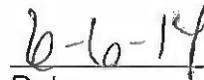
**CERTIFICATION OF NOTIFICATION:**

*The City of Cayce Zoning Ordinance requires that all property owners of parcels within two hundred feet of the subject parcels be notified by mail of the Public Hearing.*

Planning & Zoning Technician

I, Monique Ocean, do hereby certify that I processed the letters of notification for the property owners, and all property owners within two hundred (200) feet of the affected parcels for Map Amendment MA007-14, City of Cayce.

  
\_\_\_\_\_  
Monique Ocean

  
\_\_\_\_\_  
Date

Director, Planning & Development

I, Shaun M. Greenwood, Director, do hereby certify that I have personally signed each and every notification concerning MA007-14. Under my direct supervision, all materials were placed at postal facilities at Cayce City Hall for mailing.

  
\_\_\_\_\_  
Shaun M. Greenwood, ACIP  
Assistant City Manager

  
\_\_\_\_\_  
Date

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# Memorandum

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**To:** Mayor and Council

**From:** Rebecca Vance, City Manager  
Shaun Greenwood, Asst. City Manager  
Monique Ocean, Planning & Zoning Technician

**Date:** June 25, 2014

**Subject:** Second Reading of an Ordinance to re-zone a portion of the property identified as R11100-01-10 from D-1 (Development) to C-4 (Highway Commercial).

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## ISSUE

Council approval is needed for the Second Reading of an Ordinance to re-zone a portion of the property identified as R11100-01-10 from D-1 (Development) to C-4 (Highway Commercial). The property is located at the corner of S. Beltline Boulevard and Bluff Road in Richland County.

## BACKGROUND/DISCUSSION

The property is currently zoned as D-1. The D-1 zoning classification is used as an agricultural holding zone and requires rezoning to an appropriate zoning classification before it may be developed.

The property identified by TMS# R11100-01-10 consists of 221 or more acres and the applicant wishes to rezone a portion, 26.65 acres, of the property to C-4 (Highway Commercial). The C-4 zoning classification accommodates commercial development which caters to the needs of the traveling public and highway dependent uses. The applicant intends to subdivide the parcel, pending successful re-zoning.

The Planning Commission considered the request for re-zoning at its regular meeting on June 16, 2014. The re-zoning request was open for public comment and the Planning Commission voted unanimously to recommend that Council approve the requested rezoning. The requested zoning is in compliance with the Comprehensive Plan.

## RECOMMENDATION

Staff recommends Council approve Second Reading of an Ordinance to re-zone a portion of the property identified as R11100-01-10 from D-1 (Development) to C-4 (Highway Commercial).

STATE OF SOUTH CAROLINA	)	<b>ORDINANCE</b>
	)	<b>Amending Zoning Map and</b>
COUNTY OF LEXINGTON	)	<b>Rezoning property located at Tax</b>
	)	<b>Map Number R11100-01-10 (Portion)</b>
CITY OF CAYCE	)	<b>from D-1 to C-4</b>

**WHEREAS**, Columbia Venture LLC., as the property owner, requested that the City of Cayce amend the Zoning Map to re-designate approximately 26.5 acres of the property comprising and shown as TMS# R11100-01-10(P), now zoned Development District (D-1) to Highway Commercial (C-4); and

**WHEREAS**, the Planning Commission held a public hearing on this request to receive comments from the public and adjacent property owners; and

**WHEREAS**, the Planning Commission met on June 16, 2014, to review public comments and vote on recommending the rezoning request and unanimously voted to recommend this change to the existing zoning,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Cayce, in Council, duly assembled, that the property hereinafter, and as shown on the attached sketch, listed is hereby rezoned and reclassified on the Zoning Map of the City of Cayce as C-4 Light Industrial:

**TMS# R11100-01-10(P)**

This Ordinance shall be effective from the date of second reading approval by Council.

**DONE IN MEETING DULY ASSEMBLED**, this \_\_\_\_\_ day of \_\_\_\_\_ 2014.

\_\_\_\_\_  
Elise Partin, Mayor

Attest:

\_\_\_\_\_  
Mendy Corder, CMC, Municipal Clerk

First Reading: \_\_\_\_\_

Second Reading and Adoption: \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney



**AGENDA**  
**PLANNING COMMISSION**  
**COUNCIL CHAMBERS**  
**CITY OF CAYCE, 1800 12<sup>TH</sup> STREET EXTENSION, CAYCE SC**  
**Monday, June 16, 2014**  
**6:00 PM**

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES**  
Minutes of Meeting- May 19, 2014
- III. **STATEMENT OF NOTIFICATION**
- IV. **PUBLIC HEARING – Map Amendment 005-14** [Request for zoning change from M-2 to M-1 for TMS 005724-06-005 ]
  - a. Opening Statement
  - b. Public Testimony
  - c. Close Hearing
- V. **MOTION – Map Amendment 005-14**
- VI. **OPEN PUBLIC HEARING – Map Amendment 006-14** [Request for zoning change from D-1 to C-4 for TMS R11100-01-10(portion)]
  - a. Opening Statement
  - b. Public Testimony
  - c. Close Hearing
- VII. **MOTION – Map Amendment 006-14**
- VIII. **OPEN PUBLIC HEARING – Map Amendment 007-14** [Request for zoning change from D-1 to M-1 for TMS R11000-01-06 (portion)]
  - a. Opening Statement
  - b. Public Testimony
  - c. Close Hearing
- IX. **MOTION – Map Amendment 007-14.**
- X. **ADJOURN**

A quorum of Council may be present.  
No discussion or action on the part of Council will be taken.

**CITY OF CAYCE  
PLANNING COMMISSION  
STAFF EVALUATION REPORT**

**CASE NO. MA006-14**

**APPLICANT:** David Brandes – Genesis Consulting Group

**TYPE OF REQUEST:** Re-Zoning

**LOCATION/ADDRESS:** Intersection of Bluff Rd and S Beltline Blvd

**TAX MAP NUMBER:** TMS# R11100-01-10 (portion – Exhibit #1)

**NUMBER OF ACRES:** 26.65

**EXISTING ZONING CLASSIFICATION:** D-1 (Development)

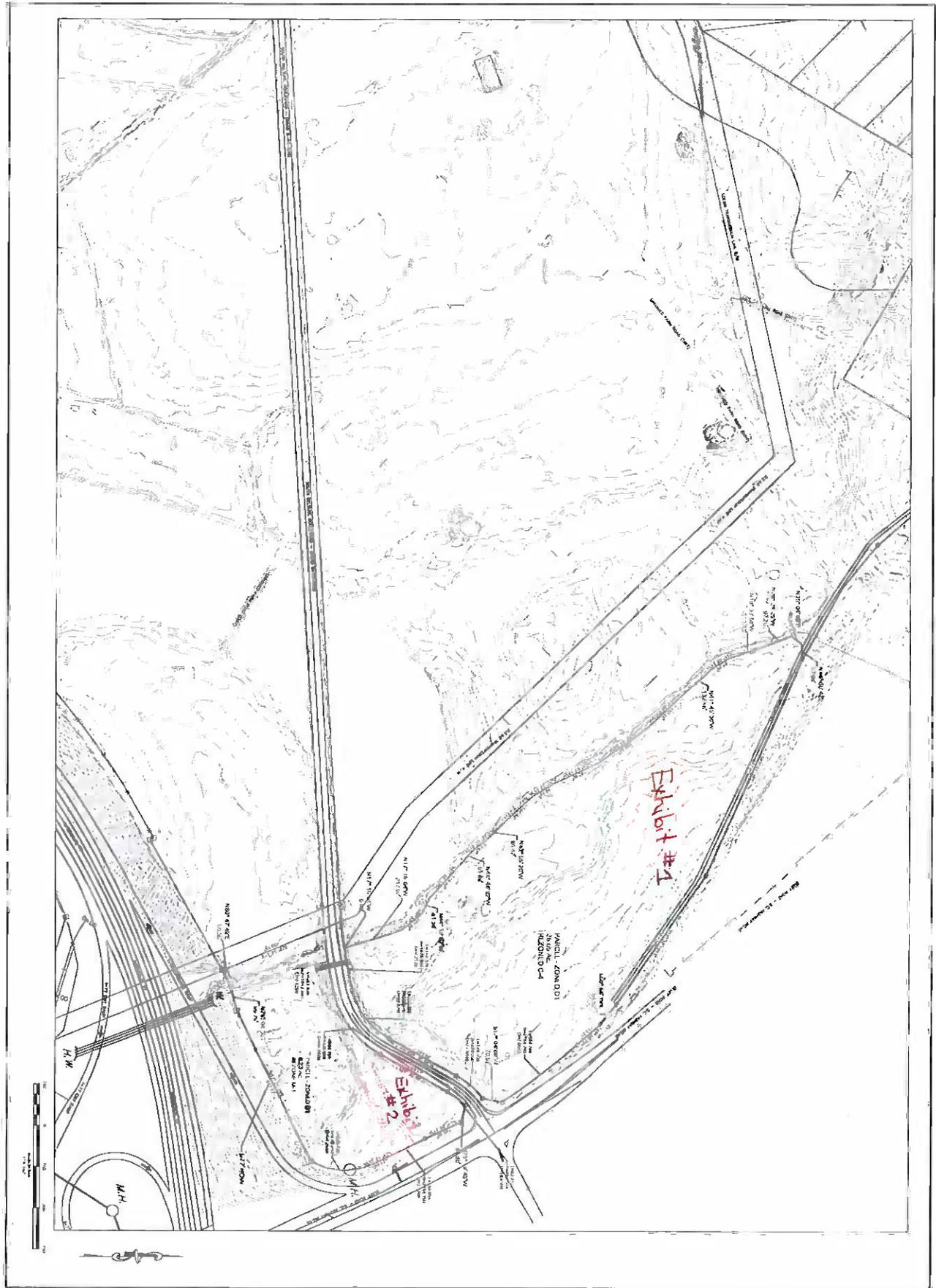
**REQUESTED ACTION:** The applicant is requesting to change the current zoning to C-4 (Highway Commercial).

**COMPLIANCE WITH COMPREHENSIVE PLAN:**

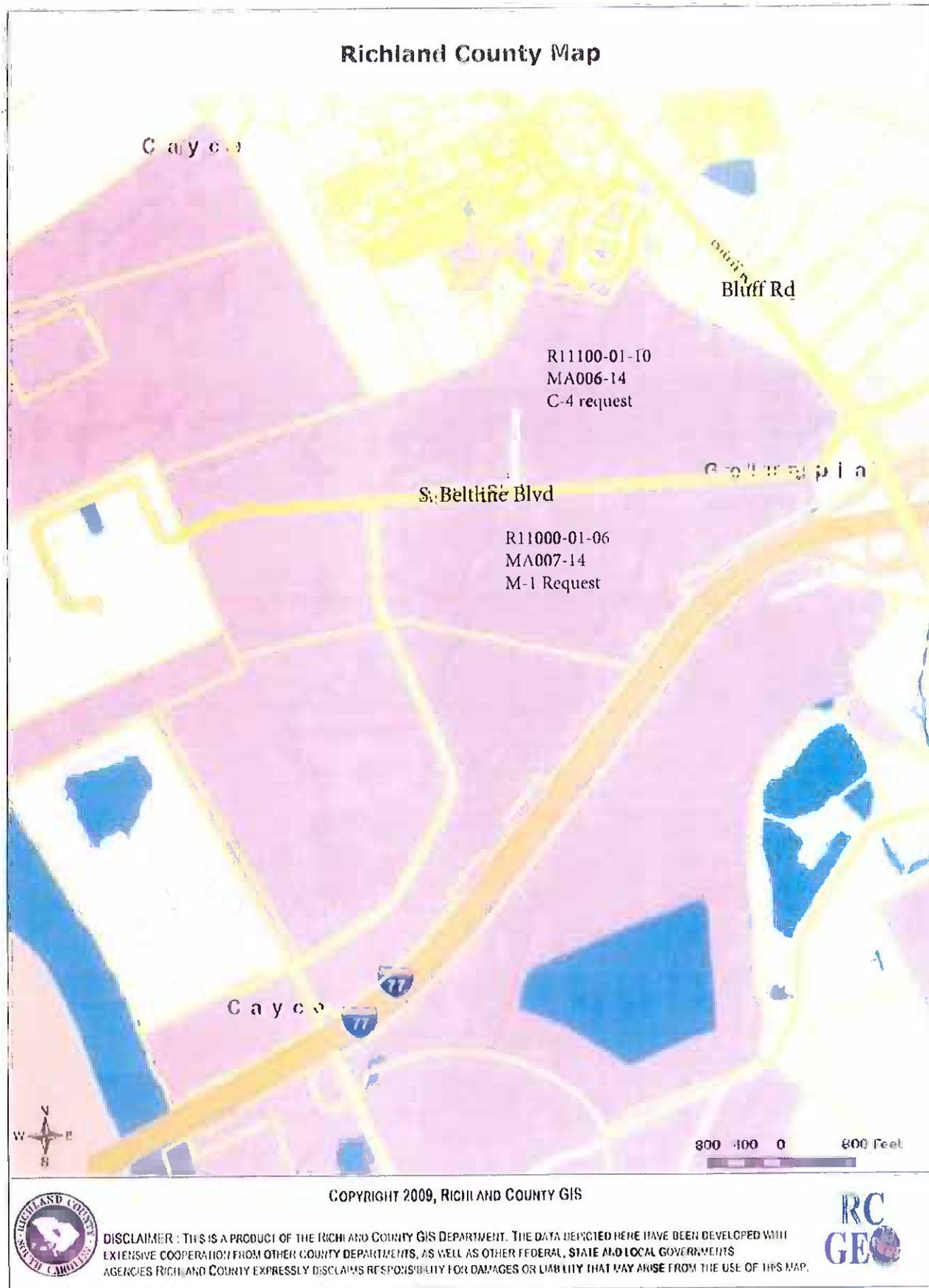
The proposed zoning is in compliance with the adopted plan for the area and the surrounding neighborhood.

**STAFF COMMENTS/CONCERNS:**

The applicant is requesting to change the D-1 (Development) zoning classification on the property listed above. The D-1 zoning classification is used as an agricultural holding zone and requires re-zoning in order to become developed property. The parcel is located in Richland County and consists of 221.55 acres. The applicant wishes to rezone 26.65 acres of the property and will later subdivide that portion from the whole. The C-4 zoning district accommodates commercial development which caters to the need of the traveling public and highway dependent uses.



<b>RZ-1</b>	<b>REZONING PLAN</b>	Drawing No. _____ Project No. <b>18-343</b> Date _____ Prepared by _____ Checked by _____ Drawn by _____ Title _____ Scale _____ Date _____ Prepared by _____ Checked by _____ Drawn by _____	Sheet No. / Total Sheet(s) _____ <b>BLUFF ROAD AND S. BELTLINE DEVELOPMENT</b>  <b>COLUMBIA VENTURES, INC., LLC</b> 6A-002 SOUTH BROADWAY			P.O. Box 11604 Columbia, SC 29211  1330 Lady Street, Suite 205 Columbia, SC 29201 (803) 744-4500 (Main) (803) 744-4501 (Fax) <a href="http://www.genesis-consultinggroup.com">www.genesis-consultinggroup.com</a>



City of Cayce  
South Carolina

**Planning Commission Zoning Map Amendment**

Date Filed: May 23, 2014 Request No: MA006-14

Fee: \$125.00 Receipt No: \_\_\_\_\_

*A zoning map amendment may be initiated by the property owner(s), Planning Commission, Zoning Administrator, or City Council. If the application is on behalf of the property owner(s), all owners must sign. If the applicant is not an owner, the owner(s) must sign the Designation of Agent section.*

**THE APPLICANT HEREBY REQUESTS** that the property described as above be considered for rezoning from D-1 to C-4 (see attached exhibit)

The justification for this change is as follows; The majority of the property along Bluff Road and at the intersection of Bluff and South Beltline is commercial and this rezoning is making that consistent with the surrounding uses. The small section that is being rezoned M-1 is contemplating an ancillary use of the property in support of the Commercial Zoning. This area is not suited for residential use.

APPLICANT(S) [print]: David Brandes – Genesis Consulting Group  
Address: 1330 Lady Street, Suite 205, Columbia, SC 29201  
Telephone: 803.744.4502 [Business] 803.315.9822 [Residence]  
Interest: Owner(s):     Agent of owner(s):  Other:    

OWNER(S) [if other than Applicant(s)] : Columbia Venture, Inc., LLC  
Address: PO Box 6288, Columbia, SC, 29260  
Telephone: 803.787.2770 [Business] \_\_\_\_\_ [Residence]

PROPERTY ADDRESS: Beltline Boulevard (no identified address at this time)  
Lot: N/A Block: N/A Subdivision: N/A  
Tax Map No. R11100-01-10 (portion) Plat Book R0281 Page 1855  
Lot Dimensions: Irregular Area: [sq. ft. or acreage] 26.65 Acres  
Deed restrictions/limitations on property: None

DESIGNATION OF AGENT [complete only if owner is not applicant]  
I (we) hereby appoint the person named as Applicant as my (our) agent to represent me (us) in this request.

Date: May 22, 2014

MA007-14



MA006-14



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# Memorandum

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**To:** Mayor and Council

**From:** Rebecca Vance, City Manager  
Shaun Greenwood, Assistant City Manager  
Tara Yates, Grants Specialist

**Date:** June 25, 2014

**Subject:** First Reading of an Ordinance to allow off premise Sunday Alcohol Sales

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## **ISSUE**

Council approval is needed for the first reading of an Ordinance to allow off premise Sunday alcohol sales in grocery stores and gas stations.

## **BACKGROUND/DISCUSSION**

The City has received inquiries from citizens, grocery store and gas station owners about the permissibility of Sunday alcohol sales within the City. Currently, there is no City Ordinance that allows for off premise Sunday sales. Staff researched the Ordinances of other cities that allow off premise sales and created an Ordinance that will best fit the City of Cayce. The Ordinance will allow the off premise Sunday Sales question to be placed on this November's election ballot. If passed, grocery store and gas station owners within the City of Cayce will be eligible to go to the Department of Revenue and purchase a special permit allowing for Sunday sales. Staff feels the passing of this ordinance will recruit new business and increase business in Cayce's current grocery stores and gas stations.

## **RECOMMENDATION**

Staff recommends that Council approve First Reading of an Ordinance to allow off premise Sunday alcohol sales.

<p><b>STATE OF SOUTH CAROLINA</b></p> <p><b>COUNTY OF LEXINGTON</b></p> <p><b>CITY OF CAYCE</b></p>	<p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p>	<p><b>ORDINANCE</b></p> <p><b>Calling for a Referendum and Ballot</b></p> <p><b>Question to Authorize the South Carolina</b></p> <p><b>Department of Revenue to Issue</b></p> <p><b>Temporary Permits for Off-Premises</b></p> <p><b>Sales of Beer and Wine Without Regard</b></p> <p><b>to the Days or Hours of Sales in the</b></p> <p><b>City of Cayce</b></p>
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**WHEREAS**, the South Carolina Department of Revenue (SCDOR) is authorized to issue temporary permits not to exceed twenty-four hours to allow the off-premises sale of beer and wine; and

**WHEREAS**, the South Carolina Code of Laws, in § 61-6-2010, provides methods to call for a referendum to place on the ballot, for a vote by qualified electors voting in the general election, the question of authorizing the SCDOR to issue temporary permits for the sale of beer and wine at permitted off-premises locations without regard to the days or hours of sales; and

**WHEREAS**, the next general election for the City of Cayce is to be held on Tuesday, November 4, 2014; and

**WHEREAS**, the Council, by ordinance, wishes to call for a referendum as provided for by South Carolina Code Ann. § 61-6-2010 so that the voters will have the opportunity to decide whether to authorize the SCDOR to allow the sale of beer and wine at permitted off-premise locations, in addition to the on-premise consumption which is already permitted and would be unaffected by this ordinance,

**NOW THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

1, The Council hereby calls for a referendum as provided for in South Carolina Code Ann. § 61-6-2010 and directs that the following question be placed on the ballot on the November 4, 2014, general election to be voted on by all qualified voters:

“Shall the Department of Revenue be authorized to issue temporary permits in this municipality for a period not to exceed twenty-four hours to allow the sale of beer and wine at permitted off-premises locations without regard to the days or hours of sales?”

2. The Council requests that the Lexington County Registration and Election Commission and the Richland County Registration and Election Commission conduct the referendum and place the above requested question on the next general election ballot for the City of Cayce on Tuesday, November 4, 2014, and that the Commissions conduct the referendum in the manner provided for by law for such general election.

This Ordinance shall be effective from the date of second and final reading.

**DONE IN MEETING DULY ASSEMBLED**, this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Elise Partin, Mayor

ATTEST:

\_\_\_\_\_  
Mendy C. Corder, Municipal Clerk

First reading: \_\_\_\_\_

Second reading and adoption: \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney

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# Memorandum

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**To:** Mayor and Council

**From:** Rebecca Vance, City Manager

**Date:** June 24, 2014

**Subject:** Department of Juvenile Justice Memorandum of Agreement for FY2014-2015

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## ISSUE

The Department of Juvenile Justice has requested that the City of Cayce execute a new/revised memorandum of agreement for FY2014-2015 for juvenile detention services.

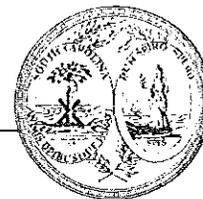
## BACKGROUND/DISCUSSION

Again this year the DJJ has submitted a Memorandum of Agreement for FY2014-2015. This agreement maintains the per diem rate of \$50.00 as last year. The City Attorney recommends making modifications to the agreement, deleting the disclaimer of financial responsibility by DJJ for medical costs and inserting the transport clause that has been included in past agreements. The proposed paragraphs again states that *"DJJ shall not be financially responsible for the cost of medical care provided to a juvenile detained in its juvenile detention center for any injury, illness, condition, or medical need that pre-existed the juvenile's admission to its Detention Center"*.

On page two, the paragraph stating *"local law enforcement agency having jurisdiction where the offense was committed shall be responsible for transporting all juveniles to and from DJJ's Juvenile Detention Center"* has been replaced by an alternate paragraph as recommended by the City Attorney stating "DJJ shall be responsible for transporting juveniles to and from its Juvenile Detention Center in Columbia and any staff secure or community residence placement to which is assigns a juvenile detainee." This is the same language included initially in the FY2003-2004 agreement and carried forward each year.

## RECOMMENDATION

It is recommended that Council approve the revised Memorandum of Agreement with the Department of Juvenile Justice, and that the agreement contains a strikethrough which deletes the paragraph in question on medical expense and that the paragraph on transportation issues also be changed as per the City Attorney's recommendation. It is also recommended that the City Manager be authorized to execute the agreement.



July 1, 2014

City of Cayce  
Administrator  
P. O. Box 2004  
Cayce, South Carolina 29171-2004

Dear Administrator:

Enclosed please find a Memorandum of Agreement (MOA) for the provision of secure detention services with the Department of Juvenile Justice's (DJJ) Detention Center for fiscal year 2014 - 2015. All substantive terms and conditions contained in this agreement are the same as those contained in last year's agreement. The per diem rate is **\$50.00 per day** for any juvenile housed at our detention facility.

This agreement will not obligate you in any way unless your agency/department chooses to, or is ordered by a court to, detain a juvenile awaiting trial or sentencing. Should you anticipate the need to use our facility anytime during the 2014 - 2015 fiscal year, please sign the enclosed contract within 30 days of receipt and return to: Department of Juvenile Justice, Attention: Sherri C. Hill Facility Administrator, Juvenile Detention Center, 1725 Shivers Road, Columbia, South Carolina 29210. This agreement will not be accepted by the department if altered or amended in any way.

In addition, in lieu of detaining juveniles in DJJ's secure detention center, the Department has contracted with a number of therapeutic foster care providers located in your area. This program identifies responsible adults/ foster parents who will accept into their homes juveniles charged with non-violent crimes. This Detention Alternative Placement Program (DAP) option is being made available to you and to all local governmental entities in your county by the Department, in lieu of secure detention, at no cost. We would encourage you to make all public safety or local law enforcement in your jurisdiction aware of this option to secure detention and ask that you encourage their utilization of this "no cost" option, whenever they determine such to be appropriate. Additional information about this option to secure detention can be obtained by contacting your local DJJ County Director or by calling DJJ's state coordinator for this service, Mr. Tom Foley, at (803) 896-9349.

Should you have any questions, please contact Thomas Williams, Jr., Deputy Director of Rehabilitative Services at (803) 896-9797. Your timely response is appreciated.

Sincerely,



Margaret H. Barber  
Director

MHB/fkb

Enclosure

cc: Sherri C. Hill, Facility Administrator of DJJ Detention Center  
Thomas Williams, Jr., Deputy Director of Rehabilitative Services

**MEMORANDUM  
OF  
AGREEMENT  
FOR THE DETENTION OF JUVENILES**

**THIS AGREEMENT** is made this 1 day of July, 2014, by and between the South Carolina Department of Juvenile Justice (DJJ) by and through its duly authorized employee and the governing body of City of Cayce, hereinafter referred to as City of Cayce, by and through its duly authorized official and/or employee;

**WHEREAS**, the Juvenile Detention Act of 1990, in compliance with the Juvenile Justice and Delinquency Prevention Act of 1974, mandates, in effect, that juveniles who are held in detention be confined in separate and distinct facilities from adults similarly confined; and

**WHEREAS**, City of Cayce does not operate or manage its own detention facility for juveniles, or otherwise have such a facility available to it for the detention of juveniles; and

**WHEREAS**, DJJ operates a facility for the detention of juveniles, along with an array of other residential placements for juveniles, who are awaiting their return to another jurisdiction or state, or awaiting their adjudication and/or dispositional hearings in the Family or General Sessions Courts of this State, which have passed all necessary state inspections or approvals, and are suitable for the detention of juveniles; and

**WHEREAS**, the General Assembly has mandated that "the governing body of the law enforcement agency having original jurisdiction (over) where the offense occurred" be responsible for paying a portion of the costs of the detention services for juveniles provided by DJJ, who are charged with committing crimes within the governing body's jurisdictional limits;

**NOW THEREFORE**, in consideration of the mutual promises contained herein, it is agreed as follows:

DJJ will admit into its Juvenile Detention Center in Columbia, and detain such juveniles in this Center, subject to its design/operational capacity and any limitations set forth in Section 63-19-830 (A), those juveniles who are charged with committing criminal/status offenses within the jurisdictional limits of the above listed entity and who have been/are:

1. qualified to be placed in secure detention (as determined by Section 63-19-820 (B), which the local law enforcement entity wishes to have detained prior to a detention hearing before the Family Court; or
2. ordered to be taken into custody and detained by the Family Court or other lawful authority; or

**MEMORANDUM OF AGREEMENT**  
**PAGE 2**

3. pending waiver or juveniles (16 and below) who have been waived to the Court of General Sessions to be tried as adults; or
4. 16 years old and charged as an adult with committing a Category A-D felony.

Acceptance and retention of detainees in its Juvenile Detention Center will be on a space available basis and will be in accordance with admission and detention criteria established by DJJ. However, City of Cayce agrees to remove any detainees accepted and detained under criteria 4 above, on or within one week after that detainee's 17<sup>th</sup> birthday.

City of Cayce agrees to assign an open Purchase Order Number N/A, to be effective from July 1, 2014 to June 30, 2015.

The per diem rate for detention which is to be paid by "the governing body of the law enforcement agency having original jurisdiction where the offense occurred," is \$50.00 per 24-hour day. (Detention periods of between from 1 to 23 hours shall be charged as a ½ day charge of \$25.). Payments to DJJ are to be made on a monthly basis as the costs accrue.

DJJ agrees to bill City of Cayce on a monthly basis; said bills to be sent on or before the 15<sup>th</sup> day of the month after the month where the costs are incurred, with payment to be made on or before the first (1<sup>st</sup>) day of the following month. Additionally, DJJ agrees to periodically provide City of Cayce with a report on City of Cayce's use of the DJJ Detention Facility. This report will reflect the status of juveniles being detained for periods greater than 30 days.

The "local law enforcement agency having jurisdiction where the offense was committed" shall be responsible for transporting all juveniles to and from DJJ's Juvenile Detention Center. However, a local law enforcement entity may enter into agreements with other local law enforcement agencies or other entities for transporting of a juvenile to and from DJJ's Juvenile Detention Center and the fact that a particular local law enforcement agency or entity transports a juvenile to or from DJJ shall not be determinative as to which law enforcement agency has jurisdiction over the offense committed or necessarily obligate the governing board of the transporting entity to pay for the cost of that juvenile's detention. *(Insert Copy A below)*

In accordance with Act #571 of 1990, relating to Juvenile Detention and consistent with the criteria outlined in DJJ Community Services Policies and Procedures (DJJ Detention Screening Process; Policy Number F-7.0), no juvenile shall be placed in and/or transported to, a DJJ detention facility until law enforcement has notified DJJ and DJJ has conducted a detention screening, or until a Family Court Judge or other judicial official, has determined that placement in secure detention is appropriate.

Copy A - DJJ shall be responsible for transporting juveniles to and from its Juvenile Detention Center in Columbia and any staff secure or community residence placement to which it assigns a juvenile detainee.

**MEMORANDUM OF AGREEMENT  
PAGE 3**

City of Cayce shall provide the DJJ Juvenile Detention Center with all relevant information pertaining to the juvenile, including medical history/limitations/pre-existing conditions, known psychological and psychiatric problems, charges pending before the court, and completed screening or detention forms if such records or information are in the possession of, or otherwise known to, the transporting law enforcement agency.

DJJ's Juvenile Detention Center shall have the right to refuse admission when a juvenile is presented for placement without an appropriate detention order signed by the Court or detention referral papers, completed and signed by a DJJ employee or screening agent. DJJ's Juvenile Detention Center shall also have the right to refuse admission when a juvenile is deemed inappropriate by the Center for placement due to psychological/psychiatric problems, age, history, not meeting referral/admissions criteria, indications of alcohol or other drug intoxication, medical condition which requires emergency or immediate medical care or treatment or for any other reason which puts the Center at risk, should such a juvenile be accepted.

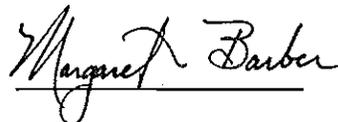
~~DJJ shall not be financially responsible for the cost of medical care provided to a juvenile detained in its juvenile detention center for any injury, illness, condition, or medical need that pre-existed the juvenile's admission to its Detention Center.~~

Detention services provided by DJJ shall commence upon execution of this contract and terminate, unless this contract is reauthorized and renewed, on July 1, 2015 Either party may cancel this agreement upon thirty (30) days' written notice.

Sums paid or payable under this contract shall not exceed \$4,000.<sup>00</sup> for fiscal year 2014-2015 as determined by both parties. However, if juveniles continue to be presented for secure detention by City of Cayce once the above budgeted amount has been reached, City of Cayce agrees to pay for the cost of any additional detainees as provided for in the paragraph addressing detention rates.

**APPROVED:**

\_\_\_\_\_  
Administrator/Manager  
(or other Authorized Official)



Margaret H. Barber, Director  
South Carolina Department of Juvenile Justice

\_\_\_\_\_  
Date

July 1, 2014  
\_\_\_\_\_  
Date

---

# Memorandum

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**To:** Mayor and Council

**From:** Rebecca Vance, City Manager  
Shaun Greenwood, Assistant City Manager  
Tara Yates, Grants Specialist

**Date:** June 25, 2014

**Subject:** Approval for the lowest responsible bid for the construction of Riverwalk Phase IV.

---

## Issue

Council approval is needed to accept the lowest responsible bid for the Riverwalk Phase IV Construction Project and to execute a contract between the City of Cayce and AOS Specialty Contractors

## Discussion

Through the PRT Recreational Trails grant, the City has received funds totaling \$100,000 for the Riverwalk Phase IV project. Council previously approved up to \$300,000 in TIF funds to be used in conjunction with this grant for construction.

The Lowest Bidder for Phase IV was Johnson and Lesley at \$239,994. However, after contacting the LLR, staff has found this firm unqualified to do this work. The contractor does not hold a General Contractors license for the majority of the work for this project (concrete and boardwalk construction). The subcontractor they have listed to do the concrete work is not licensed in the state of South Carolina.

The next lowest bidder was AOS Specialty Contractors at \$274,935. Research with the LLR concluded this firm is eligible, has completed work for the City previously, and is in good standing.

## Recommendation

Staff recommends City Council give approval to accept the bid from AOS Specialty Contractors, and authorize the City Manager to execute the contract.

**Cayce Historical Museum Complex Commission Meeting – May 6, 2014**

Members present: Mary Sharpe, Marion Hutson, Cyndy Peake, Archie Moore, Ann Diamond, AG Dantzler, Lynn Summer, and Alice Brooks      Executive Director: Leo Redmond

Absent: Scott Morgan

- Commission Chairperson Mary Sharpe called the meeting to order.
- Commissioner Dantzler offered the invocation.
- Commissioner Summer moved that the minutes from the April 30, 2014 special meeting be approved. Commissioner Moore seconded and the motion passed unanimously.
- Chairman Sharpe called on Director Redmond for his report as it pertains to time-sensitive issues for the City's 100<sup>th</sup> Anniversary Celebration in September:
  - Redmond presented the printer rendering of the artwork for the 100<sup>th</sup> Anniversary Commemorative coin. The artwork was approved unanimously at the April 30 meeting.
  - Redmond again outlined the first weekend in September events as tentatively planned:
    - Friday evening, September 5<sup>th</sup> – The City is planning a festival on the grounds of the Guignard Brick works (home of the future Cayce City Hall) with music by local favorite "Tokyo Joe," food vendors, etc,
    - The Special Events Committee is planning a 5-K run for Saturday morning, September 6<sup>th</sup>. This fun run will proceed through the City of Cayce and end at the Historic Speedway.
    - Sunday, September 7<sup>th</sup>, the official anniversary of the City's incorporation, will culminate with the Museum's time capsule celebration and event.
      - Commissioners agreed on the time of 2 – 5 pm on Museum grounds
      - Commissioner Hutson has secured several popular entertainment acts as well as historical representations
      - Commissioner Summer was asked to secure the Brookland-Cayce ROTC Color Guard and one of the B-C Bands (the entire marching band may not be available, but the smaller combos are very popular as well)
      - Local politicians and officials will be invited to attend and make remarks
      - Commissioner Hutson is in charge of entertainment and is pursuing several popular acts
      - Living history installations will be on the grounds and should be of special interest for educational purposes
      - The time capsule buried 25 years ago will be unearthed. *Commissioners directed Redmond to dig this up prior to the official event* (and re-buried in a shallow mound) so that the event will proceed smoothly.

- A second time capsule will be buried at this time – to be unearthed in another 25 years. **Deadline for new time capsule items to be delivered to the Museum: Friday, August 15, 2014.**
- Food and other refreshments will be available – particularly bottled water with the 100<sup>th</sup> year seal as advertising
  - Commissioners, satisfied with September 7<sup>th</sup> events in planning, directed Redmond to begin advertising as necessary.
  - The City’s advertising agency will be assisting with the “Cayce 1<sup>st</sup> Hundred Years” booklet. Photo and content deadline is mid-May. Several Commissioners submitted photos and stories for inclusion. **Commissioners directed Redmond to keep originals of these items for future Museum use.**
    - Commissioners agreed to meet during the summer rather than observe our customary break because much work still needs to be completed for the September events.
- There being no further business, Commissioner Summer moved that the meeting be adjourned and Commissioner Moore seconded. The motion carried unanimously. The next meeting of the Museum Commission is tentatively set for Tuesday, June 3, 2014, pending Chairman Sharpe’s instructions.

Respectfully submitted,

Alice Brooks  
Secretary, Board of Commissioners

CC: Museum Commission Chair Mary Love Sharpe and Museum Complex Commissioners  
Leo Redmond, Museum Complex Director  
City of Cayce Mayor and City Council Members  
City of Cayce Manager and other officials as required

**MINUTES OF EVENTS COMMITTEE  
CITY OF CAYCE  
May 8, 2014**

**Present:** Brenda Cole, Mendy Corder (City Representative), Kirsten Davis (City Representative), Dr. Pete Cassidy, Danny Creamer, Julie Isom, Ellen Mancke, Frankie Newman, Cindy Pedersen, Rachel Scurry,

**Absent, Excused:** Danny Creamer and Jay Thompson

**Guest:** Mr. Leo Redmond

Chairperson Julie Isom called the meeting to order. The minutes of the April 17, 2014, meeting were reviewed and approved as written.

**Cayce Centennial Events**

Mr. Redmond updated the Committee on the plans for the Cayce Centennial Events. He requested that our Committee assist with the children's events on Sunday, September 7.

*With a motion by Ms. Cole and a second by Dr. Cassidy, the Committee unanimously agreed to organize the children's events and games for Sunday, September 7 between 2 and 5 p.m.*

**Amending the By-Laws**

Ms. Corder checked with the City Attorney to determine if the by-laws should state the specific meeting dates and times. Mr. Crowe replied that written public notice of regular meetings is required at the beginning of each calendar year.

*With a motion by Ms. Pedersen and a second by Dr. Cassidy, the Committee unanimously agreed to change the time stated in Article II, Meeting, Section 1 – Time and Place from 5:30 p.m. to 5:45 p.m.*

Ms. Corder will seek the City Council's approval of the recommended change to the By-Laws at the June meeting.

## **Congaree Bluegrass Festival**

Ms. Corder will discuss the headliner's contract requirements with Mr. Creamer.

The Committee discussed the two options for the headliner's performance times.

*With a motion by Dr. Cassidy and a second by Ms. Pedersen, the Committee unanimously supported the schedule with the headliner performing two sets.*

The Committee recommended expanding the selection of vendors. Committee members offered vendor suggestions based on other statewide events.

Other discussion items included expanding the band competition and arranging clinics.

## **Christmas in Cayce**

The Committee agreed that the Carols Along the Riverwalk should continue to be held at the Naples Avenue entrance to the Riverwalk.

City representatives will post the event details on the city website and in the newsletter inviting groups and individuals to participate in the event.

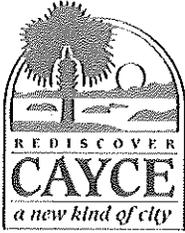
## **Spring Guided Nature Tours, Guignard Park, April 19, 2014**

The event was well attended. We extended our thanks to Dr. Mancke for leading this event.

There being no further business, the meeting was adjourned.

Respectfully submitted,

*Rachel R. Scurry, Secretary*



**APPROVED MINUTES  
PLANNING COMMISSION  
COUNCIL CHAMBERS  
CITY OF CAYCE, 1800 12<sup>TH</sup> STREET EXTENSION, CAYCE SC  
Monday, May 19, 2014  
6:00 PM**

**I. CALL TO ORDER**

Chair Ed Fuson called the meeting to order at 6:00 pm. Members present were Butch Broehm, Larry Mitchell, John Raley, Chris Kueny, Robert Power, and Butch Kelly. Staff present was Shaun Greenwood and Monique Ocean.

**II. APPROVAL OF MINUTES**

Mr. Raley made a motion to approve the minutes from April 21, 2014, meeting. Mr. Broehm seconded the motion. The vote passed unanimously.

**III. STATEMENT OF NOTIFICATION**

Chair Ed Fuson asked if the public and media had been duly notified of the meeting. Monique Ocean confirmed that everyone had been notified.

**IV. PUBLIC HEARING – Map Amendment 003-14 [Request for zoning change from PDD to RG-2 for TMS 004652-08-012(portion)]**

**a. Opening Statement**

Mr. Greenwood explained that the request is to change a portion of the subject property, located on Deliesseline Road, from a PDD (Planned Development District) to an RG-2 (General Residential, High Rise) district. Mr. Greenwood mentioned that a survey map of the property in question had been handed out to the Commission. Mr. Greenwood further explained that, after successful rezoning, the subject property will have a split zoning and the re-zoned portion will be combined with the properties fronting on Knox Abbott Drive (hearings for the re-zoning requests (C-3 to RG-2) of the properties fronting on Knox Abbott Drive were held at the April 21, 2014, the Planning Commission meeting). Mr. Fuson requested further clarification as to if the subject property served as the “un-official” gateway to the Riverwalk Park. Mr. Greenwood confirmed

that it was. Mr. Charles Thompson, representative of the applicant, came forward to state that the subject property would remain as an open space and he wished to come to an agreement with the City to combine the area with the Riverwalk Park trail. Mr. Thompson also explained that the additional property would be used to complete density requirements for a proposed multi-family structure. Mr. Greenwood added, for reference, that the subject property must remain an open space because of a variance request, to exceed the maximum permitted lot coverage ratio in an RG-2 zoned district, previously granted by the Board of Zoning Appeals (BOZA) on April 21, 2014. In order to use this area as anything other than a natural area, another variance would be required or the developer would have to decrease the impervious surface on another part of the development.

**b. Public Testimony**

Diane Janicki of 115 Deliesseline Road stated that she was not able to attend the last meeting. Ms. Janicki requested confirmation that the subject property would remain an open space and would eventually become a part of the Riverwalk Trail. Mr. Greenwood explained that only Council was at liberty to make the decision of whether the subject property would become a component of the Riverwalk Trail. Mr. Greenwood also stated that the current site plan of the property shows the area in question remaining as a natural area. Mr. Greenwood further explained changes to the site plan or adding more impervious surface would require additional variances.

No one else came forward to speak.

**c. Close Hearing**

Chair Ed Fuson closed the public hearing.

**V. MOTION – Map Amendment 003-14**

A motion was made by Mr. Raley to recommend that Council approve the rezoning request for MA003-14. Mr. Kueny seconded the motion. The vote passed unanimously.

**VI. OPEN PUBLIC HEARING – Map Amendment 004-14 [Request for zoning change from RG-2 to M-1 for TMS 005740-013-002, 003, & 005]**

**a. Opening Statement**

Mr. Greenwood explained that, after inquiry of a property owner and review of the official Zoning Map, it has come to staff's attention that current and historical uses of the subject

properties do not conform to zoning, thus, creating legal non-conforming uses. Mr. Greenwood indicated that the legal non-conformity status could be lost if a property were to remain vacant for over six months. Mr. Greenwood mentioned that staff believes the requested re-zoning would be a start in correcting errors on the Zoning Map and that staff had received approval from the owners of the subject properties. Mr. Greenwood also stated that the re-zoning will be in compliance with the Land Use Plan.

**b. Public Testimony**

Tyler Jackson, owner of 1900 10<sup>th</sup> Street, came forward in favor of the re-zoning request and to discuss past uses of the property as a warehouse.

Grady North, owner of 1917 10<sup>th</sup> Street, came forward in favor of the re-zoning request.

Shabeer Kapacee, owner of 936 Holland Avenue, came forward to speak in favor of the re-zoning request.

No one else came forward to speak.

**c. Close Hearing**

Chair Ed Fuson closed the public hearing.

**VII. MOTION – Map Amendment 004-14**

A motion was made by Mr. Kelly to recommend that Council approve the rezoning request for MA004-14. Mr. Kueny seconded the motion. The vote passed unanimously.

**VIII. OTHER BUSINESS**

**a. Procedures for Group Development Approval – Otarre Apartments Site Plan Approval**

Mr. Greenwood gave details that site plan approval from the Planning Commission is required by the newly adopted Land Development Regulations for new group developments. Marc Wiel and Jim Futter, representatives of the applicant, were present to address the Commission about the site plan. Mr. Marc Wiel discussed the following points:

1. Price points will follow the rental market needs,
2. Location of the apartments will be across from the Cayce Tennis Center,
3. Landscaping and buffer yard requirements will follow regulations of the Zoning Ordinance and regulations of the sellers of the property, and
4. The design of the buildings will remain mostly as they appear on

the renderings.

A motion was made by Mr. Kueny to approve the Otarre Apartments site plan. Mr. Power seconded the motion. The vote passed unanimously.

**b. Notice of Action of Administrative Approval - Westwood Mobile Home Park Site Plan**

Mr. Greenwood stated that any new unit in Westwood Mobile Home Park would not be able to comply with the setback requirements listed in the Zoning Ordinance. He explained that the new owner was reconfiguring the entire mobile home park and had submitted a site plan to comply with the Ordinance. Mr. Greenwood further explained that the site plan was administratively approved and that, from now on, all Administrative approval will be brought before the Commission, for recorded notification. Mr. Fuson noted, for the record, that the site plan has been approved, as presented.

**c. Nomination of Monique Ocean as Secretary**

A motion was made by Mr. Raley to approve Monique Ocean as the Secretary. Mr. Broehm seconded the motion. The vote passed unanimously.

**IX. ADJOURNMENT**

A motion was made by Mr. Mitchell to adjourn. Mr. Kueny seconded the motion. The vote passed unanimously.

**A quorum of Council may be present.  
No discussion or action on the part of Council will be taken.**

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**All open positions will be advertised on the City's website and Facebook page.**

**BEAUTIFICATION BOARD – ONE (1) POSITION**

There is one open position on the Board as Mr. Ben Hancock no longer lives in the City. We have received a potential member application form Ms. Morgan Gauthereaux Hanes who would like to serve on the Board. Her application is attached for Council's review. The Beautification Board does recommend Ms. Hanes for appointment.

**CONSOLIDATED BOARD OF APPEALS – ONE (1) POSITION**

Mr. Charles Mellette's term expired in May and he would like to serve again. His application is attached for Council's review.

**EVENTS COMMITTEE – ONE (1) POSITION**

Mr. Danny Creamer's term expired in June. He would like to serve again and the Committee does recommend him for reappointment. His application is attached for Council's review.

**PLANNING COMMISSION – ONE (1) POSITION**

Mr. Ed Fuson's term expired in July and he would like to serve again. His application is attached for Council's review.

**NO COUNCIL ACTION REQUIRED**

**The following positions have been postponed by Council until receipt of potential member applications.**

**ACCOMMODATIONS TAX COMMITTEE – TWO (2) POSITIONS**

Ms. Cherelle Davis is no longer employed with the Country Inn & Suites. Ms. Sue Wofford is no longer with Knights Inn. These positions must be filled by someone from the motel industry in Cayce. The staff liaison is currently speaking with motel managers regarding this position.

**CONSOLIDATED BOARD OF APPEALS – THREE (3) POSITIONS**

Mr. Ron Lawson's term has expired. We have been unable to reach Mr. Lawson by phone. A letter has been sent to Mr. Lawson to inquire about his interest in serving on this Board. No response to the City's letter has been received. Mr. Frank Strange and Mr. Lemuel Knight both passed away recently. There are no recommendations at this time.

**PUBLIC SAFETY FOUNDATION – FOUR (4) POSITIONS**

Mr. Pound's and Ms. Spires' terms have expired and Council has already postponed these two positions. In checking with all the members of the foundation, Mr. Brice Corbitt has advised he will be unable to serve. Mr. Ohlen White is no longer a resident of the City and Ms. Joan Hoffman's term expired in May and she is unable to serve again at this time. Ms. Terri Camp recently moved from District 1 to District 4. Council Member James currently has two people from his district serving on the Foundation therefore Ms. Camp can fill one of the Mayor's open positions.

In summary, we have the following open positions:

District 1 – one position

District 3 – two positions

Mayor – one position

Mayor and Council Members in these districts will need to submit potential members for Council review and approval.

App. to RE-JULIA



CITY OF CAYCE  
POTENTIAL COMMITTEE MEMBER APPLICATION

Name: Morgan (Gauthreaux) Hanes  
Home Address: 1109 Pine St City, State, Zip Cayce, SC 29033  
Telephone: 803-920-8613 E-Mail Address: morgan.getro@gmail.com  
Resident of Cayce:  Yes  No Number of Years 5

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Housing/Constr Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  Yes  No If yes, specify below.

Work Address

Company: Zelus Ind. Products Position DEV process Coord.  
Address: 620 Magnolia St.  
City, State, Zip Orangeburg, SC Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_ E-Mail mgauthreaux@zelusinc.com

Work Experience: environmental, semiconductor, plastic polymers

Educational Background: MBA in proj. mgmt from Walden Univ & BS in Chemistry from USC

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Served on CBB for 2 years previously

Volunteer Work: Cayce Beautification Board & Cayce Beautification Foundation

Hobbies: outdoors, gardening, dogs, traveling, Carolina football

Return to:

Mendy Corder, Municipal Clerk  
City of Cayce, P.O. Box 2004, Cayce, SC 29031-2004  
Telephone: 803-550-9557 • Fax: 803-796-9072



**CITY OF CAYCE  
COMMITTEE MEMBER REAPPOINTMENT APPLICATION**

Name: Toody Hallett

Home Address: 1707 Hellaas Ave City, State, Zip Cayce SC 29832

Telephone: 791-1532 E-Mail Address \_\_\_\_\_

Resident of Cayce:  Yes { No Number of Years 20

Please check the Committee for which you are applying for reappointment:

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Consolidated Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? { Yes {  No If yes, specify below:

**Work Address**

Company: Retired Position \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail \_\_\_\_\_

Work Experience: \_\_\_\_\_

Educational Background: \_\_\_\_\_

**Membership Information (Professional, Neighborhood and/or Civic Organizations):**

Cayce Elks Lodge, Gastons Masonic Lodge

Volunteer Work: \_\_\_\_\_

Hobbies: cooking, fishing

Return to:  
Mendy Corder, Municipal Clerk  
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004  
Telephone: 803-550-9557 • Fax: 803-796-9072  
mcorder@cityofcayce-sc.gov



CITY OF CAYCE  
COMMITTEE MEMBER APPOINTMENT APPLICATION

Name: Danny Creamer  
Home Address: 1011 Michaelmas City, State, Zip Cayce, SC 29033  
Telephone: 796-4974 E-Mail Address danny.creamer@gmail.com  
Resident of Cayce:  Yes { No Number of Years 50

Please check the Committee for which you are applying for reappointment:

- { Accommodations Tax Committee
- { Beautification Board
- { Event Committee
- { Cayce Housing Authority
- { Museum Commission
- { Planning Commission
- { Consolidated Board of Appeals
- { Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? { Yes  { No If yes, specify below:

Work Address

Company: Jim Hudson Cadillac Position Asst. Service Mgr.  
Address: 4035 Kaiser Hill Rd. Columbia  
City, State, Zip Columbia Telephone: 803-783-0110  
Fax: \_\_\_\_\_ E-Mail \_\_\_\_\_

Work Experience: \_\_\_\_\_

Educational Background: \_\_\_\_\_

Membership Information (Professional, Neighborhood and/or Civic Organizations): \_\_\_\_\_

Volunteer Work: \_\_\_\_\_

Hobbies: \_\_\_\_\_

Return to:  
Mendy Corder, Municipal Clerk  
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004  
Telephone: 803-550-9557 • Fax: 803-796-9072  
mcorder@cityofcayce-sc.gov



CITY OF CAYCE  
COMMITTEE MEMBER REAPPOINTMENT APPLICATION

Name: Gus E. Fuson  
Home Address: 803 Lafayette Ave City, State, Zip Cayce S.C. 29033  
Telephone: 803 796 8474 E-Mail Address edn@grace@bellsouth.net  
Resident of Cayce:  Yes  No Number of Years 68

Please check the Committee for which you are applying for reappointment:

- Accommodations Tax Committee     Beautification Board     Events Committee
- Cayce Housing Authority             Museum Commission     Planning Commission
- Consolidated Board of Appeals     SPAT Committee         Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?     Yes     No    If yes, specify below:

\_\_\_\_\_  
\_\_\_\_\_

Work Address

Company: Retired Position \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_ E-Mail \_\_\_\_\_

Work Experience: 38 years in the insurance industry

Educational Background: BS Economics USC

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Mt Tabor Lutheran Church

Volunteer Work: through church & city

Hobbies: writing, Model Trains, Walking

Return to:  
Mendy C. Corder, Municipal Clerk  
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004  
Telephone: 803-796-9020 • Fax: 803-796-9072

# Memorandum

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**To:** Mayor and Council  
**From:** Mendy  
**Date:** 06/27/2014  
**Re:** Committee Members Attendance Record

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Mr. Danny Creamer was appointed to the Events Committee in March 2008. His term expired in June 2014. The Committee has recommended him for reappointment. Mr. Creamer has missed some meetings in the past due to his increased work load at work but he is an integral part of the Events Committee. The Congaree Bluegrass Festival was Mr. Creamer's idea and he has spent countless hours making it one of the most successful events the City has.

Mr. Ed Fuson was appointed to the Planning Commission in 1998 and is currently the Chairman of the Commission. He regularly attends the Planning Commission meetings and if he is absent it is an excused absence.

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