

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Tara S. Almond
Phil Carter
Eva Corley

Interim City Manager
Rachelle Moody



**City of Cayce
Regular Council Meeting
Tuesday, May 1, 2018
6:00 p.m. – Cayce City Hall – 1800 12th Street
www.caycesc.gov**

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
April 10, 2018 Regular Meeting
April 18, 2018 Special Meeting

II. Public Comment Regarding Items on the Agenda

III. Proclamations and Resolutions

- A. Approval of Proclamation – Midlands Gives Giving Day
- B. Approval of Proclamation - Building Safety Month
- C. Consideration and Approval of Resolution Declaring May 6 – May 12
Municipal Clerk's Week

IV. Ordinances and Other

- A. Discussion and Approval of Ordinance 2018-05 Amending the City's Noise Ordinance (Section 28-81 of the City Code) – First Reading
- B. Discussion and Approval of School Resource Officer Agreement and Memorandum of Understanding
- C. Discussion of Proposed FY2018/2019 Utility Fund and General Fund Budget

V. City Manager's Report

VI. Committee Matters

- A. Approval to enter the following Committee approved Minutes into the City's Record

Planning Commission – December 18, 2017
Events Committee – February 8, 2018
Cayce Housing Authority – February 20, 2018
Museum Commission – March 7, 2018

- B. Appointments and Reappointments
Public Safety Foundation – One (1) Position

VII. Council Comments

VIII. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of Employment for City Manager Position
- C. Discussion of negotiations incident to proposed contractual arrangements relating to the City's waterline replacement project
- D. Discussion of negotiations incident to proposed contractual arrangements relating to the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project
- E. Discussion of negotiations incident to proposed contractual arrangements relating to the Brickworks Apartments Project

IX. Reconvene

X. Possible Actions by Council in follow up to Executive Session

XI. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Tara S. Almond
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Eva Corley

Interim City Manager
Rachelle Moody



**CITY OF CAYCE
Regular Council Meeting
April 10, 2018**

The April Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. Interim City Manager Rachelle Moody, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, Planning and Development Director Carroll Williamson and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Carter gave the invocation. Mayor Partin invited the welding students from Brookland Cayce High School and Airport High School to lead the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Corley made a motion to approve the March 6, 2018 Regular Council Meeting minutes and the March 21, 2018 Special Council Meeting minutes as written. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

- A. Recognition of Brookland Cayce High School's Welding Class for Building Cayce Letters for the Soiree on State

Mayor Partin stated that City staff had the idea to have large letters made that spell Cayce to be used at the Soiree on State as a photo opportunity. After contacting local businesses to quote on building the letters staff realized that they were going to have to get creative since the construction costs quoted were so high. Staff reached out to the Cayce Fire Department and asked them if they could build the letters. Cayce

Firefighter John Howell suggested using Lexington School District 2 welding students to build the letters. Firefighter Howell is a graduate from Brookland Cayce High School and was a student of Mr. Laird Thompson's welding class.

Mayor Partin stated that the students in the combined Welding IV class from both Brookland Cayce and Airport High Schools led by Mr. Thompson did an excellent job building the Cayce letters. They constructed five individual letters that spell out Cayce that will be used for various City sponsored events. Hannaty Custom Powder Coating located on Edmund Hwy in Lexington applied the finish powder coat to the letters.

Mayor Partin and Council thanked Chance Harrelson, Bryson Hutto, Jonathan Jones, Brandon Rucker, William Shumpert, Zack Timmons, and Gabe Yanik for constructing the Cayce letters that the City can use for years to come. They also thanked Fire Fighter John Howell for coordinating the project and ensuring it was completed.

Ordinances and Other

- A. Discussion and Approval of Ordinance 2018-04 Amending the City's Flood Damage Prevention Ordinance (Section 6.9-1 of the City Zoning Ordinance) - First Reading

The Federal Emergency Management Association (FEMA) sent a letter to the City on January 5, 2018 stating that the preliminary Flood Insurance Study (FIS) and a Flood Insurance Rate Map (FIRM) for Lexington County had been finalized. The FIS and FIRM will go into effect on July 5, 2018. In November 2017, City Council approved a text amendment that adopted the new flood maps for the portion of Cayce in Richland County and amended some of the language in the City's flood Ordinance in order to be compliant with the National Flood Insurance Program (NFIP). With this text amendment, the only change to the Ordinance is to the date of the Lexington County maps to July 5, 2018, which is a requirement of the NFIP. The Planning Commission met on March 19, 2018, to hear Public Comment about the suggested changes. No members of the public were present at the meeting. The Planning Commission voted unanimously to recommend the amendment.

Council Member Almond made a motion to approve Ordinance 2018-04 on first reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of the Accommodation Tax Committee's Recommendation for Distribution of Funding for FY18/19

Ms. Taylor stated that the Accommodations Tax Committee met on March 27, 2018 to discuss the application requests for Accommodations Tax funds for FY18/19. The Committee recommended that all but two of the requests be approved for the amount requested. The Airport High School Tennis Fundraiser requested \$3,410 but the Committee did not think the fundraiser would bring many visitors to the restaurants or hotels in the City of Cayce. \$500 was allocated in the application for advertising therefore the Committee recommended that the Airport High School Tennis Fundraiser only receive \$500.

Ms. Taylor stated that the Cayce Events Committee requested \$10,000 in Accommodations Tax Funds to have a music festival in the fall of 2018. The Accommodations Tax Committee did not feel that the Events Committee had enough time to prepare and have a successful new event by the fall of 2018. They also did not feel comfortable making any decisions on the funding for the Cayce Music Festival and asked that the discussion get shifted to Mayor and Council. Ms. Corder stated that she attended the Accommodations Tax Committee meeting and spoke to the Committee regarding the proposed music festival. She explained to the Committee that she asked the Events Committee to consider having an event in Guignard Park or the Riverwalk Park since currently the City did not have an event at either location. She stated that she also asked the Events Committee to consider holding a new event in 2019 so they would have plenty of time to plan the event and market it. She stated that the Events Committee decided to hold a music festival on State Street in the fall of 2018. She stated that she and staff were concerned that the event was too similar to the Soiree on State event.

Mayor Partin asked if the Events Committee had withdrawn their application for the Music Festival. Ms. Corder stated that they did withdraw the application and decided to wait until 2019. Council Member Carter asked if the Accommodations Tax funds carry over if all the funds are not spent. Ms. Corder confirmed that they did carry over. She stated that the Accommodations Tax Oversight Committee prefers that the majority of the funds be spent each year. Mayor Partin stated that the City typically does spend the majority of the funds and Ms. Corder agreed. Council Member Carter asked if there would be substantial funds left over since the music festival was not receiving funding. Ms. Taylor stated that there would not be much money left over once the two visitor centers received their 30% of funding. Council Member Carter asked if someone could apply for funds after the deadline had passed. Ms. Taylor stated that applications were not considered after the deadline.

Council Member Almond made a motion to approve the funding as recommended by the Accommodations Tax Committee. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Moody stated that the Soiree on State was being held that Saturday, March 14, 2018. She stated that all staff were working extremely hard to prepare for the event. She stated that there were thirty artists and a dozen food vendors signed up to participate. She stated that the event would span from M Avenue to Railroad Avenue and be held from noon to 8pm. She stated that four of the available buildings on State Street will have artists inside of them selling their artwork. Swatch Graphics will have an artist inside as well. She stated that the kids' area had expanded to the Cayce Memorial Park. Ms. Moody reminded Council that the City was hosting the LCMA dinner/meeting on April 19. She stated that the Kingsman was catering the meal.

Committee Matters

- A. Approval to enter the following Committee approved Minutes into the City's Record
Planning Commission – December 18, 2017

Council Member Almond made a motion to enter the approved Planning Commission meeting minutes into the record. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointments
Events Committee – Two (2) Positions
Planning Commission – One (1) Position
Board of Zoning Appeals – Two (2) Positions

Council Member Carter made a motion to appoint Mr. Vi'Dual Futch to the Events Committee and reappoint Ms. Maxine Creamer to the Events Committee. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Member Almond made a motion to reappoint Mr. Robert Power to the Planning Commission. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Council Member Almond made a motion to reappoint Mr. Robert McLeod and Mr. Jason Simpson to the Board of Zoning Appeals. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that the City has openings on the Accommodations Tax Committee, the Municipal Election Commission, the Consolidated Board of Appeals, the Events Committee and the Public Safety Foundation.

Council Comments

Council Member Almond asked if it was possible to have designated parking for personal golf carts and bicycles at the Soiree on State. Ms. Moody stated that staff would work with Public Safety to find an appropriate space. Council Member Carter asked Officer Richardson to thank whichever Officer recently pumped gas for his mother at a local gas station.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of Employment for City Manager Position
- C. Discussion of negotiations incident to proposed contractual arrangements relating to the City's waterline replacement project
- D. Discussion of negotiations incident to proposed contractual arrangements relating to the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project

Council Member Jenkins made a motion to move into Executive Session. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

Item VIII. B.

Council Member Almond made a motion to approve the stipend for the Interim City Manager in the amount as discussed in Executive Session pro rata effective March 19, 2018. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Adjourn

There being no further business, Council Member Corley made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:04 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Tara S. Almond
Phil Carter
Eva Corley

Interim City Manager
Rachelle Moody



**City of Cayce
Special Council Meeting
April 18, 2018**

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. Interim City Manager Rachelle Moody, Municipal Clerk Mendy Corder, City Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, Director of Public Safety Byron Snellgrove, Director of Human Resources Lynn Dooley and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Almond gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

Ms. Corder stated no one had signed up for public comment.

Presentations

- A. Presentation by Mr. Dennis Lyon re the National League of Cities Service Line Program

Mr. Dennis Lyon thanked Council Member Jenkins for reaching out to him and inviting him to present to Council. He stated that the National League of Cities Service Line Warranty Program gives residents who have not set aside money to pay for an unexpected, expensive utility line repair the opportunity to obtain a low cost warranty. The warranty will provide repairs for a low monthly fee, with no deductibles or service fees. The work is performed by licensed, local plumbers who will call the customer within one hour of them filing a claim. He stated that the repair is performed professionally and quickly, typically within 24 hours. Utility Service Partners (USP) provides a personally staffed 24/7 repair hotline for residents, 365 days a year.

Mr. Lyon stated that there is no cost to the City to participate in the program. Additionally, the City can receive a share of the revenues collected. The City would receive \$.50 per month per paid warranty contract. It is paid as royalty each January to the City. He stated that the City could use the funds for the General fund, a low income utility assistance program, to offset water bills with leaks, donate the additional funds to

charity, or use towards the City's NLC/State League dues. He stated that the City could also decline the revenue and pass the savings directly to residents.

Mr. Lyon stated that the warranty covers up to \$8,500 per repair incident (includes public street & sidewalk cutting). There is no annual or lifetime limits, deductibles, service fees, forms, or paperwork. He stated that the rates are affordable and there are multiple payment methods. The warranty provides homeowner repair protection for in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry.

Mr. Lyon stated that UPS only markets the program by direct mail, not door to door or telemarketing. He stated that the mailing campaigns are limited to three per year. He stated that the City would always review and approve the marketing material before each and every campaign. He stated that the marketing clearly states that the City does not provide the program. Participation is always voluntary for the homeowner. The City only provides its logo & signature for the marketing material.

Mr. Lyon stated that consumers can enroll one of three ways: calling into a toll free number that is provided on the mailing, returning the bottom of the letter in the self-addressed stamped envelope provided or by visiting the consumer website www.slwofa.com at any time.

Ordinances and Other

- A. Discussion and Approval of Ordinance 2018-04 Amending the City's Flood Damage Prevention Ordinance (Section 6.9-1 of the City Zoning Ordinance) – Second Reading

Council Member Corley made a motion to approve Second Reading of Ordinance 2018-04. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Moody stated that the Soiree on State was the previous Saturday and was a huge success. She stated that the zip codes taken that day provided an official count for the Soiree of 1,161. She stated that that number was a low estimate since people were coming to the Soiree from all the side streets and zip code takers were only at the two entrances. Thirty artists participated and thirty food and drink vendors participated as well. She thanked all the staff that worked the event and staff that volunteered at the event.

Ms. Moody stated that Cayce Public Safety was participating in the Cops on the Coop at Chick-fil-a the next day along with other regional police departments. The event raises money for the Special Olympics. She stated that the day after that Public Safety

was staging a mock collision and DUI investigation at Brookland Cayce High School to warn students about the dangers of drinking and driving since prom is the upcoming weekend. She stated that the City was hosting the Spring Plant Exchange Saturday at City Hall. She stated that the Nature Tour with Dr. Rudy Mancke was rescheduled to May 5 since the previous date was rained out. Ms. Moody stated that Midlands Gives is May 1 and the Cayce Public Safety Foundation is participating.

Committee Matters

- A. Appointments and Reappointments
Events Committee – One (1) Position

Mayor Partin stated that Ms. Cindy Pedersen's term on the Events Committee expired in March. Ms. Pedersen has served on the Committee since 2001 and regularly attends all meetings. Council Member Corley made a motion to reappoint Ms. Pedersen to the Events Committee. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Almond stated that the Soiree on State was phenomenal and she thanked staff for going above and beyond to make it such a success. Council Member Jenkins stated that he agreed with Council Member Almond. Mayor Partin stated that she noticed that all departments operated as one unit. She stated that she also received comments from residents on how well staff worked together. Mayor Partin stated that she received a very nice note from Mitchell Lee who performed at the Soiree. He stated that he feels that there is something very special happening in Cayce. He stated that he has seen the same energy in certain areas of Nashville that he sees in Cayce. He also thanked everyone for their very kind welcome at the Soiree.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of Employment for City Manager Position
- C. Discussion of negotiations incident to proposed contractual arrangements relating to the City's waterline replacement project
- D. Discussion of negotiations incident to proposed contractual arrangements relating to the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project

Mayor Partin stated that there was not anything to be discussed in Executive Session for Items VIII. A, C and D. Council Member Jenkins made a motion to move into Executive Session to discuss Item VIII. B. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

There was no action taken in follow up to Executive Session.

Mayor Partin asked Ms. Dooley if the City Manager position was still open or had it been officially closed. Ms. Dooley stated that the ad for the position had an end date of thirty days so it was removed from the City's website once staff started scheduling interviews for the City Manager position. Mayor Partin stated that she would speak to Ms. Dooley regarding the position after the meeting.

Adjourn

Council Member Corley made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:15 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

PROCLAMATION

WHEREAS, the Midlands region of South Carolina is blessed by numerous nonprofit organizations, which provide invaluable services that make our community a better place to live, work and play; and

WHEREAS, Midlands Gives was established by Central Carolina Community Foundation as a regional day of giving online at www.midlandsgives.org; and

WHEREAS, Midlands Gives is a day to celebrate philanthropy and a day upon which citizens rally together to support their favorite causes, build a stronger community and give whatever they are able to give to participating nonprofits; and

WHEREAS, through Central Carolina Community Foundation and its community partners, Midlands Gives shall inspire the public to support our nonprofit organizations on this one day, May 1st; and

WHEREAS, Midlands Gives is an opportunity to encourage citizens to share their giving experience and passion for charities via all available social media channels encouraging others to give throughout this Giving Day.

NOW, THEREFORE I, Elise Partin, Mayor of the City of Cayce, South Carolina, do hereby proclaim May 1, 2018 as Midlands Gives Giving Day, in the City of Cayce, South Carolina, and urge citizens to celebrate the great work of our area nonprofits and to support their efforts in a way that is both financially meaningful and personally rewarding.

In witness thereof, I have hereunto set my hand this 1st day of May, 2018.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

Proclamation

Building Safety Month, May, 2018

Whereas, the City of Cayce is committed to recognizing our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;

Whereas, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas, these guardians are dedicated members of the International Code Council, a U.S. based organization, that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, worship, play, and;

Whereas, our nation benefits economically and technologically from using the International Codes® that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the nation; these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake; and;

Whereas, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings that are essential to keep America great, and;

Whereas, “Code Officials—Partners in Community Safety and Economic Growth” the theme for Building Safety Month 2018, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2018 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, be it proclaimed by I, Elise Partin, Mayor of the City of Cayce, South Carolina, along with fellow members of the Cayce City Council, the month of May 2018 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

RESOLUTION TO DECLARE MAY 6 – 12, 2018, AS “MUNICIPAL CLERKS WEEK IN SOUTH CAROLINA” TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA AND TO RECOGNIZE THE 40TH ANNIVERSARY OF THE MUNICIPAL FINANCE OFFICERS, CLERKS AND TREASURERS ASSOCIATION, AN AFFILIATE OF THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA.

Whereas, the position of municipal clerk is the only municipal staff role that is required by state law, regardless of a municipality’s size or form of government; and

Whereas, all 271 cities and towns in the state are required to have a municipal clerk; and

Whereas, Mendy Corder plays a critical and varied role to support the Mayor, City Council and City staff; and

Whereas, municipal clerks’ responsibilities under state law include giving notice of meetings to council members and the public, keeping minutes of its proceedings, and performing other duties; and

Whereas, regardless of city size, municipal clerks have seen their roles and responsibilities expand with changing times; and

Whereas, with advancements in software and hardware, municipal clerks have become increasingly adept/skilled at using technology to prepare materials for meeting agenda packets, to record meeting minutes and to manage public records; and

Whereas, municipal clerks get their professional training from the South Carolina Municipal Finance Officers, Clerks and Treasurers Association, an affiliate organization of the Municipal Association of South Carolina, celebrating its 40th anniversary this year; and

Whereas, the South Carolina General Assembly has declared the week of May 6 – 12, 2018, as Municipal Clerks Week; and

Whereas, the International Institute of Municipal Clerks has also declared May 6 – 12, 2018, as the 49th Annual Municipal Clerks Week,

NOW, THEREFORE, BE IT RESOLVED, that the Cayce City Council, in Council Session duly assembled, declares May 6 – 12, 2018, as Municipal Clerks Weeks in Cayce to recognize and honor the valuable contributions that Mendy Corder makes to our city.

ADOPTED this 1st day of May 2018.

ATTEST:

Elise Partin, Mayor

Mendy Corder, CMC, Municipal Clerk

Memorandum

To: Mayor and Council

From: Mendy Corder, Municipal Clerk

Date: April 26, 2018

Subject: First Reading of an Ordinance Amending the City's Noise Ordinance (Section 28-81 of the City Code)

ISSUE

Council approval is needed for First Reading of an Ordinance amending the City's Noise Ordinance.

BACKGROUND/DISCUSSION

The City has received numerous complaints regarding loud music being played at night. The City's current Ordinance reads, "The playing or operation of any radio, television, phonograph, stereo, computer, CD player, cassette player, loudspeaker or similar sound-producing or sound-emitting device or any musical instrument in such a manner, or with such volume, particularly during the hours between 11:00 p.m. and 7:00 a.m., as to unreasonably disturb any person in the vicinity thereof."

Staff researched the surrounding municipality's noise ordinance and the focus times of their Ordinance. The findings are below:

West Columbia 9:00 p.m. – 7:00 a.m.
Town of Lexington 9:00 p.m. – 7:00 a.m.
Columbia 10:00 p.m. – 7:00 a.m.
Lexington County – does not specify times

Staff feels that it is the best interest of the City and its residents to alter the beginning time of the focus period indicated in the City's Noise Ordinance from 11:00 p.m. to 10:00 p.m.

RECOMMENDATION

Staff recommends Council approve First Reading of an Ordinance amending the City's noise ordinance

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE 2018-05
Amending the City's Noise
Ordinance (Section 28-81 of the City
Code)

WHEREAS, City Council has determined that it is in the interest of the City and the public, and the health, peace, safety and order of the City, to amend the current Noise Ordinance (Section 28-81 of the City Code) to alter the start time of the focus period indicated for disturbing sound devices from 11:00 p.m. to 10:00 p.m.,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, as follows:

Section 28-81 (“Unreasonable noise prohibited”) of Article IV (“Offenses against Public Peace”) of Chapter 28 (“Offenses and Miscellaneous Provisions”) of the Cayce City Code is hereby amended, in its subsection (b)(2), to change the words “particularly during the hours of 11:00 p.m. and 7:00 a.m.” to “particularly during the hours between 10:00 p.m. and 7:00 a.m.”

This Ordinance shall be effective from the date of second and final reading.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2018.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

First Reading: _____

Second Reading and Adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

Memorandum

To: Mayor and Council

From: Rachelle Moody, City Manager

Date: April 27, 2018

Subject: Discussion and Approval of School Resource Office Agreement and Memorandum of Understanding with Lexington School District Two

ISSUE

At this time, the Cayce Department of Public Safety has three (3) School Resource Officers (SRO's) in two middle schools and one elementary school within its jurisdiction. It is very important that the SRO's and the City's Public Safety Officers establish a relationship with the students in elementary school and continue that relationship through their secondary education as well. Currently Public Safety does not have officers in the two high schools. This has caused major issues with communication, sharing information, and response to emergency situations. Also, presently Public Safety does not have a relationship with the older students in the City.

BACKGROUND/DISCUSSION

Many of the calls for service to the high schools come through Public Safety's Dispatch Center and the response from City officers is immediate. Upon arriving on scene, the first priority is safety, next is to find the Lexington County SRO on duty to advise them or retrieve information. In the past there has been issues with cases not being turned over when they first occur.

Starting in school year 2018 – 2019, the Lexington County Sheriff's Department will no longer provide deputies to serve as SRO's in the high schools located within Cayce city limits. Lexington School District Two has requested that Cayce Department of Public Safety provide Public Safety Officers to serve as the SRO's beginning next school year.

The School District has requested an agreement with the City that provides five (5) SRO's and the District would be responsible for a cost share of 75% of salary, benefits, equipment, and vehicles. These five officers would be located in the following schools: Brookland Cayce High School, Airport High School, Cayce Elementary, Busbee Middle and Fulmer Middle.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to sign a contract with Lexington School District Two to provide two additional School Resource Officers. One in Airport High school and one in Brookland Cayce High school for a total of five (5) SROs with a 75/25% cost share.

**SCHOOL RESOURCE OFFICER
AGREEMENT AND MEMORANDUM
OF UNDERSTANDING**

This Agreement and Memorandum of Understanding is made by and between:

**THE CITY OF CAYCE
1800 12th Street
Cayce, South Carolina 29033**

Including its

**Cayce Department of Public Safety
2 Lavern Jumper Road
Cayce, South Carolina 29033**

and

**LEXINGTON COUNTY SCHOOL DISTRICT TWO
715 Ninth Street
West Columbia, South Carolina 29169**

THIS AGREEMENT and MEMORANDUM OF UNDERSTANDING for law enforcement services is entered into by and between The City of Cayce and its Cayce Department of Public Safety (hereinafter "City") and Lexington County School District Two, (hereinafter "District"), all subject to the following terms and conditions:

1. The City through its Department of Public Safety will provide on-site law enforcement services to the District as specified herein. Services by the City will be provided by Officer(s) specially trained to be School Resource Officer(s) (hereafter referred to as "SRO(s)"). The SRO(s) will be assigned to the District for eight and one-half hours per day, including a meal break, for all school days in the 2018-2019 school term, as well as for any scheduled Summer School session. The SRO(s) will work during hours agreed upon by the City and the District on the campuses of the following:

Fulmer Middle School
Busbee (Creative Arts Academy) Middle School
Cayce Elementary School
Brookland Cayce High School
Airport High School

For the consideration set forth herein, to be paid by the District to the City, each SRO will provide general law enforcement services for their assigned school. Each SRO will perform duties as the City shall assign for other times of the year, when their school is not in session, and s/he will be under no obligation to the District for other than the assigned school days. Each SRO may utilize the equipment furnished under this Agreement for such other duties as may be directed by the City. First and foremost, the SRO will perform law enforcement duties in the school such as handling assaults, thefts, burglary, bomb threats, weapons and drug related incidents. The SRO will provide a visible and positive image; arriving at school on time every morning and remaining on the school premises until school is recessed for the day. If there should be times when the SRO must be elsewhere than on the school property, such absence shall be pre-approved by his/her SRO Supervisor, unless in an emergency situation. It is also the responsibility of the SRO to notify the school Principal of his pending absence. In the event that the SRO is absent from the school, the City will assign another SRO to assume their duties until he/she returns. In the event that no other SRO is available, the City will assign an Officer to assume such duties on a temporary basis, Furthermore, the SRO shall at all times, when on duty or off duty, strive to protect the school environment and help to maintain an atmosphere therein where teachers feel safe to teach and students can feel safe to learn.

2. Funding for Salaries and Benefits, Equipment and Supplies: The District will provide funding for seventy-five percent (75%) of salary and benefits for the SRO(s) from the beginning date of the Agreement until the termination as set out in Paragraph 7. The City will provide funding for twenty-five percent (25%) of salary and benefits for the same period of time. The salary paid for the term of this Agreement will be based on an annual salary not more than Sixty-Three Thousand Three Hundred Fifty-Four Dollars and 47/100 (\$63,354.47) nor less than Forty-Two Thousand Two Hundred Thirty-Six Dollars and 31/100 (\$42,236.31) for each SRO.

In the event it should become necessary for the City to pay overtime compensation to the SRO(s) to provide services contemplated under this Agreement and mandated by Federal Wage and Hour guidelines, the parties agree the responsibility for funding such compensation to be as follows:

- If the overtime is the result of a law enforcement emergency, the City will be responsible for covering overtime costs;
- If the overtime is required for school-sponsored activities such as ball games, dances, or similar activities, the District shall contract directly with the officer within the guidelines of Departmental Policy and shall be responsible for covering any compensation due to the SRO. The assigned SRO is the designated point of contact for all off duty employment requests made by each school.
- The District has no authority to authorize overtime to be paid by the City.

The benefits paid on behalf of the City to the SRO(s) will include the employer's portion under the Federal Insurance Contributions Act (FICA), employer's portion of the Police

Retirement System, health insurance, life insurance, General Tort Insurance and Workers Compensation Insurance.

The District will provide funding for seventy-five percent (75%) of the equipment and operating supplies for the SRO(s). This includes, but is not limited to: vehicle meeting the standards of the City; lights and siren for the vehicle; vehicle markings; portable radio; firearms; ETM; protective cages; mounting device; vehicle insurance; gas/oil/fuel/vehicle maintenance costs; uniforms/clothing; police supplies; and training requirements. It is expressly understood, however, that upon the sale of any vehicle purchased for the use of the SRO under the terms of this paragraph, any net proceeds derived therefrom shall be divided between the parties on the same 75/25% ratio as utilized when the vehicle was first purchased. The parties further agree that all equipment and supplies may be utilized by Officers for duties outside the scope of this Agreement, if so directed by the City.

It is agreed and understood that a marked vehicle may not be accessible to the SRO(s) upon the onset of this Agreement. A marked vehicle will, however, be provided to the SRO(s) at such time as a vehicle meeting the above specifications is available.

3. Equipment and Ownership: Uniforms/clothing/equipment purchased for the SRO(s) on a 75/25% split as in Paragraph 2 will be utilized for the particular SRO during the duration of this Agreement but will become the property of the City upon purchase and the District will have no rights to the uniforms/clothing/equipment upon termination of this Agreement.

4. SRO Office and Furniture: The District shall provide suitable office space and furniture for the SRO(s) and, at a minimum, access to a location where confidential matters may be discussed.

5. Selection of SRO Officers: The City will select the particular SRO(s) to fill positions based on the terms of this Agreement and will provide specialized training required for SRO Certification. The District and the Principal, or their respective designee, may participate in the selection of the SRO to be assigned. A good faith effort will be made to ensure compatibility between the school and the SRO. However, the City will be solely responsible for the selection and assignment of the SRO(s). The City understands the benefit of continuity in the school setting and will endeavor to keep the same SRO(s) assigned to the District under this Agreement unless the City determines, in its sole discretion, that a change in assignments should be made. The City also understands that conflicts arise and if the District notifies the City at any time during the term of this Agreement that a conflict with any SRO(s) assigned under this Agreement has arisen, the City will confer with the District to determine whether the conflict can be resolved. In the event that the conflict cannot be resolved to the satisfaction of the District and the City by the same SRO(s) remaining at their assigned school(s), the City will assign another qualified and certified SRO(s) for the remainder of the term of this Agreement. It is agreed that an SRO who has completed certification requirements approved by the South Carolina Criminal Justice Academy will be assigned. If the assigned Officer is away from work for any reason for three (3) consecutive school days, the City will temporarily assign another Officer to the position. The replacement Officer may not have received specialized SRO training.

6. Drug Seizures, Forfeitures, and Criminal Charge Disposition: The Cayce Department of Public Safety, Solicitor's Office, or other eligible law enforcement agencies shall receive any cash or proceeds from cash or property seized and forfeited pursuant to Title 44, Chapter 53 of the South Carolina Code of Laws, (1976, as amended). All arrests made or citations given while on District property will be disposed of as provided by law through the Courts having jurisdiction over Cayce Department of Public Safety charges and the Defendant.

7. Term: This Agreement will become effective upon provision of services / signing and will terminate on June 30, 2019. It is agreed that Officer services will be provided through the last day of the 2018-2019 school year; however, the Agreement will remain effective as previously stated for billing and payment purposes. The City will bill the District quarterly. The quarterly bill amount will be based on a proration of the annual cost for the District. Reconciliation will be completed at the end of the fourth quarter and an invoice or check, whichever is appropriate, will be sent to the District. This will ensure that the District is not billed more than the actual expenses. The invoices should be received by the School District during the first month of the quarter. Payment is due upon receipt of invoice. Either party may terminate the Agreement before the termination date listed above for non-performance of any conditions of the Agreement and upon thirty days written notice to the other party. In the event of such a termination, both parties shall be released from any monetary obligations beyond those obligations incurred as of the time of the termination of services.

8. Performance Evaluation of Services: The City and District agree to establish a system to evaluate the performance of services contemplated under this Agreement. This is to be accomplished by an annual review of services performed by the School Resource Supervisor and the Principal or his/her designee, of each school to which an SRO is assigned pursuant to this Agreement, in conjunction with the District's Supervisor of Student Services. The results of the review shall be reduced to writing, signed by the School Resource Supervisor and the School's representative. A completed copy shall be retained by each party. Any concerns or deficiencies noted shall be addressed in follow-up memorandum. This process is in no way intended to limit the City or the school officials from discussing service delivery at any time during the contractual period.

9. Cooperation between SRO(s) and Assigned Schools: Each SRO assigned under this Agreement shall abide by District policies, rules and regulations, as applicable to an SRO, during the period of the time they are working on behalf of the School/District, provided such policies, rules and regulations do not conflict with City policies or conflict with the City's (or the SRO's) duties and responsibilities under the law. Each SRO shall endeavor to work cooperatively with School/District Administration. The City shall retain sole authority to assign specific duties for the SRO; however, the Principal of each site to which the SRO is assigned may make requests to the City concerning such assigned duties, which requests, if appropriate in the sole discretion of the City, may be granted by the City.

10. Severability: This Agreement contains all matters considered by the parties. There have been no oral agreements made and this document shall reflect the entire agreement. The parties may amend this Agreement at any time by executing a signed written Addendum.

IN WITNESS WHEREOF, the parties, with the approval of their governing bodies and by and through their undersigned duly authorized representatives, execute this Agreement as follows:

Rachelle Moody, Interim City Manager
City of Cayce

Dated: _____

Witness as to City

Witness as to City

Byron Snellgrove, Director
Cayce Department of Public Safety

Dated: _____

Witness as to Cayce DPS

Witness as to Cayce DPS

William B. James, Jr., Ph.D., Superintendent
Lexington County School District Two

Dated: _____

Witness as to District

Witness as to District

Memorandum

To: Mayor and Council
From: Rachelle Moody, Interim City Manager
Date: April 26, 2017
Subject: Status of FY2018-2019 Utility Budget

Utility Fund Budget

Utility Fund Revenues are projected at \$15,700,164 and includes:

- \$15,122,220 transfer from the Gross Revenue Fund
- \$438,750 in grants

Utility Fund Expenditures are projected at \$15,295,517. This budget currently includes:

- Increased revenues from the Town of Lexington for the Carolina Water Service's Plant.
- Capital Expenditures totaling \$872,848.
- One new position: Administrative Assistant for Septage and Grease.
- 15% debt coverage for the City's utility fund debt.
- \$1,800,000 transfer to General Fund for Indirect Costs.
- New health insurance coverage costs as result of City joining PEBA. Costs include the City's required employer contribution plus the employee's individual contribution.

The Utility Budget does not include:

- Any COLA raises for the Utility employees (a 2% COLA would increase budget by \$90,752).
- A 1.5% rate increase as required by the terms of the SRF Loan. Once the budget has been balanced, staff will need to send it to the Auditor to perform a rate analysis to determine if a rate increase is still needed.

Currently the Utility Fund budget has a revenue surplus of \$404,646 over expenditures.

UTILITY FUND REVENUES

Account	Account Description	2019 Budget	2018 Budget	2017 Actual
GROSS REVENUE FUND				
20-1009-100-000	WATER SALES	5,400,000.00	5,500,000.00	5,378,983.44
20-1009-105-000	WATER TAPS MATERIAL/LABOR	50,000.00	20,000.00	93,133.31
20-1009-110-000	SEWER SERVICE SALES	12,070,890.00	10,370,000.00	9,761,838.90
20-1009-115-000	SEWER TAPS MATERIAL/LABOR	1,000.00	1,000.00	3,750.00
20-1009-120-000	RECONNECTION FEES - UPFRONT	0.00	40,000.00	0.00
20-1009-120-001	RECONNECTION FEES - BILLED	40,000.00	0.00	34,009.42
20-1009-125-000	NON OPERATING REVENUE-WA & SW CAPACITY-C	475,000.00	475,000.00	1,621,717.09
20-1009-125-001	NON OPERATING REV - CAP FROM LLOYDWOOD	40,000.00	0.00	0.00
20-1009-129-000	GREASE WASTE DISPOSAL FEE	770,000.00	770,000.00	702,264.94
20-1009-130-000	SEPTIC WASTE DISPOSAL FEE	530,000.00	530,000.00	545,196.24
20-1009-131-000	WASTE HAULER PERMIT FEE	0.00	0.00	0.00
20-1009-132-000	HAULER TRUCK CLEANING FEE	5,000.00	2,000.00	4,200.00
20-1009-133-000	REINSPECTION FEE	0.00	0.00	0.00
20-1009-135-000	SET UP FEES	95,000.00	95,000.00	100,410.00
20-1009-140-000	MISCELLANEOUS REVENUE	85,000.00	75,000.00	78,929.52
20-1009-160-000	PENALTIES ON UTILITY BILL	170,000.00	170,000.00	168,571.56
20-1009-181-000	DEPRECIATION CHARGE REVENUE/WWTP REPLACE	448,228.00	0.00	0.00
TOTAL		20,180,118.00	18,048,000.00	18,493,004.42
UTILITY FUND				
30-1007-180-000	INTEREST EARNED	4,000.00	5,000.00	4,930.49
30-1007-305-000	SALE OF PERSONAL PROPERTY	5,000.00	5,000.00	13,538.01
30-1007-401-000	MISCELLANEOUS REVENUE	25,000.00	25,000.00	331,877.09
30-1008-000-000	TRANSFER FROM GROSS REVENUE FUND	15,122,220.00	13,429,995.00	14,167,252.50
30-1008-495-000	FEMA GRANT REVENUE	438,750.00	0.00	95,192.50
30-1008-550-000	REVENUE-SPRINGDALE CONTRACT FOR CUSTODIA	105,194.00	105,194.00	78,895.24
TOTAL		15,700,164.00	13,570,189.00	14,691,685.83

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1909-000-000	UTILITIES - BILLING:			
30-1909-101-000	SALARIES & WAGES	\$ 363,598	\$ 343,152	\$ 323,244
30-1909-102-000	OVERTIME	\$ 30,218	\$ 26,180	\$ 18,397
30-1909-210-000	PRINTING/OFFICE SUPPLIES	\$ 6,400	\$ 6,000	\$ 5,074
30-1909-211-000	POSTAGE EXPENSE	\$ 58,000	\$ 55,000	\$ 44,000
30-1909-214-000	DUES & MEMBERSHIPS	\$ 2,115	\$ 2,505	\$ 155
30-1909-215-000	TRAVEL EXPENSE	\$ 2,500	\$ 2,890	\$ 579
30-1909-217-000	AUTO OPERATING EXPENSE	\$ 14,000	\$ 14,000	\$ 13,748
30-1909-221-000	TELEPHONE EXPENSE	\$ 10,000	\$ 12,500	\$ 7,297
30-1909-226-000	SERVICE CONTRACTS	\$ 21,500	\$ 18,850	\$ 16,774
30-1909-227-000	EQUIPMENT REPAIRS	\$ 1,000	\$ 1,000	\$ 535
30-1909-231-000	HAND TOOLS & SUPPLIES	\$ 3,000	\$ 3,000	\$ 3,255
30-1909-238-000	SAFETY SUPPLIES	\$ 1,750	\$ 1,750	\$ 1,402
30-1909-241-000	UNIFORM EXPENSE	\$ 3,500	\$ 2,500	\$ 2,032
30-1909-244-000	JANITORIAL SUPPLIES	\$ -	\$ -	\$ -
30-1909-262-000	VEHICLE INSURANCE EXPENSE	\$ 3,750	\$ 3,500	\$ 3,342
30-1909-264-000	EMPLOYEE TRAINING EXPENSE	\$ 4,230	\$ 3,635	\$ 1,460
30-1909-271-000	SERVICE CONTRACT COPIER	\$ -	\$ -	\$ -
30-1909-272-000	COLLECTION EXPENSE BY AGENCIES/CARD FEES	\$ 98,000	\$ 88,500	\$ 91,687
30-1909-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 56,000	\$ 273,000	\$ -
30-1909-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 3,000	\$ 9,000	\$ 38,309
30-1909-805-000	SCRS EXPENSE	\$ 55,806	\$ 45,742	\$ 38,587
30-1909-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 581	\$ 553	\$ 507
30-1909-814-000	FICA EXPENSE	\$ 30,148	\$ 28,254	\$ 25,047
30-1909-820-000	GENERAL INSURANCE EXPENSE	\$ 5,250	\$ 5,250	\$ 4,934
30-1909-821-000	WORKERS COMP INS EXPENSE	\$ 10,580	\$ 9,898	\$ 9,918
30-1909-822-000	MEDICAL INSURANCE EXPENSE	\$ 72,935	\$ 86,138	\$ 75,874
30-1909-825-000	UNEMPLOYMENT COMP EXPENSE	\$ 1,000	\$ 1,000	\$ -
30-1909-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 6,000	\$ 3,000
30-1909-830-000	OPEB EXPENSE	\$ -	\$ -	\$ 8,706
30-1909-835-000	PENSION EXPENSE: SCRS	\$ -	\$ -	\$ 31,167
	Totals	\$ 858,861	\$ 1,049,797	\$ 769,032

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1910-000-000	UTILITIES - ADMINISTRATION:			
30-1910-101-000	SALARIES & WAGES	\$ 338,054	\$ 317,811	\$ 252,275
30-1910-102-000	OVERTIME	\$ 908	\$ 794	\$ 437
30-1910-210-000	PRINTING/OFFICE SUPPLIES	\$ 9,900	\$ 8,000	\$ 5,858
30-1910-211-000	POSTAGE EXPENSE	\$ 7,000	\$ 6,800	\$ 5,300
30-1910-214-000	DUES & MEMBERSHIPS	\$ 760	\$ 660	\$ 380
30-1910-215-000	TRAVEL EXPENSE	\$ 6,060	\$ 3,960	\$ 2,832
30-1910-217-000	AUTO OPERATING EXPENSE	\$ 9,000	\$ 8,000	\$ 4,202
30-1910-221-000	TELEPHONE EXPENSE	\$ 7,000	\$ 8,250	\$ 4,490
30-1910-226-000	SERVICE CONTRACTS	\$ 17,700	\$ 16,379	\$ 8,012
30-1910-227-000	EQUIPMENT REPAIR EXPENSE	\$ 900	\$ 900	\$ 7,980
30-1910-231-000	HAND TOOLS AND SUPPLIES	\$ 1,500	\$ 1,450	\$ -
30-1910-238-000	SAFETY SUPPLIES	\$ 4,250	\$ 3,600	\$ 1,683
30-1910-241-000	UNIFORM EXPENSE	\$ 650	\$ 650	\$ 22
30-1910-249-000	MEDICAL, DR, PHYSICAL EXP	\$ 4,000	\$ 4,000	\$ 2,076
30-1910-261-000	ADVERTISING EXPENSE	\$ 500	\$ 500	\$ -
30-1910-262-000	VEHICLE INSURANCE EXPENSE	\$ 2,600	\$ 2,600	\$ 1,337
30-1910-264-000	EMPLOYEE TRAINING EXPENSE	\$ 3,290	\$ 3,095	\$ 1,172
30-1910-265-000	PROF SER-AUDIT EXPENSE	\$ 43,000	\$ 43,000	\$ 37,233
30-1910-266-000	PROF SERVICE-ATTORNEY FEES	\$ 35,000	\$ 45,000	\$ 12,377
30-1910-267-000	PROF SER-ENGINEER EXPENSE	\$ 15,000	\$ 25,000	\$ 15,773
30-1910-268-000	PROF SER-CONSULTANT FEES	\$ 53,000	\$ 53,000	\$ 63,400
30-1910-269-000	EASEMENT CONTRACTS - CSX	\$ 500	\$ -	\$ 100
30-1910-271-000	SPECIAL CONTRACT COPIER	\$ 2,675	\$ 2,675	\$ 1,737
30-1910-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 5,000	\$ 2,550	\$ 4,791
30-1910-805-000	SCRS EXPENSE	\$ 47,916	\$ 38,993	\$ 28,597
30-1910-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 499	\$ 471	\$ 376
30-1910-814-000	FICA EXPENSE	\$ 25,924	\$ 24,373	\$ 18,621
30-1910-820-000	GENERAL INSURANCE EXPENSE	\$ 5,200	\$ 5,200	\$ 2,052
30-1910-821-000	WORKERS COMP INS EXPENSE	\$ 9,580	\$ 8,983	\$ 6,082
30-1910-822-000	MEDICAL INSURANCE EXPENSE	\$ 49,014	\$ 47,854	\$ 27,520
30-1910-825-000	UNEMPLOYMENT COMP EXPENSE	\$ 1,500	\$ 1,500	\$ -
30-1910-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ 1,500
30-1910-830-000	OPEB EXPENSE	\$ -	\$ -	\$ 6,795
30-1910-835-000	PENSION EXPENSE: SCRS	\$ -	\$ -	\$ 26,161
30-1910-899-000	PAYING AGENT FEE/BONDS	\$ 8,000	\$ 8,000	\$ 8,966
	Totals	\$ 715,880	\$ 697,048	\$ 560,137

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1911-000-000	UTILITIES - WATER TREATMENT PLANT:			
30-1911-101-000	SALARIES & WAGES	\$ 468,004	\$ 458,317	\$ 432,904
30-1911-102-000	OVERTIME	\$ 45,143	\$ 43,290	\$ 45,564
30-1911-210-000	PRINTING/OFFICE SUPPLIES	\$ 850	\$ 850	\$ 822
30-1911-211-000	POSTAGE EXPENSE	\$ 350	\$ 350	\$ 369
30-1911-213-000	DHEC PERMIT FEES	\$ 25,000	\$ 25,000	\$ 23,768
30-1911-214-000	DUES & MEMBERSHIPS	\$ 630	\$ 2,115	\$ 860
30-1911-215-000	TRAVEL EXPENSE	\$ 4,800	\$ 4,800	\$ 2,882
30-1911-217-000	AUTO OPERATING EXPENSE	\$ 4,600	\$ 4,500	\$ 7,235
30-1911-220-000	ELECTRIC & GAS EXPENSE	\$ 345,000	\$ 345,000	\$ 303,686
30-1911-221-000	TELEPHONE EXPENSE	\$ 6,753	\$ 8,300	\$ 8,028
30-1911-223-000	LUBRICATION SUPPLIES	\$ 1,050	\$ 1,000	\$ 870
30-1911-226-000	SERVICE CONTRACTS	\$ 244,790	\$ 177,248	\$ 73,908
30-1911-227-000	EQUIPMENT REPAIR EXPENSE	\$ 80,000	\$ 91,000	\$ 76,942
30-1911-228-000	BUILDING REPAIR EXPENSE	\$ 7,000	\$ 7,000	\$ 5,133
30-1911-231-000	HAND TOOLS & SUPPLIES	\$ 900	\$ 900	\$ 2,411
30-1911-236-000	ELECTRIC/LIGHT SUPPLIES	\$ 625	\$ 600	\$ 851
30-1911-238-000	SAFETY SUPPLIES	\$ 2,000	\$ 1,925	\$ 1,603
30-1911-241-000	UNIFORM EXPENSE	\$ 2,800	\$ 2,600	\$ 2,384
30-1911-244-000	JANITORIAL SUPPLIES	\$ 600	\$ 600	\$ 621
30-1911-248-000	CHEMICAL EXPENSE	\$ 196,845	\$ 255,603	\$ 164,432
30-1911-249-000	LABORATORY SUPPLIES	\$ 31,500	\$ 29,000	\$ 28,522
30-1911-262-000	VEHICLE INSURANCE EXPENSE	\$ 2,350	\$ 3,000	\$ 3,040
30-1911-264-000	EMPLOYEE TRAINING EXPENSE	\$ 2,115	\$ 1,160	\$ 1,681
30-1911-267-000	CONSULTANT SERV/LAB TESTS	\$ 12,000	\$ 15,000	\$ 13,104
30-1911-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 603,000	\$ 107,000	\$ (4,676)
30-1911-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 11,918	\$ 17,670	\$ 10,784
30-1911-805-000	SCRS EXPENSE	\$ 72,684	\$ 61,922	\$ 54,171
30-1911-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 757	\$ 823	\$ 712
30-1911-814-000	FICA EXPENSE	\$ 39,256	\$ 38,373	\$ 35,487
30-1911-820-000	GENERAL INSURANCE EXPENSE	\$ 17,300	\$ 18,544	\$ 18,171
30-1911-821-000	WORKERS COMP INS EXPENSE	\$ 29,338	\$ 28,455	\$ 29,222
30-1911-822-000	MEDICAL INSURANCE EXPENSE	\$ 69,577	\$ 95,708	\$ 85,084
30-1911-825-000	UNEMPLOYMENT COMP EXPENSE	\$ 550	\$ 550	\$ -
30-1911-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ 840
30-1911-830-000	OPEB EXPENSE	\$ -	\$ -	\$ 11,660
30-1911-835-000	PENSION EXPENSE: SCRS	\$ -	\$ -	\$ 45,309
	Totals	\$ 2,330,085	\$ 1,851,203	\$ 1,488,381

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1912-000-000	WATER DISTRIBUTION & MAINTENANCE:			
30-1912-101-000	SALARIES & WAGES	\$ 567,529	\$ 542,423	\$ 494,518
30-1912-102-000	OVERTIME	\$ 75,469	\$ 39,229	\$ 43,278
30-1912-210-000	PRINTING & OFFICE SUPPLIES	\$ 3,000	\$ 3,000	\$ 2,383
30-1912-214-000	DUES & MEMBERSHIPS	\$ 2,255	\$ 2,255	\$ 1,069
30-1912-215-000	TRAVEL EXPENSE	\$ 6,300	\$ 4,800	\$ 6,438
30-1912-217-000	AUTO OPERATING EXPENSE	\$ 40,500	\$ 40,000	\$ 44,063
30-1912-220-000	ELECTRIC & GAS EXPENSE	\$ 55,000	\$ 52,000	\$ 50,061
30-1912-221-000	TELEPHONE EXPENSE	\$ 10,000	\$ 14,000	\$ 7,968
30-1912-226-000	SERVICE CONTRACTS	\$ 167,406	\$ 86,301	\$ 109,218
30-1912-227-000	EQUIPMENT REPAIR EXPENSE	\$ 25,000	\$ 25,000	\$ 33,135
30-1912-228-000	BUILDING REPAIRS	\$ 1,000	\$ 500	\$ 574
30-1912-231-000	HAND TOOLS & SUPPLIES	\$ 10,000	\$ 8,000	\$ 7,168
30-1912-234-000	MASONRY/CEMENT SUPPLIES	\$ 7,000	\$ 7,000	\$ 7,904
30-1912-235-000	ASPHALT/GRADING SUPPLIES	\$ 55,000	\$ 55,000	\$ 13,811
30-1912-237-000	RADIO SUPPLIES	\$ 250	\$ 250	\$ -
30-1912-238-000	SAFETY SUPPLIES	\$ 7,000	\$ 7,000	\$ 7,179
30-1912-241-000	UNIFORM EXPENSE	\$ 9,500	\$ 7,000	\$ 8,730
30-1912-248-000	CHEMICAL EXPENSE	\$ 736	\$ 736	\$ -
30-1912-256-000	WATER DIST REPAIR EXPENSE	\$ 135,000	\$ 95,000	\$ 110,397
30-1912-262-000	VEHICLE INSURANCE EXPENSE	\$ 11,000	\$ 11,000	\$ 10,931
30-1912-264-000	EMPLOYEE TRAINING EXPENSE	\$ 9,765	\$ 6,810	\$ 9,789
30-1912-381-000	WATER DIST EQUIP-METERS	\$ 25,000	\$ 25,000	\$ 36,538
30-1912-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 55,000	\$ 70,000	\$ -
30-1912-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ -	\$ 910	\$ 125
30-1912-805-000	SCRS EXPENSE	\$ 91,151	\$ 71,210	\$ 60,630
30-1912-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 949	\$ 861	\$ 797
30-1912-814-000	FICA EXPENSE	\$ 49,204	\$ 44,496	\$ 40,241
30-1912-820-000	GENERAL INSURANCE EXPENSE	\$ 13,000	\$ 13,000	\$ 12,723
30-1912-821-000	WORKERS COMP INS EXPENSE	\$ 35,599	\$ 33,404	\$ 32,716
30-1912-822-000	MEDICAL INSURANCE EXPENSE	\$ 100,298	\$ 124,421	\$ 102,281
30-1912-825-000	UNEMPLOYMENT COMP EXPENSE	\$ 2,000	\$ 2,000	\$ -
30-1912-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ 1,500
30-1912-830-000	OPEB EXPENSE	\$ -	\$ -	\$ 13,320
30-1912-835-000	PENSION EXPENSE: SCRS	\$ -	\$ -	\$ 47,837
	Totals	\$ 1,570,911	\$ 1,395,606	\$ 1,317,321

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1916-000-000	WASTE WATER TREATMENT:			
30-1916-101-000	SALARIES & WAGES	\$ 670,136	\$ 663,485	\$ 594,206
30-1916-102-000	OVERTIME	\$ 40,103	\$ 41,877	\$ 25,324
30-1916-210-000	PRINTING/OFFICE SUPPLIES	\$ 1,000	\$ 800	\$ 746
30-1916-211-000	POSTAGE EXPENSE	\$ 300	\$ 300	\$ 300
30-1916-213-000	DHEC PERMIT FEES	\$ 3,250	\$ 3,250	\$ 3,045
30-1916-214-000	DUES & MEMBERSHIPS	\$ 1,823	\$ 1,764	\$ 548
30-1916-215-000	TRAVEL EXPENSE	\$ 6,894	\$ 6,894	\$ 2,361
30-1916-217-000	AUTO OPERATING EXPENSE	\$ 54,600	\$ 51,000	\$ 60,097
30-1916-218-000	WATER EXPENSE	\$ 598,750	\$ 530,500	\$ 355,080
30-1916-220-000	ELECTRIC & GAS EXPENSE	\$ 1,035,000	\$ 958,000	\$ 941,942
30-1916-221-000	TELEPHONE EXPENSE	\$ 29,500	\$ 28,700	\$ 27,705
30-1916-223-000	LUBRICATION SUPPLIES	\$ 3,000	\$ 3,000	\$ 1,775
30-1916-226-000	SERVICE CONTRACTS	\$ 146,735	\$ 142,861	\$ 96,096
30-1916-227-000	EQUIPMENT REPAIR EXPENSE	\$ 260,000	\$ 200,000	\$ 267,166
30-1916-228-000	BUILDING REPAIRS	\$ 1,000	\$ 500	\$ 247
30-1916-229-000	SLUDGE DISPOSAL FEES	\$ 383,120	\$ 360,207	\$ 398,172
30-1916-230-000	BELT PRESS RENTAL EXPENSE	\$ -	\$ -	\$ -
30-1916-231-000	HAND TOOLS & SUPPLIES	\$ 4,000	\$ 3,000	\$ 3,643
30-1916-236-000	ELECTRIC/LIGHT SUPPLIES	\$ 5,000	\$ 7,000	\$ 5,137
30-1916-237-000	RADIO SUPPLIES	\$ 200	\$ 200	\$ -
30-1916-238-000	SAFETY PROGRAM & SUPPLIES	\$ 10,000	\$ 8,000	\$ 6,240
30-1916-241-000	UNIFORM EXPENSE	\$ 9,000	\$ 7,350	\$ 6,390
30-1916-244-000	JANITORIAL SUPPLIES	\$ 1,500	\$ 1,500	\$ 1,100
30-1916-248-000	CHEMICAL EXPENSE	\$ 252,358	\$ 248,839	\$ 232,576
30-1916-249-000	LABORATORY SUPPLIES	\$ 46,000	\$ 40,100	\$ 35,952
30-1916-262-000	VEHICLE INSURANCE EXPENSE	\$ 9,810	\$ 11,925	\$ 10,090
30-1916-264-000	EMPLOYEE TRAINING EXPENSE	\$ 5,875	\$ 5,815	\$ 1,817
30-1916-267-000	PROF SERVICES-LAB TESTING	\$ 35,000	\$ 28,000	\$ 23,596
30-1916-268-000	PROFESSIONAL FEES	\$ 70,000	\$ 45,000	\$ 32,296
30-1916-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 117,000	\$ 192,000	\$ (13,458)
30-1916-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 16,680	\$ 17,220	\$ 20,507
30-1916-805-000	SCRS EXPENSE	\$ 100,531	\$ 87,074	\$ 69,656
30-1916-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 1,046	\$ 1,052	\$ 916
30-1916-814-000	FICA EXPENSE	\$ 54,333	\$ 53,960	\$ 45,487
30-1916-820-000	GENERAL INSURANCE EXPENSE	\$ 80,504	\$ 86,000	\$ 81,680
30-1916-821-000	WORKERS COMP INS EXPENSE	\$ 47,892	\$ 41,928	\$ 40,566

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1916-822-000	MEDICAL INSURANCE EXPENSE	\$ 88,567	\$ 143,563	\$ 111,500
30-1916-825-000	UNEMPLOYMENT COMP EXPENSE	\$ 2,000	\$ 2,000	\$ -
30-1916-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 1,500	\$ 1,500
30-1916-830-000	OPEB EXPENSE	\$ 6,615	\$ 6,615	\$ 16,005
30-1916-835-000	PENSION EXPENSE: SCRS	\$ -	\$ -	\$ 56,280
30-1916-950-000	DEPRECIATION CHARGE	\$ 550,000	\$ -	\$ -
	Totals	\$ 4,749,122	\$ 4,032,779	\$ 3,564,283

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1917-000-000	WASTEWATER COLLECTION:			
30-1917-101-000	SALARIES & WAGES	\$ 635,057	\$ 630,014	\$ 551,930
30-1917-102-000	OVERTIME	\$ 69,410	\$ 57,454	\$ 57,362
30-1917-214-000	DUES & MEMBERSHIPS	\$ 1,690	\$ 1,690	\$ 1,471
30-1917-215-000	TRAVEL EXPENSE	\$ 4,300	\$ 2,800	\$ 5,165
30-1917-217-000	AUTO OPERATING EXPENSE	\$ 65,000	\$ 55,000	\$ 64,718
30-1917-220-000	ELECTRIC & GAS EXPENSE	\$ 128,000	\$ 125,000	\$ 126,530
30-1917-221-000	TELEPHONE EXPENSE	\$ 46,000	\$ 33,500	\$ 33,117
30-1917-223-000	LUBRICATION SUPPLIES	\$ 300	\$ 300	\$ 191
30-1917-226-000	SERVICE CONTRACTS	\$ 16,908	\$ 16,908	\$ 8,508
30-1917-227-000	EQUIPMENT REPAIR EXPENSE	\$ 185,000	\$ 185,000	\$ 207,730
30-1917-231-000	HAND TOOLS & SUPPLIES	\$ 8,000	\$ 8,000	\$ 6,824
30-1917-234-000	MASONRY/CEMENT SUPPLIES	\$ 2,500	\$ 2,300	\$ 2,224
30-1917-235-000	ASPHALT/GRADING SUPPLIES	\$ 35,000	\$ 35,000	\$ 14,150
30-1917-237-000	RADIO SUPPLIES	\$ 300	\$ 250	\$ -
30-1917-238-000	SAFETY SUPPLIES	\$ 7,500	\$ 7,500	\$ 7,328
30-1917-241-000	UNIFORM EXPENSE	\$ 7,500	\$ 7,000	\$ 8,730
30-1917-244-000	JANITORIAL SUPPLIES	\$ 2,000	\$ 1,000	\$ 1,106
30-1917-248-000	CHEMICAL EXPENSE	\$ 11,500	\$ 11,534	\$ 15,924
30-1917-256-000	WW COLL REPAIR EXPENSE	\$ 85,000	\$ 85,000	\$ 84,181
30-1917-257-000	TRANSMISSION LINE OPERATION & MAINT	\$ 5,000	\$ 5,000	\$ -
30-1917-262-000	VEHICLE INSURANCE EXPENSE	\$ 12,000	\$ 15,000	\$ 14,768
30-1917-264-000	EMPLOYEE TRAINING EXPENSE	\$ 9,935	\$ 6,560	\$ 3,316
30-1917-385-000	MACHINES & EQUIPMENT	\$ 30,300	\$ -	\$ -
30-1917-386-000	EQUIPMENT NON-CAPITAL	\$ -	\$ -	\$ 11,240
30-1917-805-000	SCRS EXPENSE	\$ 100,023	\$ 83,992	\$ 69,948
30-1917-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 1,041	\$ 1,015	\$ 920
30-1917-814-000	FICA EXPENSE	\$ 54,013	\$ 52,591	\$ 46,575
30-1917-820-000	GENERAL INSURANCE EXPENSE	\$ 16,500	\$ 16,500	\$ 16,857
30-1917-821-000	WORKERS COMP INS EXPENSE	\$ 49,476	\$ 48,072	\$ 45,989
30-1917-822-000	MEDICAL INSURANCE EXPENSE	\$ 98,737	\$ 143,563	\$ 110,317
30-1917-825-000	UNEMPLOYMENT COMP EXPENSE	\$ 1,000	\$ 1,000	\$ -
30-1917-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ -
30-1917-830-000	OPEB EXPENSE	\$ -	\$ -	\$ 14,866
30-1917-835-000	PENSION EXPENSE: SCRS	\$ -	\$ -	\$ 50,956
30-1917-879-000	SPRINGDALE CONTRACT EXPENSE	\$ 105,194	\$ 105,194	\$ -
	Totals	\$ 1,794,184	\$ 1,746,737	\$ 1,582,939

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1920-000-000	WASTEWATER PRETREATMENT:			
30-1920-101-000	SALARY & WAGES	\$ 226,933	\$ 204,622	\$ 146,645
30-1920-102-000	OVERTIME	\$ 25,796	\$ 11,185	\$ 19,622
30-1920-210-000	PRINTING & OFFICE SUPPLIES	\$ 4,500	\$ 2,500	\$ 1,346
30-1920-211-000	POSTAGE EXPENSE	\$ 700	\$ 700	\$ 700
30-1920-214-000	DUES & MEMBERSHIPS	\$ 535	\$ 445	\$ 335
30-1920-215-000	TRAVEL EXPENSE	\$ 4,000	\$ 2,000	\$ 1,824
30-1920-217-000	AUTO OPERATING EXPENSE	\$ 6,000	\$ 4,000	\$ 3,633
30-1920-218-000	WATER EXPENSE	\$ -	\$ -	\$ -
30-1920-220-000	ELECTRIC & GAS EXPENSE	\$ 3,000	\$ 4,350	\$ 4,366
30-1920-221-000	TELEPHONE EXPENSE	\$ 3,000	\$ 3,000	\$ 2,213
30-1920-223-000	LUBRICATION SUPPLIES	\$ 500	\$ 1,000	\$ 34
30-1920-226-000	SERVICE CONTRACTS	\$ 1,980	\$ -	\$ -
30-1920-227-000	EQUIPMENT REPAIR EXPENSE	\$ 150,000	\$ 50,000	\$ 92,549
30-1920-228-000	BUILDING REPAIRS	\$ 1,000	\$ 1,000	\$ 1,084
30-1920-229-000	SLUDGE DISPOSAL FEES	\$ 60,000	\$ 50,000	\$ 44,587
30-1920-231-000	HAND TOOLS & SUPPLIES	\$ 3,500	\$ 3,500	\$ 3,050
30-1920-236-000	ELECTRIC/LIGHT SUPPLIES	\$ 500	\$ 500	\$ 48
30-1920-238-000	SAFETY PROGRAM & SUPPLIES	\$ 3,000	\$ 2,500	\$ 2,468
30-1920-241-000	UNIFORM EXPENSE	\$ 3,200	\$ 3,200	\$ 1,462
30-1920-244-000	JANITORIAL SUPPLIES	\$ 1,000	\$ 1,000	\$ 663
30-1920-248-000	CHEMICAL EXPENSE	\$ 49,327	\$ -	\$ -
30-1920-248-000	CHEMICAL EXPENSE	\$ 95,803	\$ 124,552	\$ 68,318
30-1920-249-000	LABORATORY SUPPLIES	\$ 750	\$ 750	\$ 42
30-1920-260-000	PROFESSIONAL SERVICES - HR	\$ -	\$ -	\$ -
30-1920-262-000	VEHICLE INSURANCE EXPENSE	\$ 1,175	\$ 1,500	\$ 971
30-1920-264-000	EMPLOYEE TRAINING EXPENSE	\$ 3,160	\$ 2,420	\$ 555
30-1920-268-000	PROFESSIONAL SERVICES LAB TESTING	\$ 10,000	\$ 10,000	\$ 9,004
30-1920-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 69,548	\$ 33,190	\$ -
30-1920-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 4,000	\$ -	\$ -
30-1920-805-000	SCRS EXPENSE	\$ 35,846	\$ 26,782	\$ 19,093
30-1920-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 373	\$ 324	\$ 251
30-1920-814-000	FICA EXPENSE	\$ 19,356	\$ 17,665	\$ 12,644
30-1920-820-000	GENERAL INSURANCE EXPENSE	\$ 3,358	\$ 3,300	\$ 3,270
30-1920-821-000	WORKERS COMP INS EXPENSE	\$ 17,334	\$ 15,589	\$ 10,905
30-1920-822-000	MEDICAL INSURANCE EXPENSE	\$ 35,652	\$ 47,854	\$ 23,842

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1920-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ -
30-1920-830-000	OPEB EXPENSE	\$ -	\$ -	\$ 3,950
30-1920-835-000	PENSION EXPENSE: SCRS	\$ -	\$ -	\$ 13,671
	Totals	\$ 795,499	\$ 632,428	\$ 493,143

UTILITY FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
30-1990-000-000	NON-DEPARTMENTAL:			
30-1990-870-000	O&M INDIRECT COST TRANSFER	\$ 1,800,000	\$ 1,800,000	\$ 1,600,000
30-1990-871-000	CONTRA WATER EXP	\$ -	\$ -	\$ (355,080)
30-1990-875-000	CAPITAL IMP PROJ RESERVE	\$ 100,000	\$ 100,000	\$ -
30-1990-877-000	CAPITAL EQUIP RESERVE TRN	\$ 100,000	\$ 100,000	\$ -
30-1990-880-000	DEBT SERVICE - INTEREST	\$ 27,904	\$ 6,419	\$ 980,203
30-1990-950-000	DEPRECIATION EXPENSE	\$ -	\$ -	\$ 4,565,104
30-1990-960-000	AMORTIZATION EXPENSE	\$ -	\$ -	\$ 14,096
30-1990-990-000	DEBT SERVICE - PRINCIPAL	\$ 453,071	\$ 158,172	\$ -
	Totals	\$ 2,480,975	\$ 2,164,591	\$ 6,804,323
	Utility Fund Grand Totals	\$ 15,295,517	\$ 13,570,189	\$ 16,579,559

**City of Cayce
Capital Equipment Schedule
FY 2018-FY 2019**

Department Code -Name	FY 18-19
O & M Fund	
1909 Billing	
Storage shed for 3/4" meters and supplies	\$5,000
200 100W ERTs to replace failing ERTs	\$15,000
Replace Truck 4118 w/134K miles	\$0
200 3/4" meters to replace failing meters outside city	\$36,000
Total 1909 Utilities - Billing	\$56,000
1911 Water Treatment Plant	
ChemTrec streaming current monitor	\$0
NETZSCH progressive cavity pump	\$0
Variable frequency drive for high service & transmission pumps	\$18,000
New generator & transfer switch (75% reim. FEMA grant)	\$585,000
Total 1911 Water Treatment Plant	\$603,000
1912 Water Distribution	
Mini excavator	\$55,000
Total 1912 Water Distribution	\$55,000
1916 Wastewater Treatment Plant	
Headworks grit snail insulation/heat trace project	\$10,000
W&T sulphinator upgrade control boards	\$10,000
500 Kuboda membrane panels	\$0
7720# rated capacity fork lift	\$30,000
3 Beck Permiate valve actuators	\$9,000
Replace truck w/100K+ miles	\$0
Total 1916 Wastewater Plant	\$59,000
1917 Wastewater Collection	
Duplex electrical control panels/pump stations (3)	\$0
Replace 2 service vehicles w/200K miles each	\$30,300
308E2 excavator	\$0
Replace truck w/100K+ miles for diesel	\$0
Total 1917 Wastewater Collection	\$30,300
1920 Septage & Grease	
Belt filter press auger assembly	\$50,000
2 SOG station "muffin monster" grinders	\$19,548
Total 1920 Septage & Grease	\$69,548
Total O&M Fund	\$872,848

Memorandum

To: Mayor and Council
From: Rachelle Moody, Interim City Manager
Date: April 26, 2018
Subject: Status of FY2018-2019 General Fund Budget

General Fund Budget

General Fund Revenues are projected at \$13,206,832 and includes:

- \$800,000 in Hospitality Tax Revenue
- \$1,800,000 transfer from Utility Fund for Indirect Costs.

General Fund Expenditures are projected at \$13,646,433. This budget currently includes:

- \$565,457 in Capital Expenditures (see attached Capital Equipment Schedule).
- Funding for 10 new employees, including:
 - Three firefighters to continue the four-year plan to add 12 firefighters in four years. Only six firefighters have been hired as part of this plan.
 - Three new Public Safety Officers (two of which are SROs for the High Schools in the City with 75% cost share from district)
 - One new Public Safety Lieutenant for expanding Community Outreach Unit.
 - One Public Safety IT Technician to apprentice under current Public Safety IT employee that is retiring.
 - One Events Manager/Communications position for the Administration Department, as discussed in the City's Strategic Planning Session.
 - One IT Technician to support the City IT Director with city-wide IT needs.
- Expenditures associated with the City's Recycling Program. The City was notified this spring that Sunoco will no longer recycle our comingled trash for free.
- New health insurance coverage costs as result of City joining PEBA. Costs include the City's required employer contribution plus the employee's individual contribution.

Current General Fund expenditures do not include COLA for employees.

Currently the General Fund is out of balance by \$439,601.

GENERAL FUND REVENUES

Account	Account Description	2019 Budget	2018 Budget	2017 Actual
10-1001-100-000	CURRENT PROPERTY TAXES	2,287,382.00	2,233,070.00	2,205,617.52
10-1001-105-000	PROPERTY TAX REVENUE-RICHLAND COUNTY	101,000.00	100,000.00	89,013.18
10-1001-110-000	PENALTIES-CURRENT TAXES	4,000.00	4,000.00	3,673.17
10-1001-200-000	PRIOR YEAR PROPERTY TAXES	40,000.00	40,000.00	38,270.97
10-1001-220-000	PENALTIES-PRIOR YEAR TAX	6,000.00	6,000.00	9,532.99
10-1001-400-000	OTHER PERSONAL PROP TAX	129,000.00	128,000.00	129,754.11
10-1001-500-000	FEE IN LIEU OF TAXES (FILOT)	750,000.00	750,000.00	749,339.33
10-1001-600-000	TRANSFER IN - HOSPITALITY TAX	800,000.00	780,000.00	640,120.00
10-1001-650-000	LOCAL OPTIONS SALES TAX	14,000.00	17,500.00	15,480.30
10-1001-700-000	COUNTY MUNICIPAL REVENUE FUND	16,500.00	11,500.00	16,411.46
10-1002-200-000	BUSINESS LICENSES	4,808,450.00	4,808,450.00	5,027,203.03
10-1002-210-000	BUSINESS LICENSE-PRIOR YR	5,000.00	3,000.00	1,261.19
10-1002-211-000	PENALTIES-BUSINES LICENSE	17,000.00	17,000.00	21,551.04
10-1002-300-000	RENTAL REGISTRATION FEE	7,000.00	7,000.00	12,692.10
10-1002-500-000	BUILDING PERMIT FEES	75,000.00	75,000.00	78,225.30
10-1002-501-000	INSPECTION FEES	1,000.00	1,000.00	75.00
10-1002-502-000	ZONING PLAN REVIEW FEES	1,000.00	1,000.00	275.00
10-1002-503-000	ZONING REQUESTS & APPEALS	1,000.00	1,000.00	8.00
10-1002-510-000	ELECTRICAL PERMIT FEES	15,000.00	10,000.00	18,830.50
10-1002-520-000	PLUMBING PERMIT FEES	7,000.00	7,000.00	5,421.00
10-1002-530-000	GAS PERMIT FEES	1,000.00	500.00	319.00
10-1002-535-000	GARAGE SALE PERMIT FEES	700.00	700.00	765.00
10-1002-540-000	MISCELLANEOUS PERMIT FEES	5,000.00	3,000.00	4,567.74
10-1002-541-000	FIRE MARSHALL REVENUE	3,000.00	1,000.00	390.00
10-1003-100-000	CRIMINAL FINES	55,000.00	60,000.00	56,405.51
10-1003-200-000	TRAFFIC FINES	150,000.00	170,000.00	127,717.36
10-1003-210-000	PARKING FINES	200.00	200.00	175.00
10-1003-240-000	PUBLIC DEFENDER APPLICATION FEE	0.00	0.00	0.00
10-1003-250-000	911 REVENUE ACCOUNT	50,000.00	110,000.00	10,970.64
10-1003-300-000	VICTIM'S ASSISTANCE FUND REVENUE	35,000.00	35,000.00	30,187.44
10-1004-100-000	INTEREST EARNED	2,000.00	1,200.00	1,198.64
10-1005-000-000	LOCAL GOVT FUND REVENUE	270,000.00	270,000.00	283,735.53
10-1005-800-000	MERCHANTS INVENTORY TAX	72,000.00	71,500.00	71,566.24
10-1006-100-000	HYDRANT CHARGE FEES	195,000.00	185,000.00	216,129.59
10-1006-115-000	FIRE MARSHALL FEES	0.00	0.00	370.00
10-1006-120-000	ANIMAL CONTROL CONTRACT & FEES	0.00	0.00	0.00
10-1006-200-000	SPEC GOV TRANSFER SRO OFFICERS LEX DIST	267,300.00	100,500.00	69,208.61
10-1006-300-000	LRADAC/AET/SPECIAL EVENTS	33,000.00	33,000.00	31,707.97
10-1006-760-000	DUPLICATION SERVICE FEES	5,000.00	5,000.00	5,051.75

GENERAL FUND REVENUES

Account	Account Description	2019 Budget	2018 Budget	2017 Actual
10-1006-780-000	RESIDENTIAL SANITATON FEE	662,000.00	661,824.00	733,502.59
10-1008-100-000	O&M ACTUAL INDIRECT COST	1,800,000.00	1,800,000.00	1,600,000.00
10-1008-300-000	MISCELLANEOUS REVENUES	85,000.00	62,500.00	83,812.88
10-1008-301-000	RESALE-PLASTIC REFUSE BAG	5,000.00	5,000.00	4,970.00
10-1008-305-000	SALE OF PERSONAL PROPERTY	20,000.00	10,000.00	3,028.50
10-1008-363-000	ADMISSIONS & RENTS	300.00	200.00	299.00
10-1008-375-000	RECYCLING REVENUE	3,000.00	3,000.00	4,037.90
10-1008-380-000	OTHER FINANCING SOURCES	0.00	374,000.00	519,000.00
10-1008-390-000	TRANSFER IN-ACCOMMODATIONS TAX REVENUE	29,000.00	48,000.00	48,000.00
10-1008-490-000	STATE GRANT REVENUE	276,000.00	652,191.00	209,314.47
10-1008-495-000	FEMA GRANT REVENUE	0.00	42,250.00	53,590.79
10-1008-496-000	FEDERAL GRANT REVENUE	0.00	106,000.00	33,171.90
10-1008-505-000	DOJ GRANT REVENUE	87,000.00	116,000.00	34,477.36
10-1008-510-000	SCMIT & SCMIRF GRANT REVENUE	10,000.00	10,000.00	1,537.90
10-1008-515-000	NON GOVT GRANT REVENUE	0.00	0.00	2,000.00
	TOTAL	13,206,832.00	13,938,085.00	13,303,964.50

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1101-000-000	LEGISLATIVE:			
10-1101-101-000	SALARIES & WAGES	\$ 82,169	\$ 81,092	\$ 79,500
10-1101-210-000	PRINTING/OFFICE SUPPLIES	\$ 1,000	\$ 1,000	\$ 1,449
10-1101-211-000	POSTAGE EXPENSE	\$ 300	\$ 300	\$ 300
10-1101-214-000	DUES & MEMBERSHIPS	\$ 2,882	\$ 2,882	\$ 1,075
10-1101-215-000	TRAVEL EXPENSE	\$ 10,650	\$ 10,650	\$ 8,741
10-1101-221-000	TELEPHONE EXPENSE	\$ 2,000	\$ 2,000	\$ 2,350
10-1101-261-000	ADVERTISING EXPENSE	\$ 1,300	\$ 250	\$ 500
10-1101-264-000	EMPLOYEE TRAINING EXP	\$ 6,880	\$ 7,580	\$ 3,919
10-1101-266-000	EMPLOYEE APPRECIATION/AWARDS EXPENSE	\$ 6,035	\$ 6,035	\$ 4,971
10-1101-274-000	CITY ELECTION EXPENSE	\$ 2,000	\$ -	\$ 1,576
10-1101-276-000	CITY HOSTED EVENTS/SPECIAL MEETINGS	\$ 1,500	\$ 1,500	\$ 31
10-1101-279-000	OTHER OPERATING EXPENSE	\$ 1,000	\$ 1,000	\$ 440
10-1101-805-000	SCRS EXPENSE	\$ 11,620	\$ 10,000	\$ 9,147
10-1101-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 121	\$ 121	\$ 119
10-1101-814-000	FICA EXPENSE	\$ 6,286	\$ 6,164	\$ 6,082
10-1101-821-000	WORKERS COM INS EXPENSE	\$ 3,420	\$ 3,343	\$ 3,588
	Totals	\$ 139,162	\$ 133,917	\$ 123,787

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1110-000-000	ADMINISTRATIVE:			
10-1110-101-000	SALARIES & WAGES	\$ 534,266	\$ 505,088	\$ 455,341
10-1110-210-000	PRINTING/OFFICE SUPPLIES	\$ 6,000	\$ 6,000	\$ 8,538
10-1110-211-000	POSTAGE EXPENSE	\$ 1,000	\$ 1,000	\$ 1,000
10-1110-213-000	PUBLICATIONS	\$ 400	\$ 400	\$ 404
10-1110-214-000	DUES & MEMBERSHIPS	\$ 2,177	\$ 3,832	\$ 6,684
10-1110-215-000	TRAVEL EXPENSE	\$ 13,860	\$ 12,993	\$ 11,928
10-1110-217-000	AUTO OPERATING EXPENSE	\$ 1,100	\$ 13,100	\$ 3,294
10-1110-221-000	TELEPHONE EXPENSE	\$ 6,000	\$ 8,860	\$ 8,000
10-1110-226-000	SERVICE CONTRACTS	\$ 7,800	\$ 4,000	\$ 9,868
10-1110-238-000	SAFETY PROGRAM & SUPPLIES	\$ 2,700	\$ 4,700	\$ 1,440
10-1110-260-000	PROFESSIONAL SERVICES - HR	\$ 3,300	\$ 3,300	\$ 3,240
10-1110-261-000	ADVERTISING/EMPLOYMENT EXPENSE	\$ 1,000	\$ 1,000	\$ -
10-1110-262-000	VEHICLE INSURANCE EXPENSE	\$ 3,000	\$ 3,000	\$ 2,673
10-1110-264-000	EMPLOYEE TRAINING	\$ 5,230	\$ 7,428	\$ 7,187
10-1110-266-000	PROF SERVICE-WELLNESS	\$ 1,000	\$ -	\$ -
10-1110-279-000	OTHER OPERATING EXPENSE	\$ 1,750	\$ 1,750	\$ 1,449
10-1110-386-000	EQUIPMENT NON-CAPITAL	\$ -	\$ -	\$ 1,043
10-1110-805-000	SCRS EXPENSE	\$ 76,490	\$ 61,932	\$ 51,436
10-1110-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 796	\$ 749	\$ 676
10-1110-814-000	FICA EXPENSE	\$ 40,871	\$ 38,177	\$ 32,087
10-1110-820-000	GENERAL INSURANCE EXPENSE	\$ 4,000	\$ 4,800	\$ 4,379
10-1110-821-000	WORKERS COMP INS EXPENSE	\$ 5,353	\$ 7,611	\$ 8,577
10-1110-822-000	MEDICAL INSURANCE EXPENSE	\$ 36,254	\$ 57,425	\$ 42,555
10-1110-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ 3,000
	Totals	\$ 754,347	\$ 750,145	\$ 664,801

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1121-000-000	RECORDER'S COURT:			
10-1121-101-000	SALARIES & WAGES	\$ 139,802	\$ 143,033	\$ 119,073
10-1121-102-000	OVERTIME	\$ 1,200	\$ 1,200	\$ 859
10-1121-104-000	JUROR FEES COMPENSATION	\$ 2,000	\$ 2,000	\$ -
10-1121-210-000	PRINTING/OFFICE SUPPLIES	\$ 4,500	\$ 4,200	\$ 3,688
10-1121-211-000	POSTAGE EXPENSE	\$ 7,500	\$ 7,200	\$ 7,000
10-1121-214-000	MEMBERSHIPS & DUES	\$ 635	\$ 635	\$ 227
10-1121-215-000	TRAVEL EXPENSE	\$ 4,129	\$ 4,129	\$ 3,500
10-1121-221-000	PHONE EXPENSE	\$ 5,061	\$ 5,061	\$ 1,941
10-1121-264-000	EMPLOYEE TRAINING EXPENSE	\$ 2,225	\$ 2,225	\$ 1,541
10-1121-271-000	SPECIAL CONTRACT - MAGISTRATE	\$ 10,000	\$ 10,000	\$ 9,801
10-1121-272-000	SPECIAL DEPT SUPPLIES	\$ 1,200	\$ 1,200	\$ 1,457
10-1121-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ -	\$ 3,500	\$ 4,720
10-1121-805-000	SCRS EXPENSE	\$ 20,026	\$ 17,418	\$ 13,251
10-1121-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 208	\$ 211	\$ 174
10-1121-814-000	FICA EXPENSE	\$ 10,695	\$ 10,737	\$ 8,803
10-1121-820-000	GENERAL INSURANCE EXPENSE	\$ 1,700	\$ 1,700	\$ 1,838
10-1121-821-000	WORKERS COMP INS EXPENSE	\$ 1,753	\$ 2,645	\$ 625
10-1121-822-000	MEDICAL INSURANCE EXPENSE	\$ 12,085	\$ 19,142	\$ 17,385
10-1121-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 500	\$ -
	Totals	\$ 224,719	\$ 236,736	\$ 195,882

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1140-000-000	LEGAL:			
10-1140-210-000	PRINTING/OFFICE SUPPLIES	\$ 75	\$ 75	\$ 0
10-1140-211-000	POSTAGE EXPENSE	\$ 500	\$ 500	\$ 500
10-1140-265-000	PROF SERVICE-ATTORNEY FEES	\$ 65,000	\$ 65,000	\$ 84,748
10-1140-266-000	PROFESSIONAL SERVICES - PROSECUTOR FEES	\$ 10,000	\$ 10,000	\$ 8,151
10-1140-267-000	PROFESSIONAL SERVICES - PUBLIC DEFENDER	\$ 10,000	\$ 10,000	\$ 1,178
10-1140-386-000	CITY CODE CODIFICATION	\$ 2,500	\$ 2,500	\$ 2,270
	Totals	\$ 88,075	\$ 88,075	\$ 96,848

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1150-000-000	IT:			
10-1150-101-000	SALARIES & WAGES	\$ 141,002	\$ 90,766	\$ 87,199
10-1150-210-000	PRINTING/OFFICE SUPPLIES	\$ 1,500	\$ 1,000	\$ 1,571
10-1150-211-000	POSTAGE EXPENSE	\$ 140	\$ 140	\$ 140
10-1150-213-000	PUBLICATIONS	\$ 100	\$ 100	\$ 35
10-1150-214-000	DUES & MEMBERSHIP EXPENSE	\$ 1,250	\$ 1,475	\$ 550
10-1150-215-000	TRAVEL EXPENSE	\$ 6,680	\$ 2,145	\$ 886
10-1150-217-000	AUTO OPERATING EXPENSE	\$ 950	\$ -	\$ -
10-1150-221-000	TELEPHONE EXPENSE	\$ 3,096	\$ 3,596	\$ 1,680
10-1150-226-000	SERVICE CONTRACTS	\$ 26,014	\$ 2,745	\$ 2,710
10-1150-227-000	EQUIPMENT REPAIR EXPENSE	\$ 1,500	\$ 1,500	\$ 2,504
10-1150-255-000	SOFTWARE/LICENSES EXPENSE	\$ 32,980	\$ 30,820	\$ 38,996
10-1150-264-000	EMPLOYEE TRAINING	\$ 5,000	\$ 2,400	\$ -
10-1150-266-000	PROF SERVICE-TECH ASSIST	\$ 8,000	\$ -	\$ -
10-1150-266-000	PROF SERVICE-TECH ASSIST	\$ 8,000	\$ 8,000	\$ 7,800
10-1150-267-000	PROF SERVICES-WEB SITE EXPENSE	\$ 2,640	\$ 10,400	\$ 3,530
10-1150-279-000	OTHER OPERATING EXPENSE	\$ 1,500	\$ 1,000	\$ 813
10-1150-385-000	MACHINES & EQUIPMENT EXP	\$ 19,284	\$ -	\$ -
10-1150-385-001	MACHINES & EQUIP - NETWORK REDESIGN	\$ -	\$ 20,281	\$ -
10-1150-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 15,345	\$ 24,855	\$ 30,626
10-1150-805-000	SCRS EXPENSE	\$ 19,936	\$ 11,052	\$ 9,949
10-1150-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 208	\$ 134	\$ 131
10-1150-814-000	FICA EXPENSE	\$ 10,787	\$ 6,813	\$ 6,631
10-1150-820-000	GENERAL INSURANCE EXPENSE	\$ -	\$ 1,000	\$ 617
10-1150-821-000	WORKERS COMP INS EXPENSE	\$ 3,545	\$ 2,228	\$ 2,319
10-1150-822-000	MEDICAL INSURANCE EXPENSE	\$ 6,042	\$ 9,571	\$ 8,712
	Totals	\$ 307,499	\$ 232,021	\$ 207,402

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1170-000-000	COMMUNITY RELATIONS:			
10-1170-201-000	CENTRAL MIDLANDS COUNCIL OF GOVT DUES	\$ 9,400	\$ 9,400	\$ 9,396
10-1170-202-000	MUNICIPAL ASSOCIATION OF SC DUES	\$ 5,500	\$ 5,500	\$ 5,402
10-1170-203-000	LEXINGTON COUNTY MUN ASSOC DUES	\$ 500	\$ 500	\$ -
10-1170-206-000	CONSULTANT FOR PUBLIC RELATIONS	\$ 30,000	\$ 30,000	\$ 29,100
10-1170-207-000	RIVER ALLIANCE DUES	\$ 10,000	\$ 10,000	\$ 10,000
10-1170-208-000	EMPLOYEE/FAMILY CHRISTMAS PARTY	\$ 4,000	\$ 3,000	\$ 2,744
10-1170-209-000	CMRTA CONTRIBUTION	\$ 25,080	\$ 25,080	\$ 27,314
10-1170-212-000	COMMUNITY PROGRAMS	\$ 6,500	\$ 6,500	\$ 3,146
10-1170-266-000	CAYCE DROP-IN	\$ 5,300	\$ 5,300	\$ -
10-1170-272-000	CITY NEWSLETTER EXPENSE	\$ 16,650	\$ 14,000	\$ 15,126
	Totals	\$ 112,930	\$ 109,280	\$ 107,483

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1181-000-000	FINANCE & ACCOUNTING:			
10-1181-101-000	SALARIES & WAGES	\$ 191,182	\$ 177,614	\$ 173,535
10-1181-210-000	PRINTING/OFFICE SUPPLIES	\$ 5,000	\$ 5,000	\$ 2,507
10-1181-211-000	POSTAGE EXPENSE	\$ 800	\$ 760	\$ 760
10-1181-214-000	DUES & MEMBERSHIPS	\$ 825	\$ 650	\$ 690
10-1181-215-000	TRAVEL EXPENSE	\$ 800	\$ 875	\$ 54
10-1181-221-000	TELEPHONE EXPENSE	\$ 2,100	\$ 2,600	\$ 1,941
10-1181-226-000	SERVICE CONTRACTS	\$ 11,250	\$ 6,600	\$ 5,761
10-1181-264-000	EMPLOYEE TRAINING EXPENSE	\$ 1,050	\$ 450	\$ -
10-1181-265-000	PROF SERVICE-AUDIT EXP	\$ 26,000	\$ 28,000	\$ 25,203
10-1181-805-000	SCRS EXPENSE	\$ 27,037	\$ 21,755	\$ 19,541
10-1181-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 281	\$ 263	\$ 257
10-1181-814-000	FICA EXPENSE	\$ 14,625	\$ 13,411	\$ 12,438
10-1181-820-000	GENERAL INSURANCE EXPENSE	\$ 2,500	\$ 2,500	\$ 2,203
10-1181-821-000	WORKERS COMP INS EXPENSE	\$ 2,900	\$ 2,573	\$ 2,678
10-1181-822-000	MEDICAL INSURANCE EXPENSE	\$ 25,199	\$ 28,713	\$ 26,186
10-1181-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ 3,000
	Totals	\$ 311,549	\$ 294,764	\$ 276,754

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1183-000-000	TAX COLLECTION:			
10-1183-210-000	PRINTING/OFFICE SUPPLIES	\$ 50	\$ 50	\$ -
10-1183-211-000	POSTAGE EXPENSE	\$ 60	\$ 60	\$ -
10-1183-265-000	PROF SERVICE-TAX CONTRACT	\$ 22,000	\$ 21,250	\$ 21,707
	Totals	\$ 22,110	\$ 21,360	\$ 21,707

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1190-000-000	PUBLIC BUILDINGS:			
10-1190-101-000	SALARIES & WAGES	\$ 34,834	\$ 33,834	\$ 32,748
10-1190-102-000	OVERTIME	\$ 1,000	\$ 700	\$ 396
10-1190-217-000	VEHICLE EXPENSE	\$ 500	\$ 1,000	\$ 103
10-1190-220-000	ELECTRIC & GAS EXPENSE	\$ 25,000	\$ 32,000	\$ 25,296
10-1190-221-000	TELEPHONE EXPENSE	\$ 500	\$ 500	\$ 510
10-1190-226-000	SERVICE CONTRACTS	\$ 11,860	\$ 9,860	\$ 4,243
10-1190-227-000	EQUIPMENT REPAIR EXPENSE	\$ 2,000	\$ 1,500	\$ 2,864
10-1190-228-000	BUILDING REPAIR EXPENSE	\$ 4,000	\$ 4,000	\$ 9,617
10-1190-233-000	PAINT SUPPLIES	\$ 300	\$ 100	\$ 67
10-1190-236-000	ELECTRIC/LIGHT SUPPLIES	\$ 500	\$ 500	\$ 7,672
10-1190-241-000	UNIFORM EXPENSE	\$ 300	\$ 300	\$ 26
10-1190-244-000	JANITORAL SUPPLIES	\$ 4,000	\$ 4,000	\$ 3,264
10-1190-262-000	VEHICLE INSURANCE EXPENSE	\$ 1,200	\$ 1,000	\$ 971
10-1190-272-000	COPY MACHINE CONTRACT EXP	\$ -	\$ 5,325	\$ 1,264
10-1190-279-000	OTHER OPERATING EXPENSE	\$ 100	\$ 100	\$ 358
10-1190-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 1,400	\$ 1,334	\$ 304
10-1190-805-000	SCRS EXPENSE	\$ 4,928	\$ 4,120	\$ 3,782
10-1190-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 51	\$ 50	\$ 50
10-1190-814-000	FICA EXPENSE	\$ 2,741	\$ 2,540	\$ 2,473
10-1190-820-000	GENERAL INSURANCE EXPENSE	\$ 1,000	\$ 1,300	\$ 1,081
10-1190-821-000	WORKERS COMP INS EXPENSE	\$ 3,306	\$ 3,232	\$ 3,365
10-1190-822-000	MEDICAL INSURANCE EXPENSE	\$ 6,042	\$ 9,571	\$ 8,729
	Totals	\$ 105,562	\$ 116,866	\$ 109,182

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1210-000-000	PUBLIC SAFETY ADMIN:			
10-1210-101-000	SALARIES & WAGES	\$ 482,304	\$ 245,108	\$ 241,869
10-1210-210-000	PRINTING/OFFICE SUPPLIES	\$ 10,000	\$ 10,000	\$ 10,747
10-1210-211-000	POSTAGE EXPENSE	\$ 3,000	\$ 3,000	\$ 3,000
10-1210-214-000	DUES & MEMBERSHIPS	\$ 2,200	\$ 1,000	\$ 715
10-1210-215-000	TRAVEL EXPENSE	\$ 7,800	\$ 4,000	\$ 3,801
10-1210-217-000	AUTO OPERATING EXPENSE	\$ 6,000	\$ 4,500	\$ 4,173
10-1210-220-000	ELECTRIC & GAS EXPENSE	\$ 41,000	\$ 41,000	\$ 37,129
10-1210-221-000	TELEPHONE EXPENSE	\$ 70,000	\$ 70,000	\$ 60,941
10-1210-226-000	SERVICE CONTRACTS	\$ 19,150	\$ 19,150	\$ 15,725
10-1210-228-000	BUILDING REPAIR EXPENSE	\$ 15,000	\$ -	\$ 96,914
10-1210-241-000	UNIFORM EXPENSE	\$ 5,000	\$ 2,000	\$ 324
10-1210-244-000	JANITORIAL SUPPLIES	\$ 600	\$ 600	\$ 371
10-1210-249-000	MEDICAL, DR, PHYSICAL EXP	\$ 6,000	\$ 6,000	\$ 6,536
10-1210-261-000	ADVERTISING	\$ 2,000	\$ 1,000	\$ -
10-1210-262-000	VEHICLE INSURANCE EXPENSE	\$ 3,600	\$ 1,800	\$ 1,704
10-1210-264-000	EMPLOYEE TRAINING	\$ 5,000	\$ 1,500	\$ 1,092
10-1210-271-000	COMM RELATIONS EXPENSE	\$ 7,500	\$ 750	\$ 27
10-1210-272-000	SPECIAL CONTRACTS EXPENSE	\$ 5,125	\$ 5,125	\$ 4,597
10-1210-273-000	EXPLORER SCOUTS EXPENSE	\$ 2,000	\$ 1,500	\$ -
10-1210-286-000	EQUIPMENT NON-CAPITAL	\$ 4,500	\$ -	\$ -
10-1210-804-000	CRITICAL INCIDENT MANAGEMENT	\$ 16,951	\$ 16,951	\$ -
10-1210-805-000	SCRS EXPENSE	\$ 20,334	\$ 10,912	\$ 5,857
10-1210-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 212	\$ 132	\$ 77
10-1210-811-000	SC PORS EXPENSE	\$ 57,010	\$ 22,315	\$ 26,056
10-1210-812-000	SC PORS PRE-RET DEATH BEN	\$ 677	\$ 302	\$ 376
10-1210-813-000	SC PORS ACCIDENT DEATH BEN	\$ 677	\$ 302	\$ 376
10-1210-814-000	FICA EXPENSE	\$ 36,694	\$ 18,750	\$ 18,223
10-1210-820-000	GENERAL INSURANCE EXP	\$ -	\$ 5,600	\$ 4,921
10-1210-821-000	WORKERS COMP INS EXPENSE	\$ 29,192	\$ 14,500	\$ 14,745
10-1210-822-000	MEDICAL INSURANCE EXPENSE	\$ 31,075	\$ 38,283	\$ 34,484
10-1210-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ -
	Totals	\$ 890,600	\$ 549,080	\$ 594,781

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1211-000-000	PUBLIC SAFETY INVESTIGATION:			
10-1211-101-000	SALARIES & WAGES	\$ 438,268	\$ 442,012	\$ 389,861
10-1211-102-000	OVERTIME	\$ 20,000	\$ 16,000	\$ 20,126
10-1211-214-000	DUES & MEMBERSHIPS	\$ 3,600	\$ 650	\$ 650
10-1211-215-000	TRAVEL EXPENSE	\$ 7,500	\$ 6,574	\$ 1,295
10-1211-217-000	AUTO OPERATING EXPENSE	\$ 25,000	\$ 32,000	\$ 29,875
10-1211-226-000	SERVICE CONTRACTS	\$ 22,000	\$ 8,000	\$ 5,805
10-1211-227-000	EQUIPMENT REPAIR EXPENSE	\$ 700	\$ 400	\$ 1,015
10-1211-237-000	RADIO SUPPLIES	\$ 600	\$ 450	\$ 350
10-1211-241-000	UNIFORM EXPENSE	\$ 8,100	\$ 7,500	\$ 4,993
10-1211-262-000	VEHICLE INSURANCE EXPENSE	\$ 9,000	\$ 8,880	\$ 8,322
10-1211-264-000	EMPLOYEE TRAINING EXPENSE	\$ 5,500	\$ 4,405	\$ 1,760
10-1211-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 2,500	\$ 4,200	\$ 3,177
10-1211-279-000	OTHER OPERATING EXPENSE	\$ -	\$ -	\$ 204
10-1211-385-000	MACHINES & EQUIPMENT	\$ -	\$ -	\$ 37,585
10-1211-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 10,000	\$ 4,500	\$ 2,894
10-1211-811-000	SC PORS EXPENSE	\$ 72,805	\$ 67,696	\$ 56,338
10-1211-812-000	SC PORS PRE-RET DEATH BEN	\$ 865	\$ 912	\$ 814
10-1211-813-000	SC PORS ACCIDENT DEATH BEN	\$ 865	\$ 912	\$ 814
10-1211-814-000	FICA EXPENSE	\$ 33,706	\$ 35,038	\$ 30,566
10-1211-820-000	GENERAL INSURANCE EXPENSE	\$ 86,138	\$ 11,000	\$ 9,689
10-1211-821-000	WORKERS COMP INS EXPENSE	\$ 37,088	\$ 38,000	\$ 34,414
10-1211-822-000	MEDICAL INSURANCE EXPENSE	\$ 49,202	\$ 86,138	\$ 59,242
10-1211-825-000	UNEMPLOYMENT COMP EXPENSE	\$ -	\$ 2,000	\$ -
10-1211-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ -
	Totals	\$ 833,437	\$ 780,267	\$ 699,788

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1212-000-000	PUBLIC SAFETY TRAFFIC:			
10-1212-101-000	SALARIES & WAGES	\$ 1,819,881	\$ 1,752,245	\$ 1,451,610
10-1212-102-000	OVERTIME	\$ 137,000	\$ 137,000	\$ 141,785
10-1212-214-000	DUES & MEMBERSHIPS	\$ 2,500	\$ 1,150	\$ 960
10-1212-215-000	TRAVEL EXPENSE	\$ 2,000	\$ 1,200	\$ 1,412
10-1212-216-000	SCMIT/DOJ VEST GRANT EXPENSE	\$ 10,000	\$ 10,000	\$ 11,721
10-1212-217-000	AUTO OPERATING EXPENSE	\$ 150,000	\$ 150,000	\$ 163,654
10-1212-226-000	SERVICE CONTRACTS	\$ 42,000	\$ 42,000	\$ 26,017
10-1212-227-000	EQUIPMENT REPAIR EXPENSE	\$ 7,000	\$ 5,000	\$ 10,850
10-1212-229-000	SLED NCIC EQUIPMENT EXPENSE	\$ 2,185	\$ 2,185	\$ 672
10-1212-231-000	HAND TOOLS & SUPPLIES	\$ 500	\$ 500	\$ 877
10-1212-237-000	RADIO SUPPLIES	\$ 800	\$ 500	\$ 414
10-1212-238-000	SAFETY SUPPLIES	\$ 3,000	\$ 2,600	\$ 1,966
10-1212-241-000	UNIFORM EXPENSE	\$ 40,000	\$ 40,000	\$ 40,282
10-1212-242-000	JAIL DETENTION EXPENSE	\$ 1,200	\$ 600	\$ 35
10-1212-260-000	PROFESSIONAL SERVICES - HR	\$ 1,800	\$ -	\$ -
10-1212-262-000	VEHICLE INSURANCE EXPENSE	\$ 42,000	\$ 39,326	\$ 30,011
10-1212-264-000	EMPLOYEE TRAINING EXPENSE	\$ 20,000	\$ 14,143	\$ 9,645
10-1212-265-000	VICTIM'S ASSTANCE EXPENSE	\$ 88,382	\$ 88,382	\$ 77,521
10-1212-265-001	VICTIM'S ADVOCATE GRANT EXP	\$ -	\$ -	\$ 48
10-1212-266-000	DEPT OF JUVENILE JUSTICE EXPENSE	\$ 5,000	\$ 3,500	\$ 1,485
10-1212-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 28,750	\$ 28,000	\$ 27,731
10-1212-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 293,585	\$ 286,038	\$ 78,129
10-1212-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 24,919	\$ 10,000	\$ 36,161
10-1212-811-000	SC PORS EXPENSE	\$ 286,675	\$ 279,280	\$ 222,643
10-1212-812-000	SC PORS PRE-RET DEATH BEN	\$ 3,405	\$ 3,764	\$ 3,217
10-1212-813-000	SC PORS ACCIDENT DEATH BEN	\$ 3,405	\$ 3,764	\$ 3,217
10-1212-814-000	FICA EXPENSE	\$ 132,556	\$ 143,968	\$ 118,096
10-1212-820-000	GENERAL INSURANCE EXPENSE	\$ -	\$ 63,700	\$ 48,514
10-1212-821-000	WORKERS COMP INS EXPENSE	\$ 146,434	\$ 158,180	\$ 135,236
10-1212-822-000	MEDICAL INSURANCE EXPENSE	\$ 325,808	\$ 392,404	\$ 270,892
10-1212-825-000	UNEMPLOYMENT COMP EXPENSE	\$ -	\$ 13,000	\$ (2,998)
10-1212-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 13,000	\$ 5,343
	Totals	\$ 3,620,785	\$ 3,685,429	\$ 2,914,015

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1213-000-000	PUBLIC SAFETY FIRE:			
10-1213-101-000	SALARIES & WAGES	\$ 798,722	\$ 659,722	\$ 617,641
10-1213-102-000	OVERTIME	\$ 35,000	\$ 30,000	\$ 43,687
10-1213-105-000	FIRE RESPONSE OT EXP	\$ 40,000	\$ 30,000	\$ 21,963
10-1213-214-000	DUES & MEMBERSHIPS	\$ 1,500	\$ 1,155	\$ 390
10-1213-215-000	TRAVEL EXPENSE	\$ 6,000	\$ 8,200	\$ 1,114
10-1213-217-000	AUTO OPERATING EXPENSE	\$ 43,000	\$ 40,000	\$ 67,666
10-1213-226-000	SERVICE CONTRACTS	\$ 11,000	\$ 11,000	\$ 4,543
10-1213-227-000	EQUIPMENT REPAIR EXPENSE	\$ 5,000	\$ 4,500	\$ 2,191
10-1213-228-000	BUILDING REPAIR	\$ 6,000	\$ 5,000	\$ 4,695
10-1213-231-000	HAND TOOLS & SUPPLIES	\$ 2,000	\$ 2,000	\$ 2,157
10-1213-237-000	RADIO SUPPLIES	\$ 1,000	\$ 500	\$ 489
10-1213-238-000	SAFETY SUPPLIES	\$ 3,500	\$ 3,500	\$ 3,070
10-1213-241-000	UNIFORM EXPENSE	\$ 23,000	\$ 20,000	\$ 19,159
10-1213-244-000	JANITORIAL SUPPLIES	\$ 800	\$ 800	\$ 415
10-1213-249-000	MEDICAL/PHYSICAL EXP	\$ 11,800	\$ 11,800	\$ 2,590
10-1213-250-000	SCBA/FOAM & FIRE EXTINGUISHER EXP	\$ 6,400	\$ 6,460	\$ 2,721
10-1213-262-000	VEHICLE INSURANCE EXPENSE	\$ 10,000	\$ 9,000	\$ 9,055
10-1213-264-000	EMPLOYEE TRAINING	\$ 11,000	\$ 7,900	\$ 7,132
10-1213-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 5,000	\$ 3,500	\$ 3,827
10-1213-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 38,727	\$ 43,481	\$ -
10-1213-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 4,000	\$ 26,702	\$ 51,798
10-1213-811-000	SC PORS EXPENSE	\$ 133,481	\$ 106,567	\$ 94,366
10-1213-812-000	SC PORS PRE-RET DEATH BENEFIT	\$ 1,585	\$ 1,436	\$ 1,364
10-1213-813-000	SC PORS ACCIDENTAL DEATH BENEFIT	\$ 1,585	\$ 1,436	\$ 1,364
10-1213-814-000	FICA EXPENSE	\$ 61,638	\$ 55,059	\$ 51,104
10-1213-820-000	GENERAL INSURANCE EXPENSE	\$ -	\$ 20,500	\$ 18,258
10-1213-821-000	WORKERS COMP INS EXPENSE	\$ 54,539	\$ 51,421	\$ 47,354
10-1213-822-000	MEDICAL INSURANCE EXPENSE	\$ 115,480	\$ 153,133	\$ 104,889
10-1213-825-000	UNEMPLOYMENT COMP EXPENSE	\$ -	\$ 3,000	\$ -
10-1213-828-000	HEALTH REIMBURSEMENT EXP	\$ -	\$ 3,000	\$ -
	Totals	\$ 1,431,757	\$ 1,320,772	\$ 1,185,000

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1214-000-000	PUBLIC SAFETY ANIMAL SERVICES:			
10-1214-101-000	SALARIES & WAGES	\$ 37,604	\$ 35,836	\$ 30,783
10-1214-102-000	OVERTIME	\$ 1,250	\$ 1,250	\$ 202
10-1214-210-000	PRINTING/OFFICE SUPPLIES	\$ 150	\$ 150	\$ 12
10-1214-214-000	DUES & MEMBERSHIPS	\$ 3,750	\$ 400	\$ 45
10-1214-215-000	TRAVEL EXPENSE	\$ 250	\$ 250	\$ 100
10-1214-217-000	AUTO OPERATING EXPENSE	\$ 4,500	\$ 6,000	\$ 2,297
10-1214-220-000	ELECTRIC & GAS EXPENSE	\$ 4,500	\$ 4,500	\$ 4,196
10-1214-226-000	SERVICE CONTRACTS	\$ 4,300	\$ 4,358	\$ 3,966
10-1214-227-000	EQUIPMENT REPAIR EXPENSE	\$ 3,500	\$ 1,500	\$ 665
10-1214-228-000	BUILDING REPAIR EXPENSE	\$ 500	\$ 500	\$ -
10-1214-237-000	RADIO SUPPLIES	\$ 100	\$ 100	\$ -
10-1214-241-000	UNIFORM EXPENSE	\$ 1,800	\$ 600	\$ 348
10-1214-244-000	JANITORIAL SUPPLIES	\$ 150	\$ 150	\$ -
10-1214-262-000	VEHICLE INSURANCE EXPENSE	\$ 1,200	\$ 740	\$ 1,337
10-1214-264-000	EMPLOYEE TRAINING	\$ 250	\$ 250	\$ 80
10-1214-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 2,700	\$ 500	\$ 45
10-1214-280-000	ANIMAL CONTROL SUPPLIES	\$ 300	\$ 300	\$ 82
10-1214-386-000	EQUIPMENT NON-CAPITAL	\$ 12,130	\$ -	\$ -
10-1214-805-000	SCRS EXPENSE	\$ 5,186	\$ 4,410	\$ 3,625
10-1214-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 54	\$ 53	\$ 46
10-1214-814-000	FICA EXPENSE	\$ 2,353	\$ 2,837	\$ 2,239
10-1214-820-000	GENERAL INSURANCE EXP	\$ -	\$ 2,000	\$ 2,182
10-1214-821-000	WORKERS COMP INS EXPENSE	\$ 918	\$ 1,500	\$ 1,838
10-1214-822-000	MEDICAL INSURANCE EXPENSE	\$ 6,042	\$ 9,571	\$ 8,726
10-1214-825-000	UNEMPLOYMENT COMP EXPENSE	\$ -	\$ 1,630	\$ -
10-1214-828-000	HEALTH REIMBURSEMENT EXP	\$ -	\$ 1,500	\$ -
	Totals	\$ 93,487	\$ 80,885	\$ 62,813

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1215-000-000	PUBLIC SAFETY PARKS:			
10-1215-101-000	SALARIES & WAGES	\$ 153,857	\$ 143,138	\$ 136,611
10-1215-102-000	OVERTIME	\$ 8,000	\$ 10,000	\$ 11,949
10-1215-210-000	PRINTING & OFFICE SUPPLIES	\$ 50	\$ 100	\$ 21
10-1215-214-000	DUES & MEMBERSHIPS	\$ 250	\$ 140	\$ 80
10-1215-215-000	TRAVEL EXPENSE	\$ 250	\$ -	\$ -
10-1215-217-000	AUTO OPERATING EXPENSE	\$ 4,000	\$ 4,000	\$ 3,345
10-1215-220-000	UTILITIES EXPENSE	\$ -	\$ 500	\$ -
10-1215-226-000	SERVICE CONTRACTS	\$ 1,500	\$ 1,500	\$ -
10-1215-227-000	EQUIPMENT REPAIR EXPENSE	\$ 5,000	\$ 15,000	\$ 1,556
10-1215-228-000	BUILDING REPAIR EXPENSE	\$ 500	\$ -	\$ -
10-1215-237-000	RADIO SUPPLIES	\$ 250	\$ 250	\$ -
10-1215-241-000	UNIFORM EXPENSE	\$ 3,500	\$ 3,500	\$ 3,194
10-1215-244-000	JANITORIAL SUPPLIES	\$ 100	\$ 100	\$ -
10-1215-262-000	VEHICLE INSURANCE EXPENSE	\$ 1,500	\$ 1,484	\$ 302
10-1215-264-000	EMPLOYEE TRAINING EXPENSE	\$ 500	\$ -	\$ 100
10-1215-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 1,000	\$ 1,000	\$ -
10-1215-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 20,000	\$ 10,000	\$ 6,506
10-1215-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ -	\$ 3,440	\$ 11,759
10-1215-805-000	SCRS EXPENSE	\$ 9,837	\$ 10,366	\$ 8,040
10-1215-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 102	\$ 125	\$ 106
10-1215-811-000	SC PORS EXPENSE	\$ 12,639	\$ 11,415	\$ 10,808
10-1215-812-000	SC PORS PRE-RET DEATH BEN	\$ 150	\$ 154	\$ 156
10-1215-813-000	SC PORS ACCIDENTAL DEATH BENEFIT	\$ 150	\$ 154	\$ 156
10-1215-814-000	FICA EXPENSE	\$ 10,964	\$ 11,715	\$ 10,754
10-1215-820-000	GENERAL INSURANCE EXPENSE	\$ -	\$ 2,700	\$ 2,869
10-1215-821-000	WORKERS COMP INS EXPENSE	\$ 8,023	\$ 7,844	\$ 12,427
10-1215-822-000	MEDICAL INSURANCE EXPENSE	\$ 31,075	\$ 38,283	\$ 35,640
10-1215-825-000	UNEMPLOYMENT COMP EXPENSE	\$ -	\$ 1,000	\$ -
10-1215-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ -
	Totals	\$ 273,197	\$ 280,908	\$ 256,380

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1216-000-000	PUBLIC SAFETY DISPATCH:			
10-1216-101-000	SALARIES & WAGES	\$ 226,170	\$ 221,190	\$ 168,002
10-1216-102-000	OVERTIME EXPENSE	\$ 18,000	\$ 11,000	\$ 16,318
10-1216-210-000	PRINTING & OFFICE SUPPLIES	\$ 2,600	\$ 2,000	\$ 521
10-1216-214-000	DUES & MEMBERSHIPS	\$ 700	\$ 120	\$ -
10-1216-215-000	TRAVEL EXPENSE	\$ -	\$ -	\$ 270
10-1216-221-000	TELEPHONE EXPENSE	\$ 31,000	\$ 13,500	\$ 21,261
10-1216-226-000	SERVICE CONTRACTS	\$ 25,000	\$ 25,000	\$ 4,918
10-1216-227-000	EQUIPMENT REPAIR EXPENSE	\$ 2,500	\$ 2,500	\$ 1,017
10-1216-237-000	RADIO SUPPLIES EXPENSE	\$ 2,500	\$ 1,200	\$ 144
10-1216-241-000	UNIFORM EXPENSE	\$ 4,000	\$ 3,800	\$ 928
10-1216-264-000	EMPLOYEE TRAINING EXPENSE	\$ 3,500	\$ 2,800	\$ -
10-1216-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 1,800	\$ 1,500	\$ 1,076
10-1216-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ -	\$ 261,308	\$ 218,547
10-1216-386-000	EQUIPMENT NON-CAPITAL	\$ -	\$ -	\$ 5,225
10-1216-805-000	SCRS EXPENSE	\$ 31,987	\$ 28,299	\$ 21,031
10-1216-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 349	\$ 342	\$ 276
10-1216-814-000	FICA EXPENSE	\$ 16,981	\$ 17,763	\$ 14,059
10-1216-820-000	GENERAL INSURANCE EXPENSE	\$ -	\$ 6,000	\$ 5,873
10-1216-821-000	WORKERS COMP INS EXPENSE	\$ 11,706	\$ 11,188	\$ 982
10-1216-822-000	MEDICAL INSURANCE EXPENSE	\$ 38,750	\$ 57,425	\$ 39,405
10-1216-825-000	UNEMPLOYMENT COMP EXPENSE	\$ -	\$ 1,000	\$ -
10-1216-828-000	HEALTH REIMBURSEMENT ACCT EXPENSE	\$ -	\$ 3,000	\$ 1,500
	Totals	\$ 417,544	\$ 670,935	\$ 521,353

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1337-000-000	STREETS & SANITATION:			
10-1337-101-000	SALARIES & WAGES	\$ 598,086	\$ 581,655	\$ 537,209
10-1337-102-000	OVERTIME	\$ 550	\$ 550	\$ 507
10-1337-210-000	PRINTING/OFFICE SUPPLIES	\$ 500	\$ 700	\$ 234
10-1337-211-000	POSTAGE EXPENSE	\$ 750	\$ 1,000	\$ 1,000
10-1337-214-000	DUES & MEMBERSHIPS	\$ 485	\$ 340	\$ -
10-1337-215-000	TRAVEL EXPENSE	\$ 1,191	\$ 566	\$ 616
10-1337-217-000	AUTO OPERATING EXPENSE	\$ 125,000	\$ 120,000	\$ 109,814
10-1337-221-000	TELEPHONE EXPENSE	\$ 8,672	\$ 8,672	\$ 6,182
10-1337-226-000	SERVICE CONTRACTS	\$ 1,800	\$ 1,800	\$ 1,121
10-1337-227-000	EQUIPMENT REPAIR EXPENSE	\$ 5,000	\$ 5,000	\$ 4,326
10-1337-228-000	BUILDING REPAIR EXPENSE	\$ 2,000	\$ 2,250	\$ -
10-1337-229-000	WASTE DISPOSAL & TIPPING FEES	\$ 26,000	\$ 250	\$ -
10-1337-231-000	HAND TOOLS & SUPPLIES	\$ 7,286	\$ 6,000	\$ 3,740
10-1337-238-000	SAFETY SUPPLIES	\$ 6,000	\$ 7,000	\$ 5,829
10-1337-241-000	UNIFORM EXPENSE	\$ 12,000	\$ 10,500	\$ 9,830
10-1337-244-000	JANITORAL SUPPLIES	\$ 550	\$ 550	\$ 216
10-1337-249-000	MEDICAL, DR, PHYSICAL EXP	\$ 1,100	\$ 1,000	\$ 1,095
10-1337-254-000	SIGNS & SIGN SUPPLIES	\$ -	\$ -	\$ -
10-1337-260-000	PROFESSIONAL SERVICES - HR	\$ -	\$ -	\$ -
10-1337-262-000	VEHICLE INSURANCE EXPENSE	\$ 10,500	\$ 10,500	\$ 10,090
10-1337-264-000	EMPLOYEE TRAINING EXPENSE	\$ 285	\$ 285	\$ -
10-1337-267-000	CONTRACT LABOR EXPENSE	\$ 500	\$ 250	\$ 14,922
10-1337-272-000	SPECIAL SUPPLIES- PLASTIC GARBAGE BAGS	\$ 4,500	\$ 4,500	\$ 3,083
10-1337-275-000	SPECIAL SUPPLIES-RECYCLE BINS & LEAF BAG	\$ 3,000	\$ 3,000	\$ 2,565
10-1337-279-000	OTHER OPERATING EXPENSE	\$ -	\$ -	\$ -
10-1337-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 53,476	\$ 150,500	\$ 34,445
10-1337-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ -	\$ 4,500	\$ 1,938
10-1337-805-000	SCRS EXPENSE	\$ 84,567	\$ 71,519	\$ 59,656
10-1337-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 880	\$ 864	\$ 785
10-1337-814-000	FICA EXPENSE	\$ 45,574	\$ 44,539	\$ 39,569
10-1337-820-000	GENERAL INSURANCE EXPENSE	\$ 10,542	\$ 10,542	\$ 10,318
10-1337-821-000	WORKERS COMP INS EXPENSE	\$ 61,273	\$ 58,623	\$ 61,552
10-1337-822-000	MEDICAL INSURANCE EXPENSE	\$ 123,604	\$ 162,704	\$ 126,102
10-1337-825-000	UNEMPLOYMENT COMP EXPENSE	\$ 4,000	\$ 4,000	\$ -
10-1337-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 4,500	\$ -
	Totals	\$ 1,199,671	\$ 1,278,659	\$ 1,046,742

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1463-000-000	PLANNING & DEVELOPMENT:			
10-1463-101-000	SALARIES & WAGES	\$ 418,891	\$ 405,889	\$ 331,455
10-1463-210-000	PRINTING/OFFICE SUPPLIES	\$ 6,700	\$ 3,950	\$ 4,141
10-1463-211-000	POSTAGE EXPENSE	\$ 3,100	\$ 800	\$ 3,100
10-1463-214-000	DUES & SUBSCRIPTIONS	\$ 2,441	\$ 2,581	\$ 3,306
10-1463-215-000	TRAVEL EXPENSE	\$ 6,693	\$ 6,100	\$ 2,974
10-1463-217-000	AUTO OPERATING EXPENSE	\$ 8,000	\$ 12,000	\$ 6,858
10-1463-221-000	TELEPHONE EXPENSE	\$ 13,480	\$ 13,000	\$ 7,830
10-1463-226-000	SERVICE CONTRACTS	\$ -	\$ -	\$ -
10-1463-228-000	BUILDING REPAIRS	\$ -	\$ 500	\$ 256
10-1463-229-000	BUILDING CODE ENFORCEMENT EXPENSE	\$ -	\$ -	\$ -
10-1463-231-000	HAND TOOLS & SUPPLIES	\$ 1,200	\$ 500	\$ 85
10-1463-237-000	RADIO SUPPLIES	\$ -	\$ -	\$ -
10-1463-241-000	UNIFORM EXPENSE	\$ 700	\$ 1,750	\$ 593
10-1463-260-000	PROFESSIONAL SERVICES - HR	\$ -	\$ -	\$ -
10-1463-261-000	ADVERTISING	\$ 1,000	\$ 1,000	\$ 390
10-1463-262-000	VEHICLE INSURANCE EXPENSE	\$ 2,400	\$ 2,250	\$ 1,272
10-1463-264-000	EMPLOYEE TRAINING	\$ 11,268	\$ 6,889	\$ 4,479
10-1463-265-000	NPDES PHASE II PROJECT EXPENSE	\$ 41,000	\$ 40,000	\$ 33,873
10-1463-267-000	PROF SERVICES-CONTRACTS	\$ 62,000	\$ 14,180	\$ 3,930
10-1463-268-000	BOARD OF ADJUSTMT EXPENSE	\$ -	\$ -	\$ -
10-1463-270-000	SPECIAL CONTRACT-COPIER	\$ 2,600	\$ 2,600	\$ 1,686
10-1463-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 5,620	\$ 5,620	\$ 8,996
10-1463-385-000	MACHINES & EQUIPMENT	\$ 20,387	\$ -	\$ -
10-1463-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ -	\$ 1,200	\$ 1,144
10-1463-805-000	SCRS EXPENSE	\$ 52,000	\$ 51,718	\$ 39,298
10-1463-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 639	\$ 639	\$ 526
10-1463-814-000	FICA EXPENSE	\$ 31,051	\$ 31,051	\$ 24,045
10-1463-820-000	GENERAL INSURANCE EXPENSE	\$ 3,000	\$ 2,700	\$ 2,644
10-1463-821-000	WORKERS COMP INS EXPENSE	\$ 9,000	\$ 8,192	\$ 6,678
10-1463-822-000	MEDICAL INSURANCE EXPENSE	\$ 56,688	\$ 66,996	\$ 53,097
10-1463-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ 1,500
	Totals	\$ 759,858	\$ 685,105	\$ 544,156

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1465-000-000	MUSEUM:			
10-1465-101-000	SALARIES & WAGES	\$ 102,064	\$ 122,375	\$ 100,473
10-1465-210-000	PRINTING/OFFICE SUPPLIES	\$ 800	\$ 600	\$ 815
10-1465-211-000	POSTAGE	\$ 200	\$ 150	\$ 151
10-1465-214-000	DUES & MEMBERSHIPS	\$ 200	\$ 200	\$ 165
10-1465-215-000	TRAVEL EXPENSE	\$ 1,000	\$ 1,000	\$ 7
10-1465-220-000	ELECTRIC & GAS EXPENSE	\$ 6,500	\$ 6,500	\$ 4,368
10-1465-221-000	TELEPHONE EXPENSE	\$ 5,000	\$ 5,000	\$ 5,675
10-1465-226-000	SERVICE CONTRACTS	\$ 1,200	\$ 1,200	\$ 904
10-1465-227-000	EQUIPMENT REPAIR EXPENSE	\$ 1,000	\$ 500	\$ 395
10-1465-228-000	BUILDING REPAIR EXPENSE	\$ 25,000	\$ 30,000	\$ 40,087
10-1465-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 3,000	\$ 3,250	\$ -
10-1465-805-000	SCRS EXPENSE	\$ 12,916	\$ 15,117	\$ 10,152
10-1465-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 134	\$ 183	\$ 133
10-1465-814-000	FICA EXPENSE	\$ 6,933	\$ 9,362	\$ 6,806
10-1465-820-000	GENERAL INSURANCE EXPENSE	\$ -	\$ 2,000	\$ 1,977
10-1465-821-000	WORKERS COMP INS EXPENSE	\$ 1,563	\$ 2,300	\$ 1,698
10-1465-822-000	MEDICAL INSURANCE EXPENSE	\$ 6,042	\$ 19,142	\$ 8,728
10-1465-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 3,000	\$ 1,500
	Totals	\$ 173,552	\$ 221,879	\$ 184,033

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1720-000-000	PARK/GROUND MAINTENANCE:			
10-1720-101-000	SALARIES & WAGES	\$ 384,759	\$ 383,397	\$ 347,592
10-1720-102-000	OVERTIME	\$ 1,500	\$ 1,500	\$ 1,827
10-1720-210-000	PRINTING & OFFICE SUPPLIES	\$ 600	\$ 600	\$ 310
10-1720-211-000	POSTAGE	\$ 140	\$ 140	\$ 140
10-1720-214-000	MEMBERSHIP & DUES	\$ 625	\$ 610	\$ -
10-1720-215-000	TRAVEL EXPENSE	\$ 1,100	\$ 912	\$ 612
10-1720-217-000	AUTO OPERATING EXPENSE	\$ 28,000	\$ 28,000	\$ 21,280
10-1720-220-000	ELECTRIC & GAS EXPENSE	\$ 23,000	\$ 16,000	\$ 16,723
10-1720-221-000	TELEPHONE EXPENSE	\$ 12,613	\$ 5,762	\$ 5,491
10-1720-226-000	CONTRACT TREE MNT/REMOVE	\$ 2,000	\$ 5,280	\$ 8,193
10-1720-227-000	EQUIPMENT REPAIR EXPENSE	\$ 12,000	\$ 12,000	\$ 11,758
10-1720-228-000	BUILDING REPAIR EXPENSE	\$ 4,000	\$ 7,250	\$ 11,118
10-1720-231-000	HAND TOOLS & SUPPLIES	\$ 3,000	\$ 2,500	\$ 3,138
10-1720-238-000	SAFETY SUPPLIES	\$ 6,000	\$ 4,800	\$ 5,307
10-1720-241-000	UNIFORM EXPENSE	\$ 7,000	\$ 7,000	\$ 6,939
10-1720-244-000	JANITORAL SUPPLIES	\$ 3,000	\$ 3,000	\$ 2,329
10-1720-248-000	CHEMICAL EXPENSE	\$ 1,500	\$ 1,200	\$ 727
10-1720-249-000	MEDICAL, DR, PHYSICAL EXP	\$ 850	\$ 850	\$ 370
10-1720-254-000	SIGNS & SIGN SUPPLIES	\$ 1,000	\$ 1,000	\$ 1,051
10-1720-261-000	ADVERTISING	\$ 500	\$ 500	\$ 11
10-1720-262-000	VEHICLE INSURANCE EXPENSE	\$ 11,500	\$ 10,866	\$ 10,866
10-1720-264-000	EMPLOYEE TRAINING EXPENSE	\$ 1,680	\$ 1,260	\$ 507
10-1720-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 6,500	\$ 4,000	\$ 6,607
10-1720-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 20,000	\$ 183,310	\$ 4,860
10-1720-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	\$ 3,500	\$ 1,600	\$ 13,182
10-1720-391-000	RIVERWALK PARK/ALL PARKS	\$ 6,000	\$ 15,000	\$ 6,593
10-1720-805-000	SCRS EXPENSE	\$ 54,404	\$ 47,458	\$ 39,690
10-1720-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 566	\$ 574	\$ 522
10-1720-814-000	FICA EXPENSE	\$ 29,434	\$ 29,445	\$ 25,689
10-1720-820-000	GENERAL INSURANCE EXPENSE	\$ 9,900	\$ 9,878	\$ 9,409
10-1720-821-000	WORKERS COMP INS EXPENSE	\$ 12,048	\$ 15,000	\$ 15,606
10-1720-822-000	MEDICAL INSURANCE EXPENSE	\$ 85,020	\$ 114,850	\$ 89,962
10-1720-825-000	UNEMPLOYMENT COMP EXPENSE	\$ 750	\$ 750	\$ -
10-1720-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 1,500	\$ -
	Totals	\$ 734,489	\$ 917,792	\$ 668,410

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1750-000-000	AUTOMOTIVE GARAGE:			
10-1750-101-000	SALARIES & WAGES	\$ 232,385	\$ 226,496	\$ 213,256
10-1750-210-000	PRINTING/OFFICE SUPPLIES	\$ 200	\$ 400	\$ 301
10-1750-215-000	TRAVEL EXPENSE	\$ 750	\$ 750	\$ 334
10-1750-217-000	AUTO OPERATING EXPENSE	\$ 5,500	\$ 6,500	\$ 6,589
10-1750-220-000	ELECTRIC & GAS EXPENSE	\$ 6,000	\$ 6,000	\$ 5,927
10-1750-221-000	TELEPHONE EXPENSE	\$ 3,487	\$ 3,487	\$ 3,228
10-1750-226-000	SERVICE CONTRACTS	\$ 4,000	\$ 5,000	\$ 3,826
10-1750-227-000	EQUIPMENT REPAIR EXPENSE	\$ 8,000	\$ 8,000	\$ 7,434
10-1750-228-000	BUILDING REPAIR EXPENSE	\$ 10,000	\$ 10,000	\$ 2,275
10-1750-231-000	HAND TOOLS & SUPPLIES	\$ 11,500	\$ 6,000	\$ 10,077
10-1750-236-000	ELECTRIC/LIGHT SUPPLIES	\$ 100	\$ 100	\$ 240
10-1750-241-000	UNIFORM EXPENSE	\$ 2,700	\$ 2,700	\$ 2,279
10-1750-262-000	VEHICLE INSURANCE EXPENSE	\$ 2,000	\$ 2,000	\$ 1,940
10-1750-264-000	EMPLOYEE TRAINING	\$ 1,000	\$ 1,000	\$ -
10-1750-271-000	SPECIAL DEPT SUPPLIES/EXP	\$ 7,500	\$ 9,000	\$ 10,103
10-1750-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	\$ 100,000	\$ 100,520	\$ 16,300
10-1750-805-000	SCRS EXPENSE	\$ 32,960	\$ 27,750	\$ 23,922
10-1750-810-000	SCRS PRE-RET DEATH BENEFIT	\$ 343	\$ 347	\$ 315
10-1750-814-000	FICA EXPENSE	\$ 17,777	\$ 17,327	\$ 16,195
10-1750-820-000	GENERAL INSURANCE EXPENSE	\$ 6,000	\$ 4,000	\$ 3,525
10-1750-821-000	WORKERS COMP INS EXPENSE	\$ 12,835	\$ 19,354	\$ 12,766
10-1750-822-000	MEDICAL INSURANCE EXPENSE	\$ 41,860	\$ 47,854	\$ 35,987
10-1750-828-000	HEALTH REIMBURSEMENT ACCT EXP	\$ -	\$ 1,500	\$ 1,500
	Totals	\$ 506,897	\$ 506,085	\$ 378,318

GENERAL FUND EXPENDITURES

Account	Account Description	Requested	2018 Budget	2017 Actual
10-1325-000-000	STREET LIGHTING:			
10-1325-220-000	ELECTRIC & GAS EXPENSE	\$ 320,000	\$ 300,000	\$ 303,871
10-1800-000-000	NON-DEPARTMENTAL:			
10-1800-822-000	RETIREE INSURANCE EXPENSE	\$ 94,964	\$ 85,455	\$ 59,370
10-1800-880-000	INTEREST ON DEBT EXPENSE	\$ 7,550	\$ 11,364	\$ 4,756
10-1800-890-000	GF NOTE & LEASE PMTS-PRIN	\$ 222,692	\$ 219,307	\$ 95,222
10-1800-915-000	OTHER FINANCING USES	\$ -	\$ 374,000	\$ 519,000
	Totals	\$ 645,206	\$ 990,126	\$ 303,871
	General Fund Grand Totals	\$ 13,646,433	\$ 13,951,086	\$ 11,163,506

**City of Cayce
Capital Equipment Schedule
FY 2018-FY 2019**

Department Code -Name	FY 18-19
General Fund	
1150 - IT	
Replacement Servers	\$19,284
Total	\$19,284
1212 - PS Traffic	
Patrol vehicle and equipment for 1 new officer	\$51,524
Equipment for 2 new SROs	\$26,961
5 replacement patrol vehicles	\$215,100
Total	\$293,585
1213 - PS Fire	
Equipment for 3 new firefighters	\$26,727
Hazardous material monitors	\$12,000
Total	\$38,727
1215 - Parks	
2 call boxes for riverwalk	\$10,000
2 handheld 800 radios	\$10,000
Total	\$20,000
1337 - Sanitation	
"Easy Dump" truck	\$17,281
Digital waste management site	\$5,498
510 96-gallon roll carts	\$30,695
Total	\$53,474
1463 - P&D	
Vehicle (Equinox) for Director	\$20,387
Total	\$20,387
1720 - Parks	
UTV to replace Gator	\$20,000
Total	\$20,000
1750 - Garage	
Wash rack	\$100,000
Total	\$100,000
Total General Fund	\$565,457



**APPROVED MINUTES
PLANNING COMMISSION
CAYCE CITY HALL
1800 12TH STREET, CAYCE SC
Monday, December 18, 2017
6:00 PM**

I. CALL TO ORDER

The meeting was called to order by Chair Ed Fuson. Members present were Robert Power, Chris Jordan, Chris Kueny, and John Raley. Butch Broehm and Maudra Brown were absent excused. Staff present was Carroll Williamson and Monique Ocean.

II. APPROVAL OF MINUTES

Robert Power made a motion to approve the minutes of the October 16, 2017, meeting. Chris Kueny seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Monique Ocean confirmed that the public and media were notified of the meeting.

IV. PUBLIC HEARING – Text Amendment No. 004-17

*A request by the City to amend **Section 6.10 Design Overlay District** to exempt Planned Development Districts (PDD) and Development Agreement Districts (DAD) from regulations in **Section 6.10-2 Permitted Uses** and **Section 6.10-3 Development Standards**.*

a. Opening Statement

Carroll Williamson began by explaining to the Commission that certain approved Planned Development Districts (PDD) and Design Agreement Districts (DAD) had also turned out to be located in the Design Overlay District (DOD). Mr. Williamson stated that DOD regulations could cause a conflict when a PDD or a DAD was present. Mr. Williamson gave an example of an approved PDD located in the Knox Abbott Drive DOD. Mr. Williamson stated that this particular plan was approved to have a drinking establishments whereas the DOD did not permit drinking places. Mr. Williamson explained that properties in the 12th Street DOD were largely undeveloped and PDDs or DADs may come about in this area. Mr. Williamson stated that conflicts could arise with the DOD regulations. Mr. Williamson explained that a PDD or a DAD specifically lays out what will be allowed so they should be released from DOD standards. Mr. Williamson stated one way to make this happen would be to add an exemption allowing a PDD or a DAD to override DOD regulations if a conflict occurs. Mr. Williamson confirmed that the City Attorney approved the amendment to the section.

b. Public Testimony

No one was present to speak for or against the text amendment.

c. Adjourn Hearing

With no further discussion, the public hearing was adjourned.

V. MOTION – Text Amendment No. 004-17

*Amendment of **Section 6.10 Design Overlay District** to exempt Planned Development Districts (PDD) and Development Agreement Districts (DAD) from regulations in **Section 6.10-2 Permitted Uses** and **Section 6.10-3 Development Standards**.*

Mr. Kueny made a motion to recommend Text Amendment No.004-17 to City Council for approval. Mr. Raley seconded the motion. All were in favor.

VI. OTHER BUSINESS

a. Nomination and election of Officers for 2018

Mr. Raley made a motion to nominate Mr. Ed Fuson as Chair of the Planning Commission for 2018. Mr. Kueny seconded the motion. All were in favor. Mr. Kueny made a motion to nominate Mr. Robert Power as the Vice Chair for 2018. Mr. Raley seconded the motion. All were in favor

b. Nomination and election of Monique Ocean as Secretary for 2018

Mr. Kueny made a motion to nominate Ms. Monique Ocean as Secretary for 2018. Mr. Power seconded the motion. All were in favor.

c. Approval of meeting schedule for 2018

Mr. Raley made a motion to approve the meeting schedule for 2018. Mr. Jordan seconded the motion. All were in favor.

VII. ADJOURNMENT

Mr. Kueny made a motion to adjourn. Mr. Jordan seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**

**CITY OF CAYCE
EVENTS COMMITTEE MEETING MINUTES
Council Chambers
February 8, 2018**

Present: Dave Capps, Brenda Cole, Danny Creamer, Maxine Creamer, Sarah Donnelley, Cindy Pedersen, Rachel Scurry, and Adaylia Stark

Absent, Excused: Frankie Newman and Robert Myers

City Representatives Present: Mendy Corder, James Denny, and Katinia Taylor

Chairperson Danny Creamer called the meeting to order. The minutes of the January 11, 2018 meeting were reviewed and approved as written.

Christmas in Cayce – 2018

New or Refurbished Displays

Chairperson Creamer led the discussion concerning a new display for 2018. We had some carry-over funds after making the purchases in 2016. Mrs. Taylor and Ms. Corder will research the budget.

The Committee discussed the cost of refurbishing the existing snowflakes versus purchasing new snowflakes. Mr. Denny reminded the Committee that hardware would need to be purchased along with the new snowflakes. Mrs. Taylor and Ms. Corder will research and present three or four types of hanging snowflakes at the March meeting.

Carols along the Riverwalk – Friday, November 30, 2018, 6 until 8 pm

Following a round table discussion, the Committee agreed to expand the event to two hours for the performances. The start time for the trolley will be 5:45 with the stop time of 8:30.

Katinia Taylor has made initial contact with several potential performers which include the Heavenly Ringers (Congaree Presbyterian), Brookland Baptist, and Grace Christian Academy.

Rachel Scurry, Brenda Cole, Maxine Creamer, and Adaylia Stark agreed to serve on the Subcommittee for the 2018 event. The Subcommittee will discuss the fee schedule, determine new locations, and hope to increase the number of performing groups. They plan to meet and report to the Committee later in the spring.

Discussion of Potential Music Festival to Replace the Congaree Bluegrass Festival

The budget for the event is uncertain. The advantages and disadvantages of holding the event at the same location and with a similar set-up as the City's Soiree were discussed at length. Other possible locations discussed were Guignard Park, the BCHS football stadium, and Knox Abbott Drive. Various dates and potential performers for the one-day event were also discussed.

Danny Creamer, Cindy Pedersen, Sarah Donnelley, Adaylia Stark, and Dave Capps agreed to serve on the Subcommittee. They will meet and make recommendations to the Committee.

Spring Nature Walk with Dr. Mancke – Saturday, April 7, 2018

Budget: \$500. Dr. Mancke's Fee: \$200

Dr. Mancke will lead the event from the Timmerman Trail near the Cayce Tennis Center. Parking is available beside the Otarre Point Apartments. The 10 am tour will be geared toward children. The 1 pm tour will be open to all ages. Members will volunteer for the two tours at the March meeting.

Budgets for Committee Events

Council has already approved H-Tax requests. The Committee will discuss A-Tax needs prior to submitting the requests to Council. Brenda Cole and the Committee requested that City Representatives provide printed budget updates at each Committee meeting.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Rachel R. Scurry

The Housing Authority of the City of Cayce, SC
February 20, 2018

The Chairman called the meeting to order and upon roll call, those present and absent were as follows:

PRESENT: Jack L. Sightler, Jr., Chairman
Bruce Smith, Chair-Elect
Ed Landry, Commissioner
Silvia Sullivan, Commissioner
Gilbert Walker, Secretary

STAFF: Latoya Nix, Chief Cruz, Lee McRoberts, Brooke Miller

VISITOR: Cheryl Seymour

Mr. Sightler called the meeting to order at 5:10 p.m. and Mr. Smith opened with a prayer.

Upon motion of Ms. Sullivan, seconded by Mr. Smith, the minutes of the December 20, 2017 meeting were unanimously approved.

Upon motion of Ms. Sullivan, seconded by Mr. Landry, the minutes of the Annual meeting held December 20, 2017 meeting were unanimously approved.

Mr. Walker introduced Ms. Cheryl Seymour as a candidate for the open Resident Commissioner's seat. She has been a resident of the Columbia Housing Authority for several years and recently moved to Spencer Place. Ms. Seymour is a security guard for UPS and works the overnight shift, she is a longtime volunteer for the sickle cell organizations and is active in her community. There were introductions and a general discussion regarding the position on the Board. Mr. Walker stated that Ms. Seymour's information would be sent on to the Cayce City Council for approval.

Ms. Nix gave the Operations Report. There were 2 accounts sent to the Magistrate in December, 4 in January and 3 in February; only 2 accounts were over 30 days old in February. There were 8 work orders received and completed in December, 17 received and completed in January and 11 received to date in February and 7 completed. There were no emergency work orders for the period. Ms. Sullivan asked about the larger number of work orders in January. Ms. Nix stated that work orders were called in prior to inspections and the cold weather generated several HVAC issues.

Mr. Walker asked Mrs. Stoudenmire to give a briefing on the status of the possible addition of units at Spencer Place. Mrs. Stoudenmire said that staff has been exploring ways to add units to the empty land below Spencer Place, a retention wall was built several years ago with this project in mind.

In February, 2017 the Columbia Housing authority submitted a proposal for 20 Project Based vouchers (PBV) in the Veteran's Affairs Supportive (VASH) Program; of that 20, 6 were to be constructed in Cayce at Spencer Place and would be specifically utilized by veteran's in the VASH program. In March, staff was notified that the proposal had been accepted as a tier two application, meaning tier one applications would be funded first and CHA would be selected as a program participant if any of those initial awardees were unable to complete their proposals, no additional status updates have been received from HUD since that initial communication. At this point, staff would like approval to move forward with an alternate plan to designate 20 existing vouchers in the VASH program to be project based; 14 units will be built by the CHA on Waites Road and 6 units will be built by the Cayce Housing Authority on the land at Spencer Place.

The project would be financed privately using the guaranteed income from the vouchers to secure construction financing. The units would maintain their designation as project based for veterans in the VASH program for fifteen years; at the end of that period the Board could decide whether to keep them in that program or utilize them in a different capacity. They cannot be added to Cayce's public housing inventory due to HUD regulations. Additional sources of funding are also possible through the State Housing Trust Fund, the Midlands Housing Trust Fund, the City of Cayce and Lexington County. Staff will need to complete an application to designate 20 VASH vouchers as project based if the Board decides to proceed.

There was a general discussion regarding other attempts to add to Cayce's inventory. This plan would allow new units to be constructed and to provide veteran's in the VASH program an opportunity to utilize their vouchers in Cayce. Mr. Walker said that CHA operates one of the larger VASH programs in the Southeast and he feels confident it would be a fast approval process. Upon motion of Ms. Sullivan, seconded by Mr. Landry it was unanimously approved to move forward.

Mr. Walker reported that there were no security incidents in Cayce during the previous reporting period.

Mr. Walker invited the Board to the Annual Black History Luncheon being held on Friday, February 23 at the Tillis Center. He announced that the Wall of Fame Induction Ceremony will be held on Friday, April 6 and the Golf Tournament will be Friday, May 4 at Cobblestone Creek Golf Club. Mrs. Stoudenmire reminded everyone that the April meeting will be the Public Hearing to review the Annual Plan and will be held on April 10 in City Hall.

There being no further business, the meeting adjourned at 5:50 p.m.

Secretary

APPROVED: _____

Cayce Museum Commission Meeting Minutes 7 March 2018

Members present: A. G. Dantzler, Alice Brooks, Archie Moore, Cindy Peake, Dale Gaskins, Judy Corbitt, Marion Hutson and Mary Sharpe.

Also Present: Rachael Moody, Mendy Corder, Jerry Kirkland,

- Commission Chairman Archie Moore called the Meeting to order.
- Commissioner Dantzler offered the invocation.
- Last minutes were discussed. Commissioner Brooks requested that the minutes be adjusted to indicate that Jerry was qualified for this position by previous experience and this 11 month tenure as Assistant Director. Commissioner Gaskins stated that these comments will be added but Ms. Vance's original statements will be included as a point of record. All concurred that the addition is sufficient and Commissioner Brooks made a motion to accept the February minutes as-will-be revised, Commissioner Hutson seconded the motion and the motion carried.
- Jerry Kirkland, Acting Museum Director
 - A. The City of Cayce mayoral display had been completed. There are 2 empty spaces to place additional data or for two photos of upcoming mayors as needed.
 - B. He is working on a display for the Cayce Locks. In the museum there are several artifacts from the locks and navigation on the Congaree on display on the first floor of the museum.
 - C. He has uncovered trophies for the 1964 Dixie Youth Little League World Series, which was won by the team sponsored by the City of Cayce. He would like the Museum to host a reunion for the coaches and team members.
 - D. He discussed adding fencing around the Arthur Plantation Cemetery near the proposed brewery adjacent to the steel mill. Fencing will be needed to protect the historic cemetery.

 - E. Positions proposed for funding; a part time special projects person (Robbie) and a full time tour guide position have been added to the newly requested museum budget.

- Mendy Corder, Municipal Clerk

- A. The budget for Robbie's position would be paid from the accommodations tax and recommended that it be raised from \$11,500 to \$25,000 per year.

- B. A resolution for Leo Redmond is being drafted and be discussed at the next City of Cayce meeting (Thursday March 2018).

- C. New signage for the City complex, to include the Museum is being planned.

- Commissioner Sharpe

- A. Made a motion to have a City sponsored gathering for Leo Redmond's retirement.

- B. She also noted that the Honorable Nikki Setzler agreed to initiate thru the SC House of Representatives a historical document detailing the work that Mr. Redmond has performed.

- C. Rachel Hayne was to construct an article for distribution about Mr. Redmond's tenure at the museum.

- Commissioner Brooks asked if Leo's reception would be catered and who would pay for the service, the museum or City? No decision was made at this time.

- General Discussion

Commissioner Hutson asked about the status of the beehive brick kilns as there were apartments being constructed on the adjacent lot. Ms Rachel Moody commented that they will be protected but no plans for use were currently being reviewed. The kilns were constructed around 1805 and the bricks produced were used in the construction of many of Cayce's and City of Columbia's historic structures. The Guinyard family still owns the property.

Commissioner Brooks made a movement to dismiss the meeting, Commissioner Hutson seconded movement.

The meeting was dismissed.

All open positions will be advertised on the City's website and Facebook page.

COUNCIL ACTION REQUIRED

PUBLIC SAFETY FOUNDATION – ONE (1) POSITION

The Public Safety Foundation currently has three (3) open positions. The City has received a potential member application from Mr. Karl Radley. His potential member application is attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions have been postponed by Council until receipt of potential member applications.

ACCOMMODATIONS TAX COMMITTEE – TWO (2) POSITIONS

Mr. John Hert resigned at the March Accommodations Tax Committee meeting. He filled an at large position. The other open position must be filled by someone from the motel industry in Cayce.

CAYCE MUNICIPAL ELECTION COMMISSION – TWO (2) POSITIONS

There are currently two open positions on the Municipal Election Commission.

CONSOLIDATED BOARD OF APPEALS – TWO (2) POSITIONS

Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

EVENTS COMMITTEE – ONE (1) POSITION

There is currently one open position on the Events Committee. The Committee has no recommendations at this time.

PUBLIC SAFETY FOUNDATION – THREE (3) POSITIONS

The Foundation has no recommendations at this time.

CITY OF CAYCE POTENTIAL MEMBER APPLICATION



Name: Karl Radley Home
Address: Ave. Telephone: City, State, Zip Cayce, SC, 29033
Resident of Cayce: Yes No E-Mail: @gmail.com
Number of Years: 1 year.

Please Indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Beautification Board Events Committee
 Cayce Housing Authority Museum Commission Planning Commission
 Consolidated Board of Appeals Board of Zoning Appeals

Public Safety Foundation

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, please specify below.

N/A

Work Address

Company: Coldwell Banker Position: Realtor.
Address: 7464 Woodrow St. City, State, Zip Irmo, SC, 29063
Telephone: (803)227-3257 E-Mail:

Work Experience: United States Coast Guard, Coldwell Banker Residential Brokerage, Great Southern Homes.

Educational Background: Some college.

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Volunteer Work:

Hobbies: Soccer, photography, outdoors, hiking, renovations, real estate investing.

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, PO Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 ♦ Fax: 803-796-9072 ♦ Email: mcorder@cityofcayce-sc.gov