



## CITY OF CAYCE

*MAYOR*  
ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

*COUNCIL MEMBERS*  
TARA S. ALMOND  
PHIL CARTER  
EVA CORLEY

*CITY MANAGER*  
REBECCA VANCE

*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

### CITY OF CAYCE Regular Council Meeting August 2, 2016

The August Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

#### **Call to Order**

Mayor Partin called the meeting to order. Council Member Jenkins gave the invocation and Mayor Partin led the assembly in the Pledge of Allegiance.

#### **Approval of Minutes**

Council Member Almond stated that the July 20, 2016 Special Council Meeting minutes had the incorrect dates for the upcoming election's filing period. Ms. Corder stated she would correct the minutes and place them on the August 17, 2016 Council Meeting agenda for Council's approval.

Council Member Almond made a motion to approve the July 5, 2016 Regular Council Meeting minutes as written. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

#### **Public Comment Regarding Items on the Agenda**

No one signed up for Public Comment.

#### **Presentations**

##### A. Presentation of Whole Sole Awards

Mayor Partin asked Public Safety Dispatcher Tony Nelson to join her in front of the assembly. She stated that Sgt. Evan Antley nominated Mr. Nelson for the Whole Sole Award. Sgt. Antley stated in the nomination that Mr. Nelson has extensive knowledge of his duties and performs them flawlessly. He arrives 30-45 minutes early

every day and does not leave until his shift is complete. His work performance shows that he takes his job seriously and wants to do his best. He stated that Mr. Nelson is deserving of the Whole Sole Award because he always goes above and beyond in every aspect of his duties. Mr. Nelson covers 90% of the staffing issues in Dispatch and goes above and beyond to make sure Dispatch has proper coverage on a day to day basis. He also comes in early and stays late to make sure all personnel stay current with their NCIC certification. Another Dispatcher recently retired and once again Mr. Nelson volunteered to do "whatever was needed" to ensure seamless service to the citizens that call into the dispatch center. Mayor Partin thanked Mr. Nelson for his excellent service to the City and its citizens.

Mayor Partin next asked Animal Control Officer Leigh Summers to join her in front of the assembly. She stated that Sgt. Paul Dufault had nominated Ms. Summers for the Whole Sole Award. In the nomination he stated that Ms. Summers recently responded to an animal at large call. She responded to the location and immediately recognized the animal as Hank the dog and knew that he belonged to an elderly couple. She knew from previous contact with the couple that they are in bad health and the male is diagnosed with Alzheimer's. ACO Summers made contact with the female and she stated she had put Hank on the porch because he kept getting out of the fence. The resident stated she was trying to get the fence fixed but she and her husband had been ill lately. ACO Summers took it upon herself to call a patrol officer to help her construct a temporary barrier so Hank could not get off the porch. Hank's owner was very grateful to ACO Summers for helping her with the situation. Sgt. Dufault went on to say that ACO Summers is very passionate about her job and consistently does her best to help the citizens of Cayce with their animals. He stated that you can call her anytime day or night and describe an animal to her and 9 out of 10 times she knows where the dog belongs and most of the time can tell you the exact address. ACO Summers is committed to her job in a way that goes above and beyond her duties. She not only cares about the animals but she also cares about the owners of the animals and works hard to build relationships with them to solve the issues she encounters. ACO Summers is a great asset to the City of Cayce and its citizens.

Mayor Partin asked Gwen Brunson and Sarah Johnson to join her in front of the assembly. She stated that Mr. Shaun Greenwood nominated them both for the Whole Sole Award. Mr. Greenwood stated in the nomination that last fall Ms. Brunson and Ms. Johnson went above and beyond to bring fun, team and morale building events to City staff members in the form of "Employee Game Night". Over the course of several months, Ms. Brunson and Ms. Johnson arranged a variety of game nights including an evening of Kickball, Softball, Volleyball, Bowling and even a game of Family Feud.

He stated that having opportunities such as these go a very long way towards improving working relationships between the many City departments. Without hesitation, Ms. Brunson and Ms. Johnson dedicated their time, effort and sometimes their own money, to make these nights possible. From the conception of the game night ideas, to securing a location and supplies, spreading the word to staff and providing refreshments to those who attended, these two staff members truly went out of their way to arrange for these fun-filled events.

### **Ordinances and Resolutions**

**A. Discussion and Approval of Ordinance 2016-10 Amending Section 4-11 of the Cayce City Code Relating to Drinking in Public – First Reading**

Ms. Vance stated that a recent review of the City Code revealed some technical issues that needed to be resolved in regards to alcohol consumption at events and festivals. Section 4-11 needs to be amended to ensure there are no conflicts with consuming alcohol at outdoor festivals and events. She stated that the wording in the current Ordinance would technically not allow for the consumption of alcohol outside of a building or structure. The Public Safety Director and City Attorney have reviewed the suggested amendment and believe the changes will serve the best interests of the City and the public. Additionally, language was removed that would not allow alcohol to be consumed at establishments where the alcohol was produced. This in effect places significant burden on certain businesses like craft breweries.

Council Member Corley made a motion to approve on First Reading Ordinance 2016-10 amending Section 4-11. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

**B. Discussion and Approval of Ordinance 2016-11 Annexing Properties Located at 1416 Alex Street (TMS#005750-09004), 1418 Alex Street (TMS#005750-09-005), and Naples Avenue (TMS#005750-09-015) into the City Limits Under the Provisions of South Carolina Code Sec. 5-3-150 (3) – First Reading**

Ms. Vance stated that Council approval was needed for the First Reading of an Ordinance to annex .70 acres of land located at 1416 Alex Street, 1418 Alex Street and a property located at Naples Avenue. The properties were purchased by the City in hopes to use the land for a new water tower and they will be consolidated with the successful annexation of the properties. The properties are currently under Lexington County jurisdiction and contiguous to one parcel under the City's jurisdiction.

Ms. Vance stated that the recommended zoning for the property is RS-4 (Single Family, Small Lots) which would be consistent with the contiguous zoning of the

surrounding area. Water supply systems is a permitted use in the RS-4 zoning district. She stated that the Planning Commission considered the request for annexation at its regular meeting on May 16, 2016. A public hearing was held at the meeting for public input. One member of the public was present to inquire about the annexation request. The Planning Commission unanimously recommended Council approve the requested annexation and RS-4 zoning designation.

Council Member Almond made a motion to approve annexing the properties into the City limits on First Reading. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

- C. Discussion and Approval of Ordinance 2016-12 Amending Zoning Map and Rezoning Property Located at 331 Clark Street (TMS#004655-02-001) from C-3 to RG-2 – First Reading
- D. Discussion and Approval of Ordinance 2016-13 Amending Zoning Map and Rezoning Property Located at 1225 G Avenue (TMS#004633-05-006) from C-1 to RS-3 – First Reading
- E. Discussion and Approval of Ordinance 2016-14 Amending Zoning Map and Rezoning Property Located at 1222 H Avenue (TMS#004633-05-012) from C-1 to RS-3 – First Reading
- F. Discussion and Approval of Ordinance 2016-15 Amending Zoning Map and Rezoning Property Located at 1211 G Avenue (TMS#004633-05-007) from C-1 to RS-3 – First Reading

Mayor Partin stated that Council could vote on agenda items IV. C – IV. F together or separately. Council Member Almond made a motion to approve the rezoning of Items IV. C. – IV. F. on First Reading. Council Member Carter seconded the motion.

Council Member Carter asked which end of Clark Street 331 Clark Street was on. Ms. Vance stated that it was on the end of Clark Street closest to the Congaree River. She stated that two of the applicants came to City Hall to get building permits to perform work on their property and discovered that the property was zoned commercial instead of residential. Staff researched the issue and could not find where either property was ever rezoned to commercial. She stated that staff thinks it was an error on the map that needs to be corrected. Council Member Almond's motion to rezone the properties from C-1 to the requested zoning was unanimously approved by roll call vote.

- G. Discussion and Approval of Ordinance 2016-09 Amending the Land Use Plan (2019) Map of the City of Cayce Comprehensive Plan: 2010-2020 –

## Second Reading

Council Member Almond made a motion to approve the Second Reading of an Ordinance amending the Land Use Plan (2019) Map of the City of Cayce Comprehensive Plan: 2010-2020. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

### H. Consideration and Approval of Resolution Approving Multijurisdictional Task Force Mutual Aid Agreement to Combat Narcotics throughout Lexington County

Ms. Vance stated that the Multijurisdictional Task Force Mutual Aid Agreement is one that the City enters into every year. Council Member Almond made a motion to approve the Mutual Aid Agreement. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

## City Manager's Report

Ms. Vance stated that the City's new Grants Coordinator/Special Projects staff member, Rachelle Moody, has started. She stated that Ms. Moody has ten years of experience in grants and staff is excited to have her on board. She stated that Public Safety requested new bay doors and the paving of the parking lot in front of the Fire Department in the FY16/17 budget. These items were not included in the final budget but were taken care of with funds from the FY15/16 budget. Ms. Vance stated that the shell of the new Parks and Sanitation building has been installed and the interior construction work has begun.

Ms. Vance stated that the improvements to Guignard Park are still ongoing. She stated that the Kelley H. Jones Park in Riverland Park is almost complete. Staff will have events to celebrate the opening of each park. She stated Mr. Greenwood was nominated and accepted into the Leadership South Carolina class for 2016.

## Committee Matters

### A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Mayor Partin stated that the dates for the Events Committee and the Planning Commission were incorrect on the agenda but the correct minutes were in the agenda packet. Ms. Corder stated that the April 12, 2016 Cayce Housing Authority minutes were corrected after Council Member Almond noted at the July Council Meeting that the minutes stated that a member was absent but also stated in the minutes that the

member made a motion at the meeting. Council Member Almond made a motion to approve entering the following Committee minutes into the City's official record:

Cayce Housing Authority – April 12, 2016  
Events Committee – June 9, 2016  
Planning Commission – June 23, 2016

Council Member Corley seconded the motion which was unanimously approved by roll call vote.

#### **B. Appointments and Reappointments**

Mayor Partin stated that the Events Committee currently has two open positions. The Committee received a potential member application from Ms. Teresa Mitchell and recommended her for appointment. Council Member Corley made a motion to appoint Ms. Mitchell to the Events Committee. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that there are currently four open positions on the Public Safety Foundation. The City has received a potential member application from Ms. Terri Camp. Ms. Camp previously served on the Foundation for three years. Council Member Almond made a motion to appoint Ms. Camp to the Public Safety Foundation and welcomed her back. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that the Committees below have openings and asked the assembly to let their friends and neighbors know in case they are interested in serving on one.

#### **ACCOMMODATIONS TAX COMMITTEE - THREE (3) POSITIONS**

Two positions must be filled by someone from the motel industry in Cayce. One position must be filled by someone from the restaurant industry in Cayce.

#### **BEAUTIFICATION BOARD – THREE (3) POSITIONS**

#### **BEAUTIFICATION FOUNDATION – TWO (2) POSITIONS**

There are currently two open positions on the Beautification Foundation. One open position is in District 1 and the other open position is in District 4.

#### **CONSOLIDATED BOARD OF APPEALS – TWO (2) POSITIONS**

Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

## **PUBLIC SAFETY FOUNDATION – THREE (3) POSITIONS**

### **Council Comments**

Council Member Jenkins stated that a sign was installed on the fence of the Housing Authority development at Lee and Lucas Streets that stated it was a non-smoking community. He stated that the signs were misleading and seemed to imply that the entire area, not just the housing development, was smoke free. Ms. Vance stated that staff would contact the Columbia Housing Authority regarding the sign.

Mayor Partin thanked Parks staff for doing a great job of maintaining the trees in the Riverwalk and cutting dead limbs so they don't fall in the park. She stated they do a great job of keeping the Riverwalk safe.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements with MPA Strategies
- C. Discussion of negotiations incident to proposed contractual arrangements for the funding of a waterline project
- D. Discussion of negotiations incident to proposed contractual arrangements Regarding Phase 2 – 6 of the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project
- E. Discussion of negotiations incident to proposed contractual arrangement concerning a possible economic development project and discussion of matters relating to proposed location and provision of services encouraging location of businesses in the City of Cayce
- F. Discussion of negotiations incident to proposed contractual arrangements relating to the City's Tax Increment Finance District

Council Member Jenkins made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

**Possible Actions by Council in follow up to Executive Session**

**VIII. B**

Council Member Almond made a motion to approve the contract for MPA Strategies and authorize the City Manager to sign the contract. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

**VIII. D.**

Council Member Corley made a motion to approve the LandPlan Group's agreement and authorize the City Manager to sign the agreement. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Council Member Corley amended her motion to add that the project would be funded with TIF Funds. Council Member Jenkins seconded the amended motion which was unanimously approved by roll call vote.

**Adjourn**

There being no further business, Council Member Carter made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:47 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy C. Corder, Municipal Clerk