

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Phil Carter
Tim James
Hunter Sox

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley



**City of Cayce
Regular Council Meeting
Wednesday, October 19, 2022
6:00 p.m. – Cayce City Hall – 1800 12th Street
www.caycesc.gov**

I. Call to Order

A. Invocation and Pledge of Allegiance

II. Public Comment Regarding Items on the Agenda

III. Presentations

A. Presentation by Mr. Spencer Hutchinson, Quackenbush Architecture and Mr. Mike Dawson, The River Alliance, of the 12,000 Year History Park Visitors Center Drawings

IV. Resolutions

A. Consideration and Approval of Resolution Authorizing and Approving Financing through Lease Purchase and Award of Lease Purchase Contract – Replacement Sanitation Truck, as Approved by Council on September 6, 2022

V. Items for Discussion and Possible Approval

A. Discussion and Approval to Purchase a Replacement Police Vehicle

VI. Committee Matters

A. Appointments
Beautification Foundation – One (1) Position
Public Safety Foundation – One (1) Position

VII. City Manager's Report

VIII. Council Comments

IV. Executive Session

A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

B. Personnel Matter – City Manager's annual evaluation and salary review

X. Reconvene

XI. Possible actions by Council in follow up to Executive Session

XII. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Kelly McMullen, City Treasurer

Date: October 14, 2022

Subject: Approval of Resolution Authorizing and Approving Financing through Lease Purchase and Award of Lease Purchase Contract –Replacement Sanitation Truck, as Approved by Council on September 6, 2022

Issue

Approval of a Resolution authorizing and approving financing through a Lease/Purchase and awarding of the Lease/Purchase Contract to a Financial Institution for One (1) Replacement Sanitation truck.

Discussion

The replacement Sanitation truck was approved for purchase by Council on September 6, 2022. The total value and thus financing will not exceed \$250,000. Staff contacted 18 financial institutions and requested lease purchase financing proposals for the Sanitation truck based on the purchase price. Due to the rising interest rate environment, staff requested the financial institutions to propose both a 36-month term and 48-month term. The City received two (2) responses:

Truist Financial: Three (3) years at 3.99%
Four (4) years at 4.05%

U.S. Bankcorp: Three (3) years at 4.61%
Four (4) years at 4.63%

If the City of Cayce approves the Truist Financial 48-month lease, annual payments (with no down payment) would be as follows:

\$67,805 annually for 4 Years at 4.05% (total interest paid \$21,217.28)

The payments shall be monthly in arrears. As this is an unbudgeted purchase, staff proposes using General Fund's unrestricted fund balance for the current year lease payment (estimated at \$45,202.88, including principal and interest, assuming a payment start date of November). Successive years' funding for the lease/purchase contract will be included in the General Fund budget under Non-Departmental expense with the other leases.

Recommendation

Staff recommends that the lease-purchase contract be awarded to Truist Financial for a four (4) year term contract at 4.05% with annual payments in arrears of \$67,805 for principal and interest, using the General Fund unrestricted fund balance to fund the current year lease payment with a not to exceed amount of \$46,000.00. Staff also recommends that Council approve a "Resolution Approving Financing" through Truist Financial and that the City Manager be authorized to execute the contract documents.

STATE OF SOUTH CAROLINA)	RESOLUTION
)	
COUNTY OF LEXINGTON)	APPROVING FINANCING TERMS
)	FOR GENERAL FUND
CITY OF CAYCE)	REPLACEMENT SANITATION
)	TRUCK
		LEASE PURCHASE

WHEREAS, the City of Cayce (“City”) has previously determined to undertake a project for the financing of one (1) Replacement Sanitation Truck for The General Fund Lease Purchase (“the Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

1. The City hereby determines to finance the Project through Truist Financial, in accordance with the proposal dated October 4, 2022. The amount financed shall not exceed \$250,000, the annual interest rate (in the absence of default or change in tax status) shall not exceed 4.05%, and the term shall not exceed four (4) years.
2. All financing contracts and all related documents for the closing of the financing (the “Financial Documents”) shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and an Escrow Agreement as Truist Financial may request.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer’s satisfaction. The Financing Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer’s release of any Financing Document for delivery constituting conclusive evidence of such officer’s final approval of the Document’s final form.
4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be

includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as “qualified tax-exempt obligations” for the purpose of Internal Revenue Code Section 265 (b)(3).

5. The City intends that the adoption of this resolution will be a declaration of the City’s official intent to reimburse expenditures for the project that is to be financed from the proceeds of the Truist Financial financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City’s general fund or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

APPROVED this 19th day of October, 2022.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

Memorandum

To: Mayor and Council
From: Tracy Hegler, City Manager
Date: October 14, 2022
Subject: Replacement of Police Vehicle

ISSUE

Council approval is needed for the purchase of one Chevrolet Tahoe to replace a vehicle that was involved in a collision and determined to be a total loss.

BACKGROUND/DISCUSSION

The Police Department had a 2019 Ford Interceptor, with 41,600 miles (vehicle #122), involved in a collision that the insurance company determined to be a total loss. The insurance company is issuing a check to the City for \$23,000 and will be deposited in revenues as the sale of City property.

The total cost to replace the vehicle is \$47,844.75. Staff requests utilizing funds from the General Fund unrestricted fund balance for this unexpected and unbudgeted purchase. The General Fund will be replenished with the revenue recovered from insurance and other property sales, estimated to total \$47,844.75 for this fiscal year. The vehicle is currently available at Brannon Motor Company in Georgia and is on a State contract.

RECOMMENDATION:

Staff recommends Council approve the purchase of one police package Tahoe to replace vehicle #122 in the amount of \$47,844.75 from the General Fund unrestricted fund balance.

COUNCIL ACTION REQUIRED

BEAUTIFICATION FOUNDATION – ONE (1) POSITION

Ms. Ann Bailey-Robinson's term on the Foundation expires in October and she did not wish to serve again at this time. The City has received a potential member application from Ms. Lisa Cole for the Beautification Foundation. Her potential member application is attached for Council's review.

PUBLIC SAFETY FOUNDATION – ONE (1) POSITION

The Foundation has one (1) open position. The City has received a potential member application from Ms. Mary Winter Teaster. Her application is attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions remain open until receipt of potential member applications.

EVENTS COMMITTEE – ONE (1) POSITION

The Events Committee works with City staff to plan and coordinate community events that encourage and foster good community relations and citizen participation. There are no recommendations at this time.

STANDARD TECHNICAL CODES BOARD OF APPEALS – TWO (2) POSITIONS

Reviews citizen appeals to ensure building codes, property maintenance codes and fire codes are properly interpreted and implemented fairly. Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

APPOINTMENT PROCESS

Cayce citizens have an opportunity to actively participate in the City through their services on a number of advisory boards, commissions, foundations and committees. These groups help shape and carry out policy.

Applications are accepted at any time for all City of Cayce boards, commissions, foundations and committees. Cayce citizens wishing to apply for appointment may submit a potential member application to the Municipal Clerk, P. O. Box 2004, Cayce, SC 29171. More information and a copy of the application can be found on our website at <https://www.caycesc.gov/boards.php> or by calling City Hall at 803-796-9020.

City Council considers applications at a meeting immediately following an opening.



CITY OF CAYCE POTENTIAL MEMBER APPLICATION

Name: Lisa Cole _____ Date: Oct. 12, 2022 _____

Home Address: Naples Ave. _____ City, State, Zip: Cayce, SC 29033 _____

Telephone: 803- _____ E-Mail: _____

Resident of Cayce: Yes No Number of Years: 16 _____

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Cayce Housing Authority Events Committee
- Consolidated Board of Appeals Municipal Election Comm Museum Commission
- Planning Commission Board of Zoning Appeals

Beau Forum

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?

Yes No If yes, specify below.

Work Address

Company: Turning Pages SC (Adult Literacy Council) _____ Position: Interim Executive Director

Address: 2062 N Beltline Blvd _____ City, State, Zip: Columbia, SC 29206 _____

Telephone: 803-216-5663 _____ E-Mail: info@turningpagessc.org _____

Work Experience: SC Technical College System (Division of Academic Affairs & Research); Vestra Lingua Publishing (Owner-Operator); Freelance Writer / Web Developer (Author); Communication Service for the Deaf (Workforce Analyst); I also have three published books _____

Educational Background: Master of Business Administration; Bachelors of Science, Marketing Management; Associates of Science, Marketing; Associates of Science, Business Management

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Junior League of Columbia; Author's Guild; Independent Book Publishers Association; SC Technical Educators Association; ProLiteracy International _____

Volunteer Work: Board of Directors @ East Point Academy; Board of Directors @ Midlands Fatherhood Coalition; Board of Directors @ Turning Pages SC; School Improvement Council, Chair (East Point Academy, Busbee Middle School); Junior League of Columbia; American Legion Auxiliary Ethics Hearing Manager; EPA Gala & Silent Auction (Co-chair, 5x's); PTO Treasurer (East Point Academy); 2016 Children's Trust of SC Silent Auction (Committee Member) _____

Hobbies: I love camping, reading, going on walks around Cayce with my family, hiking, swimming, and binge watching Netflix with my husband _____

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, PO Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 ♦ Fax: 803-796-9072 ♦ Email: mcorder@caycesc.gov



CITY OF CAYCE POTENTIAL MEMBER APPLICATION

Name: _____ Mary Winter Teaster _____ Date _____ 10/12/22 _____

Home Address: _____ Congaree Bluff Avenue _____ City, State, Zip _____ Cayce _____

Telephone: _____ 803 _____ E-Mail: _____

Resident of Cayce: XXX Yes No Number of Years: _____ 6 _____

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Cayce Housing Authority Events Committee
- Consolidated Board of Appeals Municipal Election Comm Museum Commission
- Planning Commission Board of Zoning Appeals
- PUBLIC SAFETY FOUNDATION

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?

Yes ~~XXXX~~ No If yes, specify below.

Work Address

Company: Colliers International South Carolina _____ Position: Senior Broker Associate _____

Address: _____ 1301 Gervais, Suite 600 _____ City, State, Zip _____ Cola, SC _____

Telephone: 803-401-4308 _____ E-Mail: _____

Work Experience: _____ 25 years in commercial real estate sales/leasing and prior 20 years as bank lender and business development officer in Columbia _____

Educational Background: _____ B.A. in Journalism from USC/Columbia _____

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Board member of PRISMA Baptist, PRISMA Midlands, PRISMA Foundation, MIRCI, River Alliance. Founding board member of CREW (Commercial Real Estate Women) Midlands for 12 years, member of Congaree Bluff HOA Architectural Review Board and Trenholm Road Methodist Church

Volunteer Work: _____ above -devoted fundraiser and advocate for the above _____

Hobbies: Strength training, community boards, beaching and grandkids, back to golf when time permits!!! _____