



**APPROVED MINUTES
BOARD OF ZONING APPEALS
MONDAY, JANUARY 27, 2025
CAYCE CITY HALL
1800 12th Street 6:00 PM**

I. CALL TO ORDER

The meeting was called to order by Chair Jason Simpson. Members present were Phillip Corley and Cindy Pederson. Dr. Shirley McClerklin-Motley was absent. Tyler Helms resigned from his position on the board.

II. APPROVAL OF MINUTES

Phillip Corley made a motion to approve the minutes from the October 21, 2024, Board of Zoning Appeals Meeting. Cindy Pederson seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Ms. Ocean confirmed that the media and public were made aware of the meeting.

IV. COMMISSION MATTERS

a. Review of By-Laws

A motion was made by Cindy Pederson to keep the by-laws as they were without any revisions. Phillip Corley seconded the motion. All were in favor.

b. Nomination and election of Officers for 2025

A motion was made and seconded to elect Jason Simpson as Chair for the 2025 year. All were in favor. A motion was made and seconded to elect Phillip Corley as Vice Chair for the 2025 year. All were in favor.

c. Nomination and election of secretary for 2025

A motion was made and seconded to elect Monique Ocean as secretary for the 2025 year. All were in favor.

d. Approval of meeting schedule for 2025

A motion was made to approve the calendar for the 2025 year. All were in favor.

V. ADJOURNMENT

Phillip Corley made a motion to adjourn. The motion was seconded by Cindy Pederson. All were in favor.