



**APPROVED MINUTES
PLANNING COMMISSION
MONDAY, JANUARY 27, 2025
CAYCE CITY HALL – 1800 12TH STREET
6:30 PM**

I. CALL TO ORDER

The meeting was called to order by Chair Richard Boiteau. Planning Commission members Nancy Stone-Collum, Patty Foy, Robert Power, Michael Mahoney, and Michael Wuest were present. Danny Creamer was absent. Monique Ocean was present as staff.

II. APPROVAL OF MINUTES

Nancy Stone-Collum made a motion to approve the minutes of the December 18, 2024, Planning Commission Meeting with corrections. Patty Foy seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Ms. Ocean confirmed that the public and media had been made aware of the meeting.

IV. COMMISSION MATTERS

A. Review of By-Laws

There were no changes made to the existing by-laws.

B. Nomination and election of Officers for 2025

Nancy Stone-Collum made a motion to elect Richard Boiteau as Chair of the Planning Commission. Patty Foy seconded the motion. All were in favor.

Robert Power made a motion to elect Michael Mahoney as Vice-Chair. Richard Boiteau seconded the motion. All were in favor.

C. Nomination and election of Secretary for 2025

Richard Boiteau made a motion to elect Monique Ocean as Secretary. Michael Mahoney seconded the motion. All were in favor.

D. Approval of meeting schedule for 2025

The meeting schedule for 2025 was approved.

V. NEW BUSINESS

Ms. Ocean provided an update to the Planning Commission on the progress of the Zoning Ordinance and Land Development Regulations. She mentioned that bi-weekly calls with Stewart, Inc. and staff had commenced. Additionally, Ms. Ocean informed the Planning Commission that Stewart, Inc. would be meeting with them in the future. She also requested that the Planning Commission submit any ideas or topics from the Zoning Ordinance that they would like to discuss.

VI. ADJOURNMENT

Nancy Stone-Collum made a motion to adjourn. Michael Mahoney seconded the motion. All were in favor.