

Cayce Historical Museum Commission

November 6, 2024

Meeting Minutes

The November 6, 2024 meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 5:05pm by Chair James Stewart. The following individuals attended the meeting:

Name	Status
James Stewart	Chair
Pamela Sulton	Vice Chair
Marcy Hayden	Secretary
Archie Moore	Commissioner
A.G. Dantzler	Commissioner (absent)
Charlita Earle	Commissioner (absent)
Keith Stephenson	Commissioner
David Brinkman	Commissioner
Will Britz	Commissioner
Andy Thomas	Cayce Museum Curator
Elizabeth Lumsden	Cayce Museum Assistant
Steve Sharp	guest (potential volunteer)

Upcoming Events:

11/6 Christmas Traditions Volunteer Meeting 6:30-8pm
 11/26 Volunteer Christmas Decorating Pizza Party 6-8pm
 12/4 December Planning Meeting 4-6:30pm
 12/7 Traditions Christmas in Cayce Event 6-9pm

Invocation: Vice Chair Sulton

Action Items:

October Meeting Minutes:

The Commission reviewed the previous meeting minutes. Commissioner Sulton motioned that the meeting minutes be accepted and Commissioner Brinkman seconded the motion. The minutes were approved.

Museum Staff Report

Mr. Thomas introduced Mr. Sharp as a guest and potential volunteer. Mr. Sharp gave an overview of his background and interest in working with the Museum.

Sweet Night Fundraising Report: The Sweet Night Fundraising event was a great success for the Cayce Historic Foundation First Museum Fundraiser. There were approximately 75 attendees. The event featured 6-8 local bakers and silent auction items with speakers from Cayce Historic Foundation and SC Rev250 as well as local musicians. The ticket sales and donations totaled \$1,190.00 with the silent auction income totalling \$1,130.00. In total the event raised \$1,821.89 minus expenditures (\$498.11). Additionally, the Museum used \$750 dollars of A-Tax grant funds for the event. Feedback for the event was positive overall from guests and vendors. Marketing and ticket sales need to start earlier for the next event based on discussion by the Commissioners.

SC Archaeology Society Fundraiser and *SC Archaeology Day* were held at the Cayce Museum on October 26th due to damage and flooding from Hurricane Helene at the 12,000 Years History Park. The event had over 100 attendees including school groups. The attendees and SC Archaeology Society provided positive feedback regarding the event and have suggested it for next year's event.

Mr. Conely has approved the budget for the Airport exhibit and Ms. Lumsden continues to work on text and printing specifications being provided to the Commission in the near future.

Museum staff and volunteers are making progress on the NAGPRA inventory having recorded around 3,500 objects to date. The NAGPRA report will not be finished in January as previously discussed, but work will continue until all items are cataloged.

Donations

Gift of Cayce Family Objects (Ron and Janet Finlayson)

Motion to accept donated items due to their significance and added value to current exhibits was made by Commissioner Moore and seconded by Commissioner Hayden. Motion passed.

Fall and Winter Event Planning

Upcoming Events:

December 2025 Planning Workshop

This planning workshop will be open to the Commission and Foundation Members to co-plan events for 2025. Commissioners discussed the date and agreed on December 4 from 4-6:30pm. The following topics are planned for discussion:

- Marketing Plan
- Volunteer Days
- Calendar of Events

Christmas Traditions Past and Present Museum Open House

- Volunteer meeting and Volunteer Pizza Party (November 26, 2024 6-8pm)
- Coordination of Market Stall installation (Sunday 12:30 pm)
- Lantern tours have been canceled this year due to storm damage.
- Vendors: Vendor Coordination will be turned over to Commissioner Hayden who will follow up with vendors (previously contacted), create a map of market area and coordinate with marketing for social media.
- Marketing and social media posts are scheduled to start going out this week and Ashely Hunter has created the flyers.
- Santa has confirmed and a few vendors have also confirmed. All but two performers have been confirmed as well.
- Cabin is being prepared for the fireplace lighting and cookies.
- Volunteer Pizza Party will be ready with trees and lights up, wreaths and garlands are being put out earlier.
- Poinsettias are being priced by Commissioner Moore and will be delivered to the Museum. After the event, Commissioners can donate them to a nursing home or individuals.

Christmas Open House Volunteer Meeting will directly follow the Museum Commission meeting and assignments will be given to volunteers during the meeting. Assignments for volunteers and Commissioners will be recorded

Ongoing Business:

Strategic Planning-Historic Preservation

No updates at this time.

Old State Road NRHP Nomination

No updates at this time.

New Business:

No additional business.

Additional Business:

No additional business.

With no other business on the meeting agenda and a motion to adjourn was made by Commissioner Sulton and seconded by Commissioner Moore. The meeting adjourned at **6:00PM.**