

## Cayce Historical Museum Commission

May 3, 2024

### Meeting Minutes

The May 3, 2024 meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 4:03pm by Chair James Stewart. The following individuals attended the meeting:

Name	Status
James Stewart	Chair
Pamela Sulton	Vice Chair
Marcy Hayden	Secretary
Archie Moore	Commissioner (absent)
A.G. Dantzler	Commissioner (absent)
Charlita Earle	Commissioner
Mary Sharp	Commissioner
David Brinkman	Commissioner
Andy Thomas	Cayce Museum Curator
Elizabeth Lumsden	Cayce Museum Assistant
Mike Conley	Asst. City Manager

#### Upcoming Events:

April 6th-Tartan Day South

May 11th-Quilt Making Activity (10am-12pm)

May 25th-Public Archaeology Day with Midlands Chapter-Archeological Society of SC

May 29th-Cayce Legends Event (6-8pm)

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**Invocation:** Vice Chair Sulton

#### Action Items:

Attendance Policy Review

Strategic Planning Assignments Review

Historic Preservation Planning and Goals Discussion

#### March Meeting Minutes:

The Commission reviewed the previous meeting minutes. Vice Chair Sulton motioned that the meeting minutes be accepted and Commissioner Earle seconded the motion. The minutes were approved.

Commissioners reviewed strategic plan assignments as included in the minutes and provided in a task matrix.

### **Museum Staff Report**

Tartan Day South-Colonial Day was held on April 6th. There were 16 participant organizations and Commissioners Brickman and Sulton volunteered along with Chair Stewart. The event was very well attended.

Repair work is ongoing for the Public Safety Exhibit building. The building has been painted, new flooring has been added and funds have been requested to build out the additional displays/exhibits. Chair Stewart will be working with Andy to add framing for the police exhibit. The main building windows have been measured and are being made with installation date scheduled for June.

The Columbia Airport Exhibit is moving forward and will include history of the airport from military beginnings, commercial airport, and from 1967 to present day. Ms. Lumdsen is working with Columbia Airport to secure items for display and market the event.

The African American Committee is working on the Cayce Legends Reception and event. The event will be held on May 29th from 6pm to 8pm at the Innovation Center in Cayce. Invitations and social media posts will be scheduled to go out soon.

The staff scheduled events targeting school age children, homeschoolers and families. On April 20th the staff plans to make beeswax candles and on May 11th there will be a Quilt making class. These events will be promoted through social media.

The Confederate money exhibit is still a work in progress and will include other Confederate items from our collections. This should be finalized in June. Commissioners are asked to review language for the display and have corrections and comments returned to staff by May 8th.

Planning has started on the 160th Anniversary of the Battle of Congaree Creek which will be on February 15th, 2025. Mr. Thomas is working with reenactors to plan a tour during this time. More details will follow.

New federal guidelines have been issued regarding the Native American Graves Protection and Repatriation Act which will require a detailed inventory of Native American items housed in the Museum's collections. This inventory process has begun with over 100 items being cataloged to date. The inventory processing will continue until all 8000 items are cataloged.

On May 25th, the Cayce Public Archaeology Day will be held at the Cayce Museum grounds and will include shovel testing, excavation pits, historic gardening demonstration- Three Sisters Indigenous Planting and more. Event is open to the public and will be held from 10am-3pm. It will be promoted via social media through the Museum and the Midlands Chapter-Archaeological Society of SC.

## **Donations**

Mr. Avery Wilkerson has donated a 1950's Map of the City of Cayce to the museum. Commissioner Brinkman made a motion to accept the map donation. Commissioner Sharp seconded the motion and the motion passed.

Ms. Sharp mentioned that Ms. Shirely Dale Price has passed away and she was a wealth of knowledge of the city. She has an amazing collection of Cayce items and Mr. Thomas might want to approach her daughter regarding donations to the Museum. Ms. Sharp agreed to help connect Mr. Thomas with the family. Mr. Mooneyham from West Columbia also has a lot of pictures and items he might be willing to share/donate.

## **Strategic Planning**

### ***Attendance Policy Review and Update:***

-Cayce Historical Museum policy in our by-laws on attendance is not inline with the City of Cayce's policy. We have been using a calendar year policy (January through December) but the City is using a rolling policy (January 2023 to January 2024, February 2023 to February 2024, etc.) Additionally, absents are not "excused" so if you are absent for any reason, this counts towards your attendance. Because this was approved by the City, we will have to amend our by-laws to reflect the City's policy.

-Discussion of this topic by Commissioners included questions regarding why we have by-laws, if the City can supersede them; why this policy is not applied fairly to all Commissioners; why are we just learning about this when we have had these by-laws in place for almost two years; and how will this affect our Commissioners. Mr. Conely attempted to answer questions but pointed out the language says "may be" removed, so it provided flexibility on removal of Commissioners at the discretion of Council.

-Due to the issue of attendance, Mr. Creasman has resigned as his work obligations will require him to miss additional meetings this year. Chair Stewart asked that if Commissioners knew of individuals that might want to serve, please ask them to put in their applications.

-Additional follow-up with the City and updating of the by-laws will be revisited.

## **Ongoing Business:**

### **Cayce Historic Foundation Updates**

-Chair Stewart updated the Commissioners on the progress of the Cayce Historical Foundation. Officers have been installed and are as follows: Chair-James Stewart, Chair Elect-Marcy Hayden, Secretary-Marucio Orozco, and Treasurer-Keith Stephenson.

-Fundraisers are being planned to include Sweet Night in October to introduce the Foundation and Photo Booth with Fire Truck during Holidays.

-Additionally, the foundation plans to work on securing volunteers, members and docents for the Museum.

-The Foundation will meet quarterly and update the Commission after each meeting.

## **Historic Preservation**

Historic Preservation Assignments:

- Commissioners provide a list of places and place names important to save/share history in Cayce
- Review task assignments and begin working in small groups on tasks.
- Additional ideas on how to get the word out about what we are doing including the following:
  - Neighborhood Association Meeting Presentations: Create 10-15 minute powerpoint presentation to take to meetings to explain what the Museum is working on with Historic Preservation and how neighborhoods can help. Assignment: Commissioner Hayden
  - Historic Property of the Month Signs: Commissioner Sharp and Brinkman discussed this idea and how nice it was when groups did this for “yard of the month”
  - Cayce Elementary School demolition was discussed. Community efforts are taking place to gather history about the school. How can we help? Members had some ideas. Mr. Conley said that it's owned by Cypress. They are building townhomes on the property and other areas of the city.

#### **Old State Road NRHP Nomination**

No updates at this time.

#### **Additional Business:**

With no other business on the meeting agenda, Commissioner Earle motioned to adjourn the meeting. Commissioner Brinkman seconded the motion and the Commission voted to adjourn the meeting at **5:06PM**.