

**Cayce Historical Museum Commission
April 5, 2023 Meeting Minutes**

The April 5, 2023 meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 4:00 by Chair, James Stewart. The following individuals attended the meeting:

Name	Status
Archie Moore	Commissioner
Mary Sharpe	Commissioner
James Stewart	Commissioner (Chair)
A.G. Dantzler	Commissioner
Charlita Earle	Commissioner (Excused Absence)
Pamela Sulton	Commissioner
Garrett Creasman	Commissioner
David Brinkman	Commissioner
Marcy Hayden	Commissioner (Conference Call)
Andy Thomas	Cayce Museum Curator
Mike Conley	Assistant City Manager

Upcoming Events:

4/20 Martin Marietta Quarry Lecture
 5/10 Legends of Cayce Event
 6/3 Public Archeology Day

Invocation: Commissioner Dantzler

Action Items:

Museum Fees
 Strategic Planning
 Oral History Committee

March Meeting Minutes:

The Commission reviewed the previous meeting minutes. Commissioner Hayden corrected a few typos prior to the meeting. Commissioner Sulton motioned that the meeting minutes be accepted and Commissioner Creasman seconded the motion, and the minutes were approved.

Museum Staff Report:

Updates:

Crescent Roofing has started to replace the cabin roof and should be finished within the week. The African American exhibit is still in the works with the gas tank that was donated being painted and repaired. Exhibit items have been collected in one case and one additional display case needs to be ordered. Cliff Spring is interviewing five (5) “legends” for the Legends of Cayce event. Commissioner Brinkman has been volunteering to utilize software to play interviews and make the display interactive. Catawba Pottery appraisal is moving forward and the contract is being reviewed. The AR/VR project with Genesis moving forward with filming additional content and working to schedule more dates towards the end of the month. Events for the Soiree on State and Tartan Day South went well with great reception from visitors.

City of Cayce African American Cemetery Grant update:

- Researching at the archives and other locations to gather additional information
- Working with Archeologists to review sites in the field including the Siebels and Granby Cemeteries in the Quarry.
- The group is still trying to locate the Haines Cemetery believed to be on Hunter Road.

New Information:

- Someone tried to break into the Firehouse Building and destroyed the door handle. This needs to be replaced and due to the distance from the main building, the act was not recorded on camera. The Commissioners discussed the need for additional cameras on the property. Mr. Thomas filed a police report.
- The Guinyard Park House has been offered to be part of a tour of homes/house museum. The Commissioners offered some suggestions about this and more information will be needed to move forward at this time.
- Mr. Thomas and Commissioner Brinkman have been doing podcasts that will be posted on social media for the museum about the history of Cayce.

Committee Reports:

- The Fees Committee continued to review Visitor Center rental policy and local pricing was reported by Commissioner Creasman and Commissioner Sharpe. They have reviewed a great deal of information and presented a 3-Tiered Fee System. The Fee System will include the following:

- Private Events will be \$300 for 4 hours;
 - Public Events will be \$100
 - Small Organizations meetings will be \$25 or no fee (established monthly groups will be grandfathered in at \$0 with \$75 dollar refundable deposit).
 - Additional Cleaning fee to be charge (amount TBA)
 - If alcohol will be served, they must have permits, bartenders, insurance and licenses.
- The Old State Road National National Historic Register Committee reported that the project for the unpaved and closed section of Old State Road is moving forward. Commissioner Moore said that additional pictures need to be taken and a better map needs to be created. Additional information for the narrative is being written. Chair Stewart said that he would assist with the project.

Ongoing Business:

Strategic Planning

- The Committee for Strategic Planning met on March 21st as reported by Commissioner Hayden. The committee discussed utilizing the “Dream Big” worksheet provided by Commissioner Moore that was also used in 2019. The Committee presented that the Strategic Planning sessions will be a retreat during the summer weekend (Saturday) and will start at 10am going through 2pm with lunch provided. It was recommended that a facilitator be hired to conduct the retreat, create final report, and assist in getting public feedback from stakeholders. The City staff should be included as well. Several locations were mentioned as possible locations including Cayce-West Columbia Chamber, Innovation Center, Tennis Center and Nephron. Chair Stewart would assist in finding a location and Commissioner Hayden would assist in finding a facilitator. A calendar will be sent around to Commissioners with possible dates by the Chair. Commissioners should start to fill out their planning forms.

New Business

- New Committee- Cayce Oral Histories Committee will be established to document Cayce’s history from residents. This committee will be working with Museum staff to capture stories and histories from residents for use at the Museum. Volunteers for this committee included Commissioners Sharpe, Commissioner Sulton, Commissioner Hayden, Commissioner Moore and Mr. Jeff Wilkinson (volunteer). Additional volunteers may be needed and they should be trained on the basics of collecting oral histories. A priority list needs to be created of those that should be interviewed first.
- Commissioner Sulton wants to review ideas and past programs with the Chair and Museum staff to see how we can improve the Christmas festivities. A committee has not been developed yet, but will be established soon based on volunteers. Commissioner Sulton wants to start the planning work in May/June in order to have plenty of time for planning. Commissioners discussed the Christmas Village idea to add more activities and food for attendees.

Having no further business, Commissioner Dantlzer motioned for the meeting to adjourn. The motion was seconded by Commissioner Hayden and the meeting was adjourned at **5:11PM**.