

## Cayce Historical Museum Commission August 3, 2022, Meeting Minutes

The August 3, 2022, meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 4:03 by Chair Archie Moore. The following individuals attended the meeting:

Name	Status
Archie Moore	Chair
Mary Sharpe	Vice Chair – absent, excused
James Stewart	Secretary
A.G. Dantzler	Commissioner
Charlita Earle	Commissioner -absent
Pamela Sulton	Commissioner
Garrett Creasman	Commissioner
David Brinkman	Commissioner
Marcy Hayden	Commissioner
Andy Thomas	Cayce Museum Curator
Leo Redmond	Former Museum Director
Michael Conley	City of Cayce Assistant City Manager

### Upcoming Events:

12/1 Cayce Drive-Thru

12/3 Christmas Traditions

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**Invocation:** Commissioner Dantzler

### Action Items:

### July Meeting Minutes:

Following a review of the minutes from the last meeting, Commissioner Sulton motioned that the meeting minutes be accepted with no revisions. Commissioner Creasman seconded the motion and it was by unanimous vote.

### Genesis Studios

The subcommittee met to compile a list of topics for Genesis to develop. On July 25, Genesis staff members visited the museum to better understand spatial limitations and gather information before providing recommendations for arrangement of the space. There was also a discussion of whether a digital kiosk could be useful in the space.

### Museum Funds in City Account

According to the Chair the funds held in the City Account, aka the '42' account, were intended to build a large event community center or carriage house suitable for displaying the larger items in the Museum collection. Mr. Conley brought copies of city records for the account, which show that the account was used to fund a series of repairs to the Museum's firetruck.

Mr. Redmond stated that the fund was created through the individual donations with between four and six thousand dollars raised each year from gala events and the sale of Christmas Trees. Mr. Conley added that the fund included \$50,000 from the State of South Carolina through State

Senator Nikki Setzler's office. Mr. Redmond's solicitation for the funds stated that it would be used for various projects at the Museum.

Following these discussions, it was apparent that new procedures were needed to exercise better oversight of funds donated for the Museum. In this context, Commissioner Stewart motioned that the Commission create a subcommittee tasked with the setup of a non-profit to assist the Museum with fundraising. This motion was seconded by Commissioner Sulton and passed by unanimous vote. Commissioner Sulton also motioned that the '42' account continue in its current state with monthly statements provided to the Commission until a nonprofit is set up. Commissioner Stewart seconded that motion, and it was also approved by unanimous vote. Volunteers for the nonprofit subcommittee include Commissioners Hayden, Sulton, Stewart and Chair Moore.

### **Strategic Planning**

The need for strategic planning is an upfront concern for the Museum Commission. This topic was brought up as new business. Commissioner Stewart motioned that a subcommittee be set up a framework for strategic planning sessions. Commissioner Sulton seconded the motion and the Commission voted unanimous approval. Commissioners Hayden, Sulton, Stewart and Chair Moore

### **Museum Staff Report**

The Museum has hired Elizabeth Lundston to assist Curator Thomas. She was scheduled to begin work on August 4. The African American committee have developed a new exhibit for the Museum and will present to the Commission at the September Commission meeting. Several museum professionals have been invited to review and report on Museum conditions to help identify targets for strategic planning goals. The donation of Mr. Lake High's Catawba pottery collection was re-scheduled to August 17, due to Commissioner Stewart's scheduling conflict.

Following the staff report and a brief discussion of new business (Strategic Planning) Commissioner Dantzler motioned to adjourn the meeting. Commissioner Creasman seconded the motion and the Commission voted unanimously to adjourn the meeting at

**5:40 PM.**