



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
EVA CORLEY
TIMOTHY M. JAMES

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

City of Cayce Special Council Meeting January 21, 2015

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James and James Jenkins, City Manager Rebecca Vance and Assistant City Manager Shaun Greenwood. Municipal Clerk Mendy Corder and City Attorney Danny Crowe were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Corley gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

Presentation

- A. Presentation by Mr. Tom Wollow regarding a Sanitation Issue

Ms. Corder stated Mr. Wollow was unable to attend the meeting and would hopefully be able to attend the February 3, 2015 Council Meeting.

Public Comment Regarding Items in the Agenda

Ms. Corder stated no one had signed up for public comment.

Other

- A. Approval of Ordinance 2015-01 to Amend the City of Cayce FY2014-2015 General Fund & O&M Budget – Second Reading

Council Member Almond made a motion to approve the Ordinance amending the FY2014-2015 General Fund and O&M budget. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Engineering/Design Firm for Phase I of the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project

Ms. Vance explained that the City of Cayce is moving forward with the pedestrian safety and traffic calming redevelopment of the Knox Abbott Drive corridor. Professional landscape architectural and civil engineering services are needed for this project. A request for qualifications was placed in SCBO and on the City's website. Six

firms responded. The selection committee chose the top three firms that met the RFQ criteria to interview and conduct a presentation on their experience with similar projects.

Ms. Vance stated staff recommends Council approve and authorize the City Manager to execute a contract with Landplan Group South for landscape architectural and civil engineering services for Phase I of Knox Abbott Drive Pedestrian Safety and Traffic Calming redevelopment.

Council Member James made a motion to approve and authorize the City Manager to execute a contract with Landplan Group South. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Council Member James asked if staff was now putting the Council Member whose district is being affected by the project on the selection committee. Ms. Vance stated that if the project is citywide than any Council Member can serve on the selection committee but staff is also trying to use the Council Member whose district is affected. Council Member James suggested that staff create a formal policy stating which staff member and Council Member/s serves on the selection committee.

Council Comments

Council Member James stated he was sorry he was unable to attend the Employee Awards Breakfast that morning due to an illness. He stated he always enjoyed attending the event and that the City had great employees.

Council Member James asked Ms. Vance to explain to Council how potholes in the City are handled. Ms. Vance explained that the City owns only a few roads therefore most of the roads in the City are either state or county owned. She stated a resident can call City Hall and staff will inform them if the road is state or county owned and give them a number to call or staff can call for them. Council Member James asked that a small article be written for the next resident newsletter informing the citizens of the process.

Executive Session

Council Member James made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements for a sewer line project

C. Personnel Matter – City Manager’s Annual Evaluation and Salary Review

D. Discussion of City Manager’s Employment Contract Renewal

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

VI. B.

Council Member James made a motion to authorize the City Manager to move forward with further negotiations concerning the Emanuel Church upgrade for water and sewer projects in the Airport area and authorize the City Manager to expend funds from the water/sewer capacity fee account. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

VI. D.

Council Member James made a motion to authorize the City Attorney to prepare an amendment to the City Manager’s contract of the details which were discussed in Executive Session. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Adjourn

Council Member Corley made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 7:05 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, Municipal Clerk

