



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Public Hearing and Special Council Meeting June 22, 2016

A Public Hearing was held at 5:00 p.m. in Council Chambers to obtain public comment on the annual budget for the City of Cayce for FY16-17 and the establishment of new fees and fee amounts to be adopted as part of the budget ordinance for the City of Cayce. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Mendy Corder, Municipal Clerk, Garry Huddle, Municipal Treasurer and Public Safety Director Byron Snellgrove. Mayor Partin asked if members of the press and the public were duly notified of the Public Hearing in accordance with the FOIA. Ms. Corder confirmed they were notified.

Opening Statement

Mayor Partin stated that the City's expenditures and revenues were balanced at \$11,873,880. She stated that there were not any increases in taxes or fees except an additional \$1.50 added to the residential sanitation fee. She stated that the increase in the fee was in keeping with the plan to make residential sanitation self-sustaining.

Public Testimony

No one from the public in attendance offered any public testimony or comment.

Close Hearing

Mayor Partin closed the public hearing noting that no public comment was received.

The Special Council Meeting immediately followed the Public Hearing at 5:10 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Garry Huddle, Municipal Treasurer and Public Safety Director Byron Snellgrove were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Mayor Partin called the meeting to order. Council Member Carter gave the invocation and Mayor Partin lead the assembly in reciting the Pledge of Allegiance.

Public Comments Regarding Items on the Agenda

Ms. Corder advised that no one had signed up for Public Comment.

Ordinances

- A. Discussion and Approval of Ordinance 2016-07 to Adopt an Annual Budget, Levy a Property Tax, and Provide Revenue for the City of Cayce for the Fiscal Year Ending June 30, 2017, and To Adopt and Establish Certain New Fees with Fee Amounts for Certain Existing Fees – Second Reading

Council Member Almond made a motion to approve Ordinance 2016-07. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Ordinance 2016-08 Amending Section 10-31 ("Adoption of codes by reference") of Chapter 10 ("Buildings and Building Regulations") of the Code of Ordinances of the City of Cayce – Second Reading

Council Member Jenkins made a motion to approve Ordinance 2016-08. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Other

- A. Discussion and Approval of RFP Award for the Pole Building for New Offices and Storage for Parks and Sanitation Departments

Ms. Vance stated that Council approved using up to \$170,000 of General Fund balance and Hospitality Tax Funds to construct a multi-use building for the Parks and Sanitation departments at the February 2, 2016 Council Meeting. She stated that City staff initially bid the project out as one project that included the pole building, the concrete slab and the interior construction. The City received two bids for the entire project; one for \$199,702.50 and the other for \$299,747. At that time, staff decided to bid the project out separately in the hopes of not exceeding the approved amount of \$170,000 for the project. The pole building and the interior construction were advertised on SCBO. Staff requested bids from local businesses for the concrete work.

Ms. Vance stated that by bidding the project out separately the new cost for the project was \$192,490. She stated that staff was asking Council to award the pole building

to Hoover Buildings who had the lowest bid in the amount of \$53,388. and authorize the City Manager to execute a contract between the City of Cayce and Hoover Buildings. She stated that staff was also asking Council to approve using up to \$210,000 of General Fund balance and Hospitality Tax Funds for the entire project to cover any unforeseen issues that may arise.

Council Member Carter made a motion to approve the low bid from Hoover Buildings in the amount of \$53,388.00 and authorize the City Manager to execute a contract between the City of Cayce and Hoover Buildings. Council Member Almond seconded the motion. Council Member Jenkins asked if the project was still a turnkey project. Ms. Vance confirmed that the project was turnkey. The motion was unanimously approved by roll call vote.

B. Discussion and Approval of RFP Award for the Interior Construction for New Offices for Parks and Sanitation Departments

Ms. Vance stated that staff was asking Council to approve the low bid from JRC Specialty in the amount of \$115,265. for the interior construction and authorize the City Manager to execute a contract between the City of Cayce and JRC Specialty. Council Member Carter made a motion to approve the low bid and authorize Ms. Vance to execute a contract between the City and JRC Specialty. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Ms. Vance stated that the concrete slab cost was under \$20,000 so it did not have to be advertised on SCBO. She stated that staff was purchasing the light and plumbing fixtures to save money. Council Member Carter made a motion to approve using up to \$210,000 of General Fund balance and Hospitality Tax Funds for the entire project to cover any unforeseen issues. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Committee Matters

A. Appointments and Reappointments

Ms. Corder stated that she mistakenly put on the agenda that there were three openings on the Events Committee when there were actually four including the reappointment of one of the members. She stated she would bring the reappointment of the current member back before Council at the July Council Meeting. Mayor Partin stated that the Events Committee currently had three open positions. The City had received four potential member applications. The Committee met and voted to recommend the appointment of Mr. Robert Myers, Ms. Susanna Young and Mr. Brandon Young. The Committee suggested appointing Ms. Teresa Mitchell as soon as there is another opening. Council Member Carter made a motion to appoint Mr. Myers

and Mr. and Mrs. Young. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that Mr. Elroy Broehm's term on the Planning Commission expires in July and he would like to serve again. Council Member Jenkins made a motion to reappoint Mr. Broehm to the Planning Commission. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Comments

Mayor Partin stated that Council Member Corley was traveling but would be back for the July 5, 2016 Council Meeting. She stated that former Council Member Ken Jumper's birthday was that week and she wished him a happy birthday.

Executive Session

- A. Receipt of legal advice relating to a claim and potential claim by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements between the City of Cayce and Lexington School District Two
- C. Discussion of negotiations incident to proposed contractual arrangements with MPA Strategies

Council Member Jenkins made a motion to move into Executive Session to discuss the matters above. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the regular meeting.

Possible Actions by Council in follow up to Executive Session

There was not any action in follow up to Executive Session.

Adjourn

There being no further business, Council Member Carter made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 5:40 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

