



## CITY OF CAYCE

*MAYOR*  
ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

*COUNCIL MEMBERS*  
TARA S. ALMOND  
EVA CORLEY  
TIMOTHY M. JAMES

*CITY MANAGER*  
REBECCA VANCE

*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

### City of Cayce Special Council Meeting August 19, 2015

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Eva Corley, Tim James and James Jenkins, City Manager Rebecca Vance and Assistant City Manager Shaun Greenwood. Municipal Clerk Mendy Corder and City Attorney Danny Crowe were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

#### Call to Order

Mayor Partin called the meeting to order and Council Member James gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance. She announced that Council Member Almond's daughter was getting married therefore Council Member Almond was unable to attend the meeting.

#### Public Comment Regarding Items in the Agenda

Ms. Corder stated no one had signed up for public comment.

#### Ordinances and Other

- A. Discussion and Approval of Ordinance 2015-07 Amending the City's Regulations for Council Expense Reimbursement – First Reading

Council Member James made a motion to approve the Ordinance amending the City's Regulations for Council Expense Reimbursement. Council Member Corley seconded the motion.

Council Member James suggested changing the section of the Ordinance that states that the City will pay for a cell phone or smart phone if used primarily (more than 75% of the time) for City business. Council Member James stated that it would be very difficult for anyone to know how much time they spend on business calls and it would be an administrative nightmare for staff to try to keep up with it. He stated that he believes the City wants a Mayor that is easily contacted so the City should incur the cost for the Mayor's cell phone. He suggested changing the Ordinance to state that the City will pay the costs of a cell phone or smart phone for the Mayor.

Council Member James explained that any out-of-state travel for Council is approved along with the City's annual budget therefore it is not necessary to state in the Council Expense Reimbursement Regulations that out-of-state travel for a member of Council must be approved by a majority vote of Council. He stated that any out-of-

state travel that has not been approved in the budget should come before Council for approval but anything previously approved would not.

Council Member James made a motion to amend his previous motion to include the two amendments to the Regulations. Council Member Corley amended her second which was unanimously approved by roll call vote.

**B. Discussion and Approval of Hospitality Tax Fund Request – Improvements to Electrical in Granby Gardens Park - Staff Request**

Ms. Vance explained that staff is requesting to be allowed to utilize up to \$30,000 of Hospitality Tax Funds for new electrical installation and upgrades to Granby Gardens Park. She stated additional lighting would be added, receptacles replaced throughout the park and new LED lights will be placed in the median in front of the park. She stated this park is highly utilized for Cayce special events and these upgrades are a necessity in continuing to hold concerts and special gatherings in this recreational facility. Ms. Vance stated that a contractor will need to be hired to do the work so the City will get three bids for the project.

Council Member Jenkins made a motion to approve staff's request to utilize up to \$30,000 of Hospitality Tax Funds for electrical upgrades in Granby Gardens Park. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

**Committee Matters**

**A. Appointments and Reappointments**

Mayor Partin stated that the Consolidated Board of Appeals currently has four open positions. The City has received three potential member applications. Council Member James made a motion to appoint Mr. Lawrence Gardner, Mr. Craig Kirby and Mr. Erskine Suber to the Board. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Mayor Partin explained that members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. She stated that she has two people that she is contacting to see if they might be interested in filling the last open position on the Board since all the open positions have to be filled and the Board be active before the new demolition program can start. Ms. Vance explained that Mr. Greenwood confirmed that the demolition program can start as long as the Board has a majority of the positions filled.

**Council Comments**

Council Member Jenkins thanked staff for doing a good job and stated he was glad that the employees were being safe and there were no safety issues.

### **Executive Session**

Council Member James made a motion to move into Executive Session. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements as it pertains to the ETMF water tank
- C. Discussion of negotiations incident to proposed contractual arrangements as it pertains to construction of Riverland Park

### **Reconvene**

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

#### **VI. C.**

Council Member James made a motion to authorize the City Manager to utilize TIF Funds for construction of the new park in Riverland Park. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

### **Adjourn**

Council Member Corley made a motion to adjourn the meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:02 p.m.

---

Elise Partin, Mayor

ATTEST:

---

Mendy Corder, Municipal Clerk

