



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

City of Cayce Special Council Meeting January 20, 2015

A Special Council Meeting was held this afternoon at 5:00 p.m. at the Cayce Tennis and Fitness Center. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley, and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, City Treasurer Garry Huddle, Chief Charles McNair and City Attorney Danny Crowe were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Carter gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

Public Comment Regarding Items in the Agenda

Ms. Corder stated no one had signed up for public comment.

Resolutions and Ordinances

A. Discussion and Approval of Hospitality Tax Fund Requests for 2016

Ms. Vance stated that the City received 15 requests for approximately \$234,329 in Hospitality Tax Funds for 2015-2016. As of July 1, 2015, the City had a Hospitality Fund balance of \$273,000. Staff has budgeted \$881,000 in Hospitality Tax Revenues for the 2015-2016 year. Council approved the use of \$605,000 in Hospitality Funds for the operation and maintenance of tourism-related activities and capital items. This leaves approximately \$276,000 in 2015- 2016 revenue that can be allocated from the Hospitality Tax Fund for those 15 requests.

Ms. Vance explained that Council asked staff to review the Hospitality Tax Fund requests and determine the amount that each applicant will be granted. Ms. Vance stated that Council may approve, deny or reduce any of the requests. Council may also wish to set up a plan to build up a fund balance that will allow for the City to take advantage of any unbudgeted opportunities.

Council Member Almond stated that some of the applicants requested amounts were lowered by staff for specific reasons. For example, not having the proper zip code information or attendance data. Ms. Vance stated staff could answer any questions an applicant may have regarding the reduction in funds and explain exactly what is needed so in the future they can fill the application out correctly.

1800 TWELFTH STREET • POST OFFICE BOX 2004 • CAYCE, SOUTH CAROLINA 29171-2004

TEL. (803) 796-9020 • FAX (803) 796-9072

WEBSITE ADDRESS: www.cityofcayce-sc.gov

Ms. Vance suggested that Council try every year to put aside \$50,000 in reserves for unforeseen issues that come up throughout the year. For example, the Riverwalk flooded and experienced extensive damage in the past year. She stated that the Riverwalk is in a floodway so it is not covered by the City's insurance.

Ms. Vance stated that there were \$234,329 of hospitality tax funds requested for 2016. After staff revisions, the approved funds were \$166,425 so over \$67,000 will be placed in reserve.

Mayor Partin stated that last year City staff created a brochure listing all the City's restaurants along with their contact information. The brochures have been distributed to establishments in the City that receive a lot of out of town patrons. Mayor Partin stated that she met with Mr. John Banks with the Greater Cayce West Columbia Visitors Center that day. He had come up with the tagline "Cayce Has Great Tastes" and wants to create portable ads that can be used at events with the City's restaurants on it along with pictures of their signature dishes.

Council Member Carter made a motion to approve the hospitality tax fund requests per staff recommendations. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

B. Consideration and Approval of Easement to SCE&G for Electric Lines and Equipment in and for Granby Gardens Park

Ms. Vance stated the easement is required for the electrical upgrades that are being made in Granby Gardens Park. SCE&G is installing an underground electrical line on the back of the property for the necessary upgrades.

Council Member Almond made a motion to approve the easement and authorize the City Manager to sign it. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

C. Consideration and Approval of Resolution Approving Multijurisdictional Law Enforcement Gang Investigation Agreement

Ms. Vance stated that Richland County is in its second year of a five year Gang Task Force Grant and has asked the City to join the task force. The grant does not require that the City hire a new employee and it will pay for equipment for the Officer assigned to work with the Task Force. She stated that Public Safety already has someone on staff that does gang related investigations but this will assist them in this endeavor. Lexington County currently does not have a Gang Task Force.

Council Member Carter made a motion to approve the multijurisdictional agreement. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Carter stated that he attended the City's Annual Employee Awards Breakfast that morning and he was very impressed with the City's staff. He stated that Mr. Rodney Thomas, the City's Risk Manager, was very knowledgeable and organized.

Executive Session

Council Member Corley made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Personnel Matter – City Manager's annual evaluation and salary review

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

V. A.

Council Member Almond made a motion to approve the settlement of the World Wide Recycling case on the terms outlined by the City Attorney in Executive Session and authorize the City Manager and City Attorney to execute any documents necessary. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

V.B.

Council Member Corley made a motion to adjust the City Manager's compensation package as discussed in Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Adjourn

Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:45 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, Municipal Clerk