



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Regular Council Meeting January 3, 2017

The January Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Carter gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Mayor Partin announced that the City's new bloodhound puppy, Roxy, was in attendance. Chief Snellgrove stated that Cayce Public Safety held a contest with the City's local schools to have the students pick a name for the puppy. Ms. Jeffers class at Davis Elementary and Ms. Hutton's class at Fulmer Middle School both came up with the winning name. Chief Snellgrove stated that he and Roxy would be visiting the two classes in the near future to celebrate their winning the contest with a pizza party.

Mayor Partin stated that the City was given Roxy by a couple in North Carolina who breed bloodhounds and give them to Law Enforcement Agencies at no cost. She stated that Roxy will live at Public Safety and the fire fighters will take care of her.

Approval of Minutes

Council Member Almond made a motion to approve the December 6, 2016 Regular Council Meeting minutes as written. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

A. Presentation of City's Holiday Card Contest Winner

Mayor Partin explained that the City had a Holiday tradition of inviting Lexington County School District 2 elementary and middle school students to participate in a Holiday Card Contest. Each student submitted a drawing of a card and the chosen winner's card will be used as the City's official card for that year. The winner receives a framed picture of his or her card and a \$100 Walmart gift card. Four students were chosen to receive an honorable mention certificates.

Mayor Partin announced that the winner of the Holiday Card contest was Ms. Carmen Mejia from Pine Ridge Middle School. Ms. Elizabeth Pittman, a student at Saluda River Academy for the Arts, received an honorable mention for her card. Mayor and Council thanked both students for their participation and beautiful cards.

B. Presentation by Mr. Dennis Becker re Cayce Public Safety

Ms. Corder stated that Mr. Becker was unable to attend due to an illness.

C. Presentation by Mr. Robert Milhous of the City of Cayce FY15/16 Comprehensive Annual Financial Report

Mr. Robert Milhous, the City's auditor, presented the FY15/16 Comprehensive Annual Financial Report to Council. Mr. Milhous went over the financial statement with Council and stated it was a good audit and good report. He stated that based on fiscal management that was instilled by the City Manager and staff there was a positive fund balance in the General Fund. The Water and Sewer Utility Fund also had a positive fund balance and the City met its debt coverage ratio, therefore the City is in compliance with its bond covenants.

Ms. Vance stated that in the 2015/2016 budget Council approved spending approximately \$1.2 million dollars in capital expenditures. She stated that additional expenses were approved after the budget for a total of \$1.7 million dollars spent and the City was still able to have a positive fund balance. She stated that the City had \$4,086,000 in unrestricted funds and some restricted funds that bring the City to over \$5,000,000. Mayor Partin thanked staff for their careful monitoring of the City's finances and thanked Mr. Milhous for always doing a great job with the audit.

Ordinances and Resolutions

A. Discussion and Approval of Ordinance 2016-21 Authorizing and Approving

Implementation, Administration and Enforcement of Lexington County's 2016 Stormwater Management Ordinance and Lexington County's 2016 Land Development Manual within the Corporate Limits of the City – Second Reading

The City entered into an intergovernmental agreement, signed June 4, 2014, with the County for implementation of a Stormwater Management Plan in support of the NPDES permit for small municipal separate storm sewer systems. The agreement allows the City to partner with the County on stormwater management issues and requires the City to adopt the County's most current Stormwater Ordinance (SWO) and Land Development Manual (LDM). The County performs the review of construction stormwater run-off and post construction stormwater management for new development and redevelopment within the City. Staff is requesting adoption of the Lexington County Stormwater Ordinance and Land Development Manual. Adoption of the SWO and LDM will ensure that stormwater components within the City remain consistent with County requirements. The City currently has a Flood Damage Prevention Ordinance, so the LDM Chapter 11 Flood Damage Prevention will not be adopted.

Council Member Carter made a motion to approve Ordinance 2016-21. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Ordinance 2016-18 Amending Zoning Map and Rezoning Property Located at 1741 Airport Blvd Tax Map Numbers 5743-01-001, 005473-01-002 and 005743-01-013 (P) from RS-2 to M-1 – First Reading

Council Member Corley made a motion to approve the Ordinance on first reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

C. Discussion and Approval of Resolution to Adopt the Municipal Association 2017 Advocacy Initiatives

Council Member Jenkins made a motion to approve the 2017 Municipal Association Advocacy Initiatives. Council Member Corley seconded the motion. Mayor Partin stated that the legislative priorities were issues that directly affect the City. She stated she and Council would communicate with the City's legislators and encourage them to support this legislation that would help the City. She stated that staff would also issue a Press Release detailing the different initiatives and have an article in the City's resident's newsletter about them as well. Ms. Corder called the question and the motion was unanimously approved by roll call vote.

City Manager's Report

Ms. Vance stated that the business license renewal letters were recently mailed out. She stated that the deadline for renewal without a late penalty is April 17, 2017. She stated that the Property Registration Program letters will be mailed out in the near future. She stated that staff is working on the calendar for the upcoming budget and the Utility Department is already working on their budget. Ms. Vance stated that the Riverwalk Repair bids were due the following week. She stated that the repairs to the Thomas Newman Boat landing will be starting the first week in January.

Council Member Carter asked what staff was going to do regarding the people that did not register their rental property in 2016. Ms. Vance stated that there are approximately two hundred people that have not registered their property yet. Most of these property owners do not live in the City and it is not possible to send a citation via mail. She stated that staff would continue to try to contact these property owners.

Council Member Jenkins asked if it was possible to have the Property Registration fee added to the property owner's Lexington County tax bill. Ms. Vance stated that the Municipal Association is trying to have a law passed so municipal liens can be added to county taxes but it is not possible at this time.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member Corley made a motion to approve entering the following Committee minutes into the City's official record:

Board of Zoning Appeals – October 17, 2016
Cayce Housing Authority – October 18, 2016
Planning Commission – November 14, 2016

Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that the Cayce Housing Authority minutes mention a Veteran Assistance program but it was not clear if they were moving forward with the program. Ms. Vance stated she would contact Columbia Housing Authority to see if they were implementing the program and let Council know.

B. Appointments and Reappointments

Mayor Partin stated that Mr. A. G. Dantzler's position on the Cayce Museum Commission expired in October and the Commission recommended him for reappointment. Mr. Dantzler has served on the Commission since 1998. Council Member Almond made a motion to reappoint Mr. Dantzler to the Museum Commission. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

C. Annual Appointment of Council Members to City Foundations

Council Member Jenkins made a motion for Council Member Almond to continue serving on the Beautification Foundation. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Council Member Carter made a motion for Council Member Corley to continue serving on the Public Safety Foundation. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Almond reminded the assembly that the City was hosting an electronics recycling and paper shred event at City Hall on Saturday, January 7, 2017. Council Member Jenkins stated that the white lines at the intersection of 12th Street and Walter Price is faded and needs to be repainted. Ms. Vance stated she would have staff contact DOT to do a work order.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the city and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements regarding the funding of a waterline project
- C. Discussion of negotiations incident to proposed contractual arrangements for the provision of sewer service
- D. Discussion of negotiations incident to proposed contractual arrangements relating to the City's Tax Increment Finance District
- E. Discussion of status of hiring of employee for the Cayce Museum

Council Member Almond made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

B.

Council Member Carter made a motion to authorize the City Manager to execute contracts for the Avenues, Broad Acres, North Frink Street, and Edenwood Water System Replacement project. Contract I (water lines) was awarded to TNT, Inc. for \$5,041,446.80, Contract II (water lines) was awarded to McClam and Associates, Inc. for \$4,464,864.45, Contract III (water lines) was awarded to Stutts and Williams, LLC for \$3,740,000, Contract IV (water lines) was awarded to G.H. Smith Construction, LLC for \$4,235,210, Contract V (water lines) was awarded to Tom Brigman Contractors, Inc. for \$4,437,856.51, Contract VI (Glenn St. Tank Replacement) was awarded to Landmark Structures I, LP for \$2,641,000, Contract VII (Water Meter Replacement) was awarded to Vanguard Utility Service, Inc. for \$1,184,345.90. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Adjourn

There being no further business, Council Member Carter made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:27 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* *THANK YOU.*

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting *January 3, 2017*

Name	Address	Agenda Item

*Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71. Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.