



## City of Cayce Façade Improvement Program Guidelines

### PROGRAM OVERVIEW

The City of Cayce developed the Façade Improvement Program to encourage the revitalization of and reinvestment in the commercial corridors of Knox Abbott Drive, State Street and Frink Street (from State St. to 12<sup>th</sup> St.). This program provides up to \$4,000 in reimbursable grant funds to finance exterior improvements to a property owner or tenant's commercial building that will be aesthetically pleasing and complimentary to local design guidelines or concepts acceptable to the City. The program is designed to retain and attract businesses, strengthen the Knox Abbott, State Street and Frink Street corridors, increase utilization of those commercial buildings, restore economic vitality and enhance property values. The program is a 50/50 match reimbursement grant program and shall be administered on a first come first serve basis, until available funding is expended. A formal grant application must be completed and submitted for a grant reimbursement to be considered.

### ELIGIBLE AREAS

The façade improvement program focuses on three commercial areas of the City: Knox Abbott Drive, State Street and Frink Street (from State to 12<sup>th</sup>). Applicants should refer to the attached map to determine if they are eligible.

### ELIGIBLE EXPENSES

Improvements must be made to the exterior of the building, be visible to the general public, and visually enhance the building or its property. The following expenses are eligible for this grant program:

- |  |   |
|--|---|
| <input type="checkbox"/> Exterior signs                          | <input type="checkbox"/> Façade improvements                          |
| <input type="checkbox"/> Awnings, canopies, sunshades etc.       | <input type="checkbox"/> Outdoor lighting                             |
| <input type="checkbox"/> Painting or exterior surface treatment  | <input type="checkbox"/> Fencing                                      |
| <input type="checkbox"/> Masonry/Carpentry repairs               | <input type="checkbox"/> Iron bar removal/disposal                    |
| <input type="checkbox"/> Architectural features                  | <input type="checkbox"/> Entrance improvements (building/parking lot) |
| <input type="checkbox"/> Restoration of historic features        | <input type="checkbox"/> Storefront modification                      |
| <input type="checkbox"/> Windows and doors (removal/replacement) | <input type="checkbox"/> Full-scale landscaping plan                  |

### REIMBURSEMENT

Once the application has been approved by the City, it will be reviewed by the Façade Improvement Grant Program Board, consisting of the City Building Official, Fire Marshal, Planning Director, City Engineer, and a member of the Planning Commission. Board approval must be given before a grant can be made. Grants up to \$4,000 per property will be given within 30 business days after all copies of invoices, receipts and cleared checks have been received. To be eligible for these funds, the applicant must match 50% of the grant amount. For example, if a property owner spent \$3,000 on an approved project, they would be eligible for reimbursement of \$1,500. All improvements must be made within one year. The City will only cover material costs and labor expenses conducted by a licensed contractor. The contractor must obtain all appropriate State and City licenses. Contractors must obtain all necessary permits needed from the State, County, and City. If an application is denied, written appeals may be submitted to the City Manager within 30 calendar days of receipt of such decision.

### HOW TO APPLY

The grant application is available at [www.cityofcayce-sc.gov](http://www.cityofcayce-sc.gov). Applications will be accepted until all available funding is expended. For additional information or questions, contact Rachelle Moody, Special Projects/Grants Manager at 803-550-9506 or [rmood@cityofcayce-sc.gov](mailto:rmood@cityofcayce-sc.gov).

*Program may be modified to ensure maximum efficiency and effectiveness at discretion of City and Façade Program Board.*