

GRANBY PAVILION RULES AND REGULATIONS

1. Call the City of Cayce at 803-796-9020 to make your reservation and obtain the Use Permit Application.
2. Complete the application in its entirety and return to the City of Cayce, PO Box 2004, Cayce, SC 29171 or you may drop it by City Hall located at 1800 12th Street, Cayce, SC. The completed application must be received prior to your event to guarantee your reservation.
3. Please pick up the Pavilion key no later than 4:00 p.m. prior to the reservation date. If you have reserved a weekend date, the key must be picked up prior to 4:00 p.m. the Wednesday before.
4. The Pavilion key must be returned to the City of Cayce immediately following your event. You may use the outdoor drop box next to the City Hall building to return the key.
5. The person reserving Granby Pavilion is responsible for making sure that trash is picked up and placed in the cans provided.
6. The person reserving Granby Pavilion is responsible for their invited guests and any damages that are incurred during the time they are using the facility.
7. A restroom facility is located in Granby Gardens Park adjacent to the Cayce Historical Museum.
8. Electricity is available at no charge with **prior notification**.
9. Alcoholic beverages, tobacco, and drugs are **strictly prohibited** in the Pavilion and the entire Park area.
10. If amplified sound or musical instruments are used during the event, the City reserves the right to limit the volume of the sound/amplification equipment so that it will not unreasonably disturb non-participating persons around the event.
11. **Parking is NOT allowed in any part of the Park or Pavilion. Towing will be strictly enforced.**
12. The Caboose exhibit is part of the Cayce Historical Museum. **No playing or climbing on the caboose is allowed.** You may contact the Museum to arrange for special tours of the Caboose.
13. While the stream is a welcomed sight for youngsters on hot summer days, wet feet and/or clothing is **not allowed** in the Cayce Historical Museum or the Caboose.
14. In case of emergency, contact the Public Safety Department located on the City Hall grounds. They can also be reached direct by calling 794-0456 or by calling 911.

FAILURE TO ADHERE TO ANY OF THE ABOVE RULES AND REGULATIONS MAY RESULT IN NOT BEING ABLE TO RESERVE THE PAVILION IN THE FUTURE.

I have read and understand the rules and regulations as noted above.

Signature of Person directly responsible: _____

Date: _____

GRANBY PAVILION USE PERMIT APPLICATION

Please Note: The pavilion space is kept locked when not in use. The key can be obtained from the receptionist at City Hall by 4:00 p.m. prior to the date of your event. If you are requesting a weekend date, the key must be picked up prior to 4:00 p.m. the Wednesday before. **A \$5.00 key deposit is required and will be returned upon receipt of the key after your event.**

Date of Use: _____ Date of Application: _____

Hours of Activity

Start Time _____ Ending Time: _____ (includes setup & breakdown)

No. of people _____

Contact Information

Contact Person: _____

Address: _____ City _____ State _____ Zip _____

Home Phone: _____ Work Phone: _____ Other: _____

Brief Description of Activity: _____

Permit Type (please indicate appropriate type by check mark)

___ Pavilion space without power ___ Pavilion space with power

___ Amplified sound/musical instruments will be used during the event

___ Amplified sound/musical instruments will not be used during the event

I/We hereby stipulate and agree to indemnify and forever hold harmless the City of Cayce against any and all claims and demands or actions which may hereafter be made or instituted against said Cayce, arising out of our occupancy at the above named facility. I/We further agree to assume all costs of damage to the facility and/or contents during the period authorized and all results of said use of facility and contents. I/We have read the rules and regulations as set forth on the reverse side of this application and agree to comply with these set rules as stated by the City of Cayce.

Signature of Person Responsible _____ Date: _____

****PERMITEE MUST HAVE PERMIT IN THEIR POSSESSION WHILE ON CITY PROPERTY****

For more information, contact:

CITY OF CAYCE • PO BOX 2004 • 1800 12TH STREET • CAYCE, SOUTH CAROLINA 29171
TELEPHONE: 803-796-9020 • FAX: 803-796-9072 • WEBSITE: www.cityofcayce-sc.gov

For Office Use Only

Key picked up on _____ by _____

___ \$5 Key Deposit Paid ___ Key returned ___ Key deposit returned

Please see RULES AND REGULATIONS ON REVERSE SIDE