



**APPROVED MINUTES  
BOARD OF ZONING APPEALS  
CAYCE CITY HALL  
1800 12<sup>TH</sup> STREET, CAYCE SC  
Monday, March 20, 2017  
6:00 PM**

**I. CALL TO ORDER**

The meeting was called to order by Robert McLeod. Members present were Jason Simpson, Robin DePietro and Bob McArver. Russ Vickery was absent excused.

**II. APPROVAL OF MINUTES**

Mr. Simpson made a motion to approve the minutes of the February 27, 2017, meeting. Mr. McArver seconded the motion. All were in favor.

**III. NEW BUSINESS**

A review of duties of the Zoning Board in a variance request was conducted by the Planning Director, Carroll Williamson, before the start of the meeting. The Board agreed to use a checklist to assist in the evaluation of any future variance requests.

**IV. OTHER BUSINESS**

There was no other business.

**V. ADJOURNMENT**

Ms. DePietro made a motion to adjourn the meeting. Mr. Simpson seconded the motion. All were in favor.

**A quorum of Council may be present.  
No discussion or action on the part of Council will be taken.**