

Cayce Historical Museum Complex Commission Meeting – February 1, 2017

Members present: Archie Moore, Ann Diamond, Marion Hutson, Judy Corbitt, and Alice Brooks

Director Leo Redmond, new staff Gerry Kirkland and Kelly Kinard

Absent: Mary Sharpe, Cyndy Peake, Dale Gaskins, Gram Dantzler (all excused)

- Commission Chairman Archie Moore called the meeting to order.
- Commissioner Hutson offered the invocation.
- Commissioners Hutson and Corbitt moved and seconded, respectively, that minutes of the November 2 and December 7, 2016, and January 4, 2017 meetings be approved.
Motion carried
- Commission Chair Moore and Director Redmond introduced new staff members Gerry Kirkland and Kelly Kinard, assistants to the director
 - Commissioners expressed appreciation to City Manager Rebecca Vance and Assistant City Manager Shaun Greenwood for their efforts and cooperation in the search and hire process for the vacant positions.
- Christmas Traditions – Commissioners had a discussion of the event, making notes of challenges we face and ideas to make the 2017 event even more successful. One major challenge is parking and the difficulty for some visitors to walk such long distances just to get to the Museum and outbuildings.
- The 25th Anniversary Commemoration/Volunteer and Community Appreciation Event: Commissioners had already requested to hold the event at the Tennis Center and directed Redmond to find suitable dates in late Spring (late April - mid-June, timetable) with a Friday night event preferable, and Saturday event second. The Tennis Center dates could not be worked out and Commissioner Corbitt volunteered to contact the State Farmer's Market. Several dates were open; however the cost might be prohibitive. Commissioners agreed to consider additional dates through June and July and to contact Farm Bureau as well. This will be discussed further and details hopefully confirmed (such as catering and entertainment) at the March meeting. Commissioners are directed to continue sending in lists of potential invitees.
- New Business: Social Media – Commissioner Brooks agreed to delete Facebook and Twitter pages for the Museum so that new staffer Kelly Kinard can create same and Instagram and integrate more formally with the City's Public Relations efforts, coordinated by Ashley Hunter of MPA Strategies.

With no further business to discuss, Commissioners Brooks and Hutson moved for adjournment.

The next meeting will be Wednesday, March 1, 2017, 4:00 pm.

Respectfully submitted,

Alice Brooks, Secretary, Board of Commissioners